



Facility Name & ID Number Pekin Manor

# 0047969 Report Period Beginning: 10/1/2017 Ending: 9/30/2018

**III. STATISTICAL DATA**

**A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds** N/A

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	130	Skilled (SNF)	130	47,450	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	130	TOTALS	130	47,450	7

**B. Census-For the entire report period.**

	1 Level of Care	2 3 4 5 Patient Days by Level of Care and Primary Source of Payment				
		2 Medicaid Recipient	3 Private Pay	4 Other	5 Total	
8	SNF	13,980	8,892	12,518	35,390	8
9	SNF/PED					9
10	ICF					10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	13,980	8,892	12,518	35,390	14

**C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.)** 74.58%

**D. How many bed reserve days during this year were paid by the Department?**  
0 (Do not include bed reserve days in Section B.)

**E. List all services provided by your facility for non-patients. (E.g., day care, "meals on wheels", outpatient therapy)**  
None

**F. Does the facility maintain a daily midnight census?** Yes

**G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?**  
YES  NO  Non-allowable costs have been eliminated in Schedule V, Column 7

**H. Does the BALANCE SHEET (page 17) reflect any non-care assets?**  
YES  NO

**I. On what date did you start providing long term care at this location?**  
Date started 4/26/06

**J. Was the facility purchased or leased after January 1, 1978?**  
YES  Date 4/1/06 NO

**K. Was the facility certified for Medicare during the reporting year?**  
YES  NO  If YES, enter number of beds certified 130 and days of care provided 5,386

Medicare Intermediary National Government Services

**IV. ACCOUNTING BASIS**

ACCRUAL  MODIFIED CASH\*  CASH\*

Is your fiscal year identical to your tax year? YES  NO

Tax Year: 9/30/18 Fiscal Year: 9/30/18

\* All facilities other than governmental must report on the accrual basis.

SEE ACCOUNTANTS' PREPARATION REPORT

Facility Name & ID Number **Pekin Manor** # **0047969** Report Period Beginning: **10/1/2017** Ending: **9/30/2018**

**V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)**

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	<b>A. General Services</b>										
1	Dietary	340,133	33,070	11,776	384,979		384,979		384,979		1
2	Food Purchase		369,127		369,127		369,127	(1,167)	367,960		2
3	Housekeeping	193,380	49,602		242,982		242,982		242,982		3
4	Laundry	56,854	8,643		65,497		65,497		65,497		4
5	Heat and Other Utilities			132,799	132,799		132,799		132,799		5
6	Maintenance	178,317	32,702	90,759	301,778		301,778	23	301,801		6
7	Other (specify):*										7
8	<b>TOTAL General Services</b>	768,684	493,144	235,334	1,497,162		1,497,162	(1,144)	1,496,018		8
	<b>B. Health Care and Programs</b>										
9	Medical Director			28,250	28,250		28,250		28,250		9
10	Nursing and Medical Records	2,721,374	223,327	14,620	2,959,321		2,959,321		2,959,321		10
10a	Therapy			325	325		325		325		10a
11	Activities	80,343	1,230		81,573		81,573		81,573		11
12	Social Services	86,189			86,189		86,189		86,189		12
13	CNA Training										13
14	Program Transportation			3,852	3,852		3,852		3,852		14
15	Other (specify):*										15
16	<b>TOTAL Health Care and Programs</b>	2,887,906	224,557	47,047	3,159,510		3,159,510		3,159,510		16
	<b>C. General Administration</b>										
17	Administrative	84,253			84,253		84,253		84,253		17
18	Directors Fees							2,815	2,815		18
19	Professional Services			372,244	372,244		372,244	3,582	375,826		19
20	Dues, Fees, Subscriptions & Promotions			34,140	34,140		34,140	(3,970)	30,170		20
21	Clerical & General Office Expenses	145,959	32,096	51,417	229,472		229,472	(504)	228,968		21
22	Employee Benefits & Payroll Taxes			527,898	527,898		527,898	28	527,926		22
23	Inservice Training & Education			4,258	4,258		4,258		4,258		23
24	Travel and Seminar			187	187		187		187		24
25	Other Admin. Staff Transportation			3,854	3,854		3,854		3,854		25
26	Insurance-Prop.Liab.Malpractice			78,105	78,105		78,105	8,697	86,802		26
27	Other (specify):*										27
28	<b>TOTAL General Administration</b>	230,212	32,096	1,072,103	1,334,411		1,334,411	10,648	1,345,059		28
29	<b>TOTAL Operating Expense (sum of lines 8, 16 &amp; 28)</b>	3,886,802	749,797	1,354,484	5,991,083		5,991,083	9,504	6,000,587		29

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

SEE ACCOUNTANTS' PREPARATION REPORT

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

Facility Name &amp; ID Number

Pekin Manor

#0047969

Report Period Beginning:

10/1/2017

Ending:

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## V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>D. Ownership</b>											
30	Depreciation			176,709	176,709		176,709	197,112	373,821			30
31	Amortization of Pre-Op. & Org.											31
32	Interest							188,897	188,897			32
33	Real Estate Taxes							117,600	117,600			33
34	Rent-Facility & Grounds			563,652	563,652		563,652	(563,652)				34
35	Rent-Equipment & Vehicles			16,718	16,718		16,718		16,718			35
36	Other (specify):* <b>Mortg Insurance</b>							27,326	27,326			36
37	<b>TOTAL Ownership</b>			757,079	757,079		757,079	(32,717)	724,362			37
	<b>Ancillary Expense</b>											
	<b>E. Special Cost Centers</b>											
38	Medically Necessary Transportation			8,500	8,500		8,500		8,500			38
39	Ancillary Service Centers		225,247	811,055	1,036,302		1,036,302		1,036,302			39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops			1,810	1,810		1,810	(1,810)				41
42	Provider Participation Fee			243,620	243,620		243,620		243,620			42
43	Other (specify):* <b>See Att Sch 4A</b>	55,268		141,308	196,576		196,576	(136,633)	59,943			43
44	<b>TOTAL Special Cost Centers</b>	55,268	225,247	1,206,293	1,486,808		1,486,808	(138,443)	1,348,365			44
45	<b>GRAND TOTAL COST (sum of lines 29, 37 &amp; 44)</b>	3,942,070	975,044	3,317,856	8,234,970		8,234,970	(161,656)	8,073,314			45

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

SEE ACCOUNTANTS' PREPARATION REPORT

Pekin Manor

Period Beginning 10/1/2017

Period End 9/30/2018

Schedule 4A

V. Cost Center Expenses

		Cost Per General Ledger				Reclass- ification	Reclassified Total	Adjust- ments	Adjusted Total	FOR BHF USE ONLY	
		Salary/Wage	Supplies	Other	Total					5	6
		1	2	3	4						
	Ancillary Expense										
	<b>E. Special Cost Centers</b>										
43	Other (specify):*				0		0		0		
	Laboratory/Expenses			42,322	42,322		42,322		42,322		
	Radiology Expenses			17,621	17,621		17,621		17,621		
	Non-Allowable Expenses	55,268		81,365	136,633		136,633	(136,633)	0		
					0		0		0		
					0		0		0		
	<b>TOTAL Other Special C</b>	<b>55,268</b>	<b>0</b>	<b>141,308</b>	<b>196,576</b>	<b>0</b>	<b>196,576</b>	<b>(136,633)</b>	<b>59,943</b>		

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7. In column 2 below, reference the line on which the particular cost was included. (See instructions.)

		1	2	3	
	NON-ALLOWABLE EXPENSES	Amount	Refer- ence	BHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals	(1,167)	2		4
5	Telephone, TV & Radio in Resident Rooms	(6,227)	43		5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income	(5,123)	32		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees	(4,059)	20		17
18	Fines and Penalties				18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(10,651)	43		24
25	Fund Raising, Advertising and Promotional	(64,487)	43		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule See Page 5A	(83,723)			29
30	<b>SUBTOTAL (A): (Sum of lines 1-29)</b>	\$ (175,437)		\$	30

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1	2	
		Amount	Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)	13,781		34
35	Other- Attach Schedule			35
36	<b>SUBTOTAL (B): (sum of lines 31-35)</b>	\$ 13,781		36
	(sum of SUBTOTALS			
37	<b>TOTAL ADJUSTMENTS (A) and (B) )</b>	\$ (161,656)		37

\*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1	2	3	4	
		Yes	No	Amount	Reference	
38	Medically Necessary Transport.		X	\$		38
39						39
40	Gift and Coffee Shops		X			40
41	Barber and Beauty Shops		X			41
42	Laboratory and Radiology		X			42
43	Prescription Drugs		X			43
44						44
45	Other-Attach Schedule		X			45
46	Other-Attach Schedule		X			46
47	<b>TOTAL (C): (sum of lines 38-46)</b>			\$		47

BHF USE ONLY							
48		49		50		51	52

SEE ACCOUNTANTS' PREPARATION REPORT

Pekin Manor

ID# 0047969

Report Period Beginning: 10/1/2017

Ending: 9/30/2018

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference	
1	Offset Vending Expenses Against Income	\$ (1,810)	41	1
2	Disallow Marketing Wages	(55,268)	43	2
3	Disallow R/E Entity HUD Audit	(26,060)	19	3
4	Miscellaneous Income Offset	(585)	21	4
5				5
6				6
7				7
8				8
9				9
10				10
11				11
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13				13
14				14
15				15
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40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	<b>Total</b>	(83,723)		49

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Use Page 6-Supplemental as necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
None	N/A	Unlimited Development, Inc (UDI)		See Page 6 Supplemental		
		Community Living Options, Inc. (CLO)				
		See Page 6 Supplemental for specific homes				

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.  YES  NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference: Adjustments for Related Organization Costs (7 minus 4)		
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization			
1	V	6 Maintenance	\$	Unlimited Development, Inc.	100.00%	\$ 23	\$	23	1
2	V	18 Director Fees		Unlimited Development, Inc.	100.00%	2,815		2,815	2
3	V	19 Professional Fees		Unlimited Development, Inc.	100.00%	3,582		3,582	3
4	V	20 Dues, Licenses and Subs		Unlimited Development, Inc.	100.00%	14		14	4
5	V	21 General Admin Expense		Unlimited Development, Inc.	100.00%	81		81	5
6	V	22 Employee Benefits		Unlimited Development, Inc.	100.00%	28		28	6
7	V	26 Property Insurance		Unlimited Development, Inc.	100.00%	53		53	7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total		\$			\$ 6,596	\$ *	6,596	14

\* Total must agree with the amount recorded on line 34 of Schedule VI.

SEE ACCOUNTANTS' PREPARATION REPORT

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.  YES  NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:		
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)		
15	V	19 Professional Fees	\$	Pekin El Camino, LLC	N/A	\$ 26,060	\$	26,060	15
16	V	20 Dues, Fees, Subs & Prom		Pekin El Camino, LLC	N/A	75		75	16
17	V	26 Property Insurance		Pekin El Camino, LLC	N/A	8,644		8,644	17
18	V	30 Depreciation		Pekin El Camino, LLC	N/A	197,112		197,112	18
19	V	32 Interest Expense	505	Pekin El Camino, LLC	N/A	194,525		194,020	19
20	V	33 Property Taxes		Pekin El Camino, LLC	N/A	117,600		117,600	20
21	V	34 Facility Rent	563,652	Pekin El Camino, LLC	N/A			(563,652)	21
22	V	36 Mortgage Insurance		Pekin El Camino, LLC	N/A	27,326		27,326	22
23	V								23
24	V								24
25	V								25
26	V								26
27	V								27
28	V								28
29	V								29
30	V								30
31	V								31
32	V								32
33	V								33
34	V								34
35	V								35
36	V								36
37	V								37
38	V								38
39	Total		\$ 564,157			\$ 571,342	\$ *	7,185	39

\* Total must agree with the amount recorded on line 34 of Schedule VI.

SEE ACCOUNTANTS' PREPARATION REPORT

Facility Name &amp; ID Number

Pekin Manor

# 0047969

Report Period Beginning:

10/1/2017

Ending:

9/30/2018

## VII. RELATED PARTIES

A. (Continued) Enter below the names of ALL owners and related organizations (parties) as defined in the instructions

	1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES			
	Name	Ownership %	Name	City	Name	City	Type of Business	
1	Community Living Options, Inc.	100%			Allen Court	Clinton	CILA	1
2	Community Living Options, Inc.	100%	Beardstown Terrace	Beardstown				2
3	Community Living Options, Inc.	100%	Bellefontaine Place	Waterloo				3
4	Community Living Options, Inc.	100%	Braun's Terrace	Greenville				4
5	Community Living Options, Inc.	100%	Carthage Terrace	Carthage				5
6	Community Living Options, Inc.	100%	Curtiss Court	Springfield				6
7	Community Living Options, Inc.	100%	Davies Square	Pekin				7
8	Community Living Options, Inc.	100%	Douglas Terrace	Jacksonville				8
9	Community Living Options, Inc.	100%	Edwardsville Terrace	Edwardsville				9
10	Community Living Options, Inc.	100%	Effingham Terrace	Effingham				10
11	Community Living Options, Inc.	100%			Eisenhower Terrace	Jacksonville	CILA	11
12	Community Living Options, Inc.	100%	Freeburg Terrace	Freeburg				12
13	Community Living Options, Inc.	100%	Froehlich House	Galesburg				13
14	Community Living Options, Inc.	100%	Gaines Mill Place	Springfield				14
15	Community Living Options, Inc.	100%	Glenwood Terrace	Springfield				15
16	Community Living Options, Inc.	100%			Hawthorne Terrace	Galesburg	CILA	16
17	Community Living Options, Inc.	100%	Highview Terrace	Paris				17
18	Community Living Options, Inc.	100%	Jacksonville Group Homes:					18
19	Community Living Options, Inc.	100%	Anna Terrace	Jacksonville				19
20	Community Living Options, Inc.	100%	Campbell Court	Jacksonville				20
21	Community Living Options, Inc.	100%	LaFayette Terrace	Jacksonville				21
22	Community Living Options, Inc.	100%	Kepley House	Pittsfield				22
23	Community Living Options, Inc.	100%	Lawrence Place	Lincoln				23
24	Community Living Options, Inc.	100%	Lincoln Terrace	Lincoln				24
25	Community Living Options, Inc.	100%	Maple Terrace	Quincy				25
26	Community Living Options, Inc.	100%	Plonka Terrace	Galesburg				26
27	Community Living Options, Inc.	100%	Quincy Terrace	Quincy				27
28	Community Living Options, Inc.	100%	Schultz House	Danville				28
29	Community Living Options, Inc.	100%	Stevens House	Galesburg				29
30								30

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## VII. RELATED PARTIES

A. (Continued) Enter below the names of ALL owners and related organizations (parties) as defined in the instructions

	1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES			
	Name	Ownership %	Name	City	Name	City	Type of Business	
1	Community Living Options, Inc.	100%	Tanner Place	Paris				1
2	Community Living Options, Inc.	100%	Taylor House	Springfield				2
3	Community Living Options, Inc.	100%	Thelma Terrace	Wood River				3
4	Community Living Options, Inc.	100%	Trulson House	Galesburg				4
5	Community Living Options, Inc.	100%	Vahle Terrace	Jerseyville				5
6	Community Living Options, Inc.	100%	Walsh Terrace	Galesburg				6
7	Community Living Options, Inc.	100%	Wetherell Place	Effingham				7
8	Community Living Options, Inc.	100%	Woodriver Group Homes:					8
9	Community Living Options, Inc.	100%	Aberdeen Terrace	Alton				9
10	Community Living Options, Inc.	100%	Linton Terrace	Wood River				10
11	Community Living Options, Inc.	100%	Madison Terrace	Wood River				11
12	Community Living Options, Inc.	100%	Pershing Terrace	Wood River				12
13	Community Living Options, Inc.	100%			Audrey Court	Clinton	CILA	13
14	Unlimited Development, Inc. (UDI)	100%	Parkway Manor	Marion				14
15	Unlimited Development, Inc. (UDI)	100%			Parkway Estates	Marion	Retirement living ce	15
16	Unlimited Development, Inc. (UDI)	100%	Maryville Manor	Maryville				16
17	Unlimited Development, Inc. (UDI)	100%	Shelbyville Manor	Shelbyville				17
18	Unlimited Development, Inc. (UDI)	100%	Leroy Manor	Leroy				18
19	Unlimited Development, Inc. (UDI)	100%			Liberty Estates of Car	Carbondale	Retirement living ce	19
20	Unlimited Development, Inc. (UDI)	100%	Care Center of Abingdon	Abingdon				20
21	Unlimited Development, Inc. (UDI)	100%	Seminary Manor	Galesburg				21
22	Unlimited Development, Inc. (UDI)	100%			Seminary Estates	Galesburg	Retirement living ce	22
23	Unlimited Development, Inc. (UDI)	100%			Hawthorne Inn of Gal	Galesburg	Assisted Living Faci	23
24	Unlimited Development, Inc. (UDI)	100%	Centralia Manor	Centralia				24
25	Unlimited Development, Inc. (UDI)	100%			Centralia Estates	Centralia Estates	Retirement living ce	25
26	Unlimited Development, Inc. (UDI)	100%	Pittsfield Manor	Pittsfield				26
27	Unlimited Development, Inc. (UDI)	100%	Pekin Manor	Pekin				27
28	Unlimited Development, Inc. (UDI)	100%			Pekin Estates	Pekin	Retirement living ce	28
29	Unlimited Development, Inc. (UDI)	100%	Jerseyville Manor	Jerseyville				29
30								30

SEE ACCOUNTANTS' PREPARATION REPORT

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Report Period Beginning:

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VII. RELATED PARTIES

A. (Continued) Enter below the names of ALL owners and related organizations (parties) as defined in the instructions

	1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES			
	Name	Ownership %	Name	City	Name	City	Type of Business	
1	Unlimited Development, Inc. (UDI)	100%	River Hills Manor	Keokuk, IA				1
2	Unlimited Development, Inc. (UDI)	100%			River Hills Estates	Keokuk, IA	Retirement living ce	2
3	Unlimited Development, Inc. (UDI)	100%			River Hills Inn	Keokuk, IA	Assisted living facili	3
4	Unlimited Development, Inc. (UDI)	100%			Centralia East McCora	Galesburg	Lessor	4
5	Unlimited Development, Inc. (UDI)	100%			Galesburg North Semi	Galesburg	Lessor	5
6	Unlimited Development, Inc. (UDI)	100%			Jerseyville North State	Galesburg	Lessor	6
7	Unlimited Development, Inc. (UDI)	100%			Shelbyville Route 128,	Galesburg	Lessor	7
8	Unlimited Development, Inc. (UDI)	100%			Marion Willimason Co	Galesburg	Lessor	8
9	Unlimited Development, Inc. (UDI)	100%			Leroy South Buck, LL	Galesburg	Lessor	9
10	Unlimited Development, Inc. (UDI)	100%			2245 Seminary Street,	Galesburg	Lessor	10
11	Unlimited Development, Inc. (UDI)	100%			Pittsfield Lowry, LLC	Galesburg	Lessor	11
12	Unlimited Development, Inc. (UDI)	100%			Pekin El Camino, LLC	Galesburg	Lessor	12
13	Unlimited Development, Inc. (UDI)	100%			Abingdon West Marti	Galesburg	Lessor	13
14	Unlimited Development, Inc. (UDI)	100%			Keokuk Village Circle	Galesburg	Lessor	14
15	Unlimited Development, Inc. (UDI)	100%			The Kensington	Galesburg	Supportive Living	15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30

SEE ACCOUNTANTS' PREPARATION REPORT

Facility Name &amp; ID Number

Pekin Manor

# 0047969

Report Period Beginning:

10/1/2017

Ending:

9/30/2018

## VII. RELATED PARTIES (continued)

## C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

**NOTE: ALL owners ( even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.**

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	See Attached Schedule 7A								\$ 2,815	L18, C7	1
2											2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$ 2,815		13

\* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

\*\* This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

SEE ACCOUNTANTS' PREPARATION REPORT

Facility Name & ID Number Pekin Manor

# 0047969

Report Period Beginning:

10/1/2017

Ending: 1/30/2018

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES  NO

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization Unlimited Development, Inc.  
 Street Address 285 S Farnham  
 City / State / Zip Code Galesburg, IL 61401  
 Phone Number ( 309) 343-1550  
 Fax Number ( 309) 343-2857

1	2	3	4	5	6	7	8	9	
Schedule V Line Reference	Item	Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6	
1	6	Maintenance	Weighted Avail Bed Days	505,933	21	\$ 240	\$ 47,450	\$ 23	1
2	18	Director Fees	Weighted Avail Bed Days	505,933	21	\$ 30,020	47,450	2,815	2
3	19	Professional Fees	Weighted Avail Bed Days	505,933	21	38,188	47,450	3,582	3
4	20	Dues, Licenses and Subs	Weighted Avail Bed Days	505,933	21	144	47,450	14	4
5	21	General Admin Expense	Weighted Avail Bed Days	505,933	21	873	47,450	81	5
6	22	Employee Benefits	Weighted Avail Bed Days	505,933	21	300	47,450	28	6
7	26	Property Insurance	Weighted Avail Bed Days	505,933	21	568	47,450	53	7
8									8
9									9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS					\$ 70,333	\$	\$ 6,596	25

SEE ACCOUNTANTS' PREPARATION REPORT

Facility Name & ID Number

Pekin Manor

# 0047969

Report Period Beginning:

10/1/2017

Ending:

9/30/2018

**IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE**

**A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)**

1	Name of Lender	2		3	4	5	6		7	8	9	10						
		Related**					Purpose of Loan	Monthly Payment Required					Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense
		YES	NO											Original	Balance			
<b>A. Directly Facility Related</b>																		
<b>Long-Term</b>																		
1	Cambridge Realty Capital						\$	\$			\$	1						
2	LTD. of Illinois		X	Facility purchase	\$28,646.12	6/1/12	6,249,800	5,410,934	10/1/2041	3.5500	194,525	2						
3												3						
4												4						
5												5						
<b>Working Capital</b>																		
6												6						
7												7						
8												8						
9	<b>TOTAL Facility Related</b>				\$28,646.12		\$ 6,249,800	\$ 5,410,934			\$ 194,525	9						
<b>B. Non-Facility Related*</b>																		
10												10						
11										Int Income Offset	(5,628)	11						
12												12						
13												13						
14	<b>TOTAL Non-Facility Related</b>						\$	\$			\$ (5,628)	14						
15	<b>TOTALS (line 9+line14)</b>						\$ 6,249,800	\$ 5,410,934			\$ 188,897	15						

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V.      \$ 27,326      Line # 36

\* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.

(See instructions.)

SEE ACCOUNTANTS' PREPARATION REPORT

\*\* If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.

(See instructions.)

**IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)**

**B. Real Estate Taxes**

**Important, please see the next worksheet, "RE\_Tax". The real estate tax statement and bill must accompany the cost report.**

1. Real Estate Tax accrual used on 2017 report.		\$	<b>82,955</b>	<b>1</b>
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)	2017	\$	<b>114,066</b>	<b>2</b>
3. Under or (over) accrual (line 2 minus line 1).		\$	<b>31,111</b>	<b>3</b>
4. Real Estate Tax accrual used for 2018 report. (Detail and explain your calculation of this accrual on the lines below.)		\$	<b>86,489</b>	<b>4</b>
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. <b>(Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)</b>		\$		<b>5</b>
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. <b>TOTAL REFUND \$ _____ For _____ Tax Year. (Attach a copy of the real estate tax appeal board's decision.)</b>		\$		<b>6</b>
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.		\$	<b>117,600</b>	<b>7</b>

  

Real Estate Tax History:				
Real Estate Tax Bill for Calendar Year:	2013	<b>106,580</b>	<b>8</b>	
	2014	<b>108,662</b>	<b>9</b>	
	2015	<b>109,505</b>	<b>10</b>	
	2016	<b>111,797</b>	<b>11</b>	
	2017	<b>114,066</b>	<b>12</b>	

  

<b>FOR BHF USE ONLY</b>				
13	FROM R. E. TAX STATEMENT FOR 2017	\$		<b>13</b>
14	PLUS APPEAL COST FROM LINE 5	\$		<b>14</b>
15	LESS REFUND FROM LINE 6	\$		<b>15</b>
16	AMOUNT TO USE FOR RATE CALCULATION	\$		<b>16</b>

**This facility was purchased from an unrelated for-profit entity during 2006. A tax exemption has not yet been obtained. Amount accrued includes the taxes for 9 months based on fiscal year end. Estimate is based on prior year tax bill. Taxes paid during year represents the entire 2017 bill.**

**NOTES:**

1. Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.  
**This denial must be no more than four years old at the time the cost report is filed.**

SEE ACCOUNTANTS' PREPARATION REPORT

## 2017 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME Pekin Manor COUNTY Tazewell

FACILITY IDPH LICENSE NUMBER 0047969

CONTACT PERSON REGARDING THIS REPORT Ron Wilson

TELEPHONE (309) 343-1550 FAX #: (309) 343-2857

**A. Summary of Real Estate Tax Cost**

Enter the tax index number and real estate tax assessed for 2017 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2017.

(A)	(B)	(C)	(D) <u>Tax</u> <u>Applicable to</u> <u>Nursing Home</u>
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	
1. <u>10-10-11-400-015</u>	<u>Sec 11 T24N R5W</u>	\$ <u>113,064.50</u>	\$ <u>113,064.50</u>
2. _____	<u>PT OF E 1/2 SE 1/2 4.77 AC</u>	\$ _____	\$ _____
3. _____	_____	\$ _____	\$ _____
4. <u>10-10-14-205-010</u>	<u>SEC 14 T24N R5W</u>	\$ <u>1,001.84</u>	\$ <u>1,001.84</u>
5. _____	<u>PT OF E 1/2 NE 1/4 1.47 AC</u>	\$ _____	\$ _____
6. _____	_____	\$ _____	\$ _____
7. _____	_____	\$ _____	\$ _____
8. _____	_____	\$ _____	\$ _____
9. _____	_____	\$ _____	\$ _____
10. _____	_____	\$ _____	\$ _____
<b>TOTALS</b>		\$ <u><u>114,066.34</u></u>	\$ <u><u>114,066.34</u></u>

**B. Real Estate Tax Cost Allocations**

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services?        YES   X   NO

If YES, attach an explanation and a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

**C. Tax Bills**

Attach a copy of the original 2017 tax bills which were listed in Section A to this statement. Be sure to use the 2017 tax bill which is normally paid during 2018.

**PLEASE NOTE: *Payment information from the Internet* or otherwise is *not considered acceptable tax bill documentation*.** Facilities located in Cook County are required to provide copies of their original **second installment** tax bill.

Facility Name & ID Number Pekin Manor

# 0047969

Report Period Beginning:

10/1/2017 Ending:

9/30/2018

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 43,948 B. General Construction Type: Exterior Brick Frame Wood Number of Stories 1

C. Does the Operating Entity? (a) Own the Facility (b) Rent from a Related Organization. (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? (a) Own the Equipment (b) Rent equipment from a Related Organization. (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.)

List entity name, type of business, square footage, and number of beds/units available (where applicable).

None

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? YES NO

If so, please complete the following:

1. Total Amount Incurred: 2. Number of Years Over Which it is Being Amortized: 3. Current Period Amortization: 4. Dates Incurred:

Nature of Costs: (Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

Table with 5 columns: Use, Square Feet, Year Acquired, Cost, and a final column with values 1, 2, 3. Row 1: Facility, 6.24 Acres, 2006, \$ 450,000, 1. Row 2: (blank), (blank), (blank), (blank), 2. Row 3: TOTALS, #VALUE!, (blank), \$ 450,000, 3.

SEE ACCOUNTANTS' PREPARATION REPORT

Facility Name & ID Number Pekin Manor

# 0047969

Report Period Beginning:

10/1/2017

Ending:

9/30/2018

**XI. OWNERSHIP COSTS (continued)**

**B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

1	2	3	4	5	6	7	8	9		
Beds*	FOR BHF USE ONLY	Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
4	130	2006	1988	\$ 7,174,313	\$	40	\$ 179,358	\$ 179,358	\$ 2,241,968	4
5										5
6										6
7										7
8										8
<b>Improvement Type**</b>										
9	Light Sign - Double Faced, Fire Alarm Panel	2006		43,700		10			43,700	9
10	Replace Defective Pipe for Dry System, Roof	2007		139,058	1,624	10-25 yrs	1,624		130,810	10
11	Roof Repair, Furnace Duct Repair, Sprinkler System	2008		179,648	5,105	10-25 yrs	7,579	2,474	105,610	11
12	A/C, Shower Room, Firewall, Wall/Ceiling, Kitchen Repairs	2009		78,867	5,778	5-15 yrs	5,778		61,127	12
13	Shower, Shower, Tile, AC, Carpet, Sprinkler, Sidewalks	2009		50,035	2,572	5-25 yrs	2,572		30,856	13
14	Water Heater, Landscaping/Lights	2009		12,030	1,203	10	1,203		10,627	14
15	Single Face Lighted Sign, Water Heater	2010		5,773	576	10	576		4,732	15
16	Physical Therapy Completion, Water Heater	2010		397,172	33,170	10-12 yrs	33,170		284,382	16
17	Apollo Tub Room - Sink/Mirror/Shower/Tile/Drywall/Drains/Faucets	2011		56,049	4,671	12	4,671		35,810	17
18	Water Heater, Condensor, Bathroom remodel	2011		47,199	3,974	10-15 yrs	3,974		28,893	18
19	PT Remodel, Dining Room, Sprinkler	2011		458,041	17,363	12-25 yrs	32,643	15,280	241,422	19
20	Sprinkler-New Tamper Switch/Relocate FDC Check Valve	2012		5,867	235	25	235		1,585	20
21	Kitchenette Rmdl-Sink/Vnyl Tile/Cabinet/Counter/Crn Grds	2012		53,384	4,449	12	4,449		27,806	21
22	Nurse Station/Lounge Remodel-Paint/Vinyl/Counter/Cabinet	2012		150,956	12,580	12	12,580		78,624	22
23	Remodel-Paint/drywall/corner Plates	2012		4,570		5			4,570	23
24	Smoke Detectors-48/Pull Stations-6.5/Heat Detectors-10	2012		9,831	984	10	984		5,981	24
25	Water Heater	2012		3,717	371	10	371		2,261	25
26	Excavation of Lake	2012		13,885	1,389	10	1,389		8,912	26
27	Overbed Lights - 25	2012		6,266	626	10	626		3,760	27
28	Air Conditioners	2012		9,440	315	5	315		9,440	28
29	New Well for Lake	2012		7,760	931	8.4	931		5,432	29
30	Sidewalk/Landscaping	2012		3,050	204	15	204		1,220	30
31	Nurse Call System	2013		17,031	1,703	10	1,703		9,651	31
32	Double Egress Doors	2013		4,730	473	10	473		2,483	32
33	Water Heater	2013		5,147	514	10	514		2,659	33
34	Phone System	2013		2,637	263	10	263		1,275	34
35	Water Heater	2013		4,014	402	10	402		1,940	35
36	Storage Shed	2014		18,870	944	20	944		4,481	36

\*Total beds on this schedule must agree with page 2.

\*\*Improvement type must be detailed in order for the cost report to be considered complete

See Page 12A, Line 70 for total

SEE ACCOUNTANTS' PREPARATION REPORT

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37	Condensor/Furnance	2014	\$ 5,800	\$ 387	15	\$ 387	\$	\$ 1,612	37
38	Water Heater	2014	5,104	510	10	510		2,125	38
39	Pekin Manor Shower Remodel-Tile/Fixtures/Electrical/Drains	2014	66,251	5,521	12	5,521		22,544	39
40	Roof	2014	2,900	580	5	580		2,272	40
41	Landscaping	2014	22,225	2,223	10	2,223		8,892	41
42	Water Heater	2015	3,550	355	10	355		1,272	42
43	Water Heater	2015	6,420	642	10	642		2,247	43
44	Ceramic Tile-Service Corridor	2015	3,242	162	20	162		567	44
45	Concrete-Parking Lot	2015	3,300	220	15	220		678	45
46	Relocate Water Lines from Floor to Overhead	2015	62,335	2,493	25	2,493		7,687	46
47	Soffits - West Corridor	2015	43,300	4,330	10	4,330		13,351	47
48	Parking Lot Lights	2015	11,850	1,185	10	1,185		3,655	48
49	100 Hall Remodel-Tile/Fire Alarm/Carpet/Fixtures/Cabinets	2015	54,280	4,523	12	4,523		13,946	49
50	Carpet/VCT Tile 100 Hall	2016	11,368	1,137	10	1,137		3,127	50
51	Soffits over water lines	2016	4,400	440	10	440		1,063	51
52	Pond Excavation-Filled in with Dirt	2016	71,996	4,800	15	4,800		10,000	52
53	Breaker/Electrical Panel	2016	6,120	612	10	612		1,122	53
54	Water Heater	2017	3,927	393	10	393		622	54
55	Nurse Call System	2017	15,623	1,562	10	1,562		2,083	55
56	Shower Remodel-Garden Court-Tile, Grab Bars, Lighting, Drywa	2017	34,868	2,906	12	2,906		3,632	56
57	Water Heater - Hallway Mechanical Room	2018	6,575	493	10	493		493	57
58									58
59									59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 9,408,474	\$ 137,893		\$ 335,005	\$ 197,112	\$ 3,495,007	70

SEE ACCOUNTANTS' PREPARATION REPORT

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

C. Equipment Costs-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 912,170	\$ 38,816	\$ 38,816	\$	3-15 yrs	\$ 772,530	71
72	Current Year Purchases							72
73	Fully Depreciated Assets							73
74								74
75	TOTALS	\$ 912,170	\$ 38,816	\$ 38,816	\$		\$ 772,530	75

D. Vehicle Costs. (See instructions.)\*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76	Patient Care	2012 Ford E350 Bus	2012	\$ 42,610	\$	\$	\$	4	\$ 42,610	76
77										77
78										78
79										79
80	TOTALS			\$ 42,610	\$	\$	\$		\$ 42,610	80

E. Summary of Care-Related Assets

		1 Reference	2 Amount	
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 10,813,254	81
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 176,709	82
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 373,821	83 **
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$ 197,112	84
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 4,310,147	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86	2006 Toyota Corolla - 2006	\$ 14,900	\$	\$ 14,900	86
87	2003 Chevy G3500 - 2006	34,100		34,100	87
88					88
89					89
90					90
91	TOTALS	\$ 49,000	\$	\$ 49,000	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

\* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

\*\* This must agree with Schedule V line 30, column 8.

SEE ACCOUNTANTS' PREPARATION REPORT

Facility Name & ID Number

Pekin Manor

# 0047969

Report Period Beginning: 10/1/2017

Ending: 9/30/2018

**XII. RENTAL COSTS**

**A. Building and Fixed Equipment (See instructions.)**

1. Name of Party Holding Lease: N/A

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?

If NO, see instructions.

YES  NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	<b>TOTAL</b>				\$			7

10. Effective dates of current rental agreement:

Beginning \_\_\_\_\_

Ending \_\_\_\_\_

11. Rent to be paid in future years under the current rental agreement:

	Fiscal Year Ending	Annual Rent
--	--------------------	-------------

12.	_____ /2019	\$ _____
13.	_____ /2020	\$ _____
14.	_____ /2021	\$ _____

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized by the length of the lease \_\_\_\_\_.

N/A  
N/A

9. Option to Buy:  YES  NO Terms: N/A\*

**B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)**

15. Is Movable equipment rental included in building rental?

YES  NO

16. Rental Amount for movable equipment: \$ 16,718 Description: See Attached Schedule 14A

(Attach a schedule detailing the breakdown of movable equipment)

**C. Vehicle Rental (See instructions.)**

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17	<u>N/A</u>		\$	\$	17
18					18
19					19
20					20
21	<b>TOTAL</b>		\$	\$	21

\* If there is an option to buy the building, please provide complete details on attached schedule.

\*\* This amount plus any amortization of lease expense must agree with page 4, line 34.

SEE ACCOUNTANTS' PREPARATION REPORT

**Facility Name:** Pekin Manor  
**IDPH License ID Number:** 0047969  
**Fiscal Year End:** 9/30/2018

**Schedule 14A**

**XIV. Rental Costs**

**Line 16 Rental Amount for Moveable Equipment**

<b>Rental Description</b>	<b>Amount</b>
Medical Equipment Rental	16,436
Office Equipment	
Other Equipment Rental	282
<b>Total - Line 16</b>	<b><u>16,718</u></b>

**XIII. EXPENSES RELATING TO CERTIFIED NURSE AIDE (CNA) TRAINING PROGRAMS (See instructions.)**

**A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)**

<p>1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.</p>	<p>2. <u>CLASSROOM PORTION:</u></p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>COMMUNITY COLLEGE <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>	<p>3. <u>CLINICAL PORTION:</u></p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>
--	---	--

**B. EXPENSES**

**ALLOCATION OF COSTS (d)**

		Facility			
		1	2	3	4
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	<b>TOTALS</b>	\$	\$	\$	\$
10	<b>SUM OF line 9, col. 1 and 2 (e)</b>	\$			

**C. CONTRACTUAL INCOME**

In the box below record the amount of income your facility received training CNAs from other facilities.

\$

**D. NUMBER OF CNAs TRAINED**

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
<b>TOTAL TRAINED</b>	

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
- (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
- (c) For in-house training programs only. Do not include fringe benefits.
- (d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

- (e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.
  - (f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.
- SEE ACCOUNTANTS' PREPARATION REPORT

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist	39(3)	hrs	\$	4,151	\$ 241,352	\$	4,151	\$ 241,352	1
2	Licensed Speech and Language Development Therapist	39(3)	hrs		705	67,210		705	67,210	2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist	39(3)	hrs		5,903	464,070		5,903	464,070	4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy	39(2)	# of prescripts				225,247		225,247	9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Other (specify): <u>Respiratory Therapy</u>	39(3)			3,122	38,423		3,122	38,423	12
13	Other (specify):									13
14	<b>TOTAL</b>			\$	13,881	\$ 811,055	\$ 225,247	13,881	\$ 1,036,302	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

SEE ACCOUNTANTS' PREPARATION REPORT

**XV. BALANCE SHEET - Unrestricted Operating Fund.**

As of **9/30/2018**

(last day of reporting year)

This report must be completed even if financial statements are attached.

		1	2	
		Operating	After Consolidation*	
<b>A. Current Assets</b>				
1	Cash on Hand and in Banks	\$ 74,234	\$ 116,208	1
2	Cash-Patient Deposits	5,312	5,312	2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance <u>39,000</u> )	1,791,669	1,791,669	3
4	Supply Inventory (priced at )			4
5	Short-Term Investments			5
6	Prepaid Insurance	115,847	135,926	6
7	Other Prepaid Expenses	4,310	10,593	7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):		(1,890,098)	9
10	<b>TOTAL Current Assets (sum of lines 1 thru 9)</b>	\$ 1,991,372	\$ 169,610	10
<b>B. Long-Term Assets</b>				
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land		450,000	13
14	Buildings, at Historical Cost	1,893,222	9,408,474	14
15	Leasehold Improvements, at Historical Cost	108,106		15
16	Equipment, at Historical Cost	616,582	954,780	16
17	Accumulated Depreciation (book methods)	(1,565,868)	(4,310,147)	17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (spe CIP)	33,198	33,198	22
23	Other(specify): <u>See Sch 17A</u>		680,334	23
24	<b>TOTAL Long-Term Assets (sum of lines 11 thru 23)</b>	\$ 1,085,240	\$ 7,216,639	24
25	<b>TOTAL ASSETS (sum of lines 10 and 24)</b>	\$ 3,076,612	\$ 7,386,249	25

		1	2	
		Operating	After Consolidation*	
<b>C. Current Liabilities</b>				
26	Accounts Payable	\$ 561,878	\$ 573,878	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	5,312	5,312	28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	83,265	83,265	30
31	Accrued Taxes Payable (excluding real estate taxes)	70,398	70,398	31
32	Accrued Real Estate Taxes(Sch.IX-B)		86,489	32
33	Accrued Interest Payable		16,007	33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
<b>Other Current Liabilities(specify):</b>				
36	<u>Interdivision Payable</u>	5,157,594	5,157,594	36
37				37
38	<b>TOTAL Current Liabilities (sum of lines 26 thru 37)</b>	\$ 5,878,447	\$ 5,992,943	38
<b>D. Long-Term Liabilities</b>				
39	Long-Term Notes Payable			39
40	Mortgage Payable		5,410,934	40
41	Bonds Payable			41
42	Deferred Compensation			42
<b>Other Long-Term Liabilities(specify):</b>				
43	<u>Security Deposits</u>	28,500	28,500	43
44				44
45	<b>TOTAL Long-Term Liabilities (sum of lines 39 thru 44)</b>	\$ 28,500	\$ 5,439,434	45
46	<b>TOTAL LIABILITIES (sum of lines 38 and 45)</b>	\$ 5,906,947	\$ 11,432,377	46
47	<b>TOTAL EQUITY(page 18, line 24)</b>	\$ (2,830,335)	\$ (4,046,128)	47
48	<b>TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)</b>	\$ 3,076,612	\$ 7,386,249	48

SEE ACCOUNTANTS' PREPARATION REPORT

\*(See instructions.)

**Pekin Manor**

**Period Beginning 10/1/2017**

**Period End 9/30/2018**

**Schedule 17A**

**XV. Balance Sheet**

**Line 23 Other**

	<b>Operating</b>	<b>After Consolidation</b>
Replacement Reserve		<b>654,269</b>
Real Estate Tax Escrow		<b>19,093</b>
Insurance Escrow		<b>2,167</b>
MIP Escrow		<b>4,805</b>
<b>TOTAL</b>		<b>680,334</b>

**XVI. STATEMENT OF CHANGES IN EQUITY**

		<b>1 Total</b>	
<b>1</b>	<b>Balance at Beginning of Year, as Previously Reported</b>	\$ <b>(2,457,879)</b>	<b>1</b>
<b>2</b>	Restatements (describe):		<b>2</b>
<b>3</b>	<b>Prior Year Post Closing Adjustment</b>	<b>(7,092)</b>	<b>3</b>
<b>4</b>			<b>4</b>
<b>5</b>			<b>5</b>
<b>6</b>	<b>Balance at Beginning of Year, as Restated (sum of lines 1-5)</b>	\$ <b>(2,464,971)</b>	<b>6</b>
	<b>A. Additions (deductions):</b>		
<b>7</b>	NET Income (Loss) (from page 19, line 43)	<b>(365,364)</b>	<b>7</b>
<b>8</b>	Aquisitions of Pooled Companies		<b>8</b>
<b>9</b>	Proceeds from Sale of Stock		<b>9</b>
<b>10</b>	Stock Options Exercised		<b>10</b>
<b>11</b>	Contributions and Grants		<b>11</b>
<b>12</b>	Expenditures for Specific Purposes		<b>12</b>
<b>13</b>	Dividends Paid or Other Distributions to Owners	( )	<b>13</b>
<b>14</b>	Donated Property, Plant, and Equipment		<b>14</b>
<b>15</b>	Other (describe)		<b>15</b>
<b>16</b>	Other (describe)		<b>16</b>
<b>17</b>	<b>TOTAL Additions (deductions) (sum of lines 7-16)</b>	\$ <b>(365,364)</b>	<b>17</b>
	<b>B. Transfers (Itemize):</b>		
<b>18</b>			<b>18</b>
<b>19</b>			<b>19</b>
<b>20</b>			<b>20</b>
<b>21</b>			<b>21</b>
<b>22</b>			<b>22</b>
<b>23</b>	<b>TOTAL Transfers (sum of lines 18-22)</b>	\$	<b>23</b>
<b>24</b>	<b>BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)</b>	\$ <b>(2,830,335)</b>	<b>24</b> *

\* This must agree with page 17, line 47.

SEE ACCOUNTANTS' PREPARATION REPORT

Facility Name &amp; ID Number Pekin Manor

# 0047969

Report Period Beginning: 10/1/2017

Ending: 9/30/2018

**XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required**

classifications of revenue and expense must be provided on this form, even if financial statements are attached.

**Note: This schedule should show gross revenue and expenses. Do not net revenue against expense**

		1	
I. Revenue		Amount	
<b>A. Inpatient Care</b>			
1	Gross Revenue -- All Levels of Care	\$ 7,809,192	1
2	Discounts and Allowances for all Levels	(72,443)	2
3	<b>SUBTOTAL Inpatient Care (line 1 minus line 2)</b>	\$ 7,736,749	3
<b>B. Ancillary Revenue</b>			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	110,139	6
7	Oxygen	558	7
8	<b>SUBTOTAL Ancillary Revenue (lines 4 thru 7)</b>	\$ 110,697	8
<b>C. Other Operating Revenue</b>			
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements		11
12	Gift and Coffee Shop	3,734	12
13	Barber and Beauty Care	4,773	13
14	Non-Patient Meals	1,167	14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray	126	20
21	Other Medical Services	5,774	21
22	Laundry		22
23	<b>SUBTOTAL Other Operating Revenue (lines 9 thru 22)</b>	\$ 15,574	23
<b>D. Non-Operating Revenue</b>			
24	Contributions	878	24
25	Interest and Other Investment Income***	5,050	25
26	<b>SUBTOTAL Non-Operating Revenue (lines 24 and 25)</b>	\$ 5,928	26
<b>E. Other Revenue (specify):****</b>			
27	<b>Settlement Income (Insurance, Legal, Etc.)</b>		27
28	<u>See Schedule 19A</u>	658	28
28a			28a
29	<b>SUBTOTAL Other Revenue (lines 27, 28 and 28a)</b>	\$ 658	29
30	<b>TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)</b>	\$ 7,869,606	30

		2	
II. Expenses		Amount	
<b>A. Operating Expenses</b>			
31	General Services	1,497,162	31
32	Health Care	3,159,510	32
33	General Administration	1,334,411	33
<b>B. Capital Expense</b>			
34	Ownership	757,079	34
<b>C. Ancillary Expense</b>			
35	Special Cost Centers	1,243,188	35
36	Provider Participation Fee	243,620	36
<b>D. Other Expenses (specify):</b>			
37			37
38			38
39			39
40	<b>TOTAL EXPENSES (sum of lines 31 thru 39)*</b>	\$ 8,234,970	40
41	<b>Income before Income Taxes (line 30 minus line 40)**</b>	(365,364)	41
42	<b>Income Taxes</b>		42
43	<b>NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)</b>	\$ (365,364)	43

<b>III. Net Inpatient Revenue detailed by Payer Source</b>			
44	Medicaid - Net Inpatient Revenue	\$ 1,975,839	44
45	Private Pay - Net Inpatient Revenue	1,781,976	45
46	Medicare - Net Inpatient Revenue	2,503,841	46
47	Other-(specify) <u>Medicare Replacement/Managed Care</u>	722,695	47
48	Other-(specify) <u>Hospice</u>	752,398	48
49	<b>TOTAL Inpatient Care Revenue (This total must agree to Line 3)</b>	\$ 7,736,749	49

\* This must agree with page 4, line 45, column 4.

\*\* Does this agree with taxable income (loss) per Federal Income Tax Return? Yes If not, please attach a reconciliation.

\*\*\* See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

\*\*\*\*Provide a detailed breakdown of "Other Revenue" on an attached sheet.

SEE ACCOUNTANTS' PREPARATION REPORT

**Facility Name:** Pekin Manor  
**IDPH License ID Number:** 0047969  
**Fiscal Year End:** 9/30/2018

**Schedule 19A**

**XVII. Income Statement**  
**Line 28a Other Income**

<b>Rental Description</b>	<b>Amount</b>
Late Fees	73
Miscellaneous Income	585
<b>Total - Line 16</b>	<b>658</b>

Facility Name & ID Number Pekin Manor

# 0047969

Report Period Beginning: 10/1/2017

Ending: 9/30/2018

**XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)**

(This schedule must cover the entire reporting period.)

	1	2**	3	4		
	# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage		
1	Director of Nursing	1,952	2,080	81,016	\$ 38.95	1
2	Assistant Director of Nursing	1,980	2,080	67,346	32.38	2
3	Registered Nurses	18,007	18,929	499,795	26.40	3
4	Licensed Practical Nurses	25,960	27,240	677,794	24.88	4
5	CNAs & Orderlies	103,464	107,662	1,362,724	12.66	5
6	CNA Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides					8
9	Activity Director					9
10	Activity Assistants	7,026	7,341	80,343	10.94	10
11	Social Service Workers	4,032	4,288	86,189	20.10	11
12	Dietician					12
13	Food Service Supervisor					13
14	Head Cook					14
15	Cook Helpers/Assistants	34,152	35,901	340,133	9.47	15
16	Dishwashers					16
17	Maintenance Workers	11,350	12,032	178,317	14.82	17
18	Housekeepers	17,111	17,780	193,380	10.88	18
19	Laundry	5,571	5,907	56,854	9.63	19
20	Administrator	1,656	1,835	84,253	45.93	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	7,895	8,451	145,959	17.27	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records	1,983	2,107	32,699	15.52	31
32	Other Health Care(specify)					32
33	Other(specify) <u>Marketing</u>	2,760	2,880	55,268	19.19	33
34	TOTAL (lines 1 - 33)	244,899	256,512	\$ 3,942,070 *	\$ 15.37	34

\* This total must agree with page 4, column 1, line 45.

\*\* See instructions.

**B. CONSULTANT SERVICES**

	1	2	3		
	Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference		
35	Dietary Consultant	Monthly	\$ 11,776	L1, C3	35
36	Medical Director	Monthly	28,250	L9, C3	36
37	Medical Records Consultant	Monthly	2,000	L10, C3	37
38	Nurse Consultant				38
39	Pharmacist Consultant	Monthly	9,377	L10, C3	39
40	Physical Therapy Consultant				40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant	Monthly	325	L10A, C3	42
43	Speech Therapy Consultant				43
44	Activity Consultant				44
45	Social Service Consultant				45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)		\$ 51,728		49

**C. CONTRACT NURSES**

	1	2	3		
	Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference		
50	Registered Nurses		\$		50
51	Licensed Practical Nurses	N/A			51
52	Certified Nurse Assistants/Aides				52
53	TOTAL (lines 50 - 52)		\$		53

SEE ACCOUNTANTS' PREPARATION REPORT

**XIX. SUPPORT SCHEDULES**

A. Administrative Salaries			Ownership	D. Employee Benefits and Payroll Taxes			F. Dues, Fees, Subscriptions and Promotions	
Name	Function	%	Amount	Description	Amount	Description	Amount	
Karrie Polen	Administrator	None	\$ 61,328	Workers' Compensation Insurance	\$ 26,272	IDPH License Fee	\$ 1,990	
Michelle Urnikis	Administrator	None	22,925	Unemployment Compensation Insurance	23,523	Advertising: Employee Recruitment	13,217	
				FICA Taxes	296,521	Health Care Worker Background Check (Indicate # of checks performed <u>65</u> )	1,634	
				Employee Health Insurance	162,388	Patient Background Checks	5,460	
				Employee Meals				
				Illinois Municipal Retirement Fund (IMRF)*				
				401k	12,869	Subscriptions	2,551	
				Other Employee Benefits	6,325	IHCA Dues	8,580	
TOTAL (agree to Schedule V, line 17, col. 1) (List each licensed administrator separately.)			\$ 84,253			Other Licenses & Fees	708	
B. Administrative - Other						Indirect costs	14	
Description			Amount			Less: Public Relations Expense	(3,984)	
N/A			\$			Non-allowable advertising	( )	
						Yellow page advertising	( )	
TOTAL (agree to Schedule V, line 17, col. 3) (Attach a copy of any management service agreement)			\$					
C. Professional Services				E. Schedule of Non-Cash Compensation Paid to Owners or Employees		G. Schedule of Travel and Seminar**		
Vendor/Payee	Type		Amount	Description	Line #	Amount	Description	Amount
LTC Support Services, LLC	Support Services		\$ 177,360	N/A			Out-of-State Travel	\$
RFMS, Inc.	Administrative Services		171,600					
Templin Healthcare Accounting	Accounting Services		3,226				In-State Travel	
RSM US LLP	Accounting Services		19,903					
Davis & Campbell LLC	Legal Services		155				Seminar Expense	187
TOTAL (agree to Schedule V, line 19, column 3) (For legal fee disclosure, see page 39 of instructions)			\$ 372,244	TOTAL		\$	Entertainment Expense	( )
							(agree to Sch. V, line 24, col. 8)	
							TOTAL	\$ 187

\* Attach copy of IMRF notifications  
SEE ACCOUNTANTS' PREPARATION REPORT

\*\*See instructions.

Facility Name & ID Number Pekin Manor# 0047969Report Period Beginning: 10/1/2017Ending: 9/30/2018**XX. GENERAL INFORMATION:**

- (1) Are nursing employees (RN,LPN,NA) represented by a union? No
- (2) Are there any dues to nursing home associations included on the cost report? Yes  
If YES, give association name and amount. 8,580 IHCA
- (3) Did the nursing home make political contributions or payments to a political action organization? No If YES, have these costs been properly adjusted out of the cost report? N/A
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? No If YES, what is the capacity? N/A
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes  
What was the average life used for new equipment added during this period? N/A
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 87,660 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No  
If YES, give effective date of lease. N/A
- (9) Are you presently operating under a sublease agreement? YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 243,620  
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? No If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? No For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 0 Has any meal income been offset against related costs? Yes Indicate the amount. \$ 1,167
- (16) Travel and Transportation  
a. Are there costs included for out-of-state travel? No  
If YES, attach a complete explanation.  
b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such a program during this reporting period. \$ N/A  
c. What percent of all travel expense relates to transportation of nurses and patients? 100% line 14  
d. Have vehicle usage logs been maintained? Yes  
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? Yes  
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A  
g. Does the facility transport residents to and from day training? No  
Indicate the amount of income earned from providing such transportation during this reporting period. \$ N/A
- (17) Has an audit been performed by an independent certified public accounting firm? Yes  
Firm Name: RSM US LLP
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) Has a schedule for the legal fees reported on the cost report been provided by the facility? See page 39 of the instructions for details. Yes  
Attach invoices and a summary of services for all architect and appraisal fees

**SEE ACCOUNTANTS' PREPARATION REPORT**