

Facility Name & ID Number PRESENCE OUR LADY OF VICTORY

0041723 Report Period Beginning: 1/01/17 Ending: 12/31/17

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	107	Skilled (SNF)	107	39,055	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	107	TOTALS	107	39,055	7

B. Census-For the entire report period.

	1 Level of Care	2 3 4 5 Patient Days by Level of Care and Primary Source of Payment				
		2 Medicaid Recipient	3 Private Pay	4 Other	5 Total	
8	SNF	23,910	3,867	4,731	32,508	8
9	SNF/PED					9
10	ICF					10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	23,910	3,867	4,731	32,508	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 83.24%

D. How many bed reserve days during this year were paid by the Department?
0 (Do not include bed reserve days in Section B.)

E. List all services provided by your facility for non-patients.
(E.g., day care, "meals on wheels", outpatient therapy)
N/A-NONE

F. Does the facility maintain a daily midnight census? YES

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?
YES NO

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?
YES NO

I. On what date did you start providing long term care at this location?
Date started 11-06-81

J. Was the facility purchased or leased after January 1, 1978?
YES Date 11-06-81 NO

K. Was the facility certified for Medicare during the reporting year?
YES NO If YES, enter number of beds certified 55 and days of care provided 3,418

Medicare Intermediary NATIONAL GOVERNMENT SERVICES

IV. ACCOUNTING BASIS

ACCRUAL MODIFIED CASH* CASH*

Is your fiscal year identical to your tax year? YES NO

Tax Year: 12-31-17 Fiscal Year: 12-31-17

* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number **PRESENCE OUR LADY OF VICTORY** # **0041723** Report Period Beginning: **1/01/17** Ending: **12/31/17**

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR BHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	A. General Services										
1	Dietary		11,403	503,498	514,901	514,901		514,901			1
2	Food Purchase		239,797		239,797	239,797	(3,146)	236,651			2
3	Housekeeping	142,032	518		142,550	142,550		142,550			3
4	Laundry	48,786	7,189		55,975	55,975		55,975			4
5	Heat and Other Utilities			152,665	152,665	152,665	1,235	153,900			5
6	Maintenance	80,792	42,749	113,542	237,083	237,083	74,240	311,323			6
7	Other (specify):* Pastoral	33,073	14	1,235	34,322	34,322		34,322			7
8	TOTAL General Services	304,683	301,670	770,940	1,377,293	1,377,293	72,329	1,449,622			8
	B. Health Care and Programs										
9	Medical Director	3,110		9,600	12,710	12,710		12,710			9
10	Nursing and Medical Records	2,476,898	179,047	424,596	3,080,541	3,080,541		3,080,541			10
10a	Therapy	397,098	17,782	1,816	416,696	416,696		416,696			10a
11	Activities	95,127	484	3,100	98,711	98,711	29	98,740			11
12	Social Services	57,042		1,275	58,317	58,317		58,317			12
13	CNA Training										13
14	Program Transportation										14
15	Other (specify):*										15
16	TOTAL Health Care and Programs	3,029,275	197,313	440,387	3,666,975	3,666,975	29	3,667,004			16
	C. General Administration										
17	Administrative	260,028	5,020	704,300	969,348	969,348	(171,174)	798,174			17
18	Directors Fees										18
19	Professional Services			6,469	6,469	6,469	12,147	18,616			19
20	Dues, Fees, Subscriptions & Promotions			41,981	41,981	41,981	1,681	43,662			20
21	Clerical & General Office Expenses			28,077	28,077	28,077	525	28,602			21
22	Employee Benefits & Payroll Taxes			960,805	960,805	960,805	58,065	1,018,870			22
23	Inservice Training & Education			2,301	2,301	2,301	415	2,716			23
24	Travel and Seminar			1,299	1,299	1,299	2,437	3,736			24
25	Other Admin. Staff Transportation			1,033	1,033	1,033		1,033			25
26	Insurance-Prop.Liab.Malpractice			231,317	231,317	231,317	3,656	234,973			26
27	Other (specify):*										27
28	TOTAL General Administration	260,028	5,020	1,977,582	2,242,630	2,242,630	(92,248)	2,150,382			28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	3,593,986	504,003	3,188,909	7,286,898	7,286,898	(19,890)	7,267,008			29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

Facility Name & ID Number **PRESENCE OUR LADY OF VICTORY**

#0041723

Report Period Beginning:

1/01/17

Ending:

12/31/17

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	D. Ownership											
30	Depreciation			398,776	398,776		398,776	11,419	410,195			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			116,342	116,342		116,342	(4,025)	112,317			32
33	Real Estate Taxes											33
34	Rent-Facility & Grounds											34
35	Rent-Equipment & Vehicles			95,699	95,699		95,699	11,589	107,288			35
36	Other (specify):*											36
37	TOTAL Ownership			610,817	610,817		610,817	18,983	629,800			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers			633,720	633,720		633,720		633,720			39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			236,994	236,994		236,994		236,994			42
43	Other (specify):*											43
44	TOTAL Special Cost Centers			870,714	870,714		870,714		870,714			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	3,593,986	504,003	4,670,440	8,768,429		8,768,429	(907)	8,767,522			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7. In column 2 below, reference the line on which the particular cost was included. (See instructions.)

		1	2	3	
	NON-ALLOWABLE EXPENSES	Amount	Refer- ence	BHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals	(3,851)	2		4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients		4		8
9	Non-Straightline Depreciation	7,286	30		9
10	Interest and Other Investment Income	(4,025)	32		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties				18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt				24
25	Fund Raising, Advertising and Promotional	(315)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule				29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (905)		\$	30

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1	2	
		Amount	Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)	(1)	17	34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ (1)		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B))	\$ (906)		37

*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1	2	3	4
		Yes	No	Amount	Reference
38	Medically Necessary Transport.			\$	38
39					39
40	Gift and Coffee Shops				40
41	Barber and Beauty Shops				41
42	Laboratory and Radiology				42
43	Prescription Drugs				43
44					44
45	Other-Attach Schedule				45
46	Other-Attach Schedule				46
47	TOTAL (C): (sum of lines 38-46)			\$	47

BHF USE ONLY							
48		49		50		51	52

PRESENCE OUR LADY OF VICTORY

ID# 0041723

Report Period Beginning: 1/01/17

Ending: 12/31/17

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference
1		\$	1
2			2
3			3
4			4
5			5
6			6
7			7
8			8
9			9
10			10
11			11
12			12
13			13
14			14
15			15
16			16
17			17
18			18
19			19
20			20
21			21
22			22
23			23
24			24
25			25
26			26
27			27
28			28
29			29
30			30
31			31
32			32
33			33
34			34
35			35
36			36
37			37
38			38
39			39
40			40
41			41
42			42
43			43
44			44
45			45
46			46
47			47
48			48
49	Total	0	49

STATE OF ILLINOIS

Summary A

Facility Name & ID Number PRESENCE OUR LADY OF VICTORY

0041723

Report Period Beginning:

1/01/17

Ending:

12/31/17

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Operating Expenses	PAGES	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	SUMMARY	
	A. General Services	5 & 5A	6	6A	6B	6C	6D	6E	6F	6G	6H	6I	TOTALS	
													(to Sch V, col.7)	
1	Dietary	0	0	0	0	0	0	0	0	0	0	0	0	1
2	Food Purchase	(3,851)	705	0	0	0	0	0	0	0	0	0	(3,146)	2
3	Housekeeping	0	0	0	0	0	0	0	0	0	0	0	0	3
4	Laundry	0	0	0	0	0	0	0	0	0	0	0	0	4
5	Heat and Other Utilities	0	1,235	0	0	0	0	0	0	0	0	0	1,235	5
6	Maintenance	0	5,713	68,527	0	0	0	0	0	0	0	0	74,240	6
7	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	7
8	TOTAL General Services	(3,851)	7,653	68,527	0	72,329	8							
	B. Health Care and Programs													
9	Medical Director	0	0	0	0	0	0	0	0	0	0	0	0	9
10	Nursing and Medical Records	0	0	0	0	0	0	0	0	0	0	0	0	10
10a	Therapy	0	0	0	0	0	0	0	0	0	0	0	0	10a
11	Activities	0	29	0	0	0	0	0	0	0	0	0	29	11
12	Social Services	0	0	0	0	0	0	0	0	0	0	0	0	12
13	CNA Training	0	0	0	0	0	0	0	0	0	0	0	0	13
14	Program Transportation	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	15
16	TOTAL Health Care and Programs	0	29	0	0	0	0	0	0	0	0	0	29	16
	C. General Administration													
17	Administrative	(1)	(50,690)	(120,483)	0	0	0	0	0	0	0	0	(171,174)	17
18	Directors Fees	0	0	0	0	0	0	0	0	0	0	0	0	18
19	Professional Services	0	12,147	0	0	0	0	0	0	0	0	0	12,147	19
20	Fees, Subscriptions & Promotions	(315)	1,996	0	0	0	0	0	0	0	0	0	1,681	20
21	Clerical & General Office Expenses	0	525	0	0	0	0	0	0	0	0	0	525	21
22	Employee Benefits & Payroll Taxes	0	6,109	51,956	0	0	0	0	0	0	0	0	58,065	22
23	Inservice Training & Education	0	415	0	0	0	0	0	0	0	0	0	415	23
24	Travel and Seminar	0	2,437	0	0	0	0	0	0	0	0	0	2,437	24
25	Other Admin. Staff Transportation	0	0	0	0	0	0	0	0	0	0	0	0	25
26	Insurance-Prop.Liab.Malpractice	0	3,656	0	0	0	0	0	0	0	0	0	3,656	26
27	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	27
28	TOTAL General Administration	(316)	(23,405)	(68,527)	0	(92,248)	28							
29	TOTAL Operating Expense (sum of lines 8,16 & 28)	(4,167)	(15,723)	0	0	0	0	0	0	0	0	0	(19,890)	29

STATE OF ILLINOIS

Summary B

Facility Name & ID Number PRESENCE OUR LADY OF VICTORY# 0041723

Report Period Beginning:

1/01/17

Ending:

12/31/17

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Capital Expense	PAGES 5 & 5A	PAGE 6	PAGE 6A	PAGE 6B	PAGE 6C	PAGE 6D	PAGE 6E	PAGE 6F	PAGE 6G	PAGE 6H	PAGE 6I	SUMMARY TOTALS (to Sch V, col.7)	
	D. Ownership													
30	Depreciation	7,286	0	4,133	0	0	0	0	0	0	0	0	11,419	30
31	Amortization of Pre-Op. & Org.	0	0	0	0	0	0	0	0	0	0	0	0	31
32	Interest	(4,025)	0	0	0	0	0	0	0	0	0	0	(4,025)	32
33	Real Estate Taxes	0	0	0	0	0	0	0	0	0	0	0	0	33
34	Rent-Facility & Grounds	0	0	0	0	0	0	0	0	0	0	0	0	34
35	Rent-Equipment & Vehicles	0	0	11,589	0	0	0	0	0	0	0	0	11,589	35
36	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	36
37	TOTAL Ownership	3,261	0	15,722	0	18,983	37							
	Ancillary Expense													
	E. Special Cost Centers													
38	Medically Necessary Transportation	0	0	0	0	0	0	0	0	0	0	0	0	38
39	Ancillary Service Centers	0	0	0	0	0	0	0	0	0	0	0	0	39
40	Barber and Beauty Shops	0	0	0	0	0	0	0	0	0	0	0	0	40
41	Coffee and Gift Shops	0	0	0	0	0	0	0	0	0	0	0	0	41
42	Provider Participation Fee	0	0	0	0	0	0	0	0	0	0	0	0	42
43	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	43
44	TOTAL Special Cost Centers	0	0	0	0	0	0	0	0	0	0	0	0	44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	(906)	(15,723)	15,722	0	(907)	45							

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Use Page 6-Supplemental as necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
		Presence Pine View Care Center	St. Charles	Presence Service Corp	Various	Physician's Clinics
		Presence Cor Mariae Center	Rockford	Presence Fortin Villa I	Bourbonnais	Childrens Center
		Presence St. Joseph Center	Freeport	Presence Fox Knoll	Aurora	Retirement Commu
		Presence McAuley Manor	Aurora	Presence Health	Chicago	Parent Company
		Presence St. Anne Center	Rockford	Presence Home Care	Various	Home Health
		Presence Villa Franciscan	Joliet	Presence Care @ Hom	Various	Home Equipment
		Presence Heritage Village	Kankakee	Presence Hospice	Various	Hospice

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. YES NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:		
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)		
1	V	2 Food	\$	Presence Life Connections	100.00%	\$ 705	\$	705	1
2	V	5 Utilities		Presence Life Connections	100.00%	1,235		1,235	2
3	V	6 Maintenance - Other		Presence Life Connections	100.00%	5,713		5,713	3
4	V	11 Activities-Special Events		Presence Life Connections	100.00%	29		29	4
5	V	17 Admin - Misc. Other	183,698	Presence Life Connections	100.00%	(30)		(183,728)	5
6	V	17 Administrative Salaries		Presence Life Connections	100.00%	133,038		133,038	6
7	V	19 Professional Services		Presence Life Connections	100.00%	12,147		12,147	7
8	V	20 Dues,Subscriptions		Presence Life Connections	100.00%	1,996		1,996	8
9	V	21 Clerical Supplies		Presence Life Connections	100.00%	525		525	9
10	V	22 Employee Benefits		Presence Life Connections	100.00%	6,109		6,109	10
11	V	23 Education/Conference		Presence Life Connections	100.00%	415		415	11
12	V	24 Travel		Presence Life Connections	100.00%	2,437		2,437	12
13	V	26 Insurance		Presence Life Connections	100.00%	3,656		3,656	13
14	Total		\$ 183,698			\$ 167,975	\$ *	(15,723)	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. YES NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:		
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)		
15	V	30 Depreciation	\$	Presence Life Connections	100.00%	\$ 4,133	\$	4,133	15
16	V	32 Interest		Presence Life Connections	100.00%	0			16
17	V	34 Rent - Facility		Presence Life Connections	100.00%	0			17
18	V	35 Rent - Equipment		Presence Life Connections	100.00%	11,589		11,589	18
19	V	17 Admin Salaries		Presence Health	100.00%	288,574		288,574	19
20	V	22 Employee Benefits		Presence Health	100.00%	51,956		51,956	20
21	V	30 Depreciation	127,475	Presence Health	100.00%	127,475			21
22	V	34 Rent Facility		Presence Health	100.00%	0			22
23	V	17 Admin Consulting,Other	520,602	Presence Health	100.00%	171,059		(349,543)	23
24	V	17 Information Systems Salaries		Presence Health	100.00%	0			24
25	V	17 Information Systems - Other		Presence Health	100.00%	0			25
26	V	17 Admin Salaries		Presence Health	100.00%	0			26
27	V	17 Information Systems Salaries		Presence Health	100.00%	0			27
28	V	6 Information Systems - Equip Maint		Presence Health	100.00%	68,527		68,527	28
29	V	17 Admin Consulting,Other		Presence Health	100.00%	0			29
30	V	32 Admin - Interest Expense	116,342	Presence Health	100.00%	116,342			30
31	V	17 Admin Int Inc Offset		Presence Health	100.00%	(59,514)		(59,514)	31
32	V	39 Ancillary Services - Other	633,720	Presence Senior Services Pharmacy	100.00%	633,720			32
33	V								33
34	V								34
35	V								35
36	V								36
37	V								37
38	V								38
39	Total		\$ 1,398,139			\$ 1,413,861	\$ *	15,722	39

* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number

PRESENCE OUR LADY OF VICTORY

0041723

Report Period Beginning:

1/01/17

Ending: 12/31/17

VII. RELATED PARTIES

A. (Continued) Enter below the names of ALL owners and related organizations (parties) as defined in the instructions

	1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES			
	Name	Ownership %	Name	City	Name	City	Type of Business	
1	Mike Gordon	BOD	Presence Maryhaven Nursing & Rehab Center	Glenview	Presence Hospitals	Various	Hospital	1
2	Sue Enright	BOD	Presence Nazarethville	Des Plaines	Laverna Terrace House	Avilla, IN	Independent Living	2
3	Wendell Provost	BOD	Presence Resurrection Life Center	Chicago	Presence Heritage Lodge	Kankakee	Supportive Living	3
4			Presence Resurrection Nursing & Rehab Center	Park Ridge	Presence Life Connect	Mokena	Management Comp	4
5			Presence St Benedict Nursing & Rehab Center	Niles	Presence Senior Services	Kankakee	Pharmacy	5
6			Presence Villa Scalabrini Nursing & Rehab Center	Northlake	Presence St. Joseph Academy	Freeport	Adult Day Care	6
7			A Merkle C Knipprath Nursing Home	Clifton	Presence Heritage Day Center	Kankakee	Adult Day Care	7
8					Presence St. Vincent	Freeport	Community Living	8
9					Presence Behavioral Health	Broadview	Parent	9
10					Presence Holy Family	Des Plaines	Hospital	10
11					Presence Bethlehem Way	LaGrange Park	Independent Living	11
12					Presence Our Lady of	Chicago	Hospital	12
13					Presence Casa San Carlo	Northlake	Independent Living	13
14					Presence Ambulatory Services	Various	Parent	14
15					Resurrection Development	Chicago	Parent	15
16					Presence Healthcare Services	Various	Parent	16
17					Presence Health Care	Various	Physicians	17
18					Presence Home Care Services	Various	Home Health	18
19					Presence Resurrection	Chicago	Hospital	19
20					Resurrection Services	Des Plaines	Parent	20
21					Presence Saint Francis	Evanston	Hospital	21
22					Presence Saint Joseph	Chicago	Hospital	22
23					Presence Saints Mary	Chicago	Hospital	23
24					Resurrection Retirement	Chicago	Independent Living	24
25					Resurrection University	Chicago	College	25
26					Presence Health Partners	Various	Parent	26
27					Presence Properties Plus	Bolingbrook	Parent	27
28					Presence Ventures, Inc	Bolingbrook	Parent	28
29					Presence Heritage Estates	Kankakee	Independent Living	29
30								30

Facility Name & ID Number PRESENCE OUR LADY OF VICTORY # 0041723 Report Period Beginning: 1/01/17 Ending: 12/31/17

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1									\$		1
2											2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number PRESENCE OUR LADY OF VICTORY

0041723

Report Period Beginning:

1/01/17

Ending: 12/31/17

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES NO

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization Presence Life Connections
 Street Address 18927 Hickory Creek Dr, Ste 300
 City / State / Zip Code Mokena, IL 60448
 Phone Number (708-478-7900
 Fax Number (708-478-5387

1	2	3	4	5	6	7	8	9		
Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6		
1	2	Food	Management Fee Income	5,620,989	33	\$ 21,575	\$ 183,698	\$ 705	1	
2	5	Utilities	Management Fee Income	5,620,989	33	37,782	183,698	1,235	2	
3	6	Maintenance - Other	Management Fee Income	5,620,989	33	174,812	183,698	5,713	3	
4	11	Activities-Special Events	Management Fee Income	5,620,989	33	894	183,698	29	4	
5	17	Admin - Misc. Other	Management Fee Income	5,620,989	33	(911)	183,698	(30)	5	
6	17	Administrative Salaries	Management Fee Income	5,620,989	33	4,070,831	4,070,831	183,698	133,038	6
7	19	Professional Services	Management Fee Income	5,620,989	33	371,695	183,698	12,147	7	
8	20	Dues,Subscriptions	Management Fee Income	5,620,989	33	61,085	183,698	1,996	8	
9	21	Clerical Supplies	Management Fee Income	5,620,989	33	16,056	183,698	525	9	
10	22	Employee Benefits	Management Fee Income	5,620,989	33	186,921	183,698	6,109	10	
11	23	Education/Conference	Management Fee Income	5,620,989	33	12,708	183,698	415	11	
12	24	Travel	Management Fee Income	5,620,989	33	74,575	183,698	2,437	12	
13	26	Insurance	Management Fee Income	5,620,989	33	111,873	183,698	3,656	13	
14	30	Depreciation	Management Fee Income	5,620,989	33	126,474	183,698	4,133	14	
15	32	Interest	Management Fee Income	5,620,989	33	0	183,698	0	15	
16	34	Rent - Facility	Management Fee Income	5,620,989	33	0	183,698	0	16	
17	35	Rent - Equipment	Management Fee Income	5,620,989	33	354,619	183,698	11,589	17	
18									18	
19									19	
20									20	
21									21	
22									22	
23									23	
24									24	
25	TOTALS				\$ 5,620,989	\$ 4,070,831		\$ 183,697	25	

Facility Name & ID Number PRESENCE OUR LADY OF VICTORY

0041723

Report Period Beginning:

1/01/17

Ending: 12/31/17

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES NO

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization Presence Health
 Street Address 100 North River Road
 City / State / Zip Code Des Plaines, IL 60016
 Phone Number (815-806-2327
 Fax Number ()

1	2	3	4	5	6	7	8	9		
Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6		
1	17	Admin Salaries	Operating Expense	13,936,478	35	\$ 7,725,094	\$ 7,725,094	520,602	\$ 288,574	1
2	22	Employee Benefits	Operating Expense	13,936,478	35	1,390,855		520,602	51,956	2
3	30	Depreciation	Direct Cost	3,515,581	35	3,515,581		127,475	127,475	3
4	34	Rent Facility	Operating Expense	13,936,478	35			520,602		4
5	17	Admin Consulting,Other	Operating Expense	13,936,478	35	4,579,250		520,602	171,059	5
6	17	Information Systems Salaries	Operating Expense	13,936,478	35			520,602		6
7	17	Information Systems - Other	Operating Expense	13,936,478	35			520,602		7
8	17	Admin Salaries	Operating Expense	13,936,478	35			520,602		8
9	17	Information Systems Salaries	Operating Expense	13,936,478	35			520,602		9
10	6	Information Systems - Equip Maint	Operating Expense	13,936,478	35	1,834,459		520,602	68,527	10
11	17	Admin Consulting,Other	Operating Expense	13,936,478	35			520,602		11
12	32	Admin - Interest Expense	Direct Cost	3,221,289	35	3,221,289		116,342	116,342	12
13	17	Admin Int Inc Offset	Operating Expense	13,936,478	35	(1,593,180)		520,602	(59,514)	13
14										14
15										15
16										16
17										17
18										18
19										19
20										20
21										21
22										22
23										23
24										24
25	TOTALS					\$ 20,673,348	\$ 7,725,094		\$ 764,419	25

Facility Name & ID Number PRESENCE OUR LADY OF VICTORY

0041723

Report Period Beginning:

1/01/17

Ending: 12/31/17

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES NO

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization Presence Senior Services Pharmacy
 Street Address 670 North Convent Street
 City / State / Zip Code Bourbonnais, Illinois 60914
 Phone Number (815)936-3644
 Fax Number (815)936-3238

1	2	3	4	5	6	7	8	9	
Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6	
1	39	Ancillary Services - Other	Direct Allocation		\$	\$		\$ 633,720	1
2									2
3									3
4									4
5									5
6									6
7									7
8									8
9									9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS				\$	\$		\$ 633,720	25

Facility Name & ID Number

PRESENCE OUR LADY OF VICTORY

0041723

Report Period Beginning:

1/01/17

Ending:

12/31/17

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1	Name of Lender	2		3	4	5	6		7	8	9	10						
		Related**					Purpose of Loan	Monthly Payment Required					Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense
		YES	NO											Original	Balance			
	A. Directly Facility Related																	
	Long-Term																	
1							\$	\$				\$						
2																		
3																		
4																		
5																		
	Working Capital																	
6																		
7																		
8																		
9	TOTAL Facility Related						\$	\$				\$						
	B. Non-Facility Related*																	
10																		
11																		
12																		
13																		
14	TOTAL Non-Facility Related						\$	\$				\$						
15	TOTALS (line 9+line14)						\$	\$				\$						

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ _____ Line # _____

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7. (See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2. (See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

Important, please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.

1. Real Estate Tax accrual used on 2016 report.		\$	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)		\$	2
3. Under or (over) accrual (line 2 minus line 1).		\$	3
4. Real Estate Tax accrual used for 2017 report. (Detail and explain your calculation of this accrual on the lines below.)		\$	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. (Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)		\$	5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. TOTAL REFUND \$ _____ For _____ Tax Year. (Attach a copy of the real estate tax appeal board's decision.)		\$	6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.		\$	7

Real Estate Tax History:

Real Estate Tax Bill for Calendar Year:	2012	8
	2013	9
	2014	10
	2015	11
	2016	12

FOR BHF USE ONLY

13	FROM R. E. TAX STATEMENT FOR 2016	\$	13
14	PLUS APPEAL COST FROM LINE 5	\$	14
15	LESS REFUND FROM LINE 6	\$	15
16	AMOUNT TO USE FOR RATE CALCULATION	\$	16

NOTES:

1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed.

2016 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME PRESENCE OUR LADY OF VICTORY COUNTY KANKAKEE

FACILITY IDPH LICENSE NUMBER 0041723

CONTACT PERSON REGARDING THIS REPORT _____

TELEPHONE () _____ FAX #: () _____

A. Summary of Real Estate Tax Cost

Enter the tax index number and real estate tax assessed for 2016 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2016.

(A)	(B)	(C)	(D) <u>Tax</u>
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	<u>Applicable to Nursing Home</u>
1.	_____	\$ _____	\$ _____
2.	_____	\$ _____	\$ _____
3.	_____	\$ _____	\$ _____
4.	_____	\$ _____	\$ _____
5.	_____	\$ _____	\$ _____
6.	_____	\$ _____	\$ _____
7.	_____	\$ _____	\$ _____
8.	_____	\$ _____	\$ _____
9.	_____	\$ _____	\$ _____
10.	_____	\$ _____	\$ _____
TOTALS		\$ <u> </u>	\$ <u> </u>

B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services? YES NO

If YES, attach an explanation and a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. Tax Bills

Attach a copy of the original 2016 tax bills which were listed in Section A to this statement. Be sure to use the 2016 tax bill which is normally paid during 2017.

PLEASE NOTE: *Payment information from the Internet* or otherwise is *not considered acceptable tax bill documentation* . Facilities located in Cook County are required to provide copies of their original **second installment tax bill.**

Facility Name & ID Number PRESENCE OUR LADY OF VICTORY

0041723

Report Period Beginning:

1/01/17

Ending:

12/31/17

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 43,172 B. General Construction Type: Exterior Brick Frame Steel Number of Stories 1

C. Does the Operating Entity? [X] (a) Own the Facility [] (b) Rent from a Related Organization. [] (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? [X] (a) Own the Equipment [] (b) Rent equipment from a Related Organization. [X] (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.)

List entity name, type of business, square footage, and number of beds/units available (where applicable).

Blank lines for listing other business entities.

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? [] YES [X] NO

If so, please complete the following:

1. Total Amount Incurred: 2. Number of Years Over Which it is Being Amortized: 3. Current Period Amortization: 4. Dates Incurred:

Nature of Costs:

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

Table with 5 columns: Use, Square Feet, Year Acquired, Cost, and a final column with values 1, 2, 3. Row 1: NURSING HOME, 1981, \$135,000. Row 3: TOTALS, \$135,000.

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9		
Beds*	FOR BHF USE ONLY	Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
4	80	1981	1981	\$ 507,112	\$	25	\$	\$	\$ 507,112	4
5	8	1984	1984	726,964		25			726,964	5
6	9	1987	1987	33,355		15			33,355	6
7	10	1995	1995	2,520,706	63,850	35	64,282	432	1,435,721	7
8										8
	Improvement Type**									
9	VARIOUS	1982		95,473		25			95,473	9
10	VARIOUS	1987		52,453		21			52,453	10
11	VARIOUS	1989		1,046		15			1,046	11
12	VARIOUS	1990		88,991		15			88,991	12
13	VARIOUS	1994		3,258		8			3,258	13
14	VARIOUS	1995		3,865		7			3,865	14
15	VARIOUS	1996		71,099		8			71,099	15
16	VARIOUS	1997		207,304	846	8	846		207,304	16
17	VARIOUS	1998		44,742		5			44,742	17
18	VARIOUS	1999		74,075		6			74,075	18
19	VARIOUS	2000		16,853		6			16,853	19
20	VARIOUS	2001		37,182		7			37,182	20
21	VARIOUS	2002		90,550	77	9	77		90,550	21
22	VARIOUS	2003		219,848	4,198	10	4,085	(113)	203,178	22
23	VARIOUS	2004		222,535	10,218	10	10,868	650	187,408	23
24	VARIOUS	2005		78,192	385	9	384	(1)	76,964	24
25	VARIOUS	2006		50,352	1,544	12	1,488	(56)	44,781	25
26	VARIOUS	2007		23,375	986	8	986		23,375	26
27	VARIOUS	2008		61,262	5,951	10	6,126	175	57,790	27
28	VARIOUS	2009		63,025	5,685	10	6,303	618	52,130	28
29	VARIOUS	2010		133,160	12,353	11	12,786	433	94,884	29
30	VARIOUS	2011		75,183	1,412	12	1,473	61	64,385	30
31	VARIOUS	2012		16,794	824	20	840	16	4,582	31
32	VARIOUS	2013		15,435	1,488	10	1,543	55	6,815	32
33										33
34										34
35										35
36										36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete

See Page 12A, Line 70 for total

Facility Name & ID Number PRESENCE OUR LADY OF VICTORY

0041723

Report Period Beginning:

1/01/17

Ending:

12/31/17

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37	AIR COMPRESSOR INRISOR ROOM RE	2014	\$ 5,819	\$ 485	12	\$ 485	\$	\$ 1,697	37
38	CABINETS COUNTERTOPS	2014	2,689	173	15	179	6	791	38
39	COURT YARD DOOR	2014	12,582	807	15	839	32	3,701	39
40	FLOORING	2014	84,509	7,944	10	8,451	507	36,846	40
41	LIGHTING FIXTURES	2014	42,921	4,035	10	4,292	257	18,713	41
42	OVERHEAD DOOR STOPS WAINSCOTTI	2014	33,233	2,243	15	2,216	(27)	7,817	42
43	PLUMBING	2014	76,500	3,894	20	3,825	(69)	13,548	43
44	NEW SIDE WALKS	2014	14,800	1,032	8	1,061	29	3,646	44
45	LIGHTING IN CENTRAL NU	2014	10,612	5,911	10	6,142	231	27,100	45
46	RESIDENT ROOM DOOR	2014	92,126	1,445	15	1,700	255	7,055	46
47	ROOM PAINTING	2014	8,500	2,861	5	2,940	79	9,455	47
48	WALL PAINTING	2014	14,700	5,295	5	5,444	149	18,706	48
49	WIRELESS CALL SYSTEM	2014	54,444	1,785	10	1,850	65	6,323	49
50									50
51	PAINT AND REPAIR WALLS OF ALL BATHROOMS IN BLDG	2015	10,250	2,050	5	2,050		5,979	51
52	BEDROOM FURNITURE	2015	39,796	1,990	20	1,990		5,306	52
53	NEW HANDRAILS FOR ENTRYWAY AND HALLWAYS	2015	33,975	2,265	15	2,265		6,040	53
54	LABOR FOR INSTALLATION OF LIGHTS IN ADMIN AREA	2015	2,211	142	15	147	5	504	54
55	LIGHTING FIXTURES AND EQUIPMENT IN ADMIN AREA	2015	3,024	195	15	202	7	689	55
56	LIGHT FIXTURES IN RESIDENT COMMON AREAS/ROOMS	2015	18,880	755	25	755		2,014	56
57	DESKS/CHAIRS/FLOORING/COUNTERS FOR NURSE STN	2015	12,953	648	20	648		1,835	57
58	SIDEWALKS	2015	52,400	3,493	15	3,493		10,189	58
59	TUB AND SINK FAUCETS/HANDLES FOR BATHROOMS	2015	23,850	934	25	954	20	3,293	59
60	COUNTERS CABINETS IN FOOD PREPARATION AREA	2015	5,323	355	15	355		1,035	60
61	NEW FLOORING IN DINING ROOM	2015	100,223	6,682	30	6,682		18,048	61
62	WIRELESS CALL SYSTEM	2015	34,365	2,737	12	2,864	127	9,728	62
63									63
64	KEY PAD, OUTDOOR	2016	2,446	122	20	122		245	64
65	INSTALLATION	2016	7,883	394	20	394		788	65
66	EGRESSABLE MAG LOCK	2016	6,864	343	20	343		686	66
67	KEY PAD, INDOOR	2016	2,938	147	20	147		294	67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 6,345,005	\$ 170,979		\$ 174,922	\$ 3,943	\$ 4,528,406	70

**Improvement type must be detailed in order for the cost report to be considered complete.

Facility Name & ID Number PRESENCE OUR LADY OF VICTORY

0041723

Report Period Beginning:

1/01/17

Ending:

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XI. OWNERSHIP COSTS (continued)

C. Equipment Costs-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 958,480	\$ 96,437	\$ 99,780	\$ 3,343	12	\$ 552,615	71
72	Current Year Purchases	24,377	810	810		14	810	72
73	Fully Depreciated Assets	468,890	1,568	1,568		7	468,890	73
74	Home Office Allocation		131,608	131,608				74
75	TOTALS	\$ 1,451,747	\$ 230,423	\$ 233,766	\$ 3,343		\$ 1,022,315	75

D. Vehicle Costs. (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76	PLANT ENGINEERING	1999 FORD ELDORADO	1999	\$ 44,910	\$	\$		8	\$ 44,910	76
77	PLANT ENGINEERING	2013 FORD STARCRAFT	2013	55,889	1,507	1,507		4	55,889	77
78										78
79										79
80	TOTALS			\$ 100,799	\$ 1,507	\$ 1,507	\$		\$ 100,799	80

E. Summary of Care-Related Assets

		1 Reference	2 Amount	
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 8,032,551	81
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 402,909	82
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 410,195	83**
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$ 7,286	84
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 5,651,520	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: _____

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? _____

If NO, see instructions. YES NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

10. Effective dates of current rental agreement:

Beginning _____

Ending _____

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending Annual Rent

12.	_____ /2018	\$ _____
13.	_____ /2019	\$ _____
14.	_____ /2020	\$ _____

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized _____
by the length of the lease _____.

9. Option to Buy: YES NO Terms: _____*

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental? _____

YES NO

16. Rental Amount for movable equipment: \$ **107,288**

Description: **Nursing 85,292; Admin 10,404; Social Services 4; Home Office 11,589**

(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

XIII. EXPENSES RELATING TO CERTIFIED NURSE AIDE (CNA) TRAINING PROGRAMS (See instructions.)

A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)

<p>1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.</p>	<p>2. <u>CLASSROOM PORTION:</u></p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>COMMUNITY COLLEGE <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>	<p>3. <u>CLINICAL PORTION:</u></p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>
--	---	--

B. EXPENSES

ALLOCATION OF COSTS (d)

		Facility			
		1	2	3	4
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	TOTALS	\$	\$	\$	\$
10	SUM OF line 9, col. 1 and 2 (e)	\$			

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training CNAs from other facilities.

\$

D. NUMBER OF CNAs TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
- (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
- (c) For in-house training programs only. Do not include fringe benefits.
- (d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

- (e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.
- (f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	Service	1 Schedule V Line & Column Reference	2		3	4		5	6	7	8
			Staff		Cost	Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service			Units	Cost				
1	Licensed Occupational Therapist	10a, 1	4277	hrs	\$ 148,831		\$	\$	4,277	\$ 148,831	1
2	Licensed Speech and Language Development Therapist	10a, 1	941	hrs	37,219				941	37,219	2
3	Licensed Recreational Therapist			hrs							3
4	Licensed Physical Therapist	10a, 1	4183	hrs	156,769				4,183	156,769	4
5	Physician Care			visits							5
6	Dental Care			visits							6
7	Work Related Program			hrs							7
8	Habilitation			hrs							8
9	Pharmacy	39,3		# of prescripts				633,720		633,720	9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)			hrs							10
11	Academic Education			hrs							11
12	Other (specify): <u>Director</u>	10a, 1	1155		54,279				1,155	54,279	12
13	Other (specify): _____										13
14	TOTAL				\$ 397,098		\$	\$ 633,720	10,556	\$ 1,030,818	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

This report must be completed even if financial statements are attached.

		1	2	
		Operating	After	
			Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 5,899,845	\$	1
2	Cash-Patient Deposits	144,830		2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	32,268,677		3
4	Supply Inventory (priced at)	1,411,420		4
5	Short-Term Investments	116,835		5
6	Prepaid Insurance			6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)	13,801,325		8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 53,642,932	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments	11,514,361		12
13	Land	22,947,515		13
14	Buildings, at Historical Cost	248,853,412		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	58,926,661		16
17	Accumulated Depreciation (book methods)	(193,707,894)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):	2,788,546		22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 151,322,601	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 204,965,533	\$	25

		1	2	
		Operating	After	
			Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 2,918,826	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	24,250,139		28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	27,490		30
31	Accrued Taxes Payable (excluding real estate taxes)			31
32	Accrued Real Estate Taxes(Sch.IX-B)	587,749		32
33	Accrued Interest Payable	4,849		33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36	<u>Due to Third Parties</u>	(2,518,894)		36
37				37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 25,270,159	\$	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable	629,027		39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43	<u>Conditional Asset Retirement</u>	47,219		43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$ 676,246	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 25,946,405	\$	46
47	TOTAL EQUITY(page 18, line 24)	\$ 179,019,128	\$	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 204,965,533	\$	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ 181,395,957	1
2	Restatements (describe):		2
3			3
4	Adj. to reconcile consolidated equity & consolidated income	(720,638)	4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ 180,675,319	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	(1,675,252)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants	1,390,900	11
12	Expenditures for Specific Purposes	(1,371,839)	12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ (1,656,191)	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ 179,019,128	24 *

* This must agree with page 17, line 47.

XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required

classifications of revenue and expense must be provided on this form, even if financial statements are attached.

Note: This schedule should show gross revenue and expenses. Do not net revenue against expense

		1	
I. Revenue		Amount	
A. Inpatient Care			
1	Gross Revenue -- All Levels of Care	\$ 7,410,334	1
2	Discounts and Allowances for all Levels	(2,395,008)	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 5,015,326	3
B. Ancillary Revenue			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	1,124,285	6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$ 1,124,285	8
C. Other Operating Revenue			
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals	3,851	14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs	895,028	17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$ 898,879	23
D. Non-Operating Revenue			
24	Contributions	50,992	24
25	Interest and Other Investment Income***	4,025	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 55,017	26
E. Other Revenue (specify):****			
27	Settlement Income (Insurance, Legal, Etc.)		27
28	Miscellaneous Income	(330)	28
28a			28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$ (330)	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 7,093,177	30

		2	
II. Expenses		Amount	
A. Operating Expenses			
31	General Services	1,377,293	31
32	Health Care	3,666,975	32
33	General Administration	2,242,630	33
B. Capital Expense			
34	Ownership	610,817	34
C. Ancillary Expense			
35	Special Cost Centers	633,720	35
36	Provider Participation Fee	236,994	36
D. Other Expenses (specify):			
37			37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 8,768,429	40
41	Income before Income Taxes (line 30 minus line 40)**	(1,675,252)	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ (1,675,252)	43

III. Net Inpatient Revenue detailed by Payer Source			
44	Medicaid - Net Inpatient Revenue	\$ 3,638,613	44
45	Private Pay - Net Inpatient Revenue	533,408	45
46	Medicare - Net Inpatient Revenue	647,926	46
47	Other-(specify) <u>Insurance</u>	195,379	47
48	Other-(specify)		48
49	TOTAL Inpatient Care Revenue (This total must agree to Line 3)	\$ 5,015,326	49

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? _____ If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name & ID Number **PRESENCE OUR LADY OF VICTORY**

0041723

Report Period Beginning:

1/01/17

Ending:

12/31/17

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

	1	2**	3	4		
	# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage		
1	Director of Nursing	1,572	2,056	\$ 79,511	\$ 38.67	1
2	Assistant Director of Nursing	1,860	2,071	65,030	31.40	2
3	Registered Nurses	23,230	25,016	855,137	34.18	3
4	Licensed Practical Nurses	21,775	23,143	619,282	26.76	4
5	CNAs & Orderlies	51,546	55,917	801,499	14.33	5
6	CNA Trainees	0	0	0		6
7	Licensed Therapist	9,797	10,556	397,098	37.62	7
8	Rehab/Therapy Aides	0	0	0		8
9	Activity Director	1,716	2,116	40,649	19.21	9
10	Activity Assistants	2,903	3,252	35,560	10.93	10
11	Social Service Workers	2,895	3,502	57,622	16.45	11
12	Dietician	0	0	0		12
13	Food Service Supervisor	0	0	0		13
14	Head Cook	0	0	0		14
15	Cook Helpers/Assistants	0	0	0		15
16	Dishwashers	0	0	0		16
17	Maintenance Workers	4,198	4,564	80,887	17.72	17
18	Housekeepers	11,193	12,285	142,032	11.56	18
19	Laundry	3,772	4,152	48,786	11.75	19
20	Administrator	1,880	2,040	96,451	47.28	20
21	Assistant Administrator	0	0	0		21
22	Other Administrative	0	0	0		22
23	Office Manager	1,533	1,741	35,090	20.16	23
24	Clerical	4,705	5,113	70,528	13.79	24
25	Vocational Instruction	0	0	0		25
26	Academic Instruction	0	0	0		26
27	Medical Director	0	0	3,110		27
28	Qualified MR Prof. (QMRP)	0	0	0		28
29	Resident Services Coordinator	0	0	0		29
30	Habilitation Aides (DD Homes)	0	0	0		30
31	Medical Records	2,274	2,561	46,123	18.01	31
32	Other Health C: Admissions	4,461	4,952	86,518	17.47	32
33	Other(specify) <u>Pastoral</u>	1,389	1,526	33,073	21.67	33
34	TOTAL (lines 1 - 33)	152,699	166,563	\$ 3,593,986 *	\$ 21.58	34

* This total must agree with page 4, column 1, line 45.

** See instructions.

B. CONSULTANT SERVICES

	1	2	3		
	Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference		
35	Dietary Consultant			35	
36	Medical Director	Monthly	6,490	9,3	36
37	Medical Records Consultant	34	2,286	10,3	37
38	Nurse Consultant				38
39	Pharmacist Consultant				39
40	Physical Therapy Consultant				40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant				43
44	Activity Consultant	8	544	11,3	44
45	Social Service Consultant	19	1,275	12,3	45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)	61	\$ 10,595		49

C. CONTRACT NURSES

	1	2	3		
	Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference		
50	Registered Nurses	2,728	\$ 188,748	10,3	50
51	Licensed Practical Nurses	614	28,886	10,3	51
52	Certified Nurse Assistants/Aides	6,655	159,137	10,3	52
53	TOTAL (lines 50 - 52)	9,997	\$ 376,771		53

XIX. SUPPORT SCHEDULES

A. Administrative Salaries			Ownership	D. Employee Benefits and Payroll Taxes			F. Dues, Fees, Subscriptions and Promotions	
Name	Function	%	Amount	Description	Amount	Description	Amount	
<u>Robin Gifford</u>	<u>Administrator</u>	_____	\$ <u>96,451</u>	<u>Workers' Compensation Insurance</u>	\$ <u>66,153</u>	<u>IDPH License Fee</u>	\$ _____	
<u>Administrative Staff</u>	<u>Office Manager</u>	_____	<u>35,090</u>	<u>Unemployment Compensation Insurance</u>	<u>5,311</u>	<u>Advertising: Employee Recruitment</u>	_____	
<u>Administrative Staff</u>	<u>Receptionists</u>	_____	<u>41,969</u>	<u>FICA Taxes</u>	<u>258,806</u>	<u>Health Care Worker Background Check</u>	_____	
<u>Administrative Staff</u>	<u>Admissions</u>	_____	<u>86,518</u>	<u>Employee Health Insurance</u>	<u>408,166</u>	<u>(Indicate # of checks performed <u>36</u>)</u>	_____	
				<u>Employee Meals</u>		<u>Patient Background Checks</u>	<u>122</u>	
				<u>Illinois Municipal Retirement Fund (IMRF)*</u>		<u>Employee Recruitment</u>	<u>8,176</u>	
				<u>Home Office Allocation</u>	<u>58,065</u>	<u>Dues & Subscriptions</u>	<u>33,490</u>	
TOTAL (agree to Schedule V, line 17, col. 1)			\$ <u>260,028</u>	<u>Dental</u>	<u>12,386</u>	<u>Advertising & Public Relations</u>	<u>315</u>	
(List each licensed administrator separately.)				<u>Life Insurance</u>	<u>2,732</u>	<u>Home Office Allocation</u>	<u>1,996</u>	
				<u>Disability Insurance</u>	<u>15,289</u>			
B. Administrative - Other				<u>Pension</u>	<u>200,608</u>	<u>Less: Public Relations Expense</u>	(_____)	
Description			Amount	<u>Tuition Reimbursement</u>	<u>9,823</u>	<u>Non-allowable advertising</u>	(<u>315</u>)	
<u>Corp Office Management Fee</u>			\$ <u>704,300</u>	<u>Other Benefits</u>	<u>(18,469)</u>	<u>Yellow page advertising</u>	(_____)	
				TOTAL (agree to Schedule V, line 22, col.8)	\$ <u>1,018,870</u>	TOTAL (agree to Sch. V, line 20, col. 8)	\$ <u>43,662</u>	
TOTAL (agree to Schedule V, line 17, col. 3)			\$ <u>704,300</u>	E. Schedule of Non-Cash Compensation Paid to Owners or Employees			G. Schedule of Travel and Seminar**	
(Attach a copy of any management service agreement)				Description	Line #	Amount	Description	Amount
C. Professional Services				<u>N/A</u>		\$ _____	<u>Out-of-State Travel</u>	\$ _____
Vendor/Payee	Type		Amount					
<u>IRON MOUNTAIN</u>	<u>Storage</u>		\$ <u>2,806</u>				<u>In-State Travel</u>	_____
<u>OAK CREEK AVIARIES INC</u>	<u>Aviary Service</u>		<u>1,489</u>				<u>Home Office Allocation</u>	<u>1,299</u>
<u>ON HOLD CONCEPTS INC</u>	<u>Music Service</u>		<u>105</u>					
<u>STEPHEN E MACHOLZ</u>	<u>Aviary Service</u>		<u>2,069</u>				<u>Seminar Expense</u>	_____
							<u>Home Office Allocation</u>	<u>2,437</u>
							<u>Entertainment Expense</u>	(_____)
							TOTAL (agree to Sch. V, line 24, col. 8)	\$ <u>3,736</u>
TOTAL (agree to Schedule V, line 19, column 3)			\$ <u>6,469</u>	TOTAL		\$ _____		
(For legal fee disclosure, see page 39 of instructions)								

* Attach copy of IMRF notifications

**See instructions.

Facility Name & ID Number PRESENCE OUR LADY OF VICTORY

0041723

Report Period Beginning:

1/01/17

Ending:

12/31/17

XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN,LPN,NA) represented by a union? NO
- (2) Are there any dues to nursing home associations included on the cost report? YES
If YES, give association name and amount. 7125
- (3) Did the nursing home make political contributions or payments to a political action organization? NO If YES, have these costs been properly adjusted out of the cost report? N/A
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? NO If YES, what is the capacity? N/A
- (5) Have you properly capitalized all major repairs and equipment purchases? YES
What was the average life used for new equipment added during this period? 14
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 51,405 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? YES If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? NO
If YES, give effective date of lease. N/A
- (9) Are you presently operating under a sublease agreement? YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over. N/A
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 236,994
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? NO If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? YES
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? NO For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ NONE Has any meal income been offset against related costs? Yes Indicate the amount. \$ 3,851
- (16) Travel and Transportation
a. Are there costs included for out-of-state travel? NO
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? NO If YES, please indicate the amount of income earned from such a program during this reporting period. \$ N/A
c. What percent of all travel expense relates to transportation of nurses and patients? N/A
d. Have vehicle usage logs been maintained? N/A
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? N/A
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A
g. Does the facility transport residents to and from day training? NO
Indicate the amount of income earned from providing such transportation during this reporting period. \$ N/A
- (17) Has an audit been performed by an independent certified public accounting firm? YES
Firm Name: KPMG
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? YES
- (19) Has a schedule for the legal fees reported on the cost report been provided by the facility? See page 39 of the instructions for details. YES
Attach invoices and a summary of services for all architect and appraisal fees