

# [www.myhfs.illinois.gov](http://www.myhfs.illinois.gov) (User Registration)

**HFS** ILLINOIS DEPARTMENT OF Healthcare and Family Services

HFS Home | Illinois.gov | Bruce Rauner, Governor

Search this site... GO

MY HEALTHCARE | MEDICAL PROVIDERS | INFO CENTER | ABOUT US

HFS ► Medical Providers ► Electronic Data Interchange (EDI) ►

### MEDI Home

**Alert**  
Update 16

Oracle has introduced Java version 8 update 91. This new update has worked on our PCs for all Medi applications. If you can login now do not change your Java.

In the 5/10/2016 Microsoft Windows update more Java versions are blocked. If you are getting the message that Microsoft Windows is blocking your Java, you can use the new version: [www.java.com](http://www.java.com) - Microsoft will block all Java 7 versions that are currently available to the public. Microsoft will block Java 8 versions before 8u77. If you do not have one of these versions (8u77, 8u91) and can't login you will have to change Java. Special Note: Do not use the Beta or early release of Java 9.

If your password is over a year old you may be prompted to change your password. This is normal. If you are having problems logging in and your password is over a year old or it has been over 90 days since you used Medi you may have to change your password.

For Illinois (Instate) users, use the Forgot Password button on the MEDI login page.

For Out of state users, call 1-800-366-8768. Select option 1 then option 6 for assistance changing passwords.

Please Note: Only accounts which were registered using a State of Illinois Driver's License (DL) or State of Illinois ID card can use the Instate option for changing their password.

Microsoft has introduced Windows 10 and a new web browser called Microsoft Edge. Windows 10 has worked with Medi. The Edge browser will not work with Medi. If you upgrade to Windows 10 you will have to use the IE 11 mode. To find instructions for using the IE11 mode in Windows use a Google search. The Windows 10 and IE 11 combination has worked in our testing.

Note: Windows Edge, Google Chrome, Safari and Firefox web browsers are not supported.

### MEDI News

Welcome to myHFS - the secure Web site for the Illinois Department of Healthcare and Family Services. This Web site allows authorized users online access to departmental information on the following HFS programs:

- Medical Assistance Information for Medicaid Providers
- All Kids and FamilyCare Programs
- Child Support Case Information
- Cost Calculation For Medicaid School-Based Health Services

### New Users

Resources are available to assist you with establishing and troubleshooting your MEDI access:

- Getting Started presents what is required to use these applications
- Registration Toolbox (pdf) provides steps to complete the registration process, as well as problem tips

**Medi**  
EDI Home  
MEDI  
MEDI Home  
MEDI Login  
MEDI Frequently Asked Questions  
MEDI Help  
MEDI Help (pdf)  
Getting Started with MEDI  
Register for Medi

**Need Assistance?**  
Report a Webpage Problem



[www.java.com](http://www.java.com)

# www.myhfs.illinois.gov

New update 10/29/2015...Edge Browser will not work with MEDI



ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

**myHFS**  
Login  
Getting Started  
Check Browser  
Register  
Contact Us  
Logout  
myHFS Index

**State Links**  
Search Illinois  
Go [Search Tips]



**Medi DDE Claim Data Entry has been updated for ICD10. All providers should use ICD9 codes for dates of service prior to 10/1/2015 and use ICD10 codes for dates of service 10/1/2015 and after.**

**Transportation providers must use Diagnosis code 7999 for dates of service prior to 10/1/2015 and use R69 for dates of service 10/1/2015 and after.**

**Alert**  
Update 10/29/2015  
Microsoft has introduced Windows 10 and a new web browser called Microsoft Edge. Windows 10 has worked with Medi. **The Edge browser will not work with Medi.** If you upgrade to Windows 10 you will have to get IE 11 from Microsoft [www.microsoft.com](http://www.microsoft.com) . This combination has worked in our testing.

On 10/20/2015 Oracle introduced Java version 8 update 65. This new update has worked on our PCs for all Medi applications.  
If you can login now do not change your Java.

In the 9/8/2015 Microsoft Windows update more Java versions were blocked. If you are getting the message that Microsoft Windows is blocking your Java, you can try to use the new version. [www.java.com](http://www.java.com) . Microsoft will block all Java 7 versions except 7u85. Microsoft will block Java 8 versions before 8u51. If you do not have one of these versions (7u85, 8u51, 8u60, 8u65) and can't login you will have to change Java.

If your password is over a year old you may be prompted to change your password. This is normal. If you are having problems logging in and your password is over a year old or it has been over 90 days since you used Medi you may have to change your password. Instate users use the Forgot Password button on the Medi login page. Out of state users call 1-800-366-8768 option 1, option 6 for assistance changing passwords.

Note: Windows Edge, Google Chrome and Firefox web browsers are not supported.

**myHFS News**

Welcome to myHFS - the secure Web site for the Illinois Department of Healthcare and Family Services. This Web site allows authorized users online access to departmental information on the following HFS programs:

- Medical Assistance Information for Medicaid Providers
- All Kids and FamilyCare Programs
- Child Support Case Information
- Cost Calculation For Medicaid School-Based Health Services

**Registered Users**

[Login here](#) or select the 'Login' option in the navigation menu on the left.

**Note:** Some features of this site will be unavailable between 3 and 3:30 a.m. on a daily basis, and between 10 p.m. to midnight on Saturdays, due to regular system maintenance. Please keep this in mind when using this site during this time frame, and thank you for your cooperation.

**Provider Updates**

Providers can register to receive E-mail notification, when new provider information has been posted to the Web site, by completing the form for [Provider Releases and Bulletins E-mail Notification Request](#).

Providers can register to receive an E-mail notification when a new preferred drug list has been posted to the Web site, by completing the form for the [Preferred Drug List E-Mail Notification Request](#).

**New Users**

Resources are available to assist you with establishing and troubleshooting your MEDI access:

1. [Getting Started](#) presents what is required to use these applications
2. [Registration Toolbox \(pdf\)](#) provides steps to complete the registration process, as well as problem tips
3. [Help Documentation](#) for a more thorough overview of MEDI



# Java Error

Entrust Web Application Environment Checker version 0.1.0 / Copyright 2012

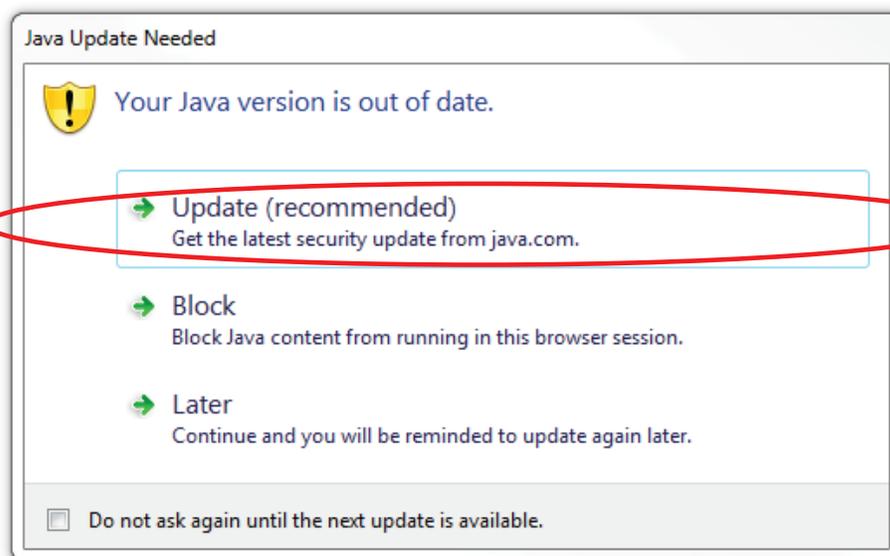
The following error occurred : **Unsupported JVM vendor**

Java does not appear to be working in your browser. You can test if java is working by going to a website such as [www.javatester.org](http://www.javatester.org) and clicking the "Test the version of Java your browser is using" button.

If you need to install Java, it is available for download at [www.java.com](http://www.java.com).

Version 1.6 or later of java is needed for our systems.

# Java Verification Screen



# Java Verification Screen

The screenshot shows a Windows Internet Explorer browser window. The address bar displays the URL [https://instatpki.illinois.gov/sub\\_agree.htm](https://instatpki.illinois.gov/sub_agree.htm). The browser's title bar reads "Java Check - Windows Internet Explorer". The main content area of the browser displays the text "Please wait, detecting your Java version...". A red oval highlights a text instruction below this: "If you receive a pop-up message similar to below, please Run the application." Two "Security Warning" dialog boxes are overlaid on the browser window. The smaller dialog box on the left contains the text: "Do you want to run this application? An application from the location below is requesting permission to run. Location: https://1084pkitsrv4.illinois.gov/ Click: Cancel to stop this app or Run to allow it to continue. Do not show this again for this app" with "Run" and "Cancel" buttons. The larger dialog box on the right contains the text: "Do you want to run this application? Your version of Java is insecure and an application from the location below is requesting permission to run. Location: https://1084pkitsrv4.illinois.gov/ Click Cancel to stop this app or Run to allow it to continue. Select the box below, then click run to start the application. I accept the risk and want to run this app. Do not show this again for this app" with "Run", "Update", and "Cancel" buttons. The Windows taskbar at the bottom shows the Start button, several open applications including "AT&T Global Netwo...", "10.7.1.52 - Remot...", "Inbox - Microsoft O...", "Microsoft PowerPol...", "Java Check - Win...", and "Document1 - Micro...", a search bar, and the system tray with the time "4:23 PM".

# Permission to Run Application

Java Check - Windows Internet Explorer  
https://instate.pki.illinois.gov/sub\_agree.htm

File Edit View Favorites Tools Help

Java Check

Please wait, detecting your Java version...

If you receive a pop-up message similar to below, please Run the application.

**Security Warning**

Do you want to run this application?

An unsigned application from the location below is requesting permission to run.  
Location: https://instate.pki.illinois.gov

Running unsigned applications like this will be blocked in a future release because it is potentially unsafe and a security risk.  
More Information

Select the box below, then click run to start the application

I accept the risk and want to run this app.

Run Cancel

**Security Warning**

Do you want to run this application ?

An application from the location below is requesting permission to run.  
Location: https://1084pktsrv4.illinois.gov/

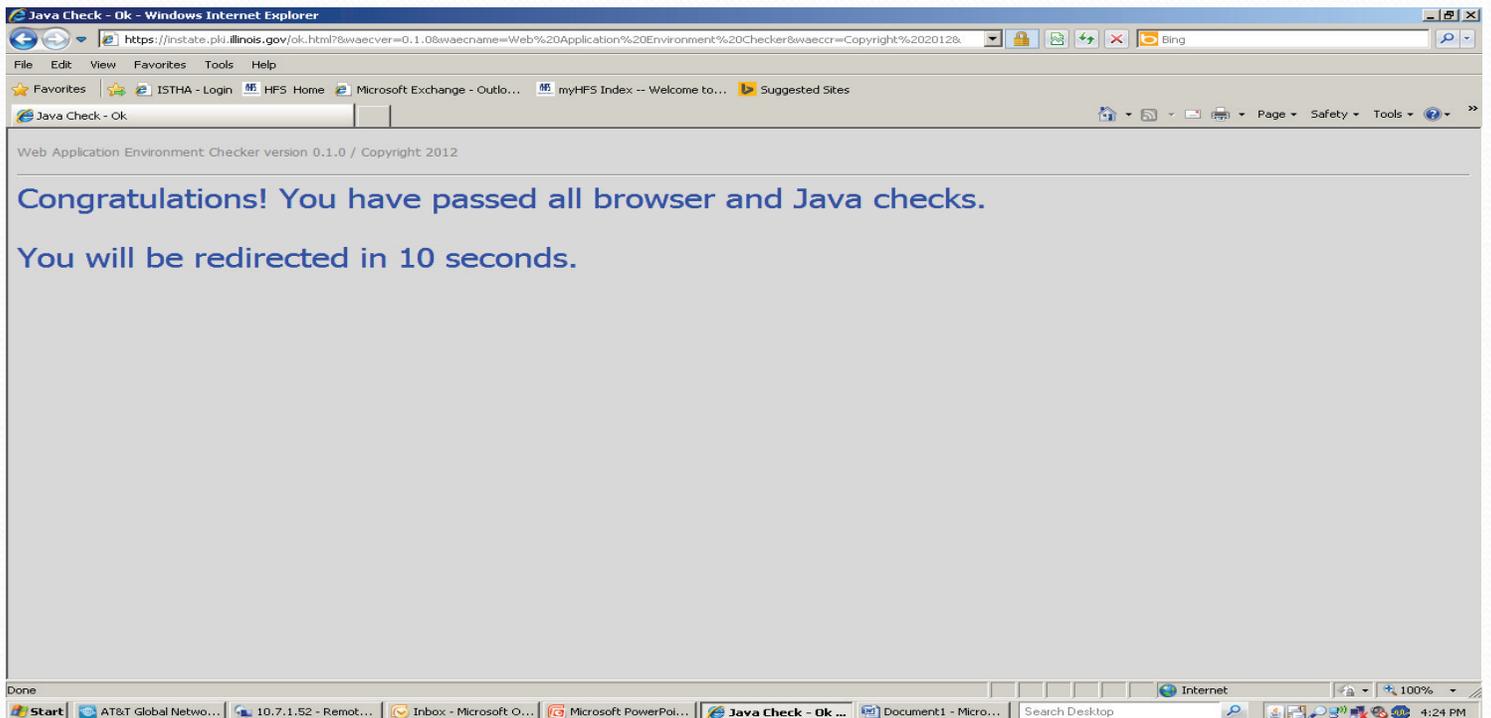
Click Cancel to stop this app or Run to allow it to continue.

Run Cancel

Do not show this again for this app

Start AT&T Global Netwo... 10.7.1.52 - Remot... Inbox - Microsoft O... Microsoft PowerPoi... Java Check - Win... Document1 - Micro... Search Desktop 4:24 PM

# Java Checks Completed



# STATE OF ILLINOIS DIGITAL CERTIFICATE SUBSCRIBER AGREEMENT

State of Illinois - Digital ID - Subscriber Agreement - Windows Internet Explorer

https://instate.pki.illinois.gov/sub\_agree3.htm

File Edit View Favorites Tools Help

State of Illinois - Digital ID - Subscriber Agreement

### SUBSCRIBER OBLIGATIONS

Subscribers are obligated to:

- Make true representation regarding information in their certificates; and other identification and authentication information;
- Use certificates exclusively for legal and authorized State business, consistent with the applicable State of Illinois Certificate Policy and Certificate Practice Statement;
- Take reasonable precautions to prevent any compromise, modification, loss, disclosure, or unauthorized use of their private keys;
- Protect their associated Digital ID user password;
- Upon issuance of a Digital ID naming the applicant as the Subscriber, review the Digital ID to ensure that all Subscriber information included in it is accurate, and to expressly indicate acceptance or rejection of the Digital ID;
- Inform the State Registration Authority or appropriate Local Registration Authority within 48 hours of a change to any information included in their certificate or certificate application request;
- Inform the State Registration Authority or appropriate Local Registration Authority within 8 hours of a suspected compromise of one/both of their private keys; and
- Rightfully hold private keys corresponding to public keys listed in certificate.
- Review changes to State Policies by checking for future updates on this web site (<http://www.illinois.gov/pki/>).

The **SUBSCRIBER** agrees that they have read this agreement and have maintained a copy of it and will abide by the terms and conditions of the agreement.

**\*NOTE: The CMS Registration and Recovery service has been updated and now requires that your browser has a Java Virtual Machine associated with it. If you are experiencing technical difficulties when either creating or recovering your Digital ID, please ensure you have the JVM installed before contacting CMS Support. The SUN JVM can be downloaded from the following URL if you do not have one available (select Free Java Download): [www.java.com](http://www.java.com)**

[Click here to verify the browser requirements.](#)

Illinois Accept Non-Illinois Resident Accept Decline Privacy Policy

Done

Start AT&T Global Netwo... 10.7.1.52 - Remot... Inbox - Microsoft O... Microsoft PowerPoi... State of Illinois - ... Document1 - Micro... Search Desktop 4:33 PM

<http://www.myhfs.illinois.gov>

# User Registration

State of Illinois - PKI - Registration Form

State of Illinois  
Digital Identification

State of Illinois Digital Identity Registration

Enter your personal information exactly as registered with the [SOS Driver Services Department](#) and found on your valid Illinois Drivers License or Identification Card.

PKI Digital Certificate - Customer Support hours:  
Monday thru Sunday, 8:00 am to 5:00 pm  
(800) 366-8768 or (217) 524-4784  
Option 1 - Computer related issues, then Option 3 - HFS, Medi, and Digital PKI Certificates  
Please respond by saying " This is concerning the registration process for a digital certificate"

Questions about State of Illinois Digital Signatures? [Read the FAQ!](#)

Personal Information as currently registered with the Illinois Secretary of State

First Name or Initial:	<input type="text"/>	Middle Name or Initial:	<input type="text"/>
Last Name:	<input type="text"/>	Name Suffix: (Jr, Sr, III)	<input type="text"/>

Address

Street Address:	<input type="text"/>		
City:	<input type="text"/>	Zip Code:	<input type="text"/>

Personal Validation

Driver's License Number:	<input type="text"/>
--------------------------	----------------------

XXXX-XXXX-XXXX (First character is a CAPITALIZED LETTER)

one

Start AT&T Global Netwo... 10.7.1.52 - Remot... Inbox - Microsoft O... Microsoft PowerPoi... State of Illinois - ... Document1 - Micro... Search Desktop Internet 100% 4:38 PM

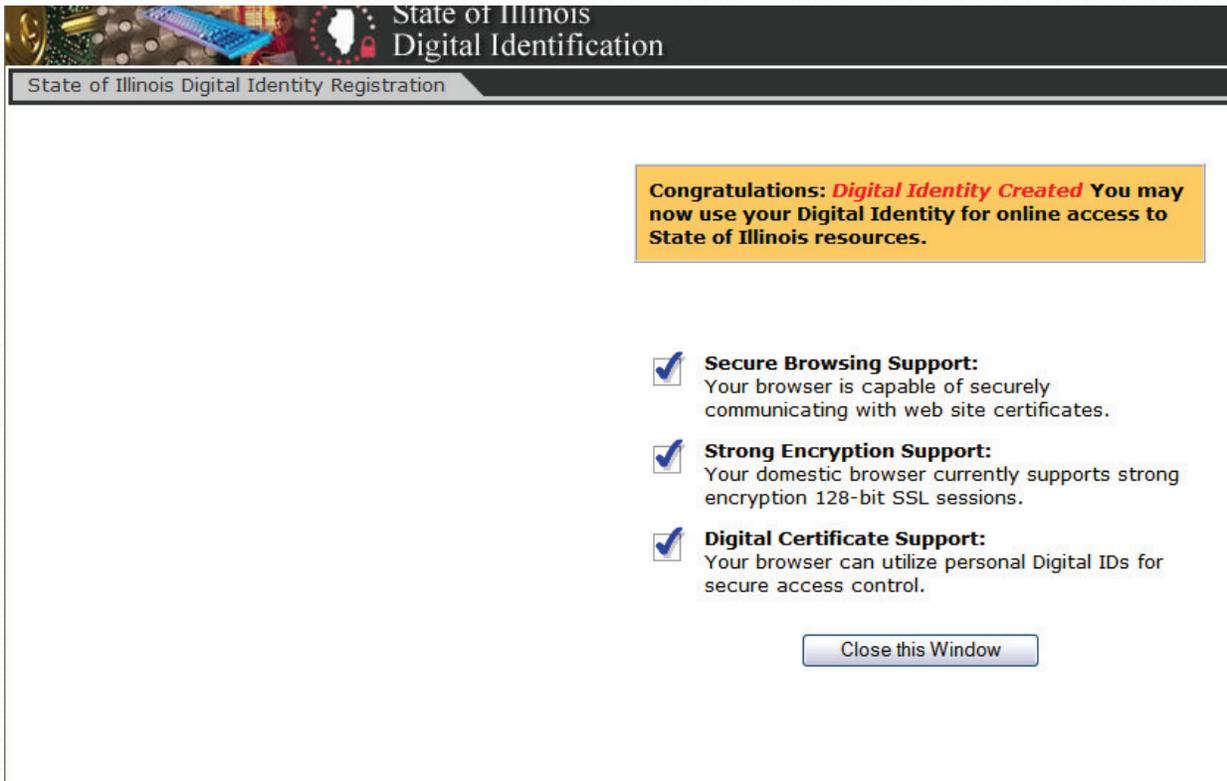
<http://www.myhfs.illinois.gov>

# Registration Cont'd

Secret Question: (ex. Mother's Maiden Name)	<input type="text"/>	Should you forget your ID or password, you will be asked to answer the question you provide here. Your Shared Question should be simple enough for you to answer, but not easily guessed by anyone else. <b>Note: The name of a spouse is not a good Shared Question, as anyone who knows you could provide the Shared Answer.</b>
Secret Answer: (ex. Mrs. Jane Doe)	<input type="text"/>	This should be the response to the Shared Question entered above and, in the future, it must be entered exactly as you enter it here. As above, this shared answer should be simple enough for you to remember, but not easily guessed by anyone else.

<b>User Name &amp; Password</b>								
User Name: <input type="text"/> (ex. JohnDoe or JohnDoe1)	 You will use the User Name that you select along with your password to access your Digital ID. Select a User Name that you will be able to remember easily. <b>*The User Name can be up to 30 characters in length.</b>							
Password: <input type="password"/>	<table border="1"><thead><tr><th>Password Rules</th></tr></thead><tbody><tr><td><b>Password must have</b> X 8 Characters minimum X 1 upper case letter X 1 lower-case letter</td></tr><tr><td><b>Password can't contain</b> ✓ First name ✓ Last name ✓ more than three (3) continuous string characters (ex. AAA or QQQ) ✓ more than half of the user id (ex. Userid JohnQPublic could not use JohnQ or Public as a password)</td></tr><tr><td><b>and</b> X Both passwords must match</td></tr><tr><td>When conditions are met the X will change to a ✓</td></tr><tr><td>After creating and changing a password, you cannot reuse that password until seven (7) other unique passwords have been created</td></tr><tr><td>This Password is doubly encrypted and therefore not known to anyone including the administrators of this system.</td></tr></tbody></table>	Password Rules	<b>Password must have</b> X 8 Characters minimum X 1 upper case letter X 1 lower-case letter	<b>Password can't contain</b> ✓ First name ✓ Last name ✓ more than three (3) continuous string characters (ex. AAA or QQQ) ✓ more than half of the user id (ex. Userid JohnQPublic could not use JohnQ or Public as a password)	<b>and</b> X Both passwords must match	When conditions are met the X will change to a ✓	After creating and changing a password, you cannot reuse that password until seven (7) other unique passwords have been created	This Password is doubly encrypted and therefore not known to anyone including the administrators of this system.
Password Rules								
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<b>Password can't contain</b> ✓ First name ✓ Last name ✓ more than three (3) continuous string characters (ex. AAA or QQQ) ✓ more than half of the user id (ex. Userid JohnQPublic could not use JohnQ or Public as a password)								
<b>and</b> X Both passwords must match								
When conditions are met the X will change to a ✓								
After creating and changing a password, you cannot reuse that password until seven (7) other unique passwords have been created								
This Password is doubly encrypted and therefore not known to anyone including the administrators of this system.								
Confirm Password: <input type="password"/>								

# Digital Identification



The image shows a screenshot of a web browser window titled "State of Illinois Digital Identity Registration". The window has a dark header with the text "State of Illinois Digital Identification" and a small graphic of a person at a computer. Below the header, there is a yellow notification box with the text: "Congratulations: *Digital Identity Created* You may now use your Digital Identity for online access to State of Illinois resources." Below this, there are three checked items with blue checkmarks:

- Secure Browsing Support:** Your browser is capable of securely communicating with web site certificates.
- Strong Encryption Support:** Your domestic browser currently supports strong encryption 128-bit SSL sessions.
- Digital Certificate Support:** Your browser can utilize personal Digital IDs for secure access control.

At the bottom of the notification area, there is a button labeled "Close this Window".

Log back into [www.myhfs.illinois.gov](http://www.myhfs.illinois.gov)  
to complete the registration

The screenshot shows the myHFS website interface. At the top left is the iHFS logo and the text "ILLINOIS DEPARTMENT OF Healthcare and Family Services". The top right corner displays the URL "www.myhfs.illinois.gov". A navigation menu on the left includes "myHFS" (circled in red), "Login", "Getting Started", "Check Browser", "Register", "Contact Us", "Logout", and "myHFS Index". Below the menu is a search bar with "Go" and "[Search Tips]" buttons. A "State Links" section includes "Search Illinois" and "Go" buttons. A "myHFS News" section contains an alert about a Java update: "Oracle is introducing a new version of JAVA on October 14, 2014. This version will be called Java 8, Update 25, and will be pushed through JAVA update messages. DO NOT UPGRADE to this new version. Java 8, Update 25 is not compatible with MEDI. The update will not allow any transactions to occur from the MEDI login page. If you do upgrade, you will need to uninstall the new version 8, Update 25 and reinstall version 7, update 71. The new Microsoft updates for Windows 7 and Windows 8 released on 11/11 is blocking all Java 7 versions below 7u71. If you are getting the 'Java is Blocked' message you will have to update. Remove all current versions of Java from your machine and restart your computer. Go to the Free Java Download Page. Accept the license agreement and Pick Windows X86 offline. In newer machines you may need to load both the 32 bit and 64 bit versions." Below the alert is a "myHFS News" section with a welcome message and a list of programs: "Medical Assistance Information for Medicaid Providers", "All Kids and FamilyCare Programs", "Child Support Case Information", and "Cost Calculation for Medicaid School-Based Health Services". A "Registered Users" section includes a "Login here" link and a note about system maintenance. A "Provider Updates" section provides information on receiving E-mail notifications for provider releases and preferred drug lists. A "New Users" section lists resources for establishing and troubleshooting MED1 access. On the right side, there is a vertical sidebar with a date "March 11, 2015" and several featured links: "Features", "HEALTH CONNECT", "If your Child is Uninsured, Click Here All Kids Healthcare for All Kids", "MAYMA Health Benefits for Workers with Disabilities", and "State Features Suggest Your Budget Solution budget.illinois.gov".

# MEDI Log-In

**iHFS** ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

**myHFS** myHFS Login

Illinois Digital ID Please enter your User Name and Password from your state of Illinois Digital ID.

**User Name:**

**Password:**

Remember name

If you have forgotten your password or need to change your password, then choose 'Forgot Password'. You may also use this option to recover your password if you have exceeded your login limit.

**myHFS**  
Login  
Getting Started  
Check Browser  
Register  
Contact Us  
Logout  
myHFS Index

**Entrust**  
Secured

# Creating HFS User Profile

**iHFS** ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

**myHFS** HFS User Profile

myHFS Index  
MEDI Training  
Check Browser  
Contact Us  
Logout

**\* Required Fields**

**\* Title**

**Name**

**\* Organization Name**

**\* Work Address**

**\* City**

**\* State**

**\* Zip**

**\* Work Phone**  (123-123-1234)

**Work Fax**  (123-123-1234)

**\* Work E-Mail**

# My HFS Home Page



ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

## myHFS

myHFS Index  
MEDI Training  
Check Browser  
Contact Us  
Logout

## myHFS Home

### MEDI

If you are a Medicaid provider or payee, or you represent and want to work on behalf of a Medicaid applications available over the Internet.

You must register in MEDI to access the Internet Electronic System (IEC) and/or the KidC:

The IEC System provides access to recipient eligibility, claim status, claim submission and information, which is available for both DDE Real Time and X-12 Batch (Professional, Dental status inquiries within seven business days from submission. However, the claims availability

DDE Real Time (Professional/Dental/Pharmacy) for 90 days;

DDE Real Time (Institutional) for 180 days;

X-12 Batch (Professional/Dental/Pharmacy/Institutional) for two years.

If you are a current MEDI User, click the MEDI link to access the IEC System functions and

### [Update My HFS Registration](#)

Change Registration Info for myHFS Applications.

[www.myhfs.illinois.gov](http://www.myhfs.illinois.gov)

# User Security Agreement



MEDI Links

- Help Index
- Contact Us
- myHFS Home
- Logout

User Security Agreement

Submit

Title:  Full Name:

Please select 'I Agree' at the bottom of this page. You must agree with this notice in order to use this system.

**Agreement to Access Secure Web Site System**

Based upon your execution of this agreement by replying 'I Agree', the Illinois Department of Healthcare & Family Services (IDHFS) is granting you access to the HFS secure Web site system for the purpose of retrieving information concerning the department's Medical Programs. Any other use of the secure Web site system is strictly prohibited. HFS will not grant you access if you do not agree to the terms set forth below.

By clicking 'I Agree' below, you acknowledge receipt of this agreement, understand it and agree to its contents.

**Web site Usage for Medical Programs**

1. Each HFS secure Web site user is responsible for:
  - a. Maintaining the strict confidentiality and privacy of recipient-specific information accessed through the HFS secure Web site system.
  - b. Protecting access to the HFS secure Web site system by safeguarding user ID numbers and passwords.
2. Each HFS secure Web site user is responsible for safeguarding information concerning recipients that is obtained via the HFS secure Web site system, including, but not limited to:
  - a. Any information received regarding a recipient's eligibility or health information, including, but not limited to, name, address, phone number, Social Security number, social and economic circumstances, medical services provided, and the recipient's medical diagnosis and past history of disease or disability;
  - b. Any information received for verifying a recipient's amount of medical assistance payments or benefit limitation;
  - c. Any information received in connection with Third Party Liability; and
  - d. Any information received regarding Prior Authorization for medical services for a recipient under an HFS Medical Program.
3. Failure to comply with the terms of this agreement will result in action which may include, but is not limited to, suspension or termination of access to the HFS secure Web site system.

# User Security Agreement Cont'd

## Security Notice

This Web site is part of an Illinois Department of Healthcare & Family Services computer system used to accomplish HFS functions. The HFS uses software programs to monitor this Web site for security purposes to ensure the Web site remains available to all users and to protect information in the system. By accessing this Web site, you are expressly consenting to these monitoring activities. Unauthorized attempts to defeat or circumvent security features; to use the system for other than intended purposes; to deny service to authorized users; to access, obtain, alter, damage, or destroy information; or otherwise to interfere with the system or its operation is prohibited.

## General Disclaimer

This system is made available by an agency of the state of Illinois. Neither the state of Illinois, nor any agency thereof, nor any of their employees, make any warranty, express or implied; or assume any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product or process disclosed; or represent that use of the information, apparatus, product or process would not infringe privately owned rights. Reference herein to any specific commercial product, process, or service by trade name, trademark, manufacturer, or otherwise, does not necessarily constitute or imply endorsement, recommendation, or favoring by the state of Illinois or any agency thereof of the product, process, or service.

## Privacy Notice

HFS collects personal information about you when you register on the HFS Web site. HFS also collects and stores certain information automatically, including: the Internet Protocol (IP) address of the domain from which you access the Internet (e.g., 123.456.789.012), whether yours individually or provided as a proxy by your Internet Service Provider (ISP), the date and time you access our site, the pages you peruse (recorded by the text and graphics files that compose that page), and the Internet address of the Web site from which you linked directly to HFS's Web site. HFS uses the summary statistics to help make the HFS Web site more useful to visitors, such as assessing what information is of most and least interest to visitors, and for other purposes such as determining the site's technical design specifications and identifying system performance or problem areas. This information is NOT shared with anyone beyond the support staff to this home page, except when required by law enforcement investigation, and is used only as a source of anonymous statistical information.

## Comments Sent by E-Mail

You may choose to provide HFS with personal information, as in an e-mail message containing your comments or questions. HFS will use this information to improve service to you or to respond to your request. There are times when your message is forwarded, as e-mail, to other HFS employees who may be better able to help you. Except for authorized law enforcement investigations, HFS does not share its e-mail with any other outside organizations.

I Agree:     I Disagree:

# MEDI Registration Menu



ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

## MEDI Links

MEDI Home  
Manage My Account  
Registration Menu  
Help Index  
Contact Us  
myHFS Home  
Logout  
If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-782-5565. For all other questions, please call Network Services at 1-800-366-8768.

## MEDI Registration Menu

### Business Registration

Select this option if you are an administrator for a business and want to perform this function for HFS applications available for business registration type below:

**Medicaid Provider** - Certified by the Illinois Department of Healthcare & Family Services as a medical services provider. You will need a **Provider Information Sheet** which is mailed to the official medical provider address from HFS. If you do not have a Provider Information Sheet, you may request a **Provider Information Sheet** to have one mailed to the address on file. Provider registration is available 24 hours a day, seven days a week, except between the hours of 3 and 3:30 a.m.

**Payee** - Authorized by a Medicaid provider to receive **remittance advices**. You should have access to a Provider Information Sheet to register. If you do not have this information, you will need to contact the provider. Payee registration is available Monday through Friday.

**Payor** - Certified by the Illinois Department of Healthcare & Family Services as an enrolled payor. You will need your **Payor ID** mailed to the official payor address from HFS. You may request a **Payor Information Sheet** to have one mailed to the address on file. Payor registration is available 24 hours a day, seven days a week, except between the hours of 3 and 3:30 a.m.

**Other Business** - A billing service, agency or other business that represents a certified HFS medical provider. Other Business registration is available 24 hours a day, seven days a week, except between the hours of 3 and 3:30 a.m.

### Employee Registration

Select this option if you have been provided with the Employee Registration Key for the business. If you do not have this information, you will need to contact the business administrator. Registration of the business is required before you can register. Employee registration is available 24 hours a day, seven days a week, except between the hours of 3 and 3:30 a.m.

# Provider Information Sheet

APPENDIX A-7a

MEDICAID SYSTEM (MMIS)  
 PROVIDER SUBSYSTEM  
 REPORT ID: A2741KD1  
 SEQUENCE: PROVIDER TYPE  
 PROVIDER NAME

STATE OF ILLINOIS  
 DEPARTMENT OF PUBLIC AID  
 PROVIDER INFORMATION SHEET

RUN DATE: 11/02/96  
 RUN TIME: 11:47:06  
 MAINT DATE: 11/02/96  
 PAGE: 84

PROVIDER KEY--	PROVIDER NAME AND ADDRESS	PROVIDER TYPE:	10 - PHYSICIAN
036999999	JOHNSON ALBERT 1421 OAK STREET ANYTOWN, IL 62000	ORGANIZATION TYPE:	03 - INDIVIDUAL PRACT
		ENROLLMENT STATUS	B - ACTIVNOCST BEGIN 08/15/86 END ACTIVE
		EXCEPTION INDICATOR	- NO EXCEPT BEGIN END
	PROVIDER GENDER:	CERTIFIC/LICENSE NUM -	036999999 ENDING 07/31/99
	COUNTY 200-COOK	LAST TRANSACTION ADD	AS OF 04/24/90
	TELEPHONE NUMBER: (312)123-4567		UPIN #:
	D.E.A.#: AA1234567		S.S. #: 331313131
			CLIA #:

MANAGED CARE INFORMATION: BEGIN DATE: 07/13/1993  
 SITE 1 : PAYEE : 1 1421 OAK STREET ANYTOWN IL 62000 TELEPHONE NUMBER: (312) 123-4567  
 FAX NUMBER: (000) 000-0000

CODE	SPECIALTY	BEGIN	CODE	SPECIALTY	BEGIN	CODE	SPECIALTY	BEGIN
08G	OBSTETRICS - GYNECOLOGY	01/01/81	DAP	ADMITTING PRIVILEGES	01/01/92	DPX	DELIVERY PRIVILEGES	01/01/91
COS	ELIGIBILITY CATEGORY OF SERVICE	ELIG	BEG DATE	COS	ELIGIBILITY CATEGORY OF SERVICE	ELIG	BEG DATE	TERMINATION REASON
01	PHYSICIAN SERVICES	08/15/86	06	PHYSICIAN PSYCHIATRIC SERVICES	08/15/86			
17	ANESTHESIA SERVICES	08/15/86	30	MEDICARE SCREENING SERVICES	08/15/86			
45	OPTICAL SUPPLIES	08/15/86						

PAYEE CODE	PAYEE NAME	PAYEE STREET	PAYEE CITY	ST	ZIP	PAYEE ID NUMBER	DMERC#	EFF DATE
1	ANYTOWN MEDICAL ASSOC	1421 OAK STREET	ANYTOWN	IL	62000	363106080-62000-01		08/01/96
	DBA:					VENDOR ID: 01		
2	ALBERT JOHNSON	907 NORTH ELM STREET	DOWNTOWN	IL	62001	448449827-62001-02		12/03/86
	DBA:					VENDOR ID: 30		
3	ANYTOWN NATIONAL BANK	1100 CEDAR LANE	ANYTOWN	IL	62000	448449827-62000-02		03/12/90
	DBA:					VENDOR ID: 30		
	MEDICARE/PIN:							

# Provider Registration



ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

Illinois Department of Healthcare and Family Services

## MEDI Links

- MEDI Home
- Manage My Account
- Registration Menu
- Help Index
- Contact Us
- myHFS Home
- Logout

If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-782-5565. For all other questions, please call Network Services at 1-800-366-8768.

## Provider Registration

### Required Fields\*

Provider Number:\*

Provider Type:\*

10

Provider Name:\*

Provider Address:\*

City:\*

State:\*

ZIP:\*

# Provider Registration cont'd

**Business Phone:\***

**Business Fax:**

**Your Work E-Mail Address:\***

**ENTER ONE OF THE FOLLOWING\***

**Your Work Phone:**

OR

**Your Work Ext:**

**ENTER ONE OF THE FOLLOWING\***

**Enrollment Date:**

OR

**State Medical License Number:**

OR

**Tax ID Number:**

FEIN:

SSN:

**Submit**

# Administrator Registration



**MEDI Links**

- MEDI Home
- Manage My Account
- Registration Menu
- Help Index
- Contact Us
- myHFS Home
- Logout
- If you have billing problems go to [www.hfs.illinois.gov](http://www.hfs.illinois.gov) or for a billing consultant, call 1-877-782-5565. For all other questions, please call Network Services at 1-800-366-8768.

**Duplicate Provider**

**Submit**

The Provider you are registering is already registered. Please indicate whether you are registering as an administrator for the existing location or as a new location.

**Select One of the Options Below:**

- OPTION I - I am Registering as an Administrator for a New Location.
- OPTION II - I am Registering as an Administrator for the Location Below.

**Name:**  
AUTOMATED HEALTH SYSTEMS INC

**Address:**  
SUITE 300  
9370 MCKNIGHT ROAD  
**City:**  
PITTSBURGH

**State:**  
PA

# Administration Registration Complete



ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

www.myhfs.illino

## MEDI Links

MEDI Home  
Manage My Account  
Registration Menu  
Help Index  
Contact Us  
myHFS Home  
Logout  
If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-782-5565. For all other questions, please call Network Services at 1-800-366-8768.

## Registration Success

Continue

You have successfully registered as an ADMINISTRATOR of the business shown below.

Business Name: HFS ID Number:

Business Address:

City: State: ZIP:

Employee Registration Key:

Employees of this business can register if you give them the Employee Registration Key displayed above. Click [Here](#) for more information about Administrator Employees.

### HIPAA - IEC System

If you are interested in trading HIPAA-compliant format with HFS, you will need access to the IEC System. Below are the ISA and GS values that are required for inbound and outbound transmissions. Click [Here](#) for more information about HIPAA.

#### INBOUND (sender)

ISA05:

ISA06:

# MEDI Home Page

## (Concludes Administrator Registration)

The screenshot shows the MEDI Home Page interface. At the top left is the HFS logo and the text "ILLINOIS DEPARTMENT OF Healthcare and Family Services". The URL "www.myhfs.illinois.gov" is in the top right. A navigation menu on the left includes "MEDI Links" and "MEDI Home". The main content area features a "Welcome," message, a "Select Application" section with links for "Internet Electronic Claims System(IEC)", "English All Kids Application Agent(AKAA) / Spanish All Kids Application Agent(AKAA)", and "Illinois Health Connect (ILHC)", and a "Help Manuals" section with links for "FAQs", "MEDI Help Manual", and "Medical Assistance Programs". A "Help" button is located in the top right of the main content area. The browser's address bar at the bottom shows "Internet" and "100%".

**HFS** ILLINOIS DEPARTMENT OF Healthcare and Family Services [www.myhfs.illinois.gov](http://www.myhfs.illinois.gov)

**MEDI Links** **MEDI Home** **Help**

MEDI Home  
Manage My Account  
Registration Menu  
Help Index  
Contact Us  
myHFS Home  
Logout

If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-792-5565. For all other questions, please call Network Services at 1-800-366-8768, Option 1 - for Information Technology (IT), and then Option 3 - for HFS.

**Welcome,**

**Select Application**

[Internet Electronic Claims System\(IEC\)](#)  
The IEC System provides the ability to perform basic processing functions such as:

- \* Eligibility Inquiry
- \* Claim Status Inquiry
- \* Upload/Download HIPAA-compliant transactions

[English All Kids Application Agent\(AKAA\) / Spanish All Kids Application Agent\(AKAA\)](#)

[Illinois Health Connect \(ILHC\)](#)

**Help Manuals**

[FAQs](#)  
A list of Frequently Asked Questions about the MEDI System.

[MEDI Help Manual](#)  
A printable manual for the MEDI System in Portable Document Format (PDF).

[Medical Assistance Programs](#)  
The goal of Medical Assistance is to improve the health of Illinois children and families by providing access to quality

Internet 100%

# Employee Registration

[www.myhfs.illinois.gov](http://www.myhfs.illinois.gov)

# Log back into [www.myhfs.illinois.gov](http://www.myhfs.illinois.gov) to complete the registration

**myHFS** ILLINOIS DEPARTMENT OF Healthcare and Family Services [www.myhfs.illinois.gov](http://www.myhfs.illinois.gov)

**Alert**  
Oracle is introducing a new version of JAVA on October 14, 2014. This version will be called Java 8, Update 25, and will be pushed through JAVA update messages. **DO NOT UPGRADE** to this new version. Java 8, Update 25 is not compatible with MEDI. The update will not allow any transactions to occur from the MEDI login page.  
If you do upgrade, you will need to uninstall the new version 8, Update 25 and reinstall version 7, update 71.  
The new Microsoft updates for Windows 7 and Windows 8 released on 11/11 is blocking all Java 7 versions below 7u71. If you are getting the 'Java is Blocked' message you will have to update. Remove all current versions of Java from your machine and restart your computer. Go to [the Free Java Download Page](#). Accept the license agreement and Pick Windows X86 offline.  
In newer machines you may need to load both the 32 bit and 64 bit versions.

**myHFS News**  
Welcome to myHFS - the secure Web site for the Illinois Department of Healthcare and Family Services. This Web site allows authorized users online access to departmental information on the following HFS programs:

- Medical Assistance Information for Medicaid Providers
- All Kids and FamilyCare Programs
- Child Support Case Information
- Cost Calculation For Medicaid School-Based Health Services

**Registered Users**  
[Login here](#) or select the 'Login' option in the navigation menu on the left.  
**Note:** Some features of this site will be unavailable between 3 and 3:30 a.m. on a daily basis, and between 10 p.m. to midnight on Saturdays, due to regular system maintenance. Please keep this in mind when using this site during this time frame, and thank you for your cooperation.

**Provider Updates**  
Providers can register to receive E-mail notification, when new provider information has been posted to the Web site, by completing the form for [Provider Releases and Bulletins E-mail Notification Request](#).  
Providers can register to receive an E-mail notification when a new preferred drug list has been posted to the Web site, by completing the form for the [Preferred Drug List E-Mail Notification Request](#).

**New Users**  
Resources are available to assist you with establishing and troubleshooting your MEDI access:

1. [Getting Started](#) presents what is required to use these applications
2. [Registration Toolbox \(pdf\)](#) provides steps to complete the registration process, as well as problem tips
3. [Help Documentation](#) for a more thorough overview of MEDI

Navigation menu: Login, Check Browser, Register, Contact Us, Logout, myHFS Index, State Links, Search Illinois, Go [Search Tips], Agencies Boards and Commissions, HFS Department General, SSL

March 11, 2015  
Features  
ILLINOIS PRIMARY CARE CASE HEALTH CONNECT MANAGEMENT  
If your Child is Uninsured, Click Here AllKids Healthcare for All Kids  
HBWD Health Benefits for Workers with Disabilities  
State Features  
Suggest Your Budget Solution [budget.illinois.gov](http://budget.illinois.gov)

# Log into MEDI



ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

- myHFS
- Login
- Getting Started
- Check Browser
- Register
- Contact Us
- Logout
- myHFS Index



## myHFS Login



Please enter your User Name and Password from your state of Illinois Digital ID.

**User Name:**

**Password:**

Remember name

If you have forgotten your password or need to change your password, then choose 'Forgot Password'. You may also use this option to recover your password if you have exceeded your login limit.

# MEDI Registration Menu



ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

## MEDI Links

MEDI Home  
Manage My Account  
Registration Menu  
Help Index  
Contact Us  
myHFS Home  
Logout

If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-782-5565. For all other questions, please call Network Services at 1-800-366-8768.

## MEDI Registration Menu

### **Business Registration**

Select this option if you are an administrator for a business and want to perform this function for HFS applications available for business registration type below:

**Medicaid Provider** - Certified by the Illinois Department of Healthcare & Family Services as a medical services provider. You will need your **Provider Information Sheet** which is mailed to the official medical provider address from HFS. If you do not have a **Provider Information Sheet** to have one mailed to the address on file. Provider registration is available 24 hours a day, seven days a week, except between the hours of 3 and 3:30 a.m.

**Payee** - Authorized by a Medicaid provider to receive **remittance advices**. You should have access to a **Provider Information Sheet** to register. If you do not have this information, you will need to contact the provider. Payee registration is available Monday through Friday.

**Payor** - Certified by the Illinois Department of Healthcare & Family Services as an enrolled payor. You will need your **Payor Information Sheet** mailed to the official payor address from HFS. You may **request a Payor Information Sheet** to have one mailed to the address on file. Payor registration is available 24 hours a day, seven days a week, except between the hours of 3 and 3:30 a.m.

**Other Business** - A billing service, agency or other business that represents a certified HFS medical provider. Other Business registration is available 24 hours a day, seven days a week, except between the hours of 3 and 3:30 a.m.

### **Employee Registration**

Select this option if you have been provided with the Employee Registration Key for the business. If you do not have this information, you will need to contact the business administrator. Registration of the business is required before you can register. Employee registration is available 24 hours a day, seven days a week, except between the hours of 3 and 3:30 a.m.



# Employee Registration



ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

www.

## MEDI Links

- MEDI Home
- Manage My Account
- Registration Menu
- Manage NPI Account
- Help Index
- Contact Us
- myHFS Home
- Logout

If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-782-5565. For all other questions, please call Network Services at 1-800-366-8768.

## Employee Registration

Submit

### Required Fields\*

**Title:**  
MRS

**Full Name:**

**Work Phone:\***

**Your Work Ext:**

**Your Work E-Mail Address:\***

**Your Employee Registration Key:\***



[www.myhfs.illinois.gov](http://www.myhfs.illinois.gov)

# Successful Employee Registration

The screenshot shows the HFS (Illinois Department of Healthcare and Family Services) website. The header includes the HFS logo, the department name, and the website URL. A navigation menu on the left lists various services. The main content area displays a 'Registration Success' message, indicating that the user has successfully registered as an employee. It provides fields for Business Name, HFS ID Number, Business Address, City, State, and ZIP. Below this, there is a section for HIPAA - IEC System, explaining that users need access to the IEC System for trading HIPAA-compliant data. It lists the required ISA and GS values for inbound and outbound transmissions.

**HFS** ILLINOIS DEPARTMENT OF Healthcare and Family Services [www.myhfs.illinois.gov](http://www.myhfs.illinois.gov)  
Rod R. Blagojevich

**MEDI Links**  
MEDI Home  
Manage My Account  
Registration Menu  
Manage NPI Account  
Help Index  
Contact Us  
myHFS Home  
Logout  
If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-782-5565. For all other questions, please call Network Services at 1-800-266-8768.

**Registration Success** Continue

**You have successfully registered as an EMPLOYEE of the business shown below.**

**Business Name:**    **HFS ID Number:**

**Business Address:**  
SUITE 300  
9370 MCKNIGHT ROAD

**City:**    **State:** **ZIP:**

**HIPAA - IEC System**  
If you are interested in trading HIPAA-compliant format with HFS, you will need access to the IEC System. Below are the ISA and GS values that are required for inbound and outbound transmissions. Click [Here](#) for more information about HIPAA.

**INBOUND (sender)**

<b>ISA05:</b>		<b>ISA06:</b>	
<b>ISA07:</b>		<b>ISA08:</b>	
<b>GS02:</b>		<b>GS03:</b>	

# MEDI Home Page

## (Concludes **Employee** Registration)



ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

### MEDI Links

- MEDI Home
  - Manage My Account
  - Registration Menu
  - Manage NPI Account
  - Help Index
  - Contact Us
  - myHFS Home
  - Logout
- If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-782-5565. For all other questions, please call Network Services at 1-800-366-8768.

### MEDI Home

Welcome,

**You are now able to register your NPI with HFS. To register your NPI with the department, click the **NPI Account** link on your left-side navigation bar.**

**No Authorized Applications.**

### Help Manuals

#### [FAQs](#)

A list of Frequently Asked Questions about the MEDI System.

#### [MEDI Help Manual](#)

A printable manual for the MEDI System in Portable Document Format (PDF).

#### [Medical Assistance Programs](#)

The goal of Medical Assistance is to improve the health of Illinois children and families by providing access to quality medical programs are administered under the provisions of the Illinois Public Aid Code and Title XIX of the Social Security Act.

This link offers access to:

- \* Provider Releases and Bulletins
- \* Medical Provider Handbooks
- \* Medicaid Reimbursement
- \* Medical Provider Cost Reports

[www.myhfs.illinois.gov](http://www.myhfs.illinois.gov)

# Assigning Employee Rights

# Administrator Log-In



ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

myHFS

myHFS Login

Login

Getting Started

Check Browser

Register

Contact Us

Logout

myHFS Index



Please enter your User Name and Password from your state of Illinois Digital ID.

User Name:

Password:

Remember name

# Administrator MEDI Home Page



ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

myHFS

myHFS Home

myHFS Index

MEDI Training

Check E

Contact Us

Logout

## **MEDI**

If you are a Medicaid provider or payee, or you represent and want to work on behalf of a Medicaid provider, click the Medicaid applications available over the Internet.

You must register in MEDI to access the Internet Electronic System (IEC) and/or the KidCare Application.

The IEC System provides access to recipient eligibility, claim status, claim submission and remittance advice in HIPAA-compliant information, which is available for both DDE Real Time and X-12 Batch (Professional, Dental, Pharmacy, and Institutional) status inquiries within seven business days from submission. However, the claims availability for inquiry varies from the

DDE Real Time (Professional/Dental/Pharmacy) for 90 days;

DDE Real Time (Institutional) for 180 days;

X-12 Batch (Professional/Dental/Pharmacy/Institutional) for two years.

If you are a current MEDI User, click the MEDI link to access the IEC System functions and/or the KidCare application.

# MEDI Home Page



ILLINOIS DEPARTMENT OF  
Healthcare and Family Services

## MEDI Links

MEDI Home

Manage My Account

Registration Menu

Manage NPI Account

Help Index

Contact Us

myHFS Home

Logout

If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-782-5565. For all other questions, please call Network Services at 1-800-366-8768.

## MEDI Home

Welcome,

**You are now able to register your NPI with HFS. To register your NPI with NPI Account link on your left-side navigation bar.**

### Select Application

[English All Kids Application Agent\(AKAA\)](#) / [Spanish All Kids Application Agent\(AKAA\)](#)

# MEDI Account

 ILLINOIS DEPARTMENT OF  
Healthcare and Family Services www.myhfs.illinois.gov

**MEDI Links** | **Manage My MEDI Account**

MEDI Home | Manage My Account | Registration Menu | Manage NPI Account | Help Index | Contact Us | myHFS Home | Logout

If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-782-5565. For all other questions, please call Network Services.

**Display** **Authorization**

---

### Business Associations

<b>Select</b>	<b>Business Name:</b>	<b>HFS ID Number:</b>	<b>Tax ID Number:</b>	<b>Business Type:</b>
<input type="radio"/>				MEDICAID PROVIDER - C
	<b>Employee Registration Key:</b>	<b>Relationship:</b>	<b>Status:</b>	<b>Application:</b>
		Administrator	ACTIVE	IEC, KCAA
				<b>Display</b> <b>Authoriz</b>

# Authorization Menu

Provider Authorization Menu

Business Auth      Change Emp Auth

Name: \_\_\_\_\_

HFS ID Number: \_\_\_\_\_      Tax ID Number: \_\_\_\_\_

**Registered Employees**

Employee Name:	Employee Type:	Status:	Status Reason:
_____	Administrator	ACTIVE Application: IEC ILHC	INITIAL REGISTRATION AuthorizationLevel: ADMINISTRATOR ADMINISTRATOR
_____	Employee	ACTIVE Application: IEC ILHC	ACCEPTED BY ADMIN AuthorizationLevel: AUTHORIZED AUTHORIZED

# Change Employee Authorization

## Change Employee Authorization

Name:

Business Type: MEDICAID PROVIDER

HFS ID Num:

Tax ID Num:

### Registered Employees

#### Registration Status:

Accept:  Reject:  Hold:

Employee Name:

Employee Type:  
Administrator

#### Application Status:

Applications:  
IEC  
ILHC

Access Level:  
ADMINISTRATOR  
ADMINISTRATOR

Accept:  Reject:  Hold:

Employee Name:

Employee Type:  
Employee

Applications:  
IEC  
ILHC

Access Level:

# Employee Authorization Complete

Provider Authorization Menu

[Business Auth](#) [Change Emp Auth](#) [Help](#)

Name:  
HFS ID Number: Tax ID Number:

Registered Employees			
Employee Name:	Employee Type:	Status: Application:	Status Reason: AuthorizationLevel:
	Administrator	ACTIVE IEC	INITIAL REGISTRATION ADMINISTRATOR
	Employee	ACTIVE Application: IEC ILHC	ACCEPTED BY ADMIN AuthorizationLevel: AUTHORIZED AUTHORIZED
	Administrator	ACTIVE Application: IEC ILHC	INITIAL REGISTRATION AuthorizationLevel: ADMINISTRATOR ADMINISTRATOR

[Business Auth](#) [Change Emp Auth](#)

# Verifying Medicaid Eligibility, Plan Selection and PCP assignment

# MEDI Home Page

The screenshot shows the MEDI Home Page. At the top left is the HFS logo. The header includes "ILLINOIS DEPARTMENT OF Healthcare and Family Services" and the website URL "www.myhfs.illinois.gov". A banner for Governor Bruce Rauner is visible. A "MEDI Links" sidebar on the left lists various services. The main content area features a "Welcome," message and a "Select Application" section. The "Internet Electronic Claims System(IEC)" link is circled in red. Below this, there are links for "English All Kids Application Agent(AKAA) / Spanish All Kids Application Agent(AKAA)", "Illinois Health Connect (ILHC)", and "Help Manuals". The "Help Manuals" section includes links for "FAQs", "MEDI Help Manual", and "Medical Assistance Programs".

**HFS** ILLINOIS DEPARTMENT OF Healthcare and Family Services [www.myhfs.illinois.gov](http://www.myhfs.illinois.gov)  
Bruce Rauner, Governor

**MEDI Links** **MEDI Home** **Help**

MEDI Home  
Manage My Account  
Registration Menu  
Help Index  
Contact Us  
myHFS Home  
Logout  
If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-782-5565. For all other questions, please call Network Services at 1-800-366-8768, Option 1 - for Information Technology (IT), and then Option 3 - for HFS.

Welcome,

**Select Application**

[Internet Electronic Claims System\(IEC\)](#)

The IEC System provides the ability to perform basic processing functions such as:

- \* Eligibility Inquiry
- \* Claim Status Inquiry
- \* Upload/Download HIPAA-compliant transactions

[English All Kids Application Agent\(AKAA\) / Spanish All Kids Application Agent\(AKAA\)](#)

[Illinois Health Connect \(ILHC\)](#)

**Help Manuals**

[FAQs](#)  
A list of Frequently Asked Questions about the MEDI System.

[MEDI Help Manual](#)  
A printable manual for the MEDI System in Portable Document Format (PDF).

[Medical Assistance Programs](#)  
The goal of Medical Assistance is to improve the health of Illinois children and families by providing access to quality

Internet 100%

# IEC Home Page

The screenshot shows the IEC Home Page. At the top left is the HFS logo. To its right is the text "ILLINOIS DEPARTMENT OF Healthcare and Family Services". At the top right is the URL "www.myhfs.illinois.gov" and "Bruce Rauner, Governor". Below the header is a navigation menu with "IEC Links" and "IEC Home Page". The "IEC Links" menu is open, showing options like "IEC Home", "Eligibility Inquiry", "Claim Submission", "Claim Status Inquiry", "Remittance Advice", "Upload X12 File(s)", "Download X12 File(s)", "Help Index", "User Instructions", "Companion Guides", "Contact Us", "MEDI Home", "myHFS Home", and "Logout". A red arrow points to "Eligibility Inquiry". The main content area has a "IEC News" section with the heading "TO ENSURE PROPER MEDI AUTHORIZATION, PLEASE READ THE FOLLOWING CAREFULLY." and text: "Do not submit an NPI that has not been registered with HFS. These claims will not be processed. You may now use your NPI number, for the Billing Provider, on your batch claim files and Professional/Institutional DDE claim submission screens." Below this is a "Coming Soon - Remittance Advice" section with text: "The IEC system will launch a pilot of the new Remittance Advice function in the coming weeks. Please watch here for notice of availability." At the bottom of the main content area is an "Overviews" section.

**HFS** ILLINOIS DEPARTMENT OF Healthcare and Family Services [www.myhfs.illinois.gov](http://www.myhfs.illinois.gov)  
Bruce Rauner, Governor

IEC Links IEC Home Page

IEC Home  
Eligibility Inquiry  
Claim Submission  
Claim Status Inquiry  
Remittance Advice  
Upload X12 File(s)  
Download X12 File(s)  
Help Index  
User Instructions  
Companion Guides  
Contact Us  
MEDI Home  
myHFS Home  
Logout

If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-782-5565. For all other questions, call Network Services at 1-800-366-8768.

## IEC News

**TO ENSURE PROPER MEDI AUTHORIZATION, PLEASE READ THE FOLLOWING CAREFULLY.**

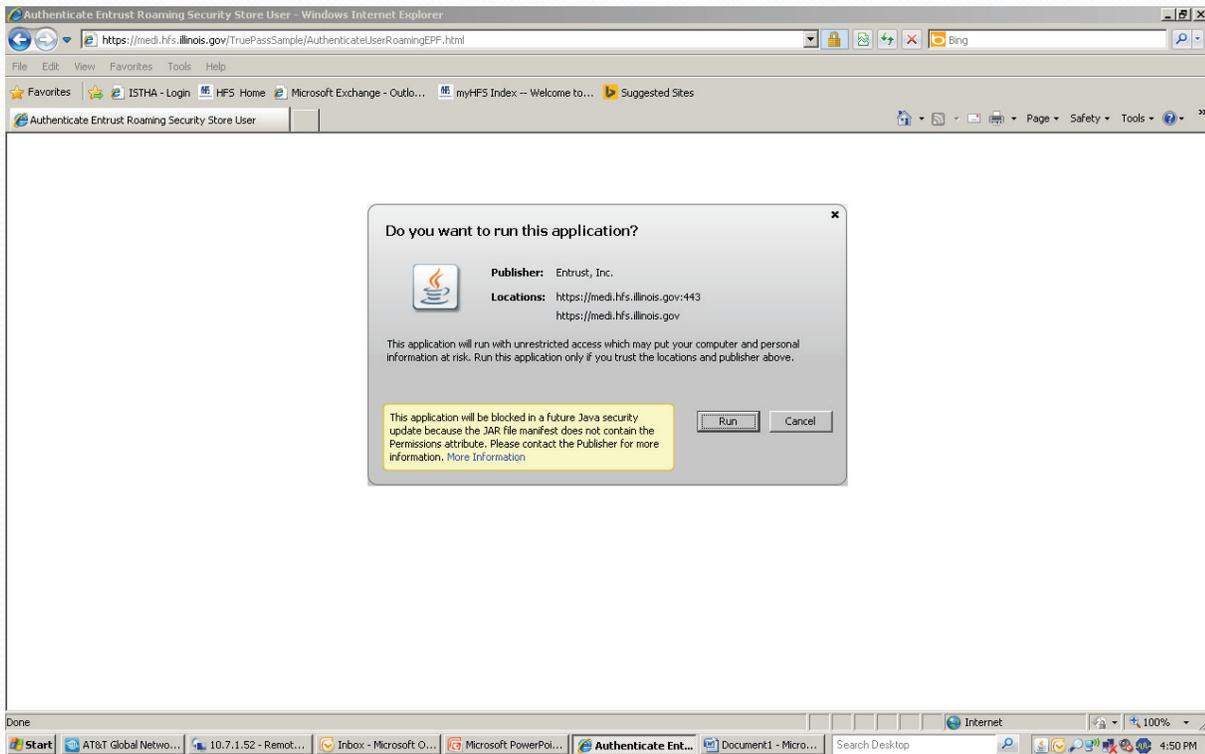
Do not submit an NPI that has not been registered with HFS. These claims will not be processed. You may now use your NPI number, for the Billing Provider, on your batch claim files and Professional/Institutional DDE claim submission screens.

**Coming Soon - Remittance Advice**

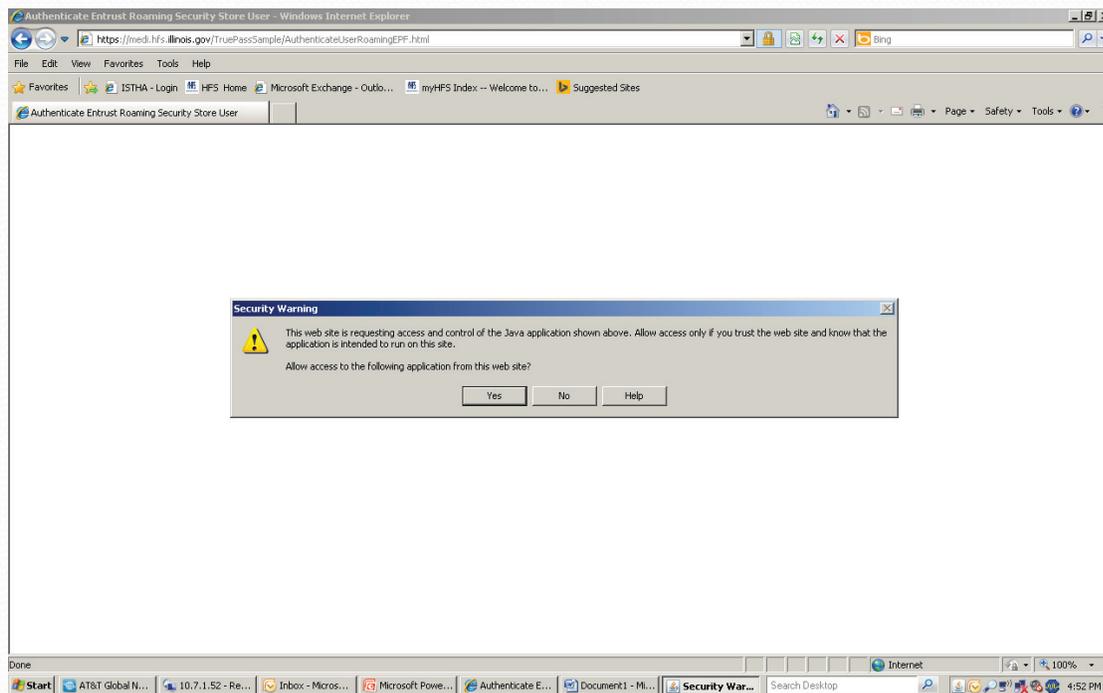
The IEC system will launch a pilot of the new Remittance Advice function in the coming weeks. Please watch here for notice of availability.

## Overviews

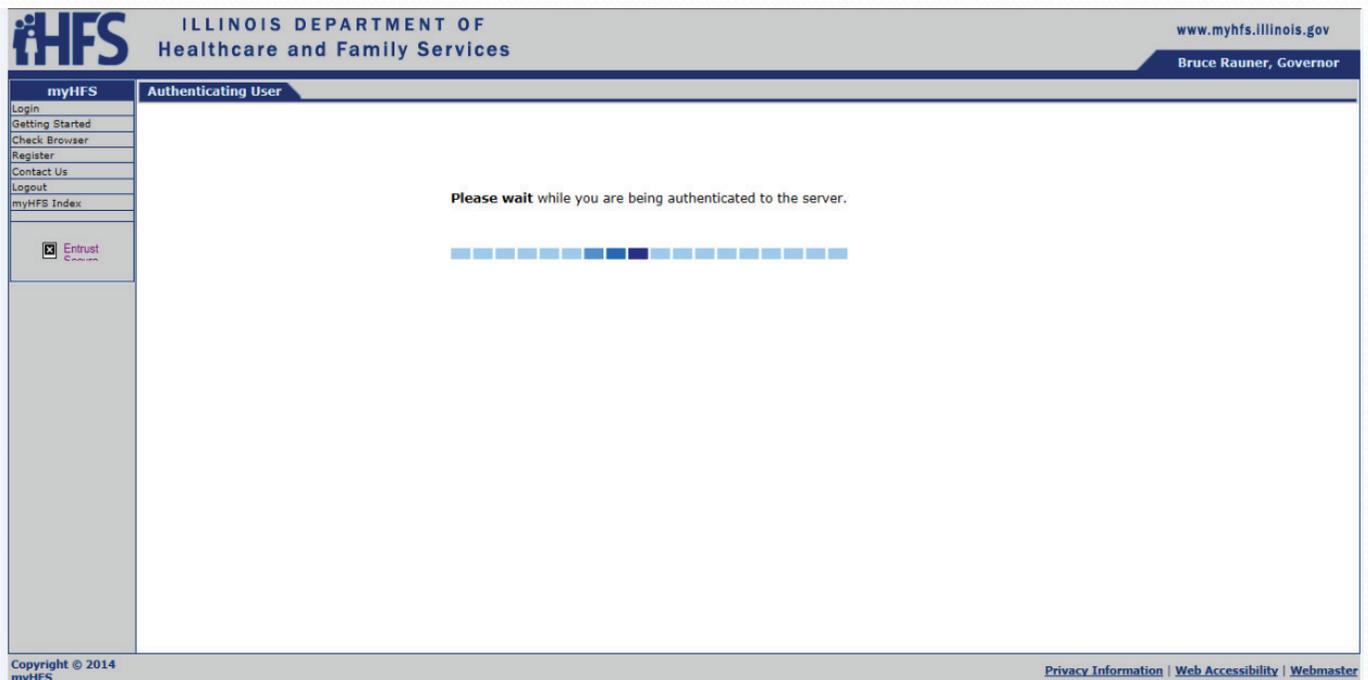
# Permission to Run Application



# Allowing Access to Website



# Authentication Screen



The screenshot shows the myHFS authentication interface. At the top, the logo for the Illinois Department of Healthcare and Family Services is displayed, along with the website URL www.myhfs.illinois.gov and the name of the Governor, Bruce Rauner. A navigation menu on the left includes links for Login, Getting Started, Check Browser, Register, Contact Us, Logout, and myHFS Index. The main content area is titled 'Authenticating User' and features a progress bar with the text 'Please wait while you are being authenticated to the server.' Below the progress bar, there is a small icon for Entrust.

## Authenticate User Bad Input

You were not authenticated to the system because the authentication information you provided was incorrect.

Please [try again](#).

# Recipient Eligibility Verification:

The screenshot shows a web browser window titled "Recipient Eligibility Verification - Windows Internet Explorer". The address bar contains the URL "https://medi.hfs.illinois.gov/revs/?command=REVS". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The address bar also shows "Bing" as the search engine. The browser's toolbar includes "Home", "Back", "Forward", "Print", "Page", "Safety", "Tools", and "Help".

The web page content includes the following elements:

- Navigation links: "HFS.Illinois.gov | Contact Us | Illinois Home" and "Logout".
- HFS Logo: "HFS ILLINOIS DEPARTMENT OF Healthcare and Family Services".
- Page Title: "Recipient Eligibility Verification".
- Text: "If you have billing problems, go to [www.hfs.illinois.gov/system](http://www.hfs.illinois.gov/system) or for a billing consultant, call 1-877-782-5565. For all other questions, please call BCCS Customer Service Center at 1-800-366-8768, Option 1 - for Information Technology (IT), and then Option 3 for HFS."
- Text: "Governor Pat Quinn".
- Section: "Required Search Criteria Combinations:"
  - Provider ID, Begin Date, End Date, and Recipient Number
  - Provider ID, Begin Date, End Date, Social Security Number, and Date of Birth
  - Provider ID, Begin Date, End Date, First Name, Last Name, and Date of Birth
  - Provider ID, Begin Date, End Date, First Name, Last Name, and Social Security Number
- Text: "HFS is currently revising the co-payment segment of the MEDI system. These revisions are causing inaccurate co-payment messages to be returned to the provider on eligibility inquiries. HFS is working on implementing a solution and hopes to have it resolved within the next few weeks. In the interim, providers should reference the cost sharing chart located at <http://www.hfs.illinois.gov/assets/100app12.pdf> to determine the appropriate co-payment amount for a participant."
- Table of Links:

IEC Links
<a href="#">IEC Home</a>
<a href="#">Eligibility inquiry</a>
<a href="#">Claim Submission</a>
<a href="#">Claim Status inquiry</a>
<a href="#">Remittance Advice</a>
<a href="#">Upload X12 File(s)</a>
<a href="#">Download X12 File(s)</a>
<a href="#">Help Index</a>
<a href="#">Companion Guides</a>
<a href="#">Contact Us</a>
<a href="#">MEDI Home</a>
<a href="#">myHFS Home</a>

The browser's taskbar shows the Start button, several open applications (AT&T Global Netwo..., 10.7.1.52 - Remot..., Inbox - Microsoft O..., Microsoft PowerPoi..., Recipient Eligibil..., Document1 - Micro...), a search bar, and the system tray with the time 4:56 PM.

# Recipient Eligibility Verification: Enter Patient Information

The screenshot shows a Windows Internet Explorer browser window displaying a web form for recipient eligibility verification. The browser's address bar shows the URL <https://medi.hfs.illinois.gov/revs/?command=REVS>. The form contains the following fields and controls:

- Provider ID:
- NPI:
- Begin Date:
- End Date:
- Recipient Number:
- SSN:
- First Name:
- Last Name:
- Birth Date:
- Zip:
- County:
- Pending Denied:
- Submit:

At the bottom of the form area, there is a copyright notice: "Copyright © 2013 Illinois Healthcare and Family Services" and a release version: "Release 1.05e 1.05". The Windows taskbar at the bottom shows several open applications, including "Recipient Eligibil...", and the system clock displays "4:57 PM".

# I.H.C. Recipient Eligibility and Copay.

**Coverage Detail** | Print This Section

**For the date(s) of service entered, the client is eligible for medical benefits.**

**Case Type:** MEDICAID ELIGIBLE

<b>Begin Date:</b>	<b>End Date:</b>	<b>Case Id:</b>	<b>System Date:</b>
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**Service Type(s):** VISION (OPTOMETRY) - MENTAL HEALTH - URGENT CARE - MEDICAL CARE - CHIROPRACTIC - DENTAL CARE - HOSPITAL - EMERGENCY SERVICES - PHARMACY - PROFESSIONAL (PHYSICIAN) VISIT OFFICE -

**CoPay Information:**  
CoPay for each PROFESSIONAL (PHYSICIAN) VISIT OFFICE \$3.90/Visit

**Special Information:** Restorative Dental services not covered

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**Primary Care Provider** | Print This Section

<b>Begin Date:</b> 01/07/2013	<b>End Date:</b> 01/07/2013	<b>Delivery Date:</b>	<b>Enrollment Code:</b>
<b>Type:</b> Primary Care Physician	<b>Phone Number:</b>	<b>Provider Name:</b>	<b>PCP NPI:</b>

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Release 1.05e 1.05

# A.C.E Recipient Eligibility & P.C.P Assignment

Coverage Detail		Print This Section	
<b>For the date(s) of service entered, the client is eligible for medical benefits.</b>			
<b>Case Type:</b> ALL KIDS, MEDICAID ELIGIBLE, FULL COVERAGE			
<b>Begin Date:</b> 03/15/2015	<b>End Date:</b> 03/15/2015	<b>Case Id:</b>	<b>System Date:</b> 01/03/2012
<b>Service Type(s):</b> OCCUPATIONAL THERAPY - SPEECH THERAPY - SKILLED NURSING CARE - SUBSTANCE ABUSE - VISION (OPTOMETRY) - PSYCHOTHERAPY - PSYCHIATRIC-INPATIENT - PSYCHIATRIC-OUTPATIENT - CARDIAC REHABILITATION - PEDIATRIC - MENTAL HEALTH - URGENT CARE - MEDICAL CARE - DURABLE MEDICAL EQUIPMENT PURCHASE - AMBULATORY SERVICE CENTER FACILITY - DURABLE MEDICAL EQUIPMENT RENTAL - SURGICAL - SECOND SURGICAL OPINION - CHIROPRACTIC - DENTAL CARE - DIAGNOSTIC X-RAY - ORAL SURGERY - HOME HEALTH CARE - HOSPICE - HOSPITAL - HOSPITAL INPATIENT SERVICES - DIAGNOSTIC LAB - HOSPITAL OUTPATIENT SERVICES - HOSPITAL EMERGENCY ACCIDENT - EMERGENCY ROOM VISIT - HOSPITAL AMBULATORY SURGICAL - RADIATION THERAPY - MRI/CAT SCAN - NEWBORN CARE - WELL BABY CARE - ANESTHESIA - DIAGNOSTIC MEDICAL - DIALYSIS - CHEMOTHERAPY - SURGICAL ASSISTANCE - IMMUNIZATIONS - FAMILY PLANNING - EMERGENCY SERVICES - PHARMACY - PODIATRY - PROFESSIONAL (PHYSICIAN) VISIT OFFICE -			
<b>Special Information:</b> Title XIX.			
Primary Care Provider		Print This Section	
<b>Begin Date:</b> 03/15/2015	<b>End Date:</b> 03/15/2015	<b>Delivery Date:</b>	<b>Enrollment Code:</b> 4
<b>Type:</b> Primary Care Physician	<b>Phone Number:</b> [REDACTED]	<b>Provider Name:</b> [REDACTED] HEALTH CENTER	<b>PCP NPI:</b> [REDACTED]
Care Coordination Entity		Print This Section	
<b>Begin Date:</b> 03/15/2015	<b>End Date:</b> 03/15/2015	<b>Delivery Date:</b>	<b>Enrollment Code:</b> 4
<b>Type:</b> Case Manager	<b>Phone Number:</b> 844[REDACTED]	<b>Provider Name:</b> HEALTH PLUS	<b>PCP NPI:</b>

# DHS Active MEDicaid Eligibility

Coverage Detail [Print This Section](#)

**For the date(s) of service entered, the client is eligible for medical benefits.**

**Case Type:** MEDICAID ELIGIBLE, FULL COVERAGE

Begin Date:	End Date:	Case Id:	System Date:
12/08/2015	12/08/2015		02/26/2015

**Service Type(s):** OCCUPATIONAL THERAPY - SPEECH THERAPY - SKILLED NURSING CARE - SUBSTANCE ABUSE - VISION (OPTOMETRY) - PSYCHOTHERAPY - PSYCHIATRIC-INPATIENT - PSYCHIATRIC-OUTPATIENT - CARDIAC REHABILITATION - PEDIATRIC - MENTAL HEALTH - URGENT CARE - MEDICAL CARE - DURABLE MEDICAL EQUIPMENT PURCHASE - AMBULATORY SERVICE CENTER FACILITY - DURABLE MEDICAL EQUIPMENT RENTAL - SURGICAL - SECOND SURGICAL OPINION - DENTAL CARE - DIAGNOSTIC X-RAY - ORAL SURGERY - HOME HEALTH CARE - HOSPICE - HOSPITAL - HOSPITAL INPATIENT SERVICES - DIAGNOSTIC LAB - HOSPITAL OUTPATIENT SERVICES - HOSPITAL EMERGENCY ACCIDENT - EMERGENCY ROOM VISIT - HOSPITAL AMBULATORY SURGICAL - RADIATION THERAPY - MRI/CAT SCAN - NEWBORN CARE - WELL BABY CARE - ANESTHESIA - DIAGNOSTIC MEDICAL - DIALYSIS - CHEMOTHERAPY - SURGICAL ASSISTANCE - IMMUNIZATIONS - FAMILY PLANNING - EMERGENCY SERVICES - PHARMACY - BRAND NAME RX DRUGS - GENERIC RX DRUGS - PODIATRY - PROFESSIONAL (PHYSICIAN) VISIT OFFICE -

**CoPay Information:**  
 CoPay for each VISION (OPTOMETRY) 3.90  
 CoPay for each DENTAL CARE 3.90  
 CoPay for each HOSPITAL INPATIENT SERVICES 3.90  
 CoPay for each BRAND NAME RX DRUGS 3.90  
 CoPay for each GENERIC RX DRUGS 2.00  
 CoPay for each PROFESSIONAL (PHYSICIAN) VISIT OFFICE 3.90

**Special Information:** Title XIX. OTC Presc drugs copay, \$2. NonEmerg ER visit copay, \$3.90. Family Planning related medical services require a copay for office visits.

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**For the date(s) of service entered, the client is eligible for limited medical benefits. Additional information available below or refer to the Provider Handbook for program specific coverage limitations.**

**Case Type:** DHS SOCIAL SERVICES

Begin Date:	End Date:	Case Id:	System Date:
12/08/2015	12/08/2015		02/23/2010

**Special Information:** State Funded. Coverage is limited to IL Department of Human Services Programs. Services under this coverage are billed directly to HFS. If you have any questions about DHS Social Services cases, please call the RIN help desk at 1-800-385-0872