

		FOR BHF USE			

LL2

**Supportive Living Facility**

**2010  
STATE OF ILLINOIS  
DEPARTMENT OF HEALTHCARE & FAMILY SERVICES  
COST REPORT FOR  
SUPPORTIVE LIVING FACILITIES  
(FISCAL YEAR 2010)**

IMPORTANT NOTICE  
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN SECTION 146.265 OF THE 89 IL ADMIN CODE. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS.

**I. Facility ID Number:** 1000018

**Facility Name:** Brookstone of Emerald Glen of Olney

**Address:** 1301 North East Street Olney 62450  
Number City Zip Code

**County:** Richland

**Telephone Number:** ( 618 ) 395-4663 Fax # ( )

**Federal Employer ID Number:** \_\_\_\_\_

**Date Current Owners were Certified:** 9/1/2009

**Type of Ownership:**

<input type="checkbox"/> VOLUNTARY, NON-PROFIT	<input type="checkbox"/> PROPRIETARY	<input type="checkbox"/> GOVERNMENTAL
<input type="checkbox"/> Charitable Corp.	<input type="checkbox"/> Individual	<input type="checkbox"/> State
<input type="checkbox"/> Trust	<input type="checkbox"/> Partnership	<input type="checkbox"/> County
IRS Exemption Code _____	<input type="checkbox"/> Corporation	<input type="checkbox"/> Other _____
	<input type="checkbox"/> "Sub-S" Corp.	
	<input checked="" type="checkbox"/> Limited Liability Co.	
	<input type="checkbox"/> Trust	
	<input type="checkbox"/> Other _____	

**In the event there are further questions about this report, please contact:**

**Name:** Steve Pavlue **Telephone Number:** ( 828 ) 261-7337  
**Email Address:** \_\_\_\_\_

**II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER**

I have examined the contents of the accompanying report to the State of Illinois, for the period from 1/1/10 to 12/31/10 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

<b>Officer or Administrator of Provider</b>	(Signed) _____	(Date) _____
	(Type or Print Name) <u>Steve Pavlue, CPA</u>	
	(Title) <u>EVP, Chief Accounting Officer</u>	
<b>Paid Preparer</b>	(Signed) _____	(Date) _____
	(Print Name and Title) _____	
	(Firm Name & Address) _____	
	(Telephone) ( ) _____ Fax # ( ) _____	

**MAIL TO: BUREAU OF HEALTH FINANCE  
IL DEPT OF HEALTHCARE AND FAMILY SERVICES  
201 S. Grand Avenue East  
Springfield, IL 62763-0001 Phone # (217) 782-1630**

Facility Name Brookstone of Emerald Glen of Olney

Report Period Beginning: 1/1/10 Ending: 12/31/10

**III. STATISTICAL DATA**

**A. Certified units; enter number of units and unit days**

Date of change in certified units     /    /    

	1	2	3	4	
	Units at Beginning of Report Period	Type of Apartment	Units at End of Report Period	Unit Days During Report Period	
1	35	Single Unit Apartment	35	12,775	1
2		Double Unit Apartment			2
3		Other		403	3
4	35	TOTALS	35	13,178	4

**B. Census-For the entire report period.**

	1 Type of Unit	2 3 4 5 Resident Days by Unit and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
5	Single Unit	6,306	5,936		12,242	5
6	Double Unit					6
7	Other					7
8	TOTALS	6,306	5,936		12,242	8

**C. Percent Occupancy.** (Column 5, line 8 divided by total certified bed days on line 4, column 4.) 92.90%

**D. Indicate the number of paid bed-hold days the SLF had during this year** 143 Also, indicate the number of unpaid bed-hold days the SLF had during this year.            **(Do not include bed-hold days in Section B.)**

**E. Does page 3 include expenses for services or investments not directly related to SLF services?**

YES  NO

**F. Does the BALANCE SHEET reflect any non-SLF assets?**

YES  NO

**G. List all services provided by your facility for non-residents.** (E.g., day care, "meals on wheels", outpatient therapy)  
\_\_\_\_\_

**H. ACCOUNTING BASIS**

ACCRUAL  MODIFIED CASH\*  CASH\*

**I. Is your fiscal year identical to your tax year?**  YES  NO

Tax Year:                      Fiscal Year:                     

\* All facilities other than governmental must report on the accrual basis.

**J. Does the facility have any Illinois Housing Development Authority Loans outstanding?** NO If yes, did the facility make all of the required payments of interest and principle? \_\_\_\_\_

If no, explain. \_\_\_\_\_

**K. Does the facility have any loans from the Federal Home Loan Bank outstanding?** NO If yes, did the facility make all of the required payments of interest and principle? \_\_\_\_\_

If no, explain. \_\_\_\_\_

**L. Does the facility have any loans from the IL Dept of Commerce and Economic Opportunity outstanding?** NO If yes, did the facility make all of the required payments of interest and principle? \_\_\_\_\_

If no, explain. \_\_\_\_\_

Facility Name: Brookstone of Emerald Glen of Olney

Report Period Beginning:

1/1/10

Ending:

12/31/10

## IV. COST CENTER EXPENSES (please round to the nearest dollar)

Operating Expenses		Costs Per General Ledger				Reclassifications and Adjustments 5	Adjusted Total 6	
		Salary/Wage 1	Supplies 2	Other 3	Total 4			
<b>A. General Services</b>								
1	Dietary and Food Purchase	36,161	64,798		100,959		100,959	1
2	Housekeeping, Laundry and Maintenance	17,182	6,173	22,793	46,148		46,148	2
3	Heat and Other Utilities			51,194	51,194	(4,591)	46,603	3
4	Other (specify): Waste Removal			1,437	1,437		1,437	4
5	<b>TOTAL General Services</b>	<b>53,343</b>	<b>70,971</b>	<b>75,424</b>	<b>199,738</b>	<b>(4,591)</b>	<b>195,147</b>	<b>5</b>
<b>B. Health Care and Programs</b>								
6	Health Care/ Personal Care	168,227	1,984		170,211		170,211	6
7	Activities and Social Services		3,594		3,594		3,594	7
8	Other (specify):							8
9	<b>TOTAL Health Care and Programs</b>	<b>168,227</b>	<b>5,578</b>		<b>173,805</b>		<b>173,805</b>	<b>9</b>
<b>C. General Administration</b>								
10	Administrative and Clerical	58,998	7,017	17,577	83,592		83,592	10
11	Marketing Materials, Promotions and Advertising			12,354	12,354		12,354	11
12	Employee Benefits and Payroll Taxes			79,682	79,682		79,682	12
13	Insurance-Property, Liability and Malpractice			8,937	8,937		8,937	13
14	Other (specify): PY Adj, Internet, Interst Income			(3,301)	(3,301)		(3,301)	14
15	<b>TOTAL General Administration</b>	<b>58,998</b>	<b>7,017</b>	<b>115,249</b>	<b>181,264</b>		<b>181,264</b>	<b>15</b>
16	<b>TOTAL Operating Expense (Sum of lines 5, 9 and 15)</b>	<b>280,568</b>	<b>83,566</b>	<b>190,673</b>	<b>554,807</b>	<b>(4,591)</b>	<b>550,216</b>	<b>16</b>
<b>Capital Expenses</b>								
<b>D. Ownership</b>								
17	Depreciation			340	340		340	17
18	Interest			372	372		372	18
19	Real Estate Taxes			27,966	27,966		27,966	19
20	Rent -- Facility and Grounds			294,544	294,544		294,544	20
21	Rent -- Equipment			528	528		528	21
22	Other (specify): Mgmt Fees, Income Tax, Tax Penalty			123,710	123,710	(69,286)	54,424	22
23	<b>TOTAL Ownership</b>			<b>447,460</b>	<b>447,460</b>	<b>(69,286)</b>	<b>378,174</b>	<b>23</b>
24	<b>GRAND TOTAL (Sum of lines 16 and 23)</b>	<b>280,568</b>	<b>83,566</b>	<b>638,133</b>	<b>1,002,267</b>	<b>(73,877)</b>	<b>928,390</b>	<b>24</b>

Facility Name: Brookstone of Emerald Glen of Olney

Report Period Beginning: 1/1/10

Ending: 12/31/10

**V. STAFFING AND SALARY COSTS (Please report each line separately.)**

	Personnel	Number of FTE	Average Hourly Wage	
1	Registered Nurses	1.1	\$ 18.36	1
2	Licensed Practical Nurses			2
3	Certified Nurse Assistants			3
4	Activity Director & Assistants			4
5	Social Service Workers	7.3	8.57	5
6	Head Cook			6
7	Cook Helpers/Assistants	2.1	11.40	7
8	Dishwashers			8
9	Maintenance Workers			9
10	Housekeepers	1.0	8.50	10
11	Laundry			11
12	Managers	0.9	15.76	12
13	Other Administrative			13
14	Clerical	1.5	16.59	14
15	Marketing			15
16	Other			16
17	<b>Total (lines 1 thru 16)</b>	<b>13.9</b>	<b>\$</b>	<b>17</b>

**VI. (A) STATEMENT OF COMPENSATION AND OTHER PAYMENTS TO OWNERS, RELATIVES AND MEMBERS OF THE BOARD OF DIRECTORS.**

	NAME and FUNCTION	Ownership Interest	Average Hours Per Work Week Devoted to this Business	Amount of Compensation for this Reporting Period	
1				\$	1
2					2
3					3
4					4
5					5
<b>Total</b>				<b>\$</b>	<b>6</b>

**VI. (B) Management fees paid to unrelated parties**

		Amount of Fee	
1	Good Neighbor Care LLC (JAN - JUL)	\$ 28,715	1
2	Meridian Senior Living (AUG - DEC)	25,709	2
<b>Total</b>		<b>\$ 54,424</b>	<b>3</b>

**VII. RELATED ORGANIZATIONS**

A. Enter below the names of all related organizations. Attach an additional schedule if necessary.

**RELATED SLF's & HEALTH CARE BUSINESSES**

Name	1	City	2
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**OTHER RELATED BUSINESS ENTITIES**

Name	3	City	4	Type of Business	5
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

B. Does your facility receive services from a parent organization or home office; the costs for which were not included on page 3? YES  NO

Name of related entity: \_\_\_\_\_ If yes, what is the value of those services? \$ \_\_\_\_\_  
 (Please attach a separate schedule itemizing those services.)

C. Does page 3 include any costs derived from transactions (including rent) with related parties? YES  NO

If so, please attach a separate schedule detailing the nature of those services, their costs as they appear on your books and the underlying cost to the related party (i.e., not including markup).

Facility Name: Brookstone of Emerald Glen of Olney

Report Period Beginning:

1/1/10

Ending:

12/31/10

**VIII. OWNERSHIP COSTS**

A. Purchase price of land \_\_\_\_\_ Year land was acquired \_\_\_\_\_

B. Building Depreciation -- Including Fixed Equipment. Round all numbers to the nearest dollar.

\*Total units on this schedule must agree with page 2.

	1 Units*	FOR BHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1					\$	\$		\$	\$	\$	1
2											2
3											3
4											4
5											5
<b>Improvement Type</b>											
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13											13
14											14
15											15
16											16
17	<b>TOTAL (lines 1 thru 16)</b>				\$	\$		\$	\$	\$	17

C. Equipment Depreciation -- Including Transportation.

	Type	1 Cost	2 Current Book Depreciation	3 Straight Line Depreciation	4 Adjustments	5 Life in Years	6 Accumulated Depreciation	
18	Movable Equipment	\$	\$	\$	\$		\$	18
19	Vehicles							19
20	<b>TOTAL (lines 18 and 19)</b>	\$	\$	\$	\$		\$	20

D. Depreciable Non-Care Assets Included in General Ledger.

	1 Description and Year Acquired	2 Cost	3 Current Book Depreciation	4 Accumulated Depreciation	
21		\$	\$	\$	21
22					22
23					23
24	<b>TOTALS (lines 21, 22 and 23)</b>	\$	\$	\$	24

Facility Name: Brookstone of Emerald Glen of Olney

Report Period Beginning: 1/1/10

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**IX. RENTAL COSTS**

**A. Building and Fixed Equipment**

1. Name of Party Holding Lease: Midwest Care Holdco TRS, LLC

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?  YES  NO

		1	2	3	4	5	6	
		Year Constructed	Number of Units	Date of Lease	Rental Amount	Total Yrs. of Lease	Total Years Renewal Option*	
3	Original Building			/ /	\$			3
4	Additions			/ /				4
5				/ /				5
6				/ /				6
7	<b>TOTAL</b>				\$			7

8. Is movable equipment rental included in building rental?  YES  NO

9. Rental amount for movable equipment \$ \_\_\_\_\_

10. If the facility rents any vehicles which are used for care-related purposes, please attach a schedule detailing the model year and make, the rental expense for this period and the use of the vehicle.

**X. INTEREST EXPENSE**

	Name of Lender	2		3	4	6		7	8	9						
		Related**				Purpose of Loan	Date of Note					Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Int. Expense
		YES	NO									Original	Balance			
	<b>A. Directly Facility Related</b>															
	<b>Long-Term</b>															
1					/ /	\$	\$	/ /		\$	1					
2					/ /			/ /			2					
3					/ /			/ /			3					
	<b>Working Capital</b>															
4					/ /			/ /			4					
5					/ /			/ /			5					
6					/ /			/ /			6					
7	<b>TOTAL Facility Related</b>					\$	\$			\$	7					
	<b>B. Non-Facility Related</b>															
8					/ /			/ /			8					
9					/ /			/ /			9					
10	<b>TOTALS (lines 7, 8 and 9)</b>					\$	\$			\$	10					

\* If there is an option to buy the building, please provide complete details on an attached schedule.  
 \*\* If there is any overlap in ownership between the facility and the lender, this must be indicated in column 2.

Facility Name: Brookstone of Emerald Glen of Olney

Report Period Beginning: 1/1/10

Ending:

12/31/10

## XI. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/10

(last day of reporting year)

		1 Operating	2 After Consolidation*	
	<b>A. Current Assets</b>			
1	Cash on Hand and in Banks	\$ 3,019	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable- Patients (less allowance )	11,817		3
4	Supply Inventory (priced at )			4
5	Short-Term Investments			5
6	Prepaid Insurance	5,498		6
7	Other Prepaid Expenses	14,799		7
8	Accounts Receivable (owners or related parties)	108,863		8
9	Other(specify):			9
10	<b>TOTAL Current Assets (sum of lines 1 thru 9)</b>	\$ 143,996	\$	10
	<b>B. Long-Term Assets</b>			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land			13
14	Buildings, at Historical Cost			14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost			16
17	Accumulated Depreciation (book methods)			17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds	104,441		21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	<b>TOTAL Long-Term Assets (sum of lines 11 thru 23)</b>	\$ 104,441	\$	24
25	<b>TOTAL ASSETS (sum of lines 10 and 24)</b>	\$ 248,437	\$	25

\*(See instructions.)

		1 Operating	2 After Consolidation*	
	<b>C. Current Liabilities</b>			
26	Accounts Payable	\$	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	25,912		28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	45,058		30
31	Accrued Taxes Payable			31
32	Accrued Interest Payable			32
33	Deferred Compensation			33
34	Federal and State Income Taxes			34
	<b>Other Current Liabilities(specify):</b>			
35	Property Taxes Payable	54,340		35
36	Accrued Expenses	4,649		36
37	<b>TOTAL Current Liabilities (sum of lines 26 thru 36)</b>	\$ 129,959	\$	37
	<b>D. Long-Term Liabilities</b>			
38	Long-Term Notes Payable			38
39	Mortgage Payable			39
40	Bonds Payable			40
41	Deferred Compensation			41
	<b>Other Long-Term Liabilities(specify):</b>			
42				42
43				43
44	<b>TOTAL Long-Term Liabilities (sum of lines 38 thru 43)</b>	\$	\$	44
45	<b>TOTAL LIABILITIES (sum of lines 37 and 44)</b>	\$ 129,959	\$	45
46	<b>TOTAL EQUITY</b>	\$ 118,478	\$	46
47	<b>TOTAL LIABILITIES AND EQUITY (sum of lines 45 and 46)</b>	\$ 248,437	\$	47

Facility Name: Brookstone of Emerald Glen of Olney

Report Period Beginning: 1/1/10

Ending:

12/31/10

**XII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this Schedule to Schedule IV.)**

		1	
Revenue		Amount	
<b>A. SLF Resident Care</b>			
1	Gross SLF Resident Revenue	\$ 958,520	1
2	Discounts and Allowances	(8,798)	2
<b>SUBTOTAL Resident Care</b>			
3	(line 1 minus line 2)	\$ 949,722	3
<b>B. Other Operating Revenue</b>			
4	Special Services (Move-in Fees)	11,115	4
5	Other Health Care Services	75	5
6	Special Grants		6
7	Gift and Coffee Shop		7
8	Barber and Beauty Care		8
9	Non-Resident Meals		9
10	Laundry		10
<b>SUBTOTAL OTHER OPERATING REVENUE</b>			
11	(sum of lines 4 thru 10)	\$ 11,190	11
<b>C. Non-Operating Revenue</b>			
12	Contributions		12
13	Interest and Other Investment Income		13
<b>SUBTOTAL Non-Operating Revenue</b>			
14	(sum of lines 12 and 13)	\$	14
<b>D. Other Revenue (specify):</b>			
15	Food Stamp Revenue	25,161	15
16	Miscellaneous	1,405	16
<b>SUBTOTAL Other Revenue</b>			
17	(sum of lines 15 and 16)	\$ 26,565	17
<b>TOTAL REVENUE</b>			
18	(sum of lines 3, 11, 14 and 17)	\$ 987,477	18

		2	
Expenses		Amount	
<b>A. Operating Expenses</b>			
19	General Services	195,147	19
20	Health Care/ Personal Care	173,805	20
21	General Administration	181,264	21
<b>B. Capital Expense</b>			
22	Ownership	378,174	22
<b>C. Other Expenses</b>			
23	Special Cost Centers		23
24	Non-Operating Expenses		24
25	Other (specify):		25
26			26
27			27
<b>TOTAL EXPENSES</b>			
28	(sum of lines 19 thru 27)	\$ 928,390	28
<b>Income Before Income Taxes</b>			
29	(line 18 minus line 28)	\$ 59,087	29
<b>Income Taxes</b>			
30		\$ 69,286	30
<b>NET INCOME OR LOSS FOR THE YEAR</b>			
31	(line 29 minus line 30)	\$ (10,199)	31

000	111	Utilities - cable-Em Glen	-4591.05	3-5	Adjust out Cable
000	111	Utilities - garbage-Em Glen	1436.79	4	Other
000	111	Interest Income-Em Glen	-104.92		
000	111	Utilities - internet service-Em Glen	402.5		
000	111	Other Income/Expense - Prior Year Adj-Em Glen	-3598.8		
			-3301.22	14	Other
000	111	Management Fees-Em Glen	54424.33		
000	111	Income Tax Exp-Em Glen	67683.72		
000	111	Tax Penalties-Em Glen	1602.08		
			123710.13	22	Other (specify):
000	111	Income Tax Exp-Em Glen	-67683.72		
000	111	Tax Penalties-Em Glen	-427.45		
			-68111.17	22-5	Adjust out Income Tax & Penalty