

		FOR BHF USE			

LL2

Supportive Living Facility

**2018
STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE & FAMILY SERVICES
COST REPORT FOR
SUPPORTIVE LIVING FACILITIES
(FISCAL YEAR 2018)**

IMPORTANT NOTICE
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN SECTION 146.265 OF THE 89 IL ADMIN CODE. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS.

<p>I. Facility ID Number: 1000119</p> <p>Facility Name: <u>Hickory Grove Apartments SLF</u></p> <p>Address: <u>400 South Adams</u> <u>Carthage</u> <u>62321</u> <small>Number City Zip Code</small></p> <p>County: <u>Hancock</u></p> <p>Telephone Number: <u>(217) 357-8800</u> Fax # <u>(217) 357-8890</u></p> <p>Federal Employer ID Number: _____</p> <p>Date Current Owners were Certified: <u>10/30/2009 Interim Certification</u></p> <p>Type of Ownership:</p> <table style="width:100%"> <tr> <td><input type="checkbox"/> VOLUNTARY, NON-PROFIT</td> <td><input type="checkbox"/> PROPRIETARY</td> <td><input type="checkbox"/> GOVERNMENTAL</td> </tr> <tr> <td><input type="checkbox"/> Charitable Corp.</td> <td><input type="checkbox"/> Individual</td> <td><input type="checkbox"/> State</td> </tr> <tr> <td><input type="checkbox"/> Trust</td> <td><input checked="" type="checkbox"/> Partnership</td> <td><input type="checkbox"/> County</td> </tr> <tr> <td>IRS Exemption Code _____</td> <td><input type="checkbox"/> Corporation</td> <td><input type="checkbox"/> Other _____</td> </tr> <tr> <td></td> <td><input type="checkbox"/> "Sub-S" Corp.</td> <td>_____</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Limited Liability Co.</td> <td>_____</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Trust</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> Other _____</td> <td></td> </tr> </table> <p>In the event there are further questions about this report, please contact: Name: <u>Teresa Smith</u> Telephone Number: <u>(217) 357-8573</u> Email Address: _____</p>	<input type="checkbox"/> VOLUNTARY, NON-PROFIT	<input type="checkbox"/> PROPRIETARY	<input type="checkbox"/> GOVERNMENTAL	<input type="checkbox"/> Charitable Corp.	<input type="checkbox"/> Individual	<input type="checkbox"/> State	<input type="checkbox"/> Trust	<input checked="" type="checkbox"/> Partnership	<input type="checkbox"/> County	IRS Exemption Code _____	<input type="checkbox"/> Corporation	<input type="checkbox"/> Other _____		<input type="checkbox"/> "Sub-S" Corp.	_____		<input type="checkbox"/> Limited Liability Co.	_____		<input type="checkbox"/> Trust			<input type="checkbox"/> Other _____		<p>II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER</p> <p>I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>07/01/2017</u> to <u>06/30/2018</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.</p> <p>Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.</p> <table style="width:100%"> <tr> <td style="width:50%;">Officer or Administrator of Provider</td> <td>(Signed) _____</td> <td>10/31/2018</td> </tr> <tr> <td></td> <td>(Type or Print Name) <u>Teresa Smith</u></td> <td>(Date)</td> </tr> <tr> <td></td> <td>(Title) <u>Chief Financial Officer</u></td> <td></td> </tr> <tr> <td>Paid Preparer</td> <td>(Signed) _____</td> <td>(Date)</td> </tr> <tr> <td></td> <td>(Print Name and Title) _____</td> <td></td> </tr> <tr> <td></td> <td>(Firm Name & Address) _____</td> <td></td> </tr> <tr> <td></td> <td>(Telephone) <u>()</u></td> <td>Fax # ()</td> </tr> </table> <p align="right">MAIL TO: BUREAU OF HEALTH FINANCE IL DEPT OF HEALTHCARE AND FAMILY SERVICES 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630</p>	Officer or Administrator of Provider	(Signed) _____	10/31/2018		(Type or Print Name) <u>Teresa Smith</u>	(Date)		(Title) <u>Chief Financial Officer</u>		Paid Preparer	(Signed) _____	(Date)		(Print Name and Title) _____			(Firm Name & Address) _____			(Telephone) <u>()</u>	Fax # ()
<input type="checkbox"/> VOLUNTARY, NON-PROFIT	<input type="checkbox"/> PROPRIETARY	<input type="checkbox"/> GOVERNMENTAL																																												
<input type="checkbox"/> Charitable Corp.	<input type="checkbox"/> Individual	<input type="checkbox"/> State																																												
<input type="checkbox"/> Trust	<input checked="" type="checkbox"/> Partnership	<input type="checkbox"/> County																																												
IRS Exemption Code _____	<input type="checkbox"/> Corporation	<input type="checkbox"/> Other _____																																												
	<input type="checkbox"/> "Sub-S" Corp.	_____																																												
	<input type="checkbox"/> Limited Liability Co.	_____																																												
	<input type="checkbox"/> Trust																																													
	<input type="checkbox"/> Other _____																																													
Officer or Administrator of Provider	(Signed) _____	10/31/2018																																												
	(Type or Print Name) <u>Teresa Smith</u>	(Date)																																												
	(Title) <u>Chief Financial Officer</u>																																													
Paid Preparer	(Signed) _____	(Date)																																												
	(Print Name and Title) _____																																													
	(Firm Name & Address) _____																																													
	(Telephone) <u>()</u>	Fax # ()																																												

Facility Name Hickory Grove Apartments SLF

Report Period Beginning: 07/01/2017 Ending: 06/30/2018

III. STATISTICAL DATA

A. Certified units; enter number of units and unit days

Date of change in certified units / /

	1	2	3	4	
	Units at Beginning of Report Period	Type of Apartment	Units at End of Report Period	Unit Days During Report Period	
1	27	Single Unit Apartment	27	9,855	1
2	15	Double Unit Apartment	15	5,475	2
3		Other		1,093	3
4	42	TOTALS	42	16,423	4

B. Census-For the entire report period.

	1 Type of Unit	2 3 4 5 Resident Days by Unit and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
5	Single Unit	5,519	7,494		13,013	5
6	Double Unit	365	1,282		1,647	6
7	Other	816	277		1,093	7
8	TOTALS	6,700	9,053		15,753	8

C. Percent Occupancy. (Column 5, line 8 divided by total certified bed days on line 4, column 4.) 95.92%

D. Indicate the number of paid bed-hold days the SLF had during this year

343 Also, indicate the number of unpaid bed-hold days the SLF had during this year. (Do not include bed-hold days in Section B.)

E. Does page 3 include expenses for services or investments not directly related to SLF services?

YES NO

F. Does the BALANCE SHEET reflect any non-SLF assets?

YES NO

G. List all services provided by your facility for non-residents. (E.g., day care, "meals on wheels", outpatient therapy)

H. ACCOUNTING BASIS

ACCRUAL MODIFIED CASH* CASH*

I. Is your fiscal year identical to your tax year? YES NO

Tax Year: 6/30 Fiscal Year: 6/30

* All facilities other than governmental must report on the accrual basis.

J. Does the facility have any Illinois Housing Development Authority Loans outstanding? No If yes, did the facility make all of the required payments of interest and principle?
If no, explain.

K. Does the facility have any loans from the Federal Home Loan Bank outstanding? Yes If yes, did the facility make all of the required payments of interest and principle? Yes
If no, explain.

L. Does the facility have any loans from the IL Dept of Commerce and Economic Opportunity outstanding? No If yes, did the facility make all of the required payments of interest and principle?
If no, explain.

Facility Name: Hickory Grove Apartments SLF

Report Period Beginning:

07/01/2017

Ending: 06/30/2018

IV. COST CENTER EXPENSES (please round to the nearest dollar)

Operating Expenses		Costs Per General Ledger				Reclassifications and Adjustments	Adjusted Total	
		Salary/Wage 1	Supplies 2	Other 3	Total 4			
A. General Services								
1	Dietary and Food Purchase	82,671	131,849	2,333	216,853		216,853	1
2	Housekeeping, Laundry and Maintenance		19,323	41,086	60,409	(5,032)	55,377	2
3	Heat and Other Utilities			73,113	73,113		73,113	3
4	Other (specify):							4
5	TOTAL General Services	82,671	151,172	116,532	350,375	(5,032)	345,343	5
B. Health Care and Programs								
6	Health Care/ Personal Care	447,525	6,141		453,666		453,666	6
7	Activities and Social Services		22,724	8,890	31,614	(80)	31,534	7
8	Other (specify):							8
9	TOTAL Health Care and Programs	447,525	28,864	8,890	485,280	(80)	485,200	9
C. General Administration								
10	Administrative and Clerical	88,428	16,626	70,557	175,611		175,611	10
11	Marketing Materials, Promotions and Advertising			10,366	10,366		10,366	11
12	Employee Benefits and Payroll Taxes			81,102	81,102		81,102	12
13	Insurance-Property, Liability and Malpractice			26,822	26,822		26,822	13
14	Other (specify):							14
15	TOTAL General Administration	88,428	16,626	188,848	293,901		293,901	15
16	TOTAL Operating Expense (Sum of lines 5, 9 and 15)	618,625	196,662	314,270	1,129,557	(5,112)	1,124,445	16
Capital Expenses								
D. Ownership								
17	Depreciation			314,203	314,203		314,203	17
18	Interest			241,664	241,664		241,664	18
19	Real Estate Taxes			43,364	43,364		43,364	19
20	Rent -- Facility and Grounds							20
21	Rent -- Equipment							21
22	Other (specify):							22
23	TOTAL Ownership			599,231	599,231		599,231	23
24	GRAND TOTAL (Sum of lines 16 and 23)	618,625	196,662	913,500	1,728,787	(5,112)	1,723,676	24

Facility Name: Hickory Grove Apartments SLF

Report Period Beginning: 07/01/2017

Ending:

06/30/2018

V. STAFFING AND SALARY COSTS (Please report each line separately.)

	Personnel	Number of FTE	Average Hourly Wage	
1	Registered Nurses	1.3	23.61	1
2	Licensed Practical Nurses	1.3	17.53	2
3	Certified Nurse Assistants	12.0	12.31	3
4	Activity Director & Assistants	0.6	14.20	4
5	Social Service Workers			5
6	Head Cook	1.0	10.47	6
7	Cook Helpers/Assistants	2.7	10.47	7
8	Dishwashers			8
9	Maintenance Workers			9
10	Housekeepers			10
11	Laundry			11
12	Managers			12
13	Other Administrative	1.8		13
14	Clerical			14
15	Marketing			15
16	Other			16
17	Total (lines 1 thru 16)	21	\$	17

VI. (A) STATEMENT OF COMPENSATION AND OTHER PAYMENTS TO OWNERS, RELATIVES AND MEMBERS OF THE BOARD OF DIRECTORS.

	NAME and FUNCTION	Ownership Interest	Average Hours Per Work Week Devoted to this Business	Amount of Compensation for this Reporting Period	
1				\$	1
2					2
3					3
4					4
5					5
				Total	6
				\$	

VI. (B) Management fees paid to unrelated parties

	Amount of Fee	
1	\$	1
2		2
Total		3
\$		

VII. RELATED ORGANIZATIONS

A. Enter below the names of all related organizations. Attach an additional schedule if necessary.

RELATED SLF's & HEALTH CARE BUSINESSES

Name	1	City	2
_____		_____	
_____		_____	
_____		_____	
_____		_____	

OTHER RELATED BUSINESS ENTITIES

Name	3	City	4	Type of Business	5
_____		_____		_____	
_____		_____		_____	
_____		_____		_____	
_____		_____		_____	

B. Does your facility receive services from a parent organization or home office; the costs for which were not included on page 3? YES NO

Name of related entity: _____ If yes, what is the value of those services? \$ _____
 (Please attach a separate schedule itemizing those services.)

C. Does page 3 include any costs derived from transactions (including rent) with related parties? YES NO

If so, please attach a separate schedule detailing the nature of those services, their costs as they appear on your books and the underlying cost to the related party (i.e., not including markup).

Facility Name: Hickory Grove Apartments SLF

Report Period Beginning:

07/01/2017

Ending:

06/30/2018

VIII. OWNERSHIP COSTS

A. Purchase price of land 90,000 Year land was acquired 2016

B. Building Depreciation -- Including Fixed Equipment. Round all numbers to the nearest dollar.

*Total units on this schedule must agree with page 2.

	1 Units*	FOR BHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1	22			2009	\$ 3,063,804	\$ 76,595	40	\$ 76,595	\$ 0	\$ 586,788	1
2	20			2016	\$ 3,839,439	76,789	25	\$ 76,789	\$	153,578	2
3											3
4											4
5											5
Improvement Type											
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13											13
14											14
15											15
16											16
17	TOTAL (lines 1 thru 16)				\$ 6,903,243	\$ 153,384		\$ 153,384	\$ 0	\$ 740,366	17

C. Equipment Depreciation -- Including Transportation.

	Type	1 Cost	2 Current Book Depreciation	3 Straight Line Depreciation	4 Adjustments	5 Life in Years	6 Accumulated Depreciation	
18	Movable Equipment	\$ 439,346	\$ 48,816	\$ 48,816	0	9	\$ 162,798	18
19	Vehicles							19
20	TOTAL (lines 18 and 19)	\$ 439,346	\$ 48,816	\$ 48,816	0		\$ 162,798	20

D. Depreciable Non-Care Assets Included in General Ledger.

	1 Description and Year Acquired	2 Cost	3 Current Book Depreciation	4 Accumulated Depreciation	
21		\$ 447,615	\$ 39,495	\$ 39,495	21
22					22
23					23
24	TOTALS (lines 21, 22 and 23)	\$ 447,615	\$ 39,495	\$ 39,495	24

Facility Name: Hickory Grove Apartments SLF

Report Period Beginning: 07/01/2017

Ending: 06/30/2018

IX. RENTAL COSTS

A. Building and Fixed Equipment

1. Name of Party Holding Lease: _____

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? YES NO

		1	2	3	4	5	6	
		Year Constructed	Number of Units	Date of Lease	Rental Amount	Total Yrs. of Lease	Total Years Renewal Option*	
3	Original Building			/ /	\$			3
4	Additions			/ /				4
5				/ /				5
6				/ /				6
7	TOTAL				\$			7

8. Is movable equipment rental included in building rental? YES NO

9. Rental amount for movable equipment \$ _____

10. If the facility rents any vehicles which are used for care-related purposes, please attach a schedule detailing the model year and make, the rental expense for this period and the use of the vehicle.

X. INTEREST EXPENSE

	1	Name of Lender	2		3	4	6		7	8	9	
			Related**	YES			NO	Purpose of Loan				
							Original	Balance				
		A. Directly Facility Related										
		Long-Term										
1		PR Mortgage		X	Permanent Mortgage	7/6/10	\$ 2,700,000	\$ 2,554,393	7/1/35	6.5800	\$ 139,705	1
2		USDA		X	Permanent Mortgage	11/2/16	3,965,000	3,965,000	11/2/46	2.3750	91,958	2
3						/ /			/ /			3
		Working Capital										
4						/ /			/ /			4
5						/ /			/ /			5
6						/ /			/ /			6
7		TOTAL Facility Related					\$ 6,665,000	\$ 6,519,393			\$ 231,663	7
		B. Non-Facility Related										
8						/ /			/ /			8
9						/ /			/ /			9
10		TOTALS (lines 7, 8 and 9)					\$ 6,665,000	\$ 6,519,393			\$ 231,663	10

* If there is an option to buy the building, please provide complete details on an attached schedule.

** If there is any overlap in ownership between the facility and the lender, this must be indicated in column 2.

Facility Name: Hickory Grove Apartments SLF

Report Period Beginning: 07/01/2017

Ending:

06/30/2018

XI. BALANCE SHEET - Unrestricted Operating Fund.

As of 06/30/2018

(last day of reporting year)

		1	2	
		Operating	After	
			Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 254,101	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance (5,000))	119,603		3
4	Supply Inventory (priced at)			4
5	Short-Term Investments	92,345		5
6	Prepaid Insurance	9,610		6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 475,658	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments	79,564		12
13	Land			13
14	Buildings, at Historical Cost	7,028,804		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	264,674		16
17	Accumulated Depreciation (book methods)	(857,817)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs	185,566		20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 6,700,790	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 7,176,448	\$	25

		1	2	
		Operating	After	
			Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 4,744	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	32,613		30
31	Accrued Taxes Payable			31
32	Accrued Interest Payable	4,050		32
33	Deferred Compensation			33
34	Federal and State Income Taxes	42,429		34
	Other Current Liabilities(specify):			
35				35
36				36
37	TOTAL Current Liabilities (sum of lines 26 thru 36)	\$ 83,836	\$	37
	D. Long-Term Liabilities			
38	Long-Term Notes Payable	53,237		38
39	Mortgage Payable	6,519,393		39
40	Bonds Payable			40
41	Deferred Compensation			41
	Other Long-Term Liabilities(specify):			
42				42
43				43
44	TOTAL Long-Term Liabilities (sum of lines 38 thru 43)	\$ 6,572,629	\$	44
45	TOTAL LIABILITIES (sum of lines 37 and 44)	\$ 6,656,465	\$	45
46	TOTAL EQUITY	\$ 519,983	\$	46
47	TOTAL LIABILITIES AND EQUITY (sum of lines 45 and 46)	\$ 7,176,448	\$	47

*(See instructions.)

Facility Name: Hickory Grove Apartments SLF

Report Period Beginning: 07/01/2017

Ending:

06/30/2018

XII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this Schedule to Schedule IV.)

		1	
I. Revenue		Amount	
A. SLF Resident Care			
1	Gross SLF Resident Revenue	\$ 1,746,208	1
2	Discounts and Allowances		2
3	SUBTOTAL Resident Care (line 1 minus line 2)	\$ 1,746,208	3
B. Other Operating Revenue			
4	Special Services		4
5	Other Health Care Services		5
6	Special Grants		6
7	Gift and Coffee Shop		7
8	Barber and Beauty Care		8
9	Non-Resident Meals		9
10	Laundry		10
11	SUBTOTAL OTHER OPERATING REVENUE (sum of lines 4 thru 10)	\$	11
C. Non-Operating Revenue			
12	Contributions		12
13	Interest and Other Investment Income		13
14	SUBTOTAL Non-Operating Revenue (sum of lines 12 and 13)	\$	14
D. Other Revenue (specify):			
15			15
16			16
17	SUBTOTAL Other Revenue (sum of lines 15 and 16)	\$	17
18	TOTAL REVENUE (sum of lines 3, 11, 14 and 17)	\$ 1,746,208	18

		2	
II. Expenses		Amount	
A. Operating Expenses			
19	General Services	345,343	19
20	Health Care/ Personal Care	485,200	20
21	General Administration	293,901	21
B. Capital Expense			
22	Ownership	599,231	22
C. Other Expenses			
23	Special Cost Centers		23
24	Non-Operating Expenses		24
25	Other (specify):		25
26			26
27			27
28	TOTAL EXPENSES (sum of lines 19 thru 27)	\$ 1,723,675	28
29	Income Before Income Taxes (line 18 minus line 28)	\$ 22,533	29
30	Income Taxes	\$	30
31	NET INCOME OR LOSS FOR THE YEAR (line 29 minus line 30)	\$ 22,533	31
III. Net Resident Care Revenue detailed by Payer Source			
32	Medicaid - Net Inpatient Revenue	\$ 1,175	32
33	Private Pay - Net Inpatient Revenue		33
34	Medicare - Net Inpatient Revenue		34
35	Other-(specify)	31,383	35
36	Other-(specify)		36
37	TOTAL (This total must agree to Line 3)	\$ 32,558	37

Nature of Purchase Facility	Book Value	Actual Cost
Meals	0.00	0.00
Fiscal Services	33,891.09	33,891.90
Maintenance	14,160.00	14,160.00

Operating Expenses	Costs Per General Ledger				Reclassification	Adjusted		
	Salary/Wage	Supplies	Other	Total	d Adjustme	Total		
	1	2	3	4	5	6		
2	Housekeeping, Laundry and Maintenance	19,323	41,086	60,409	(5,032)	55,377	2	
7	Activities and Social Services		22,724	8,890	31,614	(80)	31,534	7

Adjustment for nonallowable expenses (Resident Cable)

Adjustment for nonallowable expenses (alcohol)