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|--|--|-------------|--|--|--|
| | | FOR BHF USE | | | |
| | | | | | |
| | | | | | |
| | | | | | |

LL2

Supportive Living Facility

**2012
STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE & FAMILY SERVICES
COST REPORT FOR
SUPPORTIVE LIVING FACILITIES
(FISCAL YEAR 2012)**

IMPORTANT NOTICE
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN SECTION 146.265 OF THE 89 IL ADMIN CODE. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS.

I.

Facility Name: Covenant Home of Chicago

Address: 2720 West Foster Avenue Chicago 60625
Number City Zip Code

County: Cook

Telephone Number: (773) 506-6900 Fax # (773) 878-4530

Federal Employer ID Number: _____

Date Current Owners were Certified: 09/30/2010

Type of Ownership:

| | | |
|---|--|---------------------------------------|
| <input checked="" type="checkbox"/> VOLUNTARY, NON-PROFIT | <input type="checkbox"/> PROPRIETARY | <input type="checkbox"/> GOVERNMENTAL |
| <input checked="" type="checkbox"/> Charitable Corp. | <input type="checkbox"/> Individual | <input type="checkbox"/> State |
| <input type="checkbox"/> Trust | <input type="checkbox"/> Partnership | <input type="checkbox"/> County |
| IRS Exemption Code <u>501c3</u> | <input type="checkbox"/> Corporation | <input type="checkbox"/> Other _____ |
| | <input type="checkbox"/> "Sub-S" Corp. | _____ |
| | <input type="checkbox"/> Limited Liability Co. | _____ |
| | <input type="checkbox"/> Trust | |
| | <input type="checkbox"/> Other | _____ |

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 02/01/11 to 01/31/12 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or Administrator of Provider

(Signed) _____ (Date) _____

(Type or Print Name) Bill Lowe

(Title) President

Paid Preparer

(Signed) _____ (Date) _____

(Print Name and Title) _____

(Firm Name & Address) _____

(Telephone) () Fax # ()

In the event there are further questions about this report, please contact:
 Name: Dan Lowe Telephone Number: (773) 596-2217
 Email Address: _____

MAIL TO: BUREAU OF HEALTH FINANCE
 IL DEPT OF HEALTHCARE AND FAMILY SERVICES
 201 S. Grand Avenue East
 Springfield, IL 62763-0001 Phone # (217) 782-1630

Facility Name: Covenant Home of Chicago

Report Period Beginning:

02/01/11

Ending:

01/31/12

IV. COST CENTER EXPENSES (please round to the nearest dollar)

| Operating Expenses | | Costs Per General Ledger | | | | Reclassifications and Adjustments | Adjusted Total | |
|------------------------------------|---|--------------------------|---------------|------------|------------|--------------------------------------|-------------------|----|
| | | Salary/Wage 1 | Supplies 2 | Other 3 | Total 4 | | | |
| A. General Services | | | | | | | | |
| 1 | Dietary and Food Purchase | 151,103 | 192,004 | 62,066 | 405,173 | (31,633) | 373,540 | 1 |
| 2 | Housekeeping, Laundry and Maintenance | 37,659 | 46,110 | 31,188 | 114,957 | | 114,957 | 2 |
| 3 | Heat and Other Utilities | | | 132,000 | 132,000 | (15,639) | 116,361 | 3 |
| 4 | Other (specify): Rubbish Disposal and Landscaping | | | 10,526 | 10,526 | | 10,526 | 4 |
| 5 | TOTAL General Services | 188,762 | 238,114 | 235,780 | 662,656 | (47,272) | 615,384 | 5 |
| B. Health Care and Programs | | | | | | | | |
| 6 | Health Care/ Personal Care | 103,643 | 3,764 | 440 | 107,847 | | 107,847 | 6 |
| 7 | Activities and Social Services | 321,225 | 3,686 | 7,363 | 332,274 | | 332,274 | 7 |
| 8 | Other (specify): | | | | | | | 8 |
| 9 | TOTAL Health Care and Programs | 424,868 | 7,450 | 7,803 | 440,121 | | 440,121 | 9 |
| C. General Administration | | | | | | | | |
| 10 | Administrative and Clerical | 201,382 | 10,139 | 340,871 | 552,392 | (200,131) | 352,261 | 10 |
| 11 | Marketing Materials, Promotions and Advertising | 22,579 | 3,251 | 25,502 | 51,332 | | 51,332 | 11 |
| 12 | Employee Benefits and Payroll Taxes | | | 215,863 | 215,863 | | 215,863 | 12 |
| 13 | Insurance-Property, Liability and Malpractice | | | 51,041 | 51,041 | | 51,041 | 13 |
| 14 | Other (specify): Bad Debts | | | 43,912 | 43,912 | (43,912) | | 14 |
| 15 | TOTAL General Administration | 223,961 | 13,390 | 677,189 | 914,540 | (244,043) | 670,497 | 15 |
| 16 | TOTAL Operating Expense (Sum of lines 5, 9 and 15) | 837,591 | 258,954 | 920,772 | 2,017,317 | (291,315) | 1,726,002 | 16 |
| Capital Expenses | | | | | | | | |
| D. Ownership | | | | | | | | |
| 17 | Depreciation | | | 222,824 | 222,824 | | 222,824 | 17 |
| 18 | Interest | | | 161,531 | 161,531 | (131,330) | 30,201 | 18 |
| 19 | Real Estate Taxes | | | | | | | 19 |
| 20 | Rent -- Facility and Grounds | | | | | | | 20 |
| 21 | Rent -- Equipment | | | 424 | 424 | | 424 | 21 |
| 22 | Other (specify): | | | | | | | 22 |
| 23 | TOTAL Ownership | | | 384,779 | 384,779 | (131,330) | 253,449 | 23 |
| 24 | GRAND TOTAL (Sum of lines 16 and 23) | 837,591 | 258,954 | 1,305,551 | 2,402,096 | (422,645) | 1,979,451 | 24 |

Facility Name: Covenant Home of Chicago

Report Period Beginning 02/01/11

Ending: 01/31/12

V. STAFFING AND SALARY COSTS (Please report each line separately.)

| | Personnel | Number of FTE | Average Hourly Wage | |
|----|--------------------------------|---------------|---------------------|-----------|
| 1 | Registered Nurses | 2 | \$ 22.89 | 1 |
| 2 | Licensed Practical Nurses | 0 | 25.49 | 2 |
| 3 | Certified Nurse Assistants | 13 | 10.57 | 3 |
| 4 | Activity Director & Assistants | | | 4 |
| 5 | Social Service Workers | | | 5 |
| 6 | Head Cook | 2 | 14.65 | 6 |
| 7 | Cook Helpers/Assistants | 1 | 12.88 | 7 |
| 8 | Dishwashers | 3 | 9.69 | 8 |
| 9 | Maintenance Workers | 1 | 19.85 | 9 |
| 10 | Housekeepers | 0 | 10.00 | 10 |
| 11 | Laundry | | | 11 |
| 12 | Managers | 1 | 27.58 | 12 |
| 13 | Other Administrative | 3 | 15.48 | 13 |
| 14 | Clerical | 2 | 11.23 | 14 |
| 15 | Marketing | 0 | 25.02 | 15 |
| 16 | Other | 1 | 23.20 | 16 |
| 17 | Total (lines 1 thru 16) | 29 | \$ | 17 |

VI. (A) STATEMENT OF COMPENSATION AND OTHER PAYMENTS TO OWNERS, RELATIVES AND MEMBERS OF THE BOARD OF DIRECTORS.

| | NAME and FUNCTION | Ownership Interest | Average Hours Per Work Week Devoted to this Business | Amount of Compensation for this Reporting Period | |
|---|-------------------|--------------------|--|--|----------|
| 1 | | | | \$ | 1 |
| 2 | | | | | 2 |
| 3 | | | | | 3 |
| 4 | | | | | 4 |
| 5 | | | | | 5 |
| | | | | Total | 6 |
| | | | | \$ | |

VI. (B) Management fees paid to unrelated parties

| | | Amount of Fee | |
|---|---|---------------|----------|
| 1 | Sodexo Services - Dietary Management/Galter Life Center | \$ 53,165 | 1 |
| 2 | Chicagoland Methodist Senior Services | 82,800 | 2 |
| | | Total | 3 |
| | | \$ | 135,965 |

VII. RELATED ORGANIZATIONS

A. Enter below the names of all related organizations. Attach an additional schedule if necessary.

RELATED SLF's & HEALTH CARE BUSINESSES

| Name | 1 | City | 2 |
|------------------------------------|---|-------------|---|
| Covenant Retirement Communities | | Skokie, IL | |
| Covenant Ministries of Benevolence | | Chicago, IL | |
| | | | |
| | | | |

OTHER RELATED BUSINESS ENTITIES

| Name | 3 | City | 4 | Type of Business | 5 |
|------|---|------|---|------------------|---|
| | | | | | |
| | | | | | |
| | | | | | |

B. Does your facility receive services from a parent organization or home office; the costs for which were not included on page 3? YES NO

Name of related entity: _____ If yes, what is the value of those services? \$ _____
 (Please attach a separate schedule itemizing those services.)

C. Does page 3 include any costs derived from transactions (including rent) with related parties? YES NO

If so, please attach a separate schedule detailing the nature of those services, their costs as they appear on your books and the underlying cost to the related party (i.e., not including markup).

Facility Name: Covenant Home of Chicago

Report Period Beginning:

02/01/11

Ending:

01/31/12

VIII. OWNERSHIP COSTS

A. Purchase price of land 552,188 Year land was acquired 1992

B. Building Depreciation -- Including Fixed Equipment. Round all numbers to the nearest dollar.

*Total units on this schedule must agree with page 2.

| | 1 Units* | FOR BHF USE ONLY | 2 Year Acquired | 3 Year Constructed | 4 Cost | 5 Current Book Depreciation | 6 Life in Years | 7 Straight Line Depreciation | 8 Adjustments | 9 Accumulated Depreciation | |
|-------------------------|--|------------------|-----------------------|--------------------------|--------------|-----------------------------------|-----------------------|------------------------------------|------------------|----------------------------------|----|
| 1 | 52 | | 1992 | | \$ | \$ | | \$ | \$ | \$ | 1 |
| 2 | | | | | | | | | | | 2 |
| 3 | | | | | | | | | | | 3 |
| 4 | | | | | | | | | | | 4 |
| 5 | | | | | | | | | | | 5 |
| Improvement Type | | | | | | | | | | | |
| 6 | Balance Forward | | | | 7,193,580 | 189,719 | | 189,719 | | 2,622,793 | 6 |
| 7 | Exterior - Awning | | | 2011 | 2,890 | 144 | 10 | 144 | | 144 | 7 |
| 8 | Interior - Sprinkler Heads/Wall Guards/Security Camera | | | 2011 | 6,093 | 305 | 10 | 305 | | 305 | 8 |
| 9 | Pump Motor | | | 2011 | 3,593 | 180 | 10 | 180 | | 180 | 9 |
| 10 | | | | | | | | | | | 10 |
| 11 | | | | | | | | | | | 11 |
| 12 | | | | | | | | | | | 12 |
| 13 | | | | | | | | | | | 13 |
| 14 | | | | | | | | | | | 14 |
| 15 | | | | | | | | | | | 15 |
| 16 | | | | | | | | | | | 16 |
| 17 | TOTAL (lines 1 thru 16) | | | | \$ 7,206,156 | \$ 190,348 | | \$ 190,348 | \$ | \$ 2,623,422 | 17 |

C. Equipment Depreciation -- Including Transportation.

| | Type | 1 Cost | 2 Current Book Depreciation | 3 Straight Line Depreciation | 4 Adjustments | 5 Life in Years | 6 Accumulated Depreciation | |
|----|-------------------------|------------|-----------------------------------|------------------------------------|------------------|-----------------------|----------------------------------|----|
| 18 | Movable Equipment | \$ 530,366 | \$ 28,617 | \$ 28,617 | | 10 | \$ 420,982 | 18 |
| 19 | Vehicles | 24,987 | 3,859 | 3,859 | | 4 | 24,987 | 19 |
| 20 | TOTAL (lines 18 and 19) | \$ 555,353 | \$ 32,476 | \$ 32,476 | \$ | | \$ 445,969 | 20 |

D. Depreciable Non-Care Assets Included in General Ledger.

| | 1 Description and Year Acquired | 2 Cost | 3 Current Book Depreciation | 4 Accumulated Depreciation | |
|----|------------------------------------|-----------|-----------------------------------|----------------------------------|----|
| 21 | | \$ | \$ | \$ | 21 |
| 22 | | | | | 22 |
| 23 | | | | | 23 |
| 24 | TOTALS (lines 21, 22 and 23) | \$ | \$ | \$ | 24 |

Facility Name: Covenant Home of Chicago

Report Period Beginning: 02/01/11

Ending: 01/31/12

IX. RENTAL COSTS

A. Building and Fixed Equipment

1. Name of Party Holding Lease: _____

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? YES NO

| | | 1 Year Constructed | 2 Number of Units | 3 Date of Lease | 4 Rental Amount | 5 Total Yrs. of Lease | 6 Total Years Renewal Option* | |
|---|-------------------|--------------------------|-------------------------|-----------------------|-----------------------|-----------------------------|-------------------------------------|---|
| 3 | Original Building | | | / / | \$ | | | 3 |
| 4 | Additions | | | / / | | | | 4 |
| 5 | | | | / / | | | | 5 |
| 6 | | | | / / | | | | 6 |
| 7 | TOTAL | | | | \$ | | | 7 |

8. Is movable equipment rental included in building rental?
 YES NO

9. Rental amount for movable equipment \$ 424

10. If the facility rents any vehicles which are used for care-related purposes, please attach a schedule detailing the model year and make, the rental expense for this period and the use of the vehicle.

X. INTEREST EXPENSE

| | 1 Name of Lender | 2 Related** | | 3 Purpose of Loan | 4 Date of Note | 6 Amount of Note | | 7 Maturity Date | 8 Interest Rate (4 Digits) | 9 Reporting Period Int. Expense | |
|----|-------------------------------------|----------------|----|--------------------------|-------------------|---------------------|---------|--------------------|-------------------------------|------------------------------------|----|
| | | YES | NO | | | Original | Balance | | | | |
| | A. Directly Facility Related | | | | | | | | | | |
| | Long-Term | | | | | | | | | | |
| 1 | Interest Expense | | | Advance From Parent Corp | / / | \$ | | / / | 0.0500 | \$ 161,531 | 1 |
| 2 | Investment Income | | | Offset | / / | | | / / | | -131,330 | 2 |
| 3 | | | | | / / | | | / / | | | 3 |
| | Working Capital | | | | | | | | | | |
| 4 | | | | | / / | | | / / | | | 4 |
| 5 | | | | | / / | | | / / | | | 5 |
| 6 | | | | | / / | | | / / | | | 6 |
| 7 | TOTAL Facility Related | | | | | \$ | \$ | | | \$ 30,201 | 7 |
| | B. Non-Facility Related | | | | | | | | | | |
| 8 | | | | | / / | | | / / | | | 8 |
| 9 | | | | | / / | | | / / | | | 9 |
| 10 | TOTALS (lines 7, 8 and 9) | | | | | \$ | \$ | | | \$ 30,201 | 10 |

* If there is an option to buy the building, please provide complete details on an attached schedule.

** If there is any overlap in ownership between the facility and the lender, this must be indicated in column 2.

Facility Name: Covenant Home of Chicago

Report Period Beginning: 02/01/11

Ending:

01/31/12

XI. BALANCE SHEET - Unrestricted Operating Fund.

As of 01/31/12

(last day of reporting year)

| | | 1 | 2 | |
|----|---|--------------|----------------|----|
| | | Operating | After | |
| | | | Consolidation* | |
| | A. Current Assets | | | |
| 1 | Cash on Hand and in Banks | \$ 204,343 | \$ | 1 |
| 2 | Cash-Patient Deposits | | | 2 |
| 3 | Accounts & Short-Term Notes Receivable- Patients (less allowance) | 110,781 | | 3 |
| 4 | Supply Inventory (priced at) | | | 4 |
| 5 | Short-Term Investments | | | 5 |
| 6 | Prepaid Insurance | | | 6 |
| 7 | Other Prepaid Expenses | 3,000 | | 7 |
| 8 | Accounts Receivable (owners or related parties) | | | 8 |
| 9 | Other(specify): | | | 9 |
| 10 | TOTAL Current Assets (sum of lines 1 thru 9) | \$ 318,124 | \$ | 10 |
| | B. Long-Term Assets | | | |
| 11 | Long-Term Notes Receivable | | | 11 |
| 12 | Long-Term Investments | 3,395,631 | | 12 |
| 13 | Land | 552,188 | | 13 |
| 14 | Buildings, at Historical Cost | 7,206,156 | | 14 |
| 15 | Leasehold Improvements, at Historical Cost | | | 15 |
| 16 | Equipment, at Historical Cost | 555,353 | | 16 |
| 17 | Accumulated Depreciation (book methods) | (3,069,391) | | 17 |
| 18 | Deferred Charges | | | 18 |
| 19 | Organization & Pre-Operating Costs | | | 19 |
| 20 | Accumulated Amortization - Organization & Pre-Operating Costs | | | 20 |
| 21 | Restricted Funds | | | 21 |
| 22 | Other Long-Term Assets (specify): | | | 22 |
| 23 | Other(specify): Charitable Trust Remainder Interest | 235,728 | | 23 |
| 24 | TOTAL Long-Term Assets (sum of lines 11 thru 23) | \$ 8,875,665 | \$ | 24 |
| 25 | TOTAL ASSETS (sum of lines 10 and 24) | \$ 9,193,789 | \$ | 25 |

| | | 1 | 2 | |
|----|--|--------------|----------------|----|
| | | Operating | After | |
| | | | Consolidation* | |
| | C. Current Liabilities | | | |
| 26 | Accounts Payable | \$ 20,537 | \$ | 26 |
| 27 | Officer's Accounts Payable | | | 27 |
| 28 | Accounts Payable-Patient Deposits | 61,963 | | 28 |
| 29 | Short-Term Notes Payable | | | 29 |
| 30 | Accrued Salaries Payable | 73,942 | | 30 |
| 31 | Accrued Taxes Payable | | | 31 |
| 32 | Accrued Interest Payable | | | 32 |
| 33 | Deferred Compensation | | | 33 |
| 34 | Federal and State Income Taxes | | | 34 |
| | Other Current Liabilities(specify): | | | |
| 35 | Due to Affiliates | 4,140,274 | | 35 |
| 36 | Other Accrued Expense | 5,600 | | 36 |
| 37 | TOTAL Current Liabilities (sum of lines 26 thru 36) | \$ 4,302,316 | \$ | 37 |
| | D. Long-Term Liabilities | | | |
| 38 | Long-Term Notes Payable | | | 38 |
| 39 | Mortgage Payable | | | 39 |
| 40 | Bonds Payable | | | 40 |
| 41 | Deferred Compensation | | | 41 |
| | Other Long-Term Liabilities(specify): | | | |
| 42 | Unexpended Restricted Gifts | 1,653 | | 42 |
| 43 | | | | 43 |
| 44 | TOTAL Long-Term Liabilities (sum of lines 38 thru 43) | \$ 1,653 | \$ | 44 |
| 45 | TOTAL LIABILITIES (sum of lines 37 and 44) | \$ 4,303,969 | \$ | 45 |
| 46 | TOTAL EQUITY | \$ 4,889,820 | \$ | 46 |
| 47 | TOTAL LIABILITIES AND EQUITY (sum of lines 45 and 46) | \$ 9,193,789 | \$ | 47 |

*(See instructions.)

Facility Name: Covenant Home of Chicago

Report Period Beginning: 02/01/11

Ending:

01/31/12

XII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this Schedule to Schedule IV.)

| | 1 | Amount | |
|----|--|---------------------|-----------|
| | Revenue | | |
| | A. SLF Resident Care | | |
| 1 | Gross SLF Resident Revenue | \$ 2,278,324 | 1 |
| 2 | Discounts and Allowances | (209,246) | 2 |
| 3 | SUBTOTAL Resident Care (line 1 minus line 2) | \$ 2,069,078 | 3 |
| | B. Other Operating Revenue | | |
| 4 | Special Services | 72,655 | 4 |
| 5 | Other Health Care Services | | 5 |
| 6 | Special Grants | | 6 |
| 7 | Gift and Coffee Shop | 18,530 | 7 |
| 8 | Barber and Beauty Care | 3,082 | 8 |
| 9 | Non-Resident Meals | 1,513 | 9 |
| 10 | Laundry | 4,274 | 10 |
| 11 | SUBTOTAL OTHER OPERATING REVENUE (sum of lines 4 thru 10) | \$ 100,054 | 11 |
| | C. Non-Operating Revenue | | |
| 12 | Contributions | 432,015 | 12 |
| 13 | Interest and Other Investment Income | 131,330 | 13 |
| 14 | SUBTOTAL Non-Operating Revenue (sum of lines 12 and 13) | \$ 563,345 | 14 |
| | D. Other Revenue (specify): | | |
| 15 | Entrance Fee and Amortization | 10,000 | 15 |
| 16 | | | 16 |
| 17 | SUBTOTAL Other Revenue (sum of lines 15 and 16) | \$ 10,000 | 17 |
| 18 | TOTAL REVENUE (sum of lines 3, 11, 14 and 17) | \$ 2,742,477 | 18 |

| | 2 | Amount | |
|----|--|---------------------|-----------|
| | Expenses | | |
| | A. Operating Expenses | | |
| 19 | General Services | 662,656 | 19 |
| 20 | Health Care/ Personal Care | 440,121 | 20 |
| 21 | General Administration | 914,540 | 21 |
| | B. Capital Expense | | |
| 22 | Ownership | 384,779 | 22 |
| | C. Other Expenses | | |
| 23 | Special Cost Centers | | 23 |
| 24 | Non-Operating Expenses | | 24 |
| 25 | Other (specify): | | 25 |
| 26 | | | 26 |
| 27 | | | 27 |
| 28 | TOTAL EXPENSES (sum of lines 19 thru 27) | \$ 2,402,096 | 28 |
| 29 | Income Before Income Taxes (line 18 minus line 28) | \$ 340,381 | 29 |
| 30 | Income Taxes | \$ | 30 |
| 31 | NET INCOME OR LOSS FOR THE YEAR (line 29 minus line 30) | \$ 340,381 | 31 |

| <u>Column</u> | <u>Amount</u> | <u>Description</u> |
|---------------|-----------------------|-------------------------------------|
| 5 | 30,120 | Dietary Income |
| 5 | 1,513 | Employee Meal Income |
| 5 | 15,639 | Cable Television - Resident's Rooms |
| 5 | 190,984 | Fundraising Expense |
| 5 | 7,755 | Telephone Revenue |
| 5 | 1,252 | Transportation Fees |
| 5 | 140 | Guest Fees |
| 5 | 43,912 | Bad Debts |
| 5 | <u>131,330</u> | Investment Income |
| | <u><u>422,645</u></u> | Total |

| <u>Column</u> | <u>Amount</u> | <u>Description</u> |
|---------------|---------------|--------------------------------------|
| 1 | 432,015 | Contributions |
| 1 | 131,330 | Interest and Other Investment Income |
| 1 | 10,000 | Entrance Fees and Amortization |

