**Meeting Minutes**

**I. Call to Order:** A quorum was established and the meeting was called to order November 7, 2018 at 1:10 p.m. by a motion by Dr. James Thommes and a second by Ms. Dionne Haney.

**II. Introductions:** Dental Policy Review members, HFS staff and interested parties were introduced in Chicago and Springfield.

**III. Old Business**

a. **August 1, 2018 Meeting Minutes:** Ms. Haney and Dr. Henry Lotsof had two minor changes to minutes. Those changes included the spelling of Dr. Hanna’s name from Dr. Hannon to Dr. Hanna and the other change was to correct a typo under FQHC Prior Authorization and Billing from one arch to two arches. Ms. Haney made a motion to accept and post the revised minutes, which was duly second by Dr. Thommes. Motion was approved.

**IV. New Business**
a. Committee Updates

Future of Committee
Ms. Christina McCutchan stated that on October 4, 2018, at the request of the Illinois State Dental Society (ISDS), the Department met with ISDS, Managed Care/HealthChoice Illinois Plans, Dental Administrators to discuss dental issues. One issue that was raised was the decision to keep this Dental Policy Review Committee separate from meetings with the Department and Managed Care. Therefore, this committee will continue to only focus on fee-for-service dental issues.

Bylaws
Ms. McCutchan stated that Article V Amendment, Section I – Amending the Bylaws has been updated on the Department’s website.

However, Article II, Section I – Membership has not been updated. Ms. McCutchan stated that she did not want updated until we could assure that we had providers representing each additional specialist.

Membership
Ms. McCutchan stated that she has received several recommendations for additional board members to comply with the additional members of the committee that were approved at the previous meeting. These recommendations include:

- Dr. Gregory Dietz (Pedodontist)
- Dr. Cyrus Oates (Dental School Based Dental Provider)
- Dr. Randall Markarian (Orthodontist)
- Dr. Danny Hanna (UIC Dental School General Dentist)

Ms. McCutchan stated that she did not receive any recommendations for an Oral Surgeon, so asked the committee to email her any they may have.

Ms. McCutchan stated that she will do some research and speak to the recommended providers prior to the next meeting. Ms. McCutchan encouraged members to submit any other recommendations to her as well.

Training
Ms. McCutchan reminded committee that if they had not completed their mandatory 2018 ethics training, to please do so immediately and scan a copy of the “acknowledgement of participation” page to her.

Ms. McCutchan also stated that committee members will also be receiving information on Sexual Harassment training that will need to be completed as well.

2019 Meeting Dates
The committee agreed to the following 2019 meeting dates.
- April 17
- July 31
- November 13
A motion was made by Dr. Thommes and a second by Ms. Dionne Haney for the approval and posting of them.

These meetings will continue to be from 1:00 PM to 3:00 PM in both Chicago and Springfield via video conference.

**b. Dental Updates**

**Adult Dental**
Ms. McCutchan stated that the Adult Dental State Plan Amendment (SPA) has been approved. Rules 140.421 and Table D were submitted to the Joint Commission on Administrative Rules (JCAR) and were published in Illinois Register on August 31, 2018. The first notice period ended on October 15, 2018. The second notice is currently with the Department’s general counsel and should be submitted to JCAR soon.

According to Ms. McCutchan, the dental fee schedule has been updated with an effective date of July 1, 2018, that incorporates the additional adult dental increase. Ms. McCutchan noted that CDT code D4271 was removed due to code no longer in use, D4342 was added as it was mistakenly left off and D4910 is not a covered adult dental service.

Dr. Jason Grinter stated that he has discovered that the reimbursement rate for D0120 exams of $28.00 for both children and adults is not being reimbursed correctly. Children 0 – 18 years of age are being reimbursed at $28.00 but 19 and 20 year olds are only being reimbursed at $16.20 and then 21 to 99 year olds are picking back up at the $28.00 reimbursement rate.

Dr. Grinter stated that this also seems to be true for D1206 and D1208 fluoride application. Children 0- 20 years old should be reimbursed at $26.00 but children 19 and 20 year olds are only being reimbursed at $14.85.

Ms. McCutchan stated that she is aware of the issue. The Department believes it is the way that these codes were coded several years back and are in the process of reviewing and fixing.

**Orthodontia**
Ms. McCutchan stated that Orthodontia Rule 140.421 adding the additional automatic qualifier “Impacted Maxillary Central Incisor” was sent to JCAR and published in Illinois Register on May 18, 2018. The first notice ended July 2, 2018. Comments were received but not accepted. The second notice will end on November 28, 2018 and this rule is on the agenda for JCAR on November 13, 2018.

Ms. McCutchan also stated the orthodontia scoring tool, known as the Handicapping Labio-Lingual Index (HLD) Form is in development and will be an “official” state form. The update includes fixing conflicting language on HLD so it will be more consistent and more accurate. The form number will be HFS 3365 (N-18-18). A provider notice will be sent out when completed.

**CDT Codes**
Ms. McCutchan announced that the following CDT codes will be added to the 2019 fee schedule:

- D1516 (space maintainer – fixed – bilateral, maxillary) and D1517 (space maintainer – fixed – bilateral, mandibular) will replace D1515 (space maintainer – fixed – bilateral)
- D1526 (space maintainer – removable – bilateral, maxillary) and D1527 (space maintainer – removable – bilateral, mandibular) will replace D1525 (space maintainer – removable – bilateral)

Ms. McCutchan stated that she is not sure of effective date yet as they must be added to all systems but an informational notice will go out to let dental providers know.

Ms. Haney requested a list be sent to the committee showing the unapproved 2019 new CDT codes that HFS isn't covering. Ms. McCutchan stated that she would send out to the committee.

**FQHCs**
Ms. McCutchan stated that the providers notice for clarifying how to bill for dentures at an FQHC should be going out very soon. This particular notice is on the agenda for November 8, 2018 and expects it to be approved.

Ms. McCutchan also stated that Rule 140.462 where a billable encounter at an FQHC includes services performed by dental hygienists under the general supervision of a dentist should be published in Illinois Register on November 9, 2018.

**Dental Office Reference Manual (DORM)**
Ms. McCutchan thanked the committee for all of their help with DORM updates. She stated that revised DORM still has not been approved to be posted. But, a provider notice will be distributed when update is posted.

**Interpreter Services**
Ms. McCutchan stated that she has received many questions regarding whether or not a dental provider is required to offer interpreter services. According to Ms. McCutchan, “All providers who receive federal funds from HHS for the provision of Medicaid/CHIP services are obligated to make language services available to those with Limited English Proficiency (LEP) under Title VI of the Civil Rights Act and Section 504 of the Rehab Act of 1973…States are not required to reimburse providers for the cost of language service…”

**c. IMPACT/Provider Enrollment Updates**
Since Ms. Robin Holler, Bureau Chief for the Bureau of Hospital and Provider Services (BHPS) was unavailable to attend meeting, Ms. McCutchan gave the IMPACT update.
Ms. McCutchan stated that the change request for IMPACT to expand the grace period for dental license renewals from 60 – 90 days should be fixed soon as they are currently working on modifying it.

According to Ms. McCutchan, dental providers should make sure their licenses are updated in IMPACT as they renew, as well as check their specialties to make sure they are enrolled in what they are licensed for, as it is the provider’s responsibility to make sure their enrollment is accurate.

Ms. McCutchan also reminded everyone that individual dental application’s turnaround time should be no longer than 2-3 weeks to process in IMPACT. If any provider has been waiting longer than that, they should contact IMPACT.HELP@illinois.gov.

d. Illinois State Dental Society Update

Ms. Haney followed up issues that were discussed at the October 4, 2018 meeting.

Ms. Haney provided information on dental license renewal. Providers now are required to provide additional paperwork. For immediate license activation, a dentist must go to Springfield, IL to receive the license; otherwise it could still take 4 – 6 weeks to activate.

Ms. Haney stated that on April 2, 2019, ISDS will be hosting the ISDS Access to Care Public Health Dental Conference at the Wyndham in Springfield. She will send more information out to the committee.

Mr. Greg Johnson stated that the Public Health Dental Hygienist Bill has been submitted for comment. ISDS will be commenting. Mr. Johnson will send members the link to the rule.

Ms. Haney also confirmed that the next Mission of Mercy event will be held in the 2020 and hopes to have location information at the next meeting.

e. Illinois Department of Public Health (IDPH) – Division of Oral Health (DOH) Update

All Kids Dental School Program
Dr. Mona Van Kanegan stated that school based reviews are currently occurring and she will report on numbers completed and number of teams with findings at the next scheduled meeting. Dr. Van Kanegan stated that staff is making sure to conduct repeat reviews on teams with multiple findings. Many of these teams have been working in school settings for multiple years and should know all program requirements.

All Kids Dental School Age Issue
Dr. Grinter stated that he recently had an issue with a special needs patient in a school setting in which the claim denied. Since the child is 21 years old and in grade 12, the claim and services were denied. He stated he would get the information to Ms. McCutchan to look into.

Healthy Smiles Healthy Growth
Dr. Van Kanegan stated that IDPH DOH is working actively on the Healthy Smiles Healthy Growth surveillance activity. This activity is an assessment of third grade children in the 2018-2019 school year. This activity is in collaboration with the Illinois State Board of Education and will in all 3rd grade class rooms of the 100 selected Illinois schools. The purpose of the assessment is to learn about children’s oral health and growth patterns across the state. Oral health problems in school-age children can result in increased absenteeism, poor concentration, lack of sleep, an inability to eat properly, decreased school performance, and social relationship issues. Obesity is one of the leading causes for chronic disease and can be prevented with proper food habits and physical activity.

According to Dr. Van Kanegan, this assessment offers a free dental screening and height/weight measurements to third graders. In many schools, DOH is working with HFS All-Kids dental providers to collect this data and to be least intrusive to schools. Similar assessments were successfully completed in 2003-2004, 2008-2009, and 2013-2014 and Healthy Smiles Healthy Growth reports can be downloaded at http://dph.illinois.gov/topics-services/prevention-wellness/oral-health.

A calibrated dentist or dental hygienist will perform the height/weight measurements and oral health screening. Each child will be provided with an oral health kit (toothbrush, toothpaste, and dental floss) and a letter addressed to their parent or guardian noting the results of their oral screening. Results of the child’s screening will be kept confidential.

Additionally, IDPH will offer the school an Individual School Report and a copy of the books Show Me Your Smile!, Behold, No Cavities, and Those Icky Sticky Smelly Cavity-Causing but… Invisible Germs, as a thank you for participating in this assessment.

The project has multiple parts: calibrate and train surveyor teams, engage school administrators, provide classroom education/consent and return visit to school to conduct survey (data collection) on children who have a positive consent. A few schools have completed all parts. We project data collection to be completed May 2019 and report out by December 2019.

**Student Loan Repayment Opportunities**

Dr. Van Kanegan also shared two opportunities for dental professional student loan repayment. The loan repayment opportunities include:

- **Federal:** National Health Service Corp’s application window is now open. Potential applicants, please visit the NHSC website to learn more: [https://nhsc.hrsa.gov/](https://nhsc.hrsa.gov/)

- **The Illinois State Loan Repayment Program (SLRP) information can be found on the IDPH website:** [http://www.dph.illinois.gov/topics-services/life-stages-](http://www.dph.illinois.gov/topics-services/life-stages-)}
Dr. Van Kanegan encouraged Dental Policy Review Committee members to share this information with dental students, dental hygiene students and dentists that are considering work in health professions shortage areas. She states she would send more information out to members after the meeting.

V. Open Discussion

No issues were brought up during Open Discussion.

VI. Adjournment: Dr. Thommes made a motion to adjourn the meeting, which was duly seconded by Dr. Lotsof and passed without objection by the committee. The meeting adjourned at 2:16 PM.

Next meeting is scheduled for April 17, 2019 at 1pm.