

Facility Name & ID Number Knox County Nurisng Home

0010561 Report Period Beginning: 12/01/13 Ending: 11/30/2014

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds N/A

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	<u>169</u>	Skilled (SNF)	<u>169</u>	<u>61,685</u>	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>169</u>	TOTALS	<u>169</u>	<u>61,685</u>	7

B. Census-For the entire report period.

	1 Level of Care	2 Patient Days by Level of Care and Primary Source of Payment				5 Total	
		3 Medicaid Recipient	4 Private Pay	Other	Total		
8	SNF	<u>30,387</u>	<u>17,093</u>	<u>3,701</u>	<u>51,181</u>		8
9	SNF/PED						9
10	ICF						10
11	ICF/DD						11
12	SC						12
13	DD 16 OR LESS						13
14	TOTALS	<u>30,387</u>	<u>17,093</u>	<u>3,701</u>	<u>51,181</u>		14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 82.97%

D. How many bed-hold days during this year were paid by the Department? None (Do not include bed-hold days in Section B.)

E. List all services provided by your facility for non-patients. (E.g., day care, "meals on wheels", outpatient therapy)
None

F. Does the facility maintain a daily midnight census? Yes

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?
YES NO

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?
YES NO

I. On what date did you start providing long term care at this location?
Date started 08/28/1966

J. Was the facility purchased or leased after January 1, 1978?
YES Date _____ NO

K. Was the facility certified for Medicare during the reporting year?
YES NO If YES, enter number of beds certified 169 and days of care provided 3,360

Medicare Intermediary CGS Administrators

IV. ACCOUNTING BASIS

ACCRUAL MODIFIED CASH* CASH*

Is your fiscal year identical to your tax year? YES NO

Tax Year: 11/30 Fiscal Year: 11/30

* All facilities other than governmental must report on the accrual basis.

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	A. General Services										
1	Dietary	433,332	34,406	11,665	479,403		479,403		479,403		1
2	Food Purchase		353,733		353,733		353,733	(13,024)	340,709		2
3	Housekeeping	251,382	31,779		283,161		283,161		283,161		3
4	Laundry	77,383	21,364	109,952	208,699		208,699		208,699		4
5	Heat and Other Utilities			242,566	242,566		242,566		242,566		5
6	Maintenance	128,782	2,296	129,037	260,115		260,115	(48,776)	211,339		6
7	Other (specify):*										7
8	TOTAL General Services	890,879	443,578	493,220	1,827,677		1,827,677	(61,800)	1,765,877		8
	B. Health Care and Programs										
9	Medical Director			9,600	9,600		9,600		9,600		9
10	Nursing and Medical Records	4,004,741	193,562	13,948	4,212,251		4,212,251		4,212,251		10
10a	Therapy		1,603		1,603		1,603		1,603		10a
11	Activities	108,066	5,411	250	113,727		113,727		113,727		11
12	Social Services	91,141	593		91,734		91,734		91,734		12
13	CNA Training										13
14	Program Transportation										14
15	Other (specify):*										15
16	TOTAL Health Care and Programs	4,203,948	201,169	23,798	4,428,915		4,428,915		4,428,915		16
	C. General Administration										
17	Administrative	71,099		54,145	125,244		125,244		125,244		17
18	Directors Fees										18
19	Professional Services			65,672	65,672		65,672		65,672		19
20	Dues, Fees, Subscriptions & Promotions			47,887	47,887		47,887	(11,620)	36,267		20
21	Clerical & General Office Expenses	175,811	59,795	27,106	262,712		262,712	(6,591)	256,121		21
22	Employee Benefits & Payroll Taxes			1,725,733	1,725,733		1,725,733	453,074	2,178,807		22
23	Inservice Training & Education										23
24	Travel and Seminar			15,455	15,455		15,455		15,455		24
25	Other Admin. Staff Transportation			1,983	1,983		1,983		1,983		25
26	Insurance-Prop.Liab.Malpractice			24,048	24,048		24,048		24,048		26
27	Other (specify):*										27
28	TOTAL General Administration	246,910	59,795	1,962,029	2,268,734		2,268,734	434,863	2,703,597		28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	5,341,737	704,542	2,479,047	8,525,326		8,525,326	373,063	8,898,389		29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	D. Ownership										
30	Depreciation			274,206	274,206	274,206	(41,622)	232,584			30
31	Amortization of Pre-Op. & Org.										31
32	Interest										32
33	Real Estate Taxes										33
34	Rent-Facility & Grounds										34
35	Rent-Equipment & Vehicles			912	912	912		912			35
36	Other (specify):*										36
37	TOTAL Ownership			275,118	275,118	275,118	(41,622)	233,496			37
	Ancillary Expense										
	E. Special Cost Centers										
38	Medically Necessary Transportation										38
39	Ancillary Service Centers		109,766	586,924	696,690	696,690		696,690			39
40	Barber and Beauty Shops	25,652	1,072		26,724	26,724	(6,186)	20,538			40
41	Coffee and Gift Shops										41
42	Provider Participation Fee			404,609	404,609	404,609		404,609			42
43	Other (specify):* Current Taxes			1,192	1,192	1,192	(1,192)				43
44	TOTAL Special Cost Centers	25,652	110,838	992,725	1,129,215	1,129,215	(7,378)	1,121,837			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	5,367,389	815,380	3,746,890	9,929,659	9,929,659	324,063	10,253,722			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.

In column 2 below, reference the line on which the particular cost was included. (See instructions.)

		1	2	3	
	NON-ALLOWABLE EXPENSES	Amount	Refer- ence	BHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals	(13,024)	02		4
5	Telephone, TV & Radio in Resident Rooms	(6,346)	21		5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation	(41,622)	30		9
10	Interest and Other Investment Income				10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties				18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(236)	21		24
25	Fund Raising, Advertising and Promotional	(11,620)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule	(56,163)			29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (129,011)		\$	30

BHF USE ONLY							
48		49		50		51	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1	2	
		Amount	Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)	453,074		34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ 453,074		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B))	\$ 324,063		37

*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1	2	3	4	
		Yes	No	Amount	Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44						44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

Knox County Nurisng Home

ID# 0010561

Report Period Beginning: 12/01/13

Ending: 11/30/2014

Sch. V Line

Reference

NON-ALLOWABLE EXPENSES

Amount

1	Barber and Beauty	\$ (6,186)	40	1
2	Bank Charges	(9)	21	2
3	Current Farm Taxes	(1,192)	43	3
4	Capitalized R&M	(48,776)	06	4
5				5
6				6
7				7
8				8
9				9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
20				20
21				21
22				22
23				23
24				24
25				25
26				26
27				27
28				28
29				29
30				30
31				31
32				32

33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	Total	(56,163)		49

STATE OF ILLINOIS

Summary A

Facility Name & ID Number Knox County Nurisng Home# 0010561 Report Period Beginning:

12/01/13

Ending:

11/30/2014

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Operating Expenses	PAGES	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	SUMMARY	
	A. General Services	5 & 5A	6	6A	6B	6C	6D	6E	6F	6G	6H	6I	TOTALS	
													(to Sch V, col.7)	
1	Dietary	0	0	0	0	0	0	0	0	0	0	0	0	1
2	Food Purchase	(13,024)	0	0	0	0	0	0	0	0	0	0	(13,024)	2
3	Housekeeping	0	0	0	0	0	0	0	0	0	0	0	0	3
4	Laundry	0	0	0	0	0	0	0	0	0	0	0	0	4
5	Heat and Other Utilities	0	0	0	0	0	0	0	0	0	0	0	0	5
6	Maintenance	(48,776)	0	0	0	0	0	0	0	0	0	0	(48,776)	6
7	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	7
8	TOTAL General Services	(61,800)	0	0	0	0	0	0	0	0	0	0	(61,800)	8
	B. Health Care and Programs													
9	Medical Director	0	0	0	0	0	0	0	0	0	0	0	0	9
10	Nursing and Medical Records	0	0	0	0	0	0	0	0	0	0	0	0	10
10a	Therapy	0	0	0	0	0	0	0	0	0	0	0	0	10a
11	Activities	0	0	0	0	0	0	0	0	0	0	0	0	11
12	Social Services	0	0	0	0	0	0	0	0	0	0	0	0	12
13	CNA Training	0	0	0	0	0	0	0	0	0	0	0	0	13
14	Program Transportation	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	15
16	TOTAL Health Care and Program	0	0	0	0	0	0	0	0	0	0	0	0	16
	C. General Administration													
17	Administrative	0	0	0	0	0	0	0	0	0	0	0	0	17
18	Directors Fees	0	0	0	0	0	0	0	0	0	0	0	0	18
19	Professional Services	0	0	0	0	0	0	0	0	0	0	0	0	19
20	Fees, Subscriptions & Promotions	(11,620)	0	0	0	0	0	0	0	0	0	0	(11,620)	20
21	Clerical & General Office Expenses	(6,591)	0	0	0	0	0	0	0	0	0	0	(6,591)	21
22	Employee Benefits & Payroll Taxes	0	453,074	0	0	0	0	0	0	0	0	0	453,074	22
23	Inservice Training & Education	0	0	0	0	0	0	0	0	0	0	0	0	23
24	Travel and Seminar	0	0	0	0	0	0	0	0	0	0	0	0	24
25	Other Admin. Staff Transportation	0	0	0	0	0	0	0	0	0	0	0	0	25
26	Insurance-Prop.Liab.Malpractice	0	0	0	0	0	0	0	0	0	0	0	0	26
27	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	27
28	TOTAL General Administration	(18,211)	453,074	0	434,863	28								
29	TOTAL Operating Expense (sum of lines 8,16 & 28)	(80,011)	453,074	0	373,063	29								

STATE OF ILLINOIS

Summary B

Facility Name & ID Number Knox County Nurisng Home# 0010561

Report Period Beginning:

12/01/13

Ending:

11/30/2014

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Capital Expense	PAGES 5 & 5A	PAGE 6	PAGE 6A	PAGE 6B	PAGE 6C	PAGE 6D	PAGE 6E	PAGE 6F	PAGE 6G	PAGE 6H	PAGE 6I	SUMMARY TOTALS (to Sch V, col.7)
	D. Ownership												
30	Depreciation	(41,622)	0	0	0	0	0	0	0	0	0	0	(41,622) 30
31	Amortization of Pre-Op. & Org.	0	0	0	0	0	0	0	0	0	0	0	0 31
32	Interest	0	0	0	0	0	0	0	0	0	0	0	0 32
33	Real Estate Taxes	0	0	0	0	0	0	0	0	0	0	0	0 33
34	Rent-Facility & Grounds	0	0	0	0	0	0	0	0	0	0	0	0 34
35	Rent-Equipment & Vehicles	0	0	0	0	0	0	0	0	0	0	0	0 35
36	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0 36
37	TOTAL Ownership	(41,622)	0	0	0	0	0	0	0	0	0	0	(41,622) 37
	Ancillary Expense												
	E. Special Cost Centers												
38	Medically Necessary Transportation	0	0	0	0	0	0	0	0	0	0	0	0 38
39	Ancillary Service Centers	0	0	0	0	0	0	0	0	0	0	0	0 39
40	Barber and Beauty Shops	(6,186)	0	0	0	0	0	0	0	0	0	0	(6,186) 40
41	Coffee and Gift Shops	0	0	0	0	0	0	0	0	0	0	0	0 41
42	Provider Participation Fee	0	0	0	0	0	0	0	0	0	0	0	0 42
43	Other (specify):*	(1,192)	0	0	0	0	0	0	0	0	0	0	(1,192) 43
44	TOTAL Special Cost Centers	(7,378)	0	0	0	0	0	0	0	0	0	0	(7,378) 44
	GRAND TOTAL COST												
45	(sum of lines 29, 37 & 44)	(129,011)	453,074	0	324,063 45								

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Use Page 6-Supplemental as necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Knox County	100%	None		None		

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. YES NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:		
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)		
1	V	22	IMRF - County	\$	Knox County	100.00%	\$ 188,279	\$ 188,279	1
2	V	22	Payroll Taxes - County		Knox County	100.00%	264,795	264,795	2
3	V	19	Portion of IT Support	7,687	Knox County	100.00%	7,687		3
4	V	24	Travel	8,136	Knox County	100.00%	8,136		4
5	V								5
6	V								6
7	V								7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total		\$ 15,823			\$ 468,897	\$ *	453,074	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES

A. (Continued) Enter below the names of ALL owners and related organizations (parties) as defined in the instructions.

	1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES			
	Name	Ownership %	Name	City	Name	City	Type of Business	
1	Richard Conklin	BOD						1
2	Cheryl Nache	BOD						2
3	Lyle Johnson	BOD						3
4	Greg Bacon	BOD						4
5	Russell Nelson, Jr.	BOD						5
6	Robert Bondi	BOD						6
7	Barbara Foster	BOD						7
8	Pamela Davidson	BOD						8
9	Trisha Hurst	BOD						9
10	George Knapp	BOD						10
11	Shawn Pitman	BOD						11
12	David Erickson	BOD						12
13	Jeff Jefferson	BOD						13
14	Ricardo Sandoval	BOD						14
15	Brian Friedrich	BOD						15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30

Facility Name & ID Number Knox County Nurisng Home # 0010561 Report Period Beginning: 12/01/13 Ending: 11/30/2014

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference
						Hours	Percent	Description	Amount	
1	County Board Members		Committee	0.00	None	Various		Per-Diem/	\$	1
2								Mileage	1,983	25-03
3										3
4										4
5										5
6										6
7										7
8	Knox County holds committee meetings related to the nusring home.									8
9	Per-diems and mileage are paid separately by the nursing home.									9
10										10
11										11
12										12
13								TOTAL	\$ 1,983	13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number Knox County Nurisng Home

0010561 Report Period Beginning: 12/01/13 Ending: 1/30/2014

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES NO

Name of Related Organization Knox County
 Street Address 200 South Sherry Street
 City / State / Zip Code Galesburg, IL 61401
 Phone Number (309) 343-3121
 Fax Number (309) 343-7002

B. Show the allocation of costs below. If necessary, please attach worksheets.

1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1	22	IMRF - County	Direct Cost	169	\$ 188,279	\$	169	\$ 188,279	1
2	22	Payroll-County	Direct Cost	169	264,795		169	264,795	2
3	19	Portion of IT Support	Direct Cost	169	7,687		169	7,687	3
4	24	Travel	Direct Cost	169	8,136		169	8,136	4
5									5
6									6
7									7
8									8
9									9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS				\$ 468,897	\$		\$ 468,897	25

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services? YES NO

If YES, attach an explanation and a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. **Tax Bills**

Attach a copy of the original 2013 tax bills which were listed in Section A to this statement. Be sure to use the 2013 tax bill which is normally paid during 2014.

PLEASE NOTE: *Payment information from the Internet* or otherwise is *not considered acceptable tax bill documentation* . Facilities located in Cook County are required to provide copies of their original **second installment** tax bill.

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 100,375 B. General Construction Type: Exterior Brick Frame Steel Number of Stories 1

C. Does the Operating Entity? (a) Own the Facility (b) Rent from a Related Organization. (c) Rent from Completely Unrelated Organization.
 (Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? (a) Own the Equipment (b) Rent equipment from a Related Organization. (c) Rent equipment from Completely Unrelated Organization.
 (Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

None

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? YES NO
 If so, please complete the following:

1. Total Amount Incurred: _____ 2. Number of Years Over Which it is Being Amortized: _____
 3. Current Period Amortization: _____ 4. Dates Incurred: _____

Nature of Costs: _____
 (Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

	1	2	3	4	
A. Land.	Use	Square Feet	Year Acquired	Cost	
1	<u>Facility</u>	<u>1,481,040</u>	<u>1966</u>	<u>\$ 156,600</u>	<u>1</u>
2					<u>2</u>
3	TOTALS	1,481,040		\$ 156,600	3

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9		
Beds*	FOR BHF USE ONLY	Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
4	169	1966	1966	\$ 1,842,192	\$	50	\$ 36,844	\$ 36,844	\$ 1,787,800	4
5										5
6										6
7										7
8										8
Improvement Type**										
9	Various		1966	46,724		20	934	934	42,395	9
10	Various		1971	146,065		20				10
11	Various		1980	9,972		20				11
12	Various		1981	650		20				12
13	Various		1983	14,762		20				13
14	Various		1984	31,009		20				14
15	Various		1985	73,090		20				15
16	Various		1986	141,506		20				16
17	Various		1987	142,693		20				17
18	Various		1988	60,820		20				18
19	Various		1989	47,469		20				19
20	Various		1990	29,117		20	1,456	1,456	30,174	20
21	Various		1991	17,547		20				21
22	Various		1992	197,932		20				22
23	Various		1993	97,234		20	6,482	6,482	91,422	23
24	Various		1994	45,232		20				24
25	Various		1995	58,215		20				25
26	Various		1996	76,390		20				26
27	Various		1997	26,377		20				27
28	Various		1998	39,334		20	1,676	1,676	33,486	28
29	Various		1999	21,237		20	1,190	1,190	20,281	29
30	Various		2000	20,496		20				30
31	Various		2001	1,395		20	123	123	1,518	31
32	Various		2003	161,240		20	8,448	8,448	80,449	32
33	Various		2004	116,328		20	6,827	6,827	56,644	33
34	Various		2005	327,652		20	16,383	16,383	130,407	34
35	Various		2006	1,002,155		20	49,800	49,800	349,522	35
36	Various		2007	480,150		20	4,856	4,856	29,137	36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete

See Page 12A, Line 70 for total

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	3	4	5	6	7	8	9	
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37 Various	2008	\$ 396,911	\$	20	\$ 7,473	\$ 7,473	\$ 44,843	37
38 Various	2009	386,135		20	12,487	12,487	73,701	38
39 Various	2010	34,807		20	1,758	1,758	8,082	39
40								40
41								41
42								42
43								43
44								44
45								45
46								46
47								47
48								48
49								49
50								50
51								51
52								52
53								53
54								54
55								55
56								56
57								57
58								58
59								59
60								60
61								61
62								62
63								63
64								64
65								65
66								66
67								67
68								68
69 Book Depreciation			274,206			(274,206)		69
70 TOTAL (lines 4 thru 69)		\$ 6,092,836	\$ 274,206		\$ 156,737	\$ (117,469)	\$ 2,779,861	70

**Improvement type must be detailed in order for the cost report to be considered complete

Facility Name & ID Number Knox County Nurisng Home

0010561

Report Period Beginning:

12/01/13

Ending:

11/30/2014

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
1	Totals from Page 12A, Carried Forward		\$ 6,092,836	\$ 274,206		\$ 156,737	\$ (117,469)	\$ 2,779,861	1
2	Trane RTU (Kitchen)	2011	12,980		20	595	595	1,190	2
3	Electrical Work Wing 2, 3, 4	2011	5,815		20	97	97	194	3
4	Wing 1 Renovation	2011	1,459,877		20	11,809	11,809	23,618	4
5	Outside Lighting	2011	5,066		20	21	21	42	5
6	Land Improvements	2012	4,999		20	250	250	667	6
7	Garbage Disposer	2012	2,318		20	232	232	532	7
8	Door Replacement	2012	4,245		20	212	212	552	8
9	Boiler Replacement	2012	161,125		20	8,056	8,056	11,588	9
10	Door Locks & Keypads	2012	3,329		20	166	166	643	10
11	Smoke Dampers	2012	8,458		20	423	423	1,681	11
12	Sidewalk Replacement	2013	4,900		20	245	245	327	12
13	Additional Boiler Project	2013	17,876		20	894	894	1,192	13
14	Gazebo Roof	2013	4,800		20	240	240	300	14
15	Ice Machine - (Plumbing Roughed-In)	2013	4,687		20	234	234	273	15
16	Garage Roof	2013	3,500		20	175	175	204	16
17	Flooring Office/Reception	2013	4,353		20	435	435	453	17
18	Parking Lot Rehab (Repairs, Sealcoating, remarking)	2014	58,684		20	978	978	978	18
19	Room 405 (Plumbing, Carpet, And Walls)	2014	20,438		20	596	596	596	19
20	Light Pole in Parking Lot	2014	5,013		20	146	146	146	20
21	Wing 2 Faucet Replacement	2014	4,456		20	130	130	130	21
22	Wing 4 Fire Door	2014	2,624		20	11	11	11	22
23	Sidewalk Replacement	2014	4,500		20	56	56	56	23
24	Kitchen Renovation (Flooring , Plumbing, Drywall, Lighting)	2014	84,258		20	351	351	351	24
25	Wings 1,2,3,4 Heating Units Replacement	2014	4,847		20	222	222	222	25
26	Wings 1,2,3,4 Heating Units Replacement	2014	20,138		20	1,007	1,007	1,007	26
27									27
28									28
29									29
30									30
31									31
32									32
33									33
34	TOTAL (lines 1 thru 33)		\$ 8,006,122	\$ 274,206		\$ 184,319	\$ (89,887)	\$ 2,826,814	34

**Improvement type must be detailed in order for the cost report to be considered complete

XI. OWNERSHIP COSTS (continued)

C. Equipment Costs-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 1,848,744	\$	\$ 47,086	\$ 47,086	10	\$ 1,314,943	71
72	Current Year Purchases	22,925		987	987	10	987	72
73	Fully Depreciated Assets							73
74								74
75	TOTALS	\$ 1,871,669	\$	\$ 48,073	\$ 48,073		\$ 1,315,930	75

D. Vehicle Costs. (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76		Ford Escort	1993	\$ 10,827	\$	\$	\$	5	\$ 10,827	76
77		Ford Truck	1995	17,024				5	17,024	77
78		Van	2005	78,436				5	78,436	78
79		Truck Overhaul	2014	2,882		192	192	5	192	79
80	TOTALS			\$ 109,169	\$	\$ 192	\$ 192		\$ 106,479	80

E. Summary of Care-Related Assets

	1 Reference	2 Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 10,143,560	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 274,206	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 232,584	83
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$ (41,622)	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 4,249,223	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: N/A

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?

If NO, see instructions.

YES NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

10. Effective dates of current rental agreement:

Beginning _____

Ending _____

11. Rent to be paid in future years under the current rental agreement:

	Fiscal Year Ending	Annual Rent
--	--------------------	-------------

12.	_____ /2015	\$ _____
13.	_____ /2016	\$ _____
14.	_____ /2017	\$ _____

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized by the length of the lease _____.

9. Option to Buy: YES NO Terms: _____ *

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental?

YES NO

16. Rental Amount for movable equipment: \$ 912

Description: Postage Meter

(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)

<p>1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD?</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.</p>	<p>2. CLASSROOM PORTION:</p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>COMMUNITY COLLEGE <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>	<p>3. CLINICAL PORTION:</p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>
---	---	--

B. EXPENSES

ALLOCATION OF COSTS (d)

		Facility		Contract	Total
		1 Drop-outs	2 Completed		
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	TOTALS	\$	\$	\$	\$
10	SUM OF line 9, col. 1 and 2 (e)	\$			

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training CNAs from other facilities.

\$

D. NUMBER OF CNAs TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
- (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
- (c) For in-house training programs only. Do not include fringe benefits.
- (d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

- (e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.
- (f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	Service	1 Schedule V Line & Column Reference	2		3		4		5	6	7	8		
			Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)						Total Cost (Col. 3 + 5 + 6)
			Units of Service	Cost	Units	Cost								
1	Licensed Occupational Therapist	39-03	hrs	\$		\$	232,899	\$			\$	232,899	1	
2	Licensed Speech and Language Development Therapist	39-03	hrs				75,919					75,919	2	
3	Licensed Recreational Therapist		hrs										3	
4	Licensed Physical Therapist	39-03	hrs				274,610					274,610	4	
5	Physician Care		visits										5	
6	Dental Care		visits										6	
7	Work Related Program		hrs										7	
8	Habilitation		hrs										8	
9	Pharmacy	39-02	# of prescrpts						96,950			96,950	9	
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs										10	
11	Academic Education		hrs										11	
12	Other (specify): <u>Oxygen/Supplies</u>	39-02							12,816			12,816	12	
13	Other (specify): <u>Lab Services</u>						3,496					3,496	13	
14	TOTAL			\$		\$	586,924	\$	109,766		\$	696,690	14	

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

Facility Name & ID Number **Knox County Nurisng Home**

0010561

Report Period Beginning: **12/01/13**

Ending:

11/30/2014

XV. BALANCE SHEET - Unrestricted Operating Fund.

As of **11/30/2014** (last day of reporting year)

This report must be completed even if financial statements are attached.

		1	2	
		Operating	After Consolidation*	
A. Current Assets				
1	Cash on Hand and in Banks	\$ 651,081	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance 8,849)	1,514,555		3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance			6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify): <u>Property Tax Rec.</u>	741,962		9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 2,907,598	\$	10
B. Long-Term Assets				
11	Long-Term Notes Receivable			11
12	Long-Term Investments	1,554,461		12
13	Land			13
14	Buildings, at Historical Cost			14
15	Leasehold Improvements, at Historical Cost	9,142,848		15
16	Equipment, at Historical Cost			16
17	Accumulated Depreciation (book methods)	(5,854,206)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 4,843,103	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 7,750,701	\$	25

		1	2	
		Operating	After Consolidation*	
C. Current Liabilities				
26	Accounts Payable	\$ 175,913	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	470,539		30
31	Accrued Taxes Payable (excluding real estate taxes)			31
32	Accrued Real Estate Taxes(Sch.IX-B)			32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
Other Current Liabilities(specify):				
36	<u>Due to Others</u>	25,817		36
37	<u>Deferred Property Taxes</u>	731,500		37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 1,403,769	\$	38
D. Long-Term Liabilities				
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
Other Long-Term Liabilities(specify):				
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 1,403,769	\$	46
47	TOTAL EQUITY(page 18, line 24)	\$ 6,346,932	\$	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 7,750,701	\$	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ 6,608,430	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ 6,608,430	6
A. Additions (deductions):			
7	NET Income (Loss) (from page 19, line 43)	(261,498)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ (261,498)	17
B. Transfers (Itemize):			
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ 6,346,932	24 *

* This must agree with page 17, line 47.

XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.

Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.

		1	2
I. Revenue		Amount	
A. Inpatient Care			
1	Gross Revenue -- All Levels of Care	\$ 8,505,992	1
2	Discounts and Allowances for all Levels	()	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 8,505,992	3
B. Ancillary Revenue			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	249,625	6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$ 249,625	8
C. Other Operating Revenue			
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements		11
12	Gift and Coffee Shop	3,594	12
13	Barber and Beauty Care	6,186	13
14	Non-Patient Meals	13,024	14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services	29,846	21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$ 52,650	23
D. Non-Operating Revenue			
24	Contributions		24
25	Interest and Other Investment Income****	140,059	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 140,059	26
E. Other Revenue (specify):****			
27	Settlement Income (Insurance, Legal, Etc.)		27
28	<u>See Attached</u>	719,835	28
28a			28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$ 719,835	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 9,668,161	30

		1	2
II. Expenses		Amount	
A. Operating Expenses			
31	General Services	1,827,677	31
32	Health Care	4,428,915	32
33	General Administration	2,268,734	33
B. Capital Expense			
34	Ownership	275,118	34
C. Ancillary Expense			
35	Special Cost Centers	724,606	35
36	Provider Participation Fee	404,609	36
D. Other Expenses (specify):			
37			37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 9,929,659	40
41	Income before Income Taxes (line 30 minus line 40)**	(261,498)	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ (261,498)	43

III. Net Inpatient Revenue detailed by Payer Source			
44	Medicaid - Net Inpatient Revenue	\$ 3,843,718	44
45	Private Pay - Net Inpatient Revenue	2,226,442	45
46	Medicare - Net Inpatient Revenue	1,724,483	46
47	Other-(specify) <u>Hospice</u>	375,364	47
48	Other-(specify) <u>Insurance</u>	335,985	48
49	TOTAL Inpatient Care Revenue (This total must agree to Line 3)	\$ 8,505,992	49

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? N/A If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

	Other Current Assets	<u>Amount</u>
28A	TRANS IN-TORT STOP LOSS	(89,598.00)
	TRANS IN -REFERENDUM	(503,416.00)
	Cap. Improv. Transfer	(178,549.00)
	FARM INCOME	(16,137.00)
	TRANS TO OTHER FUNDS	100,000.00
	CURRENT PROPERTY TAX	(714,100.00)
	UNANTICIPATED REVENUE	-
	Transfer to NH Fund	178,549.00
	TRANS TO OTHER FUNDS	<u>503,416.00</u>
		<u>(719,835.00)</u>

Facility Name & ID Number Knox County Nurisng Home

0010561

Report Period Beginning:

12/01/13

Ending:

11/30/2014

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

	1	2**	3	4		
	# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage		
1	Director of Nursing	1,856	2,080	\$ 69,925	\$ 33.62	1
2	Assistant Director of Nursing	1,872	2,080	56,597	27.21	2
3	Registered Nurses	18,829	20,800	487,760	23.45	3
4	Licensed Practical Nurses	51,332	56,869	969,613	17.05	4
5	CNAs & Orderlies	157,771	178,388	2,420,846	13.57	5
6	CNA Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides					8
9	Activity Director	1,870	2,080	34,486	16.58	9
10	Activity Assistants	7,899	9,376	73,580	7.85	10
11	Social Service Workers	8,419	9,537	91,141	9.56	11
12	Dietician					12
13	Food Service Supervisor	3,534	4,160	75,979	18.26	13
14	Head Cook					14
15	Cook Helpers/Assistants	32,765	36,609	318,748	8.71	15
16	Dishwashers					16
17	Maintenance Workers	9,328	10,530	128,782	12.23	17
18	Housekeepers	14,473	17,505	251,382	14.36	18
19	Laundry	5,855	6,924	77,383	11.18	19
20	Administrator	1,807	2,080	71,099	34.18	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	17,803	20,145	229,956	11.42	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health Care(specify)					32
33	Other(specify) <u>Barber & Beauty</u>	1,731	1,818	25,652	14.11	33
34	TOTAL (lines 1 - 33)	337,144	380,981	\$ 5,249,749 *	\$ 13.78	34

* This total must agree with page 4, column 1, line 45.

** See instructions.

B. CONSULTANT SERVICES

	1	2	3		
	Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference		
35	Dietary Consultant	292	\$ 11,665	01-03	35
36	Medical Director	Monthly	9,600	09-03	36
37	Medical Records Consultant	Quarterly	960	10-03	37
38	Nurse Consultant	78	3,100	10-03	38
39	Pharmacist Consultant	Monthly	9,888	10-03	39
40	Physical Therapy Consultant				40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant				43
44	Activity Consultant	Monthly	250	11-03	44
45	Social Service Consultant				45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)	370	\$ 35,463		49

C. CONTRACT NURSES

	1	2	3		
	Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference		
50	Registered Nurses	40	\$ 3,600	10-03	50
51	Licensed Practical Nurses				51
52	Certified Nurse Assistants/Aides				52
53	TOTAL (lines 50 - 52)	40	\$ 3,600		53

Knox County
52589
Legal Schedule
12/01/2013-11/30/2014

Date	Vendor	Amount	ADJ	Allowable
1/31/2014	Davis & Campbell	276.25		276.25
1/31/2014	Davis & Campbell	6,468.50		6,468.50
3/31/2014	Davis & Campbell	350.00		350.00
3/31/2014	Davis & Campbell	2,100.00		2,100.00
		<u>\$ 9,194.75</u>	<u>\$ -</u>	<u>\$ 9,194.75</u>

181513

Knox County
52589
Travel Schedule
12/01/2013-11/30/2014

Date	Vendor	Amount	ADJ	Allowable
	Robin Davis	8,136.00		8,136.00
	Herr Oil Prod. Inc.	359.00		359.00
	Knox County	631.92		631.92
	Elan Corporate Payment Systems	122.08		122.08
		\$ 9,249.00	\$ -	\$ 9,249.00

Knox County
52589
Seminar Schedule
12/01/2013-11/30/2014

Date	Payee	Topic	Attendee	Job Description	City/State	Amount	Adjusted	Allowable
12/23/2013	Classic Accents	New Employee Tags	All Staff		In House	60.5		60.5
1/29/2014	Amsterdam	Employee Folders	All Staff		In House	113.72		113.72
1/29/2014	Amsterdam	Employee Folders	All Staff		In House	262.27		262.27
1/29/2014	Classic Accents	New Employee Tags	All Staff		In House	22		22
2/26/2014	Classic Accents	New Employee Tags	All Staff		In House	22		22
3/26/2014	Classic Accents	New Employee Tags	All Staff		In House	55		55
3/26/2014	Classic Accents	New Employee Tags	All Staff		In House	34.01		34.01
3/26/2014	Ramirez	Consult with ACT & SS	K. Godsil/M. Meil/ T. Leaf	SS/Activity	In House	250		250
3/26/2014	Sun/ Staples Office Supply	Office Supply	Cathy Bowton	Hr	In House	28.42		28.42
4/23/2014	Classic Accents	New Employee Tags	All Staff		In House	77		77
4/23/2014	Illinois Nursing Home Assoc.	INHAA	Rachel/ Jori/ Tammy G	Training	East Peori	285		285
4/23/2014	Ramirez	Activity Program Training	Julie Jones	Training	East Peori	500		500
5/28/2014	Classic Accents	New Employee Tags	All Staff		In House	71.25		71.25
5/28/2014	Sun/ Staples Office Supply	Supplies For HR	Cathy Bowton	Training	In House	24.71		24.71
6/25/2014	Classic Accents	New Employee Tags	All Staff		In House	93.75		93.75
6/25/2014	Sun/ Staples Office Supply	Supplies For HR	Cathy Bowton	Human Resource	In House	45.16		45.16
7/23/2014	Classic Accents	New Employee Tags	All Staff		In House	38.5		38.5
7/23/2014	Professional Medical	Online Education	All Staff	All Staff	In House	895.95		895.95
7/23/2014	Ramirez	Consult with ACT & SS	K. Godsil/M. Meil/ T. Leaf	SS/Activity	In House	200		200
8/27/2014	Classic Accents	New Employee Tags	All Staff		In House	115.5		115.5
8/27/2014	Sun/ Staples Office Supply	Office Supply	Cathy Bowton	All Staff	In House	132.82		132.82
9/24/2014	Amsterdam	Employee Folders	All Staff	Training	In House	181.57		181.57
9/24/2014	Classic Accents	New Employee Tags	All Staff		In House	88		88
9/24/2014	Sun/ Staples Office Supply	Office Supply	Cathy Bowton		In House	15.34		15.34
10/29/2014	Classic Accents	New Employee Tags	All Staff	Training	In House	22		22
10/29/2014	Deb Inman	Clinical Training	Nursing Staff	All Staff	In House	480		480
10/29/2014	Monicare	Training Expense	Nursing Staff	Training	In House	908		908
10/29/2014	Ramirez	Consult with ACT & SS	K. Godsil/M. Meil/ T. Leaf	Training	In House	250		250
11/25/2014	Amsterdam	Employee Folders	Cathy Bowton	Training	In House	234.03		234.03
11/25/2014	Classic Accents	New Employee Tags	All Staff	Training	In House	49.5		49.5
11/25/2014	IMHAA Convention	Convention	Jori/Tammy/Rachel/Meg	Trade Show	Springfield	500		500
11/25/2014	Ramirez	Consult with ACT & SS	K. Godsil/M. Meil/ T. Leaf	Training	In House	150		150
						\$ 6,206.00	\$ -	\$ 6,206.00

XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS (which have been included in Sch. V, line 6, col. 3).
(See instructions.)

1	2	3	4	5	6	7	8	9	10	11	12	13
Improvement Type	Month & Year Improvement Was Made	Total Cost	Useful Life	FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
1	N/A	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20	TOTALS	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$

Facility Name & ID Number Knox County Nurisng Home

0010561

Report Period Beginning: 12/01/13

Ending: 11/30/2014

XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN,LPN,NA) represented by a union? Yes
- (2) Are there any dues to nursing home associations included on the cost report? No
If YES, give association name and amount. N/A
- (3) Did the nursing home make political contributions or payments to a political action organization? No If YES, have these costs been properly adjusted out of the cost report? N/A
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? No If YES, what is the capacity? N/A
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes
What was the average life used for new equipment added during this period? 10 Yr.
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 43,822 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No
If YES, give effective date of lease. _____
- (9) Are you presently operating under a sublease agreement? _____ YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES _____ NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.

- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 404,609
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? No If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B' No For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ _____ Has any meal income been offset against related costs? Yes Indicate the amount. \$ 13,024
- (16) Travel and Transportation
a. Are there costs included for out-of-state travel? No
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such a program during this reporting period. \$ _____
c. What percent of all travel expense relates to transportation of nurses and patients? 100% Line
d. Have vehicle usage logs been maintained? _____
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? No
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A
g. **Does the facility transport residents to and from day training? No**
Indicate the amount of income earned from providing such transportation during this reporting period. \$ N/A
- (17) Has an audit been performed by an independent certified public accounting firm? Yes
Firm Name: WIPFLI
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) Has a schedule for the legal fees reported on the cost report been provided by the facility? See page 39 of the instructions for details. N/A
Attach invoices and a summary of services for all architect and appraisal fees.

Knox County
52589
Other Admin. Staff Transportation
12/01/2013-11/30/2014

<u>Date</u>	<u>G/L Acct#</u>	<u>Employee Name</u>	<u>Reference</u>	<u>Amount</u>
Various		Nursing Home Committee Members	Per Diems/Mileage	1,983.00

Related Party Allocation
Total 1,983.00