FOR BHF USE

LL2

Supportive Living Facility

2018

STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE & FAMILY SERVICES
COST REPORT FOR
SUPPORTIVE LIVING FACILITIES
(FISCAL YEAR 2018)

IMPORTANT NOTICE
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN SECTION 146.265 OF THE 89 IL ADMIN CODE. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS.

I. Facility ID Number: 100X138

Facility Name: Legacy Memory Support

Address: 4755 E Evergreen Ct (Number) | Decatur (City) | 62521 (Zip Code)

County: Macon

Telephone Number: (217) 864-4300 **Fax #** ( )

Federal Employer ID Number:

Date Current Owners were Certified: 2012

Type of Ownership:

	VOLUNTARY, NON-PROFIT	x	PROPRIETARY		GOVERNMENTAL
	Charitable Corp.		Individual		State
	Trust		Partnership		County
IRS Exemption Code			Corporation		Other
			"Sub-S" Corp.		
		x	Limited Liability Co.		
			Trust		
			Other		

In the event there are further questions about this report, please contact:
Name: David M Underwood **Telephone Number:** ( )
Email Address:

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 1/1/2018 to 12/31/2018 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or Administrator of Provider
(Signed)
(Date)
(Type or Print Name) David M Underwood
(Title) EVP/CFO

Paid Preparer
(Signed)
(Date)
(Print Name and Title)
(Firm Name & Address)
(Telephone) ( ) Fax # ( )

MAIL TO: BUREAU OF HEALTH FINANCE
IL DEPT OF HEALTHCARE AND FAMILY SERVICES
201 S. Grand Avenue East
Springfield, IL 62763-0001 **Phone # (217) 782-1630**

Facility Name Legacy Memory Support Report Period Beginning: 1/1/2018 Ending: 12/31/2018

III. STATISTICAL DATA

A. Certified units; enter number of units and unit days
Date of change in certified units / /

1	2	3	4	
Units at Beginning of Report Period	Type of Apartment	Units at End of Report Period	Unit Days During Report Period	
1 20	Single Unit Apartment	20	7,300	1
2	Double Unit Apartment			2
3	Other			3
4 20	TOTALS	20	7,300	4

B. Census-For the entire report period.

1	2	3	4	5	
Type of Unit	Resident Days by Unit and Primary Source of Payment				
	Medicaid Recipient	Private Pay	Other	Total	
5 Single Unit	1,587	5,587		7,174	5
6 Double Unit					6
7 Other					7
8 TOTALS	1,587	5,587		7,174	8

C. Percent Occupancy. (Column 5, line 8 divided by total certified bed days on line 4, column 4.) 98.27%

D. Indicate the number of paid bed-hold days the SLF had during this year None Also, indicate the number of unpaid bed-hold days the SLF had during this year. _____ (Do not include bed-hold days in Section B.)

E. Does page 3 include expenses for services or investments not directly related to SLF services?
YES [ ] NO [x]

F. Does the BALANCE SHEET reflect any non-SLF assets?
YES [ ] NO [x]

G. List all services provided by your facility for non-residents.
(E.g., day care, "meals on wheels", outpatient therapy)

H. ACCOUNTING BASIS

ACCRUAL	MODIFIED CASH*	CASH*
[x]	[ ]	[ ]

I. Is your fiscal year identical to your tax year? [x] YES [ ] NO
Tax Year: _____ Fiscal Year: _____
* All facilities other than governmental must report on the accrual basis.

J. Does the facility have any Illinois Housing Development Authority Loans outstanding? N If yes, did the facility make all of the required payments of interest and principal? _____
If no, explain.

K. Does the facility have any loans from the Federal Home Loan Bank outstanding? N If yes, did the facility make all of the required payments of interest and principal? _____
If no, explain.

L. Does the facility have any loans from the IL Dept of Commerce and Economic Opportunity outstanding? N If yes, did the facility make all of the required payments of interest and principal? _____
If no, explain.

Facility Name: Legacy Memory Support **Report Period Beginning: 1/1/2018 Ending: 12/31/2018**

IV. COST CENTER EXPENSES (please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclassifications and Adjustments	Adjusted Total	
		Salary/Wage	Supplies	Other	Total			
	A. General Services	1	2	3	4	5	6	
1	Dietary and Food Purchase	58,035	65,378		123,414		123,414	1
2	Housekeeping, Laundry and Maintenance	23,088	12,198		35,286		35,286	2
3	Heat and Other Utilities			48,766	48,766		48,766	3
4	Other (specify):							4
5	**TOTAL General Services**	81,123	77,576	48,766	207,465		207,465	5
	B. Health Care and Programs							
6	Health Care/ Personal Care	173,714	1,356	2,650	177,721		177,721	6
7	Activities and Social Services	12,004	1,948		13,952		13,952	7
8	Other (specify):							8
9	**TOTAL Health Care and Programs**	185,719	3,304	2,650	191,673		191,673	9
	C. General Administration							
10	Administrative and Clerical	52,322	4,379	59,314	116,015	(805)	115,210	10
11	Marketing Materials, Promotions and Advertising			16,316	16,316		16,316	11
12	Employee Benefits and Payroll Taxes			63,284	63,284		63,284	12
13	Insurance-Property, Liability and Malpractice			7,389	7,389		7,389	13
14	Other (specify):							14
15	**TOTAL General Administration**	52,322	4,379	146,303	203,004	(805)	202,199	15
16	**TOTAL Operating Expense (Sum of lines 5, 9 and 15)**	319,164	85,259	197,719	602,142	(805)	601,338	16
	Capital Expenses							
	D. Ownership							
17	Depreciation			115,406	115,406		115,406	17
18	Interest			109,298	109,298	(2,129)	107,170	18
19	Real Estate Taxes			66,528	66,528		66,528	19
20	Rent -- Facility and Grounds							20
21	Rent -- Equipment			3,674	3,674		3,674	21
22	Other (specify):							22
23	**TOTAL Ownership**			294,906	294,906	(2,129)	292,778	23
24	**GRAND TOTAL (Sum of lines 16 and 23)**	319,164	85,259	492,626	897,049	(2,933)	894,116	24

Facility Name: Legacy Memory Support Report Period Beginning: 1/1/2018 Ending: 12/31/2018

V. STAFFING AND SALARY COSTS (Please report each line separately.)

	Personnel	Number of FTE	Average Hourly Wage	
1	Registered Nurses	2.83	$ 28.06	1
2	Licensed Practical Nurses	1.52	21.76	2
3	Certified Nurse Assistants	21.77	12.76	3
4	Activity Director & Assistants	2.03	13.49	4
5	Social Service Workers			5
6	Head Cook			6
7	Cook Helpers/Assistants	12.85	10.27	7
8	Dishwashers			8
9	Maintenance Workers	1.05	22.30	9
10	Housekeepers	3.35	8.50	10
11	Laundry			11
12	Managers			12
13	Other Administrative			13
14	Clerical	4.61	16.82	14
15	Marketing			15
16	Other			16
17	Total (lines 1 thru 16)	50.01	$ 13.57	17

VI. (A) STATEMENT OF COMPENSATION AND OTHER PAYMENTS TO OWNERS, RELATIVES AND MEMBERS OF THE BOARD OF DIRECTORS.

	NAME and FUNCTION	Ownership Interest	Average Hours Per Work Week Devoted to this Business	Amount of Compensation for this Reporting Period	
1	Heritage Enterprises Inc	50.0%		$ 200,000	1
2	Grand Oaks Estates LLC	50.0%		200,000	2
3					3
4					4
5					5
			Total	$ 400000	6

VI. (B) Management fees paid to unrelated parties

		Amount of Fee	
1	Heritage Operations Group LLC	$ 47,605	1
2			2
		Total $ 47,605	3

VII. RELATED ORGANIZATIONS

A. Enter below the names of all related organizations. Attach an additional schedule if necessary.

RELATED SLF's & HEALTH CARE BUSINESSES				OTHER RELATED BUSINESS ENTITIES				
Name	1	City	2	Name	3	City	4	Type of Business 5
None								

B. Does your facility receive services from a parent organization or home office; the costs for which were not included on page 3? YES [ ] NO [x]
Name of related entity: _____ If yes, what is the value of those services? $ _____
(Please attach a separate schedule itemizing those services.)

C. Does page 3 include any costs derived from transactions (including rent) with related parties? YES [ ] NO [x]
If so, please attach a separate schedule detailing the nature of those services, their costs as they appear on your books and the underlying cost to the related party (i.e., not including markup).

Facility Name: Legacy Memory Support Report Period Beginning: 1/1/2018 Ending: 12/31/2018

VIII. OWNERSHIP COSTS

A. Purchase price of land _____ Year land was acquired _____

B. Building Depreciation -- Including Fixed Equipment. Round all numbers to the nearest dollar. *Total units on this schedule must agree with page 2.

	1 Units*	FOR BHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1	113				$ 10,601,024	$ 67,515		$ 67,515	$	$ 1,990,243	1
2											2
3											3
4											4
5											5
	Improvement Type										
6	Five (5) Eyewash Station Construction			2013	3,392						6
7	Cable TV Installation-first installment			2013	22,394						7
8	Cable TV Installation-second installment			2014	28,210						8
9	Vertical PTAC cooler			2016	4,705						9
10	Split system installation			2017	5,957						10
11	Install flooring - common areas			2017	18,113						11
12	Install smoke and CO2 detectors			2017	12,937						12
13	Upgrade phone and fire panel			2017	23,591						13
14	Split system installation			2018	4,383						14
15											15
16											16
17	TOTAL (lines 1 thru 16)				$ 10,724,706	$ 67,515		$ 67,515	$	$ 1,990,243	17

C. Equipment Depreciation -- Including Transportation.

	Type	1 Cost	2 Current Book Depreciation	3 Straight Line Depreciation	4 Adjustments	5 Life in Years	6 Accumulated Depreciation	
18	Movable Equipment	$ 1,542,869	$ 47,891	$ 47,891	$		$ 1,411,015	18
19	Vehicles							19
20	TOTAL (lines 18 and 19)	$ 1,542,869	$ 47,891	$ 47,891	$		$ 1,411,015	20

D. Depreciable Non-Care Assets Included in General Ledger.

	1 Description and Year Acquired	2 Cost	3 Current Book Depreciation	4 Accumulated Depreciation	
21		$	$	$	21
22					22
23					23
24	TOTALS (lines 21, 22 and 23)	$	$	$	24

Facility Name: Legacy Memory Support Report Period Beginning: 1/1/2018 Ending: 2/31/2018

IX. RENTAL COSTS

A. Building and Fixed Equipment

1. Name of Party Holding Lease: None

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? ☐ YES ☐ NO

		1 Year Constructed	2 Number of Units	3 Date of Lease	4 Rental Amount	5 Total Yrs. of Lease	6 Total Years Renewal Option*	
3	Original Building			/ /	$			3
4	Additions			/ /				4
5				/ /				5
6				/ /				6
7	TOTAL				$			7

8. Is movable equipment rental included in building rental? ☐ YES ☐ NO

9. Rental amount for movable equipment $

10. If the facility rents any vehicles which are used for care-related purposes, please attach a schedule detailing the model year and make, the rental expense for this period and the use of the vehicle.

X. INTEREST EXPENSE

	1 Name of Lender	2 Related** YES	2 Related** NO	3 Purpose of Loan	4 Date of Note	6 Amount of Note Original	6 Amount of Note Balance	7 Maturity Date	8 Interest Rate (4 Digits)	9 Reporting Period Int. Expense	
	A. Directly Facility Related Long-Term										
1					/ /	$	$ 11,194,305	/ /		$ 109,298	1
2					/ /			/ /			2
3					/ /			/ /			3
	Working Capital										
4					/ /			/ /			4
5					/ /			/ /			5
6					/ /			/ /			6
7	TOTAL Facility Related					$	$ 11,194,305			$ 109,298	7
	B. Non-Facility Related										
8					/ /			/ /		-2,129	8
9					/ /			/ /			9
10	TOTALS (lines 7, 8 and 9)					$	$ 11,194,305			$ 107,170	10

* If there is an option to buy the building, please provide complete details on an attached schedule.

** If there is any overlap in ownership between the facility and the lender, this must be indicated in column 2.

Facility Name: Legacy Memory Support **Report Period Beginning:** 1/1/2018 **Ending:** 12/31/2018

XI. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/2018 **(last day of reporting year)**

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	$ 1,993,856	$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	311,088		3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance	79,925		6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	**TOTAL Current Assets (sum of lines 1 thru 9)**	$ 2,384,869	$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	1,985,993		13
14	Buildings, at Historical Cost	10,724,707		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	1,542,869		16
17	Accumulated Depreciation (book methods)	(3,401,258)		17
18	Deferred Charges	208,933		18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	**TOTAL Long-Term Assets (sum of lines 11 thru 23)**	$ 11,061,244	$	24
25	**TOTAL ASSETS (sum of lines 10 and 24)**	$ 13,446,113	$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	$ 102,576	$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable			30
31	Accrued Taxes Payable			31
32	Accrued Interest Payable	355,845		32
33	Deferred Compensation			33
34	Federal and State Income Taxes			34
	Other Current Liabilities(specify):			
35				35
36				36
37	**TOTAL Current Liabilities (sum of lines 26 thru 36)**	$ 458,421	$	37
	D. Long-Term Liabilities			
38	Long-Term Notes Payable			38
39	Mortgage Payable	11,194,305		39
40	Bonds Payable			40
41	Deferred Compensation			41
	Other Long-Term Liabilities(specify):			
42				42
43				43
44	**TOTAL Long-Term Liabilities (sum of lines 38 thru 43)**	$ 11,194,305	$	44
45	**TOTAL LIABILITIES (sum of lines 37 and 44)**	$ 11,652,726	$	45
46	**TOTAL EQUITY**	$ 1,793,387	$	46
47	**TOTAL LIABILITIES AND EQUITY (sum of lines 45 and 46)**	$ 13,446,113	$	47

***(See instructions.)**

Facility Name: Legacy Memory Support Report Period Beginning: 1/1/2018 Ending: 12/31/2018

XII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this Schedule to Schedule IV.)

	I. Revenue	1 Amount	
	A. SLF Resident Care		
1	Gross SLF Resident Revenue	$ 1,104,465	1
2	Discounts and Allowances		2
3	**SUBTOTAL Resident Care (line 1 minus line 2)**	$ 1,104,465	3
	B. Other Operating Revenue		
4	Special Services		4
5	Other Health Care Services		5
6	Special Grants		6
7	Gift and Coffee Shop		7
8	Barber and Beauty Care	3,252	8
9	Non-Resident Meals		9
10	Laundry		10
11	**SUBTOTAL OTHER OPERATING REVENUE (sum of lines 4 thru 10)**	$ 3,252	11
	C. Non-Operating Revenue		
12	Contributions		12
13	Interest and Other Investment Income	2,129	13
14	**SUBTOTAL Non-Operating Revenue (sum of lines 12 and 13)**	$ 2,129	14
	D. Other Revenue (specify):		
15	**Miscellaneous**	413	15
16			16
17	**SUBTOTAL Other Revenue (sum of lines 15 and 16)**	$ 413	17
18	**TOTAL REVENUE (sum of lines 3, 11, 14 and 17)**	$ 1,110,259	18

	II. Expenses	2 Amount	
	A. Operating Expenses		
19	General Services	207,465	19
20	Health Care/ Personal Care	191,673	20
21	General Administration	203,004	21
	B. Capital Expense		
22	Ownership	294,906	22
	C. Other Expenses		
23	Special Cost Centers		23
24	Non-Operating Expenses		24
25	Other (specify):		25
26			26
27			27
28	**TOTAL EXPENSES (sum of lines 19 thru 27)**	$ 897,049	28
29	**Income Before Income Taxes (line 18 minus line 28)**	$ 213,211	29
30	**Income Taxes**	$	30
31	**NET INCOME OR LOSS FOR THE YEAR (line 29 minus line 30)**	$ 213,211	31
	III. Net Resident Care Revenue detailed by Payer Source		
32	Medicaid - Net Inpatient Revenue	$	32
33	Private Pay - Net Inpatient Revenue		33
34	Medicare - Net Inpatient Revenue		34
35	Other-(specify)		35
36	Other-(specify)		36
37	TOTAL (This total must agree to Line 3)	$	37

Description	G/L Balance	Cost Rpt Grouping	Sch 5 pg 3, Line #	Sch 5 pg 3, Col #	Sch 6 pg Line #	Adjustment Amount				
PETTY CASH	1,993,856						1,009	1,009	CASH	1,993,856
CASH IN BANK							1,100	1,100	ACCTS RI	471,122
CASH IN BANK-PAYROLL							1,101	1,101	ALLOW. I	-160,034
ACCOUNTS RECEIVABLE	311,088						1,110	1,110	ACCTS RECEIV-M/C	
MEDICARE RECEIVABLES							1,125	1,125	ACCTS RECEIV-IPA	
IPA INCOME RECEIVABLE							1,135	1,135	ACCTS RECEIV-IC	
MEDICARE COST REPORT							1,140	1,140	UNAPPLIED CASH RECEIPTS	
ACCOUNTS RECEIVABLE-IC							1,145	1,145	A/R SUSPENSE-REFUNDS	
UNAPPLIED CASH RECEIPTS							1,200	1,200	PREPAID	53,801
A/R SUSPENSE-REFUNDS							1,220	1,220	OTHER PREPAID EXPENSES	
ACCRUED INTEREST REC							1,300	1,300	DIETARY	19,146
PREPAID INSURANCE	79,925						1,310	1,310	SUPPLIES	6,978
OTHER PREPAID EXPENSES							1,320	1,320	LINEN INVENTORY	
FOOD INVENTORY							1,409	1,409	LAND	1,985,993
SUPPLIES INVENTORY							1,450	1,450	FURNITU	1,542,869
LAND	1,985,993						1,460		ACCUM I	-1,411,015
FURNITURE & EQUIPMENT	1,542,869						1,475	1,475	BUILDIN(	10,724,707
ACCUM DEPR-FURN & EQUI	-1,411,015						1,490	1,490	ACCUM I	-1,990,243
BUILDING & IMPROVEMENT	10,724,707						1,530	1,530	RESIDEN	8,609
ACCUM DEPR-BUILDING	-1,990,243						1,550	1,550	LOAN FE	208,933
RESIDENT FUNDS	8,609						1,551	1,551	LOAN FEES ADDED	
LOAN FEES	208,933						1,850	1,850	INTERCO	0
REAL ESTATE TAX ESCROW							2,010	2,010	ACCOUN	-102,576
REIMBURSABLE PURCHASES							2,100	2,095	BONUSES PAYABLE	
INTRACOMPANY	0						2,100	2,100	ACCRUEI	0
ACCOUNTS PAYABLE	-102,576						2,100	2,100	PR CLEARING-BENEFITS	
BONUSES PAYABLE							2,100	2,100	PR CLEARING-LABOR	
ACCRUED PAYROLL	0						2,110	2,110	ACCRUEI	0
ACCRUED VACATION PAY	0						2,120	2,120	U.C. TAXES PAYABLE	
UC TAXES PAYABLE							2,125	2,125	FICA TAX	0
FICA TAX PAYABLE	0		0				2,130	2,130	FEDERAL W/H TAX PAYABLE	
FIT PAYABLE							2,140	2,140	STATE W/H TAX PAYABLE	
STATE W/H PAYABLE			0				2,152	2,152	WORKERS COMP ACCRUAL	
EARNED INCOME CREDIT							2,225	2,225	EMPLOYEEE INSURANCE REFUND	
UC FED CREDIT REDUCTION							2,230	2,230	PAYROLL SAVINGS	
PAYROLL SAVINGS							2,235	2,240	UNITED FUND	