

## Online Disabled Hiring Initiative Survey

# **Attention New/Transferred/Returning LOA State Employees!**

### ***Accessing the Survey is Mandatory***

When you arrive at your new work location and are set up to use a computer, **please remember to access the**

**State of Illinois Disabled Hiring On-Line Survey at:**

**<http://www2.illinois.gov/DisabilitySurvey>**

The purposes of the disability survey are to collect affirmative action statistics from all state employees under the Governor's jurisdiction and to identify emergency evacuation needs. The survey process helps to determine the number of State employees with disabilities. This information, along with U.S. Census data, is used also to determine which agencies need to increase their number of employees with disabilities to address their statewide underutilization goals. You should know: 1) a response to the survey (indicating a disability or no disability) is voluntary; 2) no adverse treatment will result from a response or failure to respond to the survey; and 3) information provided will be accorded strict confidentiality. An employee must access the survey to indicate opportunity to participate in the survey process. Accessing the survey means to login to the survey and either **complete the survey** or **skip the survey**.

The recommendation to move from a paper-based method to distribute and gather this confidential information, **for Affirmative Action and emergency evacuation purposes only**, to a more efficient and effective technologically-based method is one of many new initiatives set by the State of Illinois Disability Hiring Initiative Committee (DHIC), which includes the:

*Illinois Department of Central Management Services*

*Illinois Department of Employment Security*

*Illinois Department of Human Rights*

*Illinois Department of Human Services*

*and other state agencies*

Better data will establish a solid base of knowledge to work from to more efficiently target disabled hires.

The survey website is available around the clock for completion or updating. After successful completion of the survey the employee has the ability to print out a summary report.

If you have any questions concerning the survey, please contact the agency EEO/AA Officer. (A list of state agency EEO/AA Officers can be found on the homepage of the Disabled Hiring Online Survey).