

Facility Name & ID Number Heritage Manor-Staunton

0048876 Report Period Beginning: 01/01/08 Ending: 12/31/08

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds _____

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	<u>99</u>	Skilled (SNF)	<u>99</u>	<u>36,135</u>	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>99</u>	TOTALS	<u>99</u>	<u>36,135</u>	7

B. Census-For the entire report period.

	1 Level of Care	2 3 4 5 Patient Days by Level of Care and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
8	SNF	<u>16,454</u>	<u>8,654</u>	<u>3,625</u>	<u>28,733</u>	8
9	SNF/PED					9
10	ICF					10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	<u>16,454</u>	<u>8,654</u>	<u>3,625</u>	<u>28,733</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 79.52%

D. How many bed-hold days during this year were paid by the Department?

0 (Do not include bed-hold days in Section B.)

E. List all services provided by your facility for non-patients.

(E.g., day care, "meals on wheels", outpatient therapy)

none

F. Does the facility maintain a daily midnight census? yes

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?

YES NO

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES NO

I. On what date did you start providing long term care at this location?

Date started 07/2007

J. Was the facility purchased or leased after January 1, 1978?

YES Date 07/2007 NO

K. Was the facility certified for Medicare during the reporting year?

YES NO If YES, enter number of beds certified _____ and days of care provided 3,625

Medicare Intermediary WPS

IV. ACCOUNTING BASIS

ACCRUAL MODIFIED CASH* CASH*

Is your fiscal year identical to your tax year? YES NO

Tax Year: _____ Fiscal Year: _____

* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number Heritage Manor-Staunton # 0048876 Report Period Beginning: 01/01/08 Ending: 12/31/08

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	A. General Services										
1	Dietary	163,457	9,728		173,185		173,185	5,449	178,634		1
2	Food Purchase		153,523		153,523		153,523		153,523		2
3	Housekeeping	106,949	15,126		122,075		122,075	20	122,095		3
4	Laundry	39,458	13,904		53,362		53,362		53,362		4
5	Heat and Other Utilities			139,610	139,610		139,610	1,918	141,528		5
6	Maintenance	51,529	41,163	30,490	123,182		123,182	13,647	136,829		6
7	Other (specify):*										7
8	TOTAL General Services	361,393	233,444	170,100	764,937		764,937	21,034	785,971		8
	B. Health Care and Programs										
9	Medical Director			3,525	3,525		3,525	2,225	5,750		9
10	Nursing and Medical Records	1,207,123	82,573	4,417	1,294,113		1,294,113		1,294,113		10
10a	Therapy		234,896	259,263	494,159	(249,970)	244,189	209,540	453,729		10a
11	Activities	81,779	6,285		88,064		88,064	1,433	89,497		11
12	Social Services	31,439		1,045	32,484		32,484		32,484		12
13	CNA Training	5,044	2,652		7,696		7,696	1,133	8,829		13
14	Program Transportation										14
15	Other (specify):*										15
16	TOTAL Health Care and Programs	1,325,385	326,406	268,250	1,920,041	(249,970)	1,670,071	214,331	1,884,402		16
	C. General Administration										
17	Administrative	90,540			90,540		90,540	69,002	159,542		17
18	Directors Fees							7,350	7,350		18
19	Professional Services			192,163	192,163		192,163	(184,675)	7,488		19
20	Dues, Fees, Subscriptions & Promotions			73,807	73,807	(54,203)	19,604	(1,603)	18,001		20
21	Clerical & General Office Expenses	50,404	22,803	6,125	79,332		79,332	154,828	234,160		21
22	Employee Benefits & Payroll Taxes			372,041	372,041		372,041	31,641	403,682		22
23	Inservice Training & Education			2,100	2,100		2,100	(101)	1,999		23
24	Travel and Seminar			6,116	6,116		6,116	(4,117)	1,999		24
25	Other Admin. Staff Transportation										25
26	Insurance-Prop.Liab.Malpractice			45,858	45,858		45,858	11,001	56,859		26
27	Other (specify):*			129	129		129	(129)			27
28	TOTAL General Administration	140,944	22,803	698,339	862,086	(54,203)	807,883	83,197	891,080		28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	1,827,722	582,653	1,136,689	3,547,064	(304,173)	3,242,891	318,562	3,561,453		29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

Facility Name & ID Number Heritage Manor-Staunton #0048876 Report Period Beginning: 01/01/08 Ending: 12/31/08

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR BHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	D. Ownership											
30	Depreciation							155,855	155,855			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			14,807	14,807		14,807	275,458	290,265			32
33	Real Estate Taxes							34,496	34,496			33
34	Rent-Facility & Grounds			433,620	433,620		433,620	(422,882)	10,738			34
35	Rent-Equipment & Vehicles			11,981	11,981		11,981	1,831	13,812			35
36	Other (specify):*											36
37	TOTAL Ownership			460,408	460,408		460,408	44,758	505,166			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers					249,970	249,970		249,970			39
40	Barber and Beauty Shops		338	9,428	9,766		9,766		9,766			40
41	Coffee and Gift Shops											41
42	Provider Participation Fee					54,203	54,203		54,203			42
43	Other (specify):*											43
44	TOTAL Special Cost Centers		338	9,428	9,766	304,173	313,939		313,939			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	1,827,722	582,991	1,606,525	4,017,238		4,017,238	363,320	4,380,558			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

Facility Name & ID Number Heritage Manor-Staunton

0048876

Report Period Beginning: 01/01/08

Ending: 12/31/08

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.

In column 2 below, reference the line on which the particular cost was included. (See instructions.)

		1	2	3	
	NON-ALLOWABLE EXPENSES	Amount	Refer- ence	BHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms		35		5
6	Rented Facility Space		34		6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation		30		9
10	Interest and Other Investment Income	(2,619)	32		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax		2		13
14	Non-Care Related Interest		32		14
15	Non-Care Related Owner's Transactions		33		15
16	Personal Expenses (Including Transportation)	(777)	23		16
17	Non-Care Related Fees	(575)	20		17
18	Fines and Penalties				18
19	Entertainment	(14,024)	24		19
20	Contributions	(129)	27		20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers		19		22
23	Malpractice Insurance for Individuals				23
24	Bad Debt		27		24
25	Fund Raising, Advertising and Promotional	(7,690)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule		33		29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (25,814)		\$	30

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1	2	
		Amount	Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)	389,134		34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ 389,134		36
37	TOTAL ADJUSTMENTS (A) and (B) (sum of SUBTOTALS)	\$ 363,320		37

*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1	2	3	4	
		Yes	No	Amount	Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44						44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

BHF USE ONLY						
48		49		50		51
						52

Heritage Manor-Staunton

ID# 0048876

Report Period Beginning: 01/01/08

Ending: 12/31/08

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference
1	\$		1
2			2
3			3
4			4
5		0	35
6		0	34
7			7
8			8
9		0	30
10			32
11			11
12			12
13		0	2
14			32
15		0	33
16		(777)	23
17		(575)	20
18			18
19			24
20		(129)	27
21			21
22		0	19
23			23
24		0	27
25		(7,690)	20
26			26
27			27
28			28
29		0	33
30			30
31			31
32			32
33			33
34			34
35			35
36			36
37			37
38			38
39			39
40			40
41			41
42			42
43			43
44			44
45			45
46			46
47			47
48			48
49	Total	(9,171)	49

STATE OF ILLINOIS

Summary A

Facility Name & ID Number Heritage Manor-Staunton

0048876

Report Period Beginning:

01/01/08

Ending:

12/31/08

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Operating Expenses	PAGES 5 & 5A	PAGE 6	PAGE 6A	PAGE 6B	PAGE 6C	PAGE 6D	PAGE 6E	PAGE 6F	PAGE 6G	PAGE 6H	PAGE 6I	SUMMARY TOTALS (to Sch V, col.7)	
	A. General Services													
1	Dietary	0	0	5,449	0	0	0	0	0	0	0	0	5,449	1
2	Food Purchase	0	0	0	0	0	0	0	0	0	0	0	0	2
3	Housekeeping	0	0	20	0	0	0	0	0	0	0	0	20	3
4	Laundry	0	0	0	0	0	0	0	0	0	0	0	0	4
5	Heat and Other Utilities	0	0	1,918	0	0	0	0	0	0	0	0	1,918	5
6	Maintenance	0	0	13,647	0	0	0	0	0	0	0	0	13,647	6
7	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	7
8	TOTAL General Services	0	0	21,034	0	0	0	0	0	0	0	0	21,034	8
	B. Health Care and Programs													
9	Medical Director	0	0	2,225	0	0	0	0	0	0	0	0	2,225	9
10	Nursing and Medical Records	0	0	0	0	0	0	0	0	0	0	0	0	10
10a	Therapy	0	209,540	0	0	0	0	0	0	0	0	0	209,540	10a
11	Activities	0	0	1,433	0	0	0	0	0	0	0	0	1,433	11
12	Social Services	0	0	0	0	0	0	0	0	0	0	0	0	12
13	CNA Training	0	0	1,133	0	0	0	0	0	0	0	0	1,133	13
14	Program Transportation	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	15
16	TOTAL Health Care and Programs	0	209,540	4,791	0	0	0	0	0	0	0	0	214,331	16
	C. General Administration													
17	Administrative	0	0	69,002	0	0	0	0	0	0	0	0	69,002	17
18	Directors Fees	0	0	7,350	0	0	0	0	0	0	0	0	7,350	18
19	Professional Services	0	(192,163)	7,488	0	0	0	0	0	0	0	0	(184,675)	19
20	Fees, Subscriptions & Promotions	(8,265)	0	6,662	0	0	0	0	0	0	0	0	(1,603)	20
21	Clerical & General Office Expenses	0	0	154,828	0	0	0	0	0	0	0	0	154,828	21
22	Employee Benefits & Payroll Taxes	0	0	31,641	0	0	0	0	0	0	0	0	31,641	22
23	Inservice Training & Education	(777)	0	676	0	0	0	0	0	0	0	0	(101)	23
24	Travel and Seminar	(14,024)	0	9,907	0	0	0	0	0	0	0	0	(4,117)	24
25	Other Admin. Staff Transportation	0	0	0	0	0	0	0	0	0	0	0	0	25
26	Insurance-Prop.Liab.Malpractice	0	0	11,001	0	0	0	0	0	0	0	0	11,001	26
27	Other (specify):*	(129)	0	0	0	0	0	0	0	0	0	0	(129)	27
28	TOTAL General Administration	(23,195)	(192,163)	298,555	0	0	0	0	0	0	0	0	83,197	28
29	TOTAL Operating Expense (sum of lines 8,16 & 28)	(23,195)	17,377	324,380	0	0	0	0	0	0	0	0	318,562	29

STATE OF ILLINOIS

Summary B

Facility Name & ID Number Heritage Manor-Staunton

0048876

Report Period Beginning:

01/01/08 Ending:

12/31/08

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

	Capital Expense	PAGES	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	SUMMARY	
	D. Ownership	5 & 5A	6	6A	6B	6C	6D	6E	6F	6G	6H	6I	TOTALS	
													(to Sch V, col.7)	
30	Depreciation	0	145,276	0	10,579	0	0	0	0	0	0	0	155,855	30
31	Amortization of Pre-Op. & Org.	0	0	0	0	0	0	0	0	0	0	0	0	31
32	Interest	(2,619)	271,711	0	6,366	0	0	0	0	0	0	0	275,458	32
33	Real Estate Taxes	0	34,496	0	0	0	0	0	0	0	0	0	34,496	33
34	Rent-Facility & Grounds	0	(433,620)	0	10,738	0	0	0	0	0	0	0	(422,882)	34
35	Rent-Equipment & Vehicles	0	0	0	1,831	0	0	0	0	0	0	0	1,831	35
36	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	36
37	TOTAL Ownership	(2,619)	17,863	0	29,514	0	44,758	37						
	Ancillary Expense													
	E. Special Cost Centers													
38	Medically Necessary Transportation	0	0	0	0	0	0	0	0	0	0	0	0	38
39	Ancillary Service Centers	0	0	0	0	0	0	0	0	0	0	0	0	39
40	Barber and Beauty Shops	0	0	0	0	0	0	0	0	0	0	0	0	40
41	Coffee and Gift Shops	0	0	0	0	0	0	0	0	0	0	0	0	41
42	Provider Participation Fee	0	0	0	0	0	0	0	0	0	0	0	0	42
43	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	43
44	TOTAL Special Cost Centers	0	0	0	0	0	0	0	0	0	0	0	0	44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	(25,814)	35,240	324,380	29,514	0	363,320	45						

Facility Name & ID Number Heritage Manor-Staunton

0048876

Report Period Beginning:

01/01/08

Ending:

12/31/08

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
See Attached						

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. YES NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)
1	V		\$			\$	\$
2	V	10a	Adjustment for Related Organization	GreenTree Pharmacy		209,540	209,540
3	V						
4	V	19	Adjustment for Related Organization	Heritage Operations Group, LLC	0.00%		(192,163)
5	V						
6	V	34	Adjustment for Related Organization	Heritage Manor Real Estate, LLC	0.00%		(433,620)
7	V	33	Adjustment for Related Organization	Heritage Manor Real Estate, LLC		34,496	34,496
8	V	32	Adjustment for Related Organization	Heritage Manor Real Estate, LLC		255,391	255,391
9	V	30	Adjustment for Related Organization	Heritage Manor Real Estate, LLC		145,276	145,276
10	V	32	Adjustment for Related Organization	Heritage Manor Real Estate, LLC		16,320	16,320
11	V						
12	V						
13	V						
14	Total		\$ 625,783			\$ 661,023	\$ * 35,240

* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number Heritage Manor-Staunton# 0048876Report Period Beginning: 01/01/08Ending: 12/31/08

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. YES NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:		
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)		
15	V	1 Dietary	\$	Heritage Enterprises, Inc.	0.00%	\$ 5,449	\$ 5,449	15	
16	V	2 Food Purchase				0		16	
17	V	3 Housekeeping				20	20	17	
18	V	4 Laundry				0		18	
19	V	5 Heat & Other Utilities				1,918	1,918	19	
20	V	6 Maintenance				13,647	13,647	20	
21	V	7 Other				0		21	
22	V	9 Medical Director				2,225	2,225	22	
23	V	10 Nursing & Medical Records				0		23	
24	V	11 Activities				1,433	1,433	24	
25	V	12 Social Service				0		25	
26	V	13 Nurse Aide Training				1,133	1,133	26	
27	V	14 Program Transportation				0		27	
28	V	15 Other				0		28	
29	V	17 Administrative				69,002	69,002	29	
30	V	18 Directors Fees				7,350	7,350	30	
31	V	19 Professional Services				7,488	7,488	31	
32	V	20 Fees, Subscription, Promotions				6,662	6,662	32	
33	V	21 Clerical & General Office Expenses				154,828	154,828	33	
34	V	22 Employee Benefits & Payroll Taxes				31,641	31,641	34	
35	V	23 Inservice Training & Education				676	676	35	
36	V	24 Travel and Seminar				9,907	9,907	36	
37	V	25 Other Admin. Staff Transportation				0		37	
38	V	26 Insurance-Prop.Liab.Malpract				11,001	11,001	38	
39	Total		\$			\$ 324,380	\$ *	324,380	39

* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number Heritage Manor-Staunton

0048876

Report Period Beginning: 01/01/08

Ending: 12/31/08

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. YES NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
15	V	27 Other	\$		0.00%	\$ 0	\$	15
16	V	30 Depreciation				10,579		10,579 16
17	V	31 Amortization of Pre-Op & Org				0		0 17
18	V	32 Interest				6,366		6,366 18
19	V	33 Real Estate Taxes				0		0 19
20	V	34 Rent-Facility & Grounds				10,738		10,738 20
21	V	35 Rent-Equipment & Vehicles				1,831		1,831 21
22	V	36 Other				0		0 22
23	V	38 Medically Nec Transportation				0		0 23
24	V	39 Ancillary Service Centers				0		0 24
25	V	40 Barber and Beauty Shops				0		0 25
26	V	41 Coffee and Gift Shops				0		0 26
27	V	42 Other				0		0 27
28	V							
29	V							
30	V							
31	V							
32	V							
33	V							
34	V							
35	V							
36	V							
37	V							
38	V							
39	Total		\$			\$ 29,514	\$ *	29,514 39

* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number Heritage Manor-Staunton # 0048876 Report Period Beginning: 01/01/08 Ending: 12/31/08

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	Heritage Enterprises Inc.	Member		100.00					\$ 7,350	18/7	1
2											2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$ 7,350		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION.

Facility Name & ID Number Heritage Manor-Staunton

0048876

Report Period Beginning: 01/01/08

Ending: 12/31/08

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES NO

Name of Related Organization Heritage Operations Group
 Street Address box 3188
 City / State / Zip Code Bloomington, IL 61701
 Phone Number ()
 Fax Number ()

B. Show the allocation of costs below. If necessary, please attach worksheets.

1	2	3	4	5	6	7	8	9		
Schedule V Line Reference	Item	Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6		
1	1	Dietary	Beds	2,634	25	\$ 144,981	\$ 144,706	99	\$ 5,449	1
2	2	Food Purchase	Beds	2,634	25	0	0	99	0	2
3	3	Housekeeping	Beds	2,634	25	537	537	99	20	3
4	4	Laundry	Beds	2,634	25	0	0	99	0	4
5	5	Heat & Other Utilities	Beds	2,634	25	51,027	0	99	1,918	5
6	6	Maintenance	Beds	2,634	25	363,089	68,949	99	13,647	6
7	7	Other	Beds	2,634	25	0	0	99	0	7
8	9	Medical Director	Beds	2,634	25	59,193	0	99	2,225	8
9	10	Nursing & Medical Records	Beds	2,634	25	0	59,193	99	0	9
10	11	Activities	Beds	2,634	25	38,116	37,880	99	1,433	10
11	12	Social Service	Beds	2,634	25	0	0	99	0	11
12	13	Nurse Aide Training	Beds	2,634	25	30,133	29,953	99	1,133	12
13	14	Program Transportation	Beds	2,634	25	0	0	99	0	13
14	15	Other	Beds	2,634	25	0	0	99	0	14
15	17	Administrative	Beds	2,634	25	1,835,880	1,835,880	99	69,002	15
16	18	Directors Fees	Beds	2,634	25	195,551	0	99	7,350	16
17	19	Professional Services	Beds	2,634	25	199,226	0	99	7,488	17
18	20	Fees, Subscription, Promotions	Beds	2,634	25	177,251	0	99	6,662	18
19	21	Clerical & General Office Expense	Beds	2,634	25	4,119,374	3,752,355	99	154,828	19
20	22	Employee Benefits & Payroll Tax	Beds	2,634	25	841,855	0	99	31,641	20
21	23	Inservice Training & Education	Beds	2,634	25	17,980	0	99	676	21
22	24	Travel and Seminar	Beds	2,634	25	263,598	0	99	9,907	22
23	25	Other Admin. Staff Transportatio	Beds	2,634	25	0	0	99	0	23
24	26	Insurance-Prop.Liab.Malpract	Beds	2,634	25	292,705	0	99	11,001	24
25	TOTALS					\$ 8,630,496	\$ 5,929,453		\$ 324,380	25

Facility Name & ID Number Heritage Manor-Staunton

0048876

Report Period Beginning: 01/01/08

Ending: 12/31/08

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES NO

Name of Related Organization _____
 Street Address _____
 City / State / Zip Code _____
 Phone Number () _____
 Fax Number () _____

B. Show the allocation of costs below. If necessary, please attach worksheets.

1	2	3	4	5	6	7	8	9		
Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6		
1	27	Other	Beds	2,634	99	\$	\$	99	\$	1
2	30	Depreciation	Beds	2,634	99	281,453		99	10,579	2
3	31	Amortization of Pre-Op & Org	Beds	2,634	99			99		3
4	32	Interest	Beds	2,634	99	169,367		99	6,366	4
5	33	Real Estate Taxes	Beds	2,634	99			99		5
6	34	Rent-Facility & Grounds	Beds	2,634	99	285,687		99	10,738	6
7	35	Rent-Equipment & Vehicles	Beds	2,634	99	48,715		99	1,831	7
8	36	Other	Beds	2,634	99			99		8
9	38	Medically Nec Transportation	Beds	2,634	99			99		9
10	39	Ancillary Service Centers	Beds	2,634	99			99		10
11	40	Barber and Beauty Shops	Beds	2,634	99			99		11
12	41	Coffee and Gift Shops	Beds	2,634	99			99		12
13	42	Other	Beds	2,634	99			99		13
14										14
15										15
16										16
17										17
18										18
19										19
20										20
21										21
22										22
23										23
24										24
25	TOTALS					\$ 785,222	\$		\$ 29,514	25

Facility Name & ID Number

Heritage Manor-Staunton

0048876

Report Period Beginning:

01/01/08

Ending:

12/31/08

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

	1 Name of Lender	2 Related**		3 Purpose of Loan	4 Monthly Payment Required	5 Date of Note	6 Amount of Note		8 Maturity Date	9 Interest Rate (4 Digits)	10 Reporting Period Interest Expense	
		YES	NO				Original	Balance				
	A. Directly Facility Related											
	Long-Term											
1	Bank of America		xx	Mortgage			\$	\$ 4,221,760	03/11	variable	\$ 255,391	1
2	Bank of America		xx	Loan Fees							16,320	2
3												3
4												4
5												5
	Working Capital											
6	Bank of America		xx	Accounts Receivable							14,807	6
7												7
8												8
9	TOTAL Facility Related						\$	\$ 4,221,760			\$ 286,518	9
	B. Non-Facility Related*											
10	Interest Income										(2,619)	10
11	Allocated Corporate										6,366	11
12												12
13												13
14	TOTAL Non-Facility Related						\$	\$			\$ 3,747	14
15	TOTALS (line 9+line14)						\$	\$ 4,221,760			\$ 290,265	15

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ none Line # _____* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.
(See instructions.)** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.
(See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

1. Real Estate Tax accrual used on 2007 report.		Important , please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.	\$	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)			\$ 34,496	2
3. Under or (over) accrual (line 2 minus line 1).			\$ 34,496	3
4. Real Estate Tax accrual used for 2008 report. (Detail and explain your calculation of this accrual on the lines below.)			\$	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. (Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)			\$	5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. TOTAL REFUND \$ _____ For _____ Tax Year. (Attach a copy of the real estate tax appeal board's decision.)			\$	6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.			\$ 34,496	7
Real Estate Tax History:				
Real Estate Tax Bill for Calendar Year:				
2003	33,120	8		
2004	37,856	9		
2005	34,953	10		
2006	28,195	11		
2007	34,496	12		
			FOR BHF USE ONLY	
13	FROM R. E. TAX STATEMENT FOR 2007	\$		13
14	PLUS APPEAL COST FROM LINE 5	\$		14
15	LESS REFUND FROM LINE 6	\$		15
16	AMOUNT TO USE FOR RATE CALCULATION	\$		16

NOTES:

1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed.

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 16,336 B. General Construction Type: Exterior brick Frame wood Number of Stories _____

C. Does the Operating Entity? (a) Own the Facility (b) Rent from a Related Organization. (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? (a) Own the Equipment (b) Rent equipment from a Related Organization. (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

none

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? YES NO
If so, please complete the following:

1. Total Amount Incurred: _____ 2. Number of Years Over Which it is Being Amortized: _____
3. Current Period Amortization: _____ 4. Dates Incurred: _____

Nature of Costs: _____
(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1				\$ <u>53,090</u>	1
2					2
3	TOTALS			\$ <u>53,090</u>	3

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1 Beds*	FOR BHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	99				\$ 2,016,995	\$		\$	\$	\$	4
5											5
6											6
7											7
8											8
	Improvement Type**										
9		Laundry Room Central A/C		1996	2,869						9
10		Heritage Manor Sign		1996	1,948						10
11		Circulating Pump--Water System		1996	1,232						11
12											12
13		Roof									13
14		Window Replacement		1998	16,818						14
15		Boilers		1998	14,711						15
16				1998	32,278						16
17		Interior Painting--Materials and Labor		1999	7,875						17
18		Underground Storage Tank		1999	15,000						18
19		Plumbing ---Storage Tank		1999	1,032						19
20		Air conditioning Unit		1999	3,312						20
21		Mixing Valve--Water Heater		1999	4,269						21
22											22
23		Water Heater		2000	3,647						23
24		Water Softener		2000	3,271						24
25		Underground Storage Tank		2000							25
26											26
27		Cissell Dryer		2001							27
28		Water Heater		2001	2,967						28
29											29
30											30
31											31
32											32
33											33
34		C/O Allocation						10,579	10,579		34
35		Book Depreciation				104,142		104,142		839,252	35
36											36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

Facility Name & ID Number Heritage Manor-Staunton

0048876

Report Period Beginning:

01/01/08

Ending:

12/31/08

XI. OWNERSHIP COSTS (continued)**B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37	Water Heater	2002	\$ 4,142	\$		\$	\$	\$	37
38	Boiler	2002	6,349						38
39	A/C Unit	2002	3,385						39
40	Storage Tank	2002	864						40
41									41
42	A/C Unit	2003	1,015						42
43	Nurses Call Station	2003	3,774						43
44	A/C Unit	2003	3,385						44
45									45
46	Exterior door	2004	4,634						46
47	Islandaire Units	2004	7,284						47
48	Roof	2004	70,680						48
49									49
50	Ansul System	2005	2,170						50
51	Roof	2005	129,178						51
52	Furnance	2005	1,395						52
53	A/C Unit	2005	7,586						53
54	Energy Management	2005	13,035						54
55	Wall Repair	2005	1,212						55
56	Kitchen Storage	2005	8,791						56
57	Adjustment	2005	(1,090)						57
58	Fire Dampers	2006	2,798						58
59	Cable & Phone wiring	2006	8,477						59
60	Door replacement	2006	1,064						60
61	A/C Unit	2006	12,294						61
62	Driveway blacktop	2006	16,000						62
63	Exterior door	2006	60						63
64	Sanvo Unit	2006	1,830						64
65	Interior paint	2006	5,500						65
66	Adjustments	2006	(8,716)						66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 2,435,320	\$ 104,142		\$ 114,721	\$ 10,579	\$ 839,252	70

**Improvement type must be detailed in order for the cost report to be considered complete.

Facility Name & ID Number Heritage Manor-Staunton

0048876

Report Period Beginning:

01/01/08

Ending:

12/31/08

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
1	Totals from Page 12A, Carried Forward		\$ 2,435,320	\$ 104,142		\$ 114,721	\$ 10,579	\$ 839,252	1
2	Interior Rehab-- Paint, floors & Lighting	2007	194,007						2
3	Water Meter	2007	7,953						3
4	Exterior Doors	2007	4,725						4
5	Fire Alarm	2007	41,283						5
6	Boiler	2007	3,473						6
7	HVAC	2007	18,079						7
8	Water Heater	2007	5,508						8
9	Rooftop HVAC	2007	4,290						9
10	Exhaust Fan	2007	500						10
11	adjustments	2007	(15,002)						11
12	HVAC	2008	7,886						12
13	Boiler	2008	37,955						13
14	Nurse Call System	2008	77,001						14
15	Sprinkler System	2008	74,332						15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25									25
26									26
27									27
28									28
29									29
30									30
31									31
32									32
33									33
34	TOTAL (lines 1 thru 33)		\$ 2,897,310	\$ 104,142		\$ 114,721	\$ 10,579	\$ 839,252	34

**Improvement type must be detailed in order for the cost report to be considered complete.

Facility Name & ID Number Heritage Manor-Staunton

0048876

Report Period Beginning:

01/01/08

Ending:

12/31/08

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation		
1	Totals from Page 12B, Carried Forward	\$ 2,897,310	\$ 104,142		\$ 114,721	\$ 10,579	\$ 839,252		1
2									2
3									3
4									4
5									5
6									6
7									7
8									8
9									9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25									25
26									26
27									27
28									28
29									29
30									30
31									31
32									32
33									33
34	TOTAL (lines 1 thru 33)	\$ 2,897,310	\$ 104,142		\$ 114,721	\$ 10,579	\$ 839,252		34

**Improvement type must be detailed in order for the cost report to be considered complete.

Facility Name & ID Number Heritage Manor-Staunton

0048876

Report Period Beginning:

01/01/08

Ending:

12/31/08

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation		
1	Totals from Page 12C, Carried Forward	\$ 2,897,310	\$ 104,142		\$ 114,721	\$ 10,579	\$ 839,252		1
2									2
3									3
4									4
5									5
6									6
7									7
8									8
9									9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25									25
26									26
27									27
28									28
29									29
30									30
31									31
32									32
33									33
34	TOTAL (lines 1 thru 33)	\$ 2,897,310	\$ 104,142		\$ 114,721	\$ 10,579	\$ 839,252		34

**Improvement type must be detailed in order for the cost report to be considered complete.

Facility Name & ID Number Heritage Manor-Staunton # 0048876 Report Period Beginning: 01/01/08 Ending: 12/31/08

XI. OWNERSHIP COSTS (continued)

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 426,559	\$ 41,134	\$ 41,134	\$		\$ 261,990	71
72	Current Year Purchases	27,532						72
73	Fully Depreciated Assets							73
74								74
75	TOTALS	\$ 454,091	\$ 41,134	\$ 41,134	\$		\$ 261,990	75

D. Vehicle Depreciation (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				\$	\$	\$	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$	\$	\$	\$		\$	80

E. Summary of Care-Related Assets

	1 Reference	2 Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 3,404,491	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 145,276	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 155,855	83
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$ 10,579	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 1,101,242	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: _____

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? _____

If NO, see instructions.

YES NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$ _____			3
4	Additions				_____			4
5					_____			5
6					_____			6
7	TOTAL				\$ _____			7

10. Effective dates of current rental agreement:

Beginning _____

Ending _____

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending Annual Rent

12.	_____ /2009	\$ _____ 0
13.	_____ /2010	\$ _____ 0
14.	_____ /2011	\$ _____ 0

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized _____
by the length of the lease _____.

9. Option to Buy: YES NO Terms: _____ *

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental? _____

YES NO

16. Rental Amount for movable equipment: \$ 11,981 Description: _____

(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$ _____	\$ _____	17
18			_____	_____	18
19			_____	_____	19
20			_____	_____	20
21	TOTAL		\$ _____	\$ _____	21

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

XIII. EXPENSES RELATING TO CERTIFIED NURSE AIDE (CNA) TRAINING PROGRAMS (See instructions.)

A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)

<p>1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.</p>	<p>2. <u>CLASSROOM PORTION:</u></p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>COMMUNITY COLLEGE <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>	<p>3. <u>CLINICAL PORTION:</u></p> <p>IN-HOUSE PROGRAM <input type="checkbox"/></p> <p>IN OTHER FACILITY <input type="checkbox"/></p> <p>HOURS PER CNA _____</p>
---	---	--

B. EXPENSES

ALLOCATION OF COSTS (d)

		Facility		3	4
		1	2		
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies		2,652		2,652
3	Classroom Wages (a)				
4	Clinical Wages (b)		5,044		5,044
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	TOTALS	\$	\$ 7,696	\$	\$ 7,696
10	SUM OF line 9, col. 1 and 2 (e)	\$	7,696		

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training CNAs from other facilities.

\$ _____

D. NUMBER OF CNAs TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
- (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
- (c) For in-house training programs only. Do not include fringe benefits.
- (d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

- (e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.
- (f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.

Facility Name & ID Number Heritage Manor-Staunton# 0048876

Report Period Beginning:

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XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$ 109,129	\$		\$ 109,129	1
2	Licensed Speech and Language Development Therapist		hrs			25,412			25,412	2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs			108,998	650		109,648	4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescripts				234,246		234,246	9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Other (specify):									12
13	Other (specify):					15,724			15,724	13
14	TOTAL			\$		\$ 259,263	\$ 234,896		\$ 494,159	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

Facility Name & ID Number Heritage Manor-Staunton# 0048876Report Period Beginning: 01/01/08

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XV. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/08

(last day of reporting year)

This report must be completed even if financial statements are attached.

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 2,547	\$	1
2	Cash-Patient Deposits	10,839		2
3	Accounts & Short-Term Notes Receivable- Patients (less allowance)	584,921		3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance	14,558		6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)	(244,284)		8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 368,581	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land			13
14	Buildings, at Historical Cost			14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost			16
17	Accumulated Depreciation (book methods)			17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 368,581	\$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 91,696	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	10,839		28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	174,958		30
31	Accrued Taxes Payable (excluding real estate taxes)	19,702		31
32	Accrued Real Estate Taxes(Sch.IX-B)			32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36	<u>IPA Tax</u>	13,662		36
37				37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 310,857	\$	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 310,857	\$	46
47	TOTAL EQUITY(page 18, line 24)	\$ 57,724	\$	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 368,581	\$	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ (278,715)	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ (278,715)	6
A. Additions (deductions):			
7	NET Income (Loss) (from page 19, line 43)	336,439	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ 336,439	17
B. Transfers (Itemize):			
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ 57,724	24 *

* This must agree with page 17, line 47.

Facility Name & ID Number Heritage Manor-Staunton# 0048876Report Period Beginning: 01/01/08Ending: 12/31/08**XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required**

classifications of revenue and expense must be provided on this form, even if financial statements are attached.

Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.

		1	
Revenue		Amount	
A. Inpatient Care			
1	Gross Revenue -- All Levels of Care	\$ 4,302,211	1
2	Discounts and Allowances for all Levels	(1,295,320)	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 3,006,891	3
B. Ancillary Revenue			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	903,155	6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$ 903,155	8
C. Other Operating Revenue			
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements	1,324	11
12	Gift and Coffee Shop	4,542	12
13	Barber and Beauty Care	13,329	13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs	421,817	17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$ 441,012	23
D. Non-Operating Revenue			
24	Contributions		24
25	Interest and Other Investment Income***	2,619	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 2,619	26
E. Other Revenue (specify):****			
27	Settlement Income (Insurance, Legal, Etc.)		27
28			28
28a			28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 4,353,677	30

		2	
Expenses		Amount	
A. Operating Expenses			
31	General Services	764,937	31
32	Health Care	1,920,041	32
33	General Administration	862,086	33
B. Capital Expense			
34	Ownership	460,408	34
C. Ancillary Expense			
35	Special Cost Centers	9,766	35
36	Provider Participation Fee		36
D. Other Expenses (specify):			
37			37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 4,017,238	40
41	Income before Income Taxes (line 30 minus line 40)**	336,439	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ 336,439	43

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? _____ If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name & ID Number Heritage Manor-Staunton

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Report Period Beginning:

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XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	1,737	2,025	\$ 57,694	\$ 28.49	1
2	Assistant Director of Nursing	1,839	2,025	56,005	27.66	2
3	Registered Nurses	6,941	7,615	163,927	21.53	3
4	Licensed Practical Nurses	9,367	9,918	201,824	20.35	4
5	CNAs & Orderlies	64,674	69,379	691,898	9.97	5
6	CNA Trainees	500	500	5,044	10.09	6
7	Licensed Therapist					7
8	Rehab/Therapy Aides	1,875	2,102	35,775	17.02	8
9	Activity Director					9
10	Activity Assistants	6,210	6,802	81,779	12.02	10
11	Social Service Workers	1,779	2,061	31,439	15.25	11
12	Dietician					12
13	Food Service Supervisor					13
14	Head Cook					14
15	Cook Helpers/Assistants	15,419	16,824	163,457	9.72	15
16	Dishwashers					16
17	Maintenance Workers	3,118	3,448	51,529	14.94	17
18	Housekeepers	12,915	13,783	106,949	7.76	18
19	Laundry	1,783	2,658	39,458	14.84	19
20	Administrator	1,900	2,080	90,540	43.53	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	4,105	4,628	50,404	10.89	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health Care(specify)					32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	134,162	145,848	\$ 1,827,722 *	\$ 12.53	34

* This total must agree with page 4, column 1, line 45.

** See instructions.

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant		\$ 0		35
36	Medical Director		3,525		36
37	Medical Records Consultant		904		37
38	Nurse Consultant				38
39	Pharmacist Consultant		2,970		39
40	Physical Therapy Consultant				40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant				43
44	Activity Consultant				44
45	Social Service Consultant		1,045		45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)		\$ 8,444		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses		\$ 0		50
51	Licensed Practical Nurses		0		51
52	Certified Nurse Assistants/Aides		0		52
53	TOTAL (lines 50 - 52)		\$		53

Facility Name & ID Number Heritage Manor-Staunton

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XIX. SUPPORT SCHEDULES

A. Administrative Salaries				D. Employee Benefits and Payroll Taxes			F. Dues, Fees, Subscriptions and Promotions	
Name	Function	Ownership %	Amount	Description	Amount	Description	Amount	
Karla Lounsbury	admin	0	\$ 90,540	Workers' Compensation Insurance	\$ 62,348	IDPH License Fee	\$ 995	
				Unemployment Compensation Insurance	24,229	Advertising: Employee Recruitment	1,235	
				FICA Taxes	139,821	Health Care Worker Background Check		
				Employee Health Insurance	132,383	(Indicate # of checks performed)	850	
				Employee Meals		Patient Background Checks	6,662	
				Illinois Municipal Retirement Fund (IMRF)*			13,600	
					0		5,335	
					13,260	Dues & Subscriptions	6,427	
					31,641	License & Fees	2,407	
TOTAL (agree to Schedule V, line 17, col. 1)			\$ 90,540			Less: Public Relations Expense	(5,335)	
(List each licensed administrator separately.)						Non-allowable advertising	(575)	
						Yellow page advertising	(13,600)	
B. Administrative - Other								
Description			Amount	TOTAL (agree to Schedule V, line 22, col.8)			\$ 403,682	
			\$				TOTAL (agree to Sch. V, line 20, col. 8)	
							\$ 18,001	
TOTAL (agree to Schedule V, line 17, col. 3)			\$	E. Schedule of Non-Cash Compensation Paid to Owners or Employees			G. Schedule of Travel and Seminar**	
(Attach a copy of any management service agreement)				Description			Description	
				Line #			Amount	
C. Professional Services				Amount			Amount	
Vendor/Payee	Type	Amount					Out-of-State Travel	
Heritage Operations Group	Mgt Fee	\$ 192,163					\$	
		0						
		0					In-State Travel	
		0					2,980	
							169	
							Seminar Expense	
							2,967	
							(14,024)	
		0					Central Office	
		0					9,907	
		0					Entertainment Expense	
TOTAL (agree to Schedule V, line 19, column 3)				TOTAL			(agree to Sch. V, line 24, col. 8)	
(If total legal fees exceed \$5,000, attach copy of invoices.)			\$ 192,163				\$ 1,999	

* Attach copy of IMRF notifications

**See instructions.

XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN,LPN,NA) represented by a union? no
- (2) Are there any dues to nursing home associations included on the cost report? yes
If YES, give association name and amount. Illinois Healthcare Association
- (3) Did the nursing home make political contributions or payments to a political action organization? yes If YES, have these costs been properly adjusted out of the cost report? yes
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? no If YES, what is the capacity? _____
- (5) Have you properly capitalized all major repairs and equipment purchases? yes
What was the average life used for new equipment added during this period? 7 yrs
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 5,000 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? no
If YES, give effective date of lease. _____
- (9) Are you presently operating under a sublease agreement? _____ YES xx NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES x NO _____ If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.
Heritage Manor -- Staunton 41541 7/2007
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 54,203
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? no If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? yes For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 0 Has any meal income been offset against related costs? yes Indicate the amount. \$ 389
- (16) Travel and Transportation
- a. Are there costs included for out-of-state travel? no
If YES, attach a complete explanation.
- b. Do you have a separate contract with the Department to provide medical transportation for residents? no If YES, please indicate the amount of income earned from such a program during this reporting period. \$ _____
- c. What percent of all travel expense relates to transportation of nurses and patients? 100%
- d. Have vehicle usage logs been maintained? yes
- e. Are all vehicles stored at the nursing home during the night and all other times when not in use? yes
- f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? yes
- g. Does the facility transport residents to and from day training? no**
Indicate the amount of income earned from providing such transportation during this reporting period. \$ _____
- (17) Has an audit been performed by an independent certified public accounting firm? yes
Firm Name: Sulaski & Webb The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? _____ If no, please explain. Not available at this date
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? yes
- (19) If total legal fees are in excess of \$5,000, have legal invoices and a summary of services performed been attached to this cost report? yes
Attach invoices and a summary of services for all architect and appraisal fees.

