

Reuse is Recycling: State Surplus

Presented by:

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State of Illinois
Pat Quinn, Governor

Department of Central Management Services
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Reuse is Recycling: State Surplus

Authority:

Illinois Compiled Statutes
Finance
State Property Control Act
30 ILCS/605

“Administrator” means the Director of the Department of Central Management Services

Governing Administrative Rules:

Title 44: Government Contracts, Procurement and Property Management
Subtitle D: Property Management, Chapter 1: Department of Central Management Services, Part 5010: Marking, Inventory, Transfer and Disposal of State-owned Personal Property

“The Department of Central Management Services (CMS) shall regulate the accountability and control of all State-owned tangible personal property.”

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This includes...

- Personal property utilized by agencies within the State of Illinois is turned into the Property Control Program when that item has reached its life expectancy or must be replaced for safety or economic reasons.
- Also included are items that are obsolete or in excess of the state's needs.
 - ✓ Vehicles (operable and inoperable)
 - ✓ Office equipment & furniture
 - ✓ Outdoor yard equipment
 - ✓ Computers, printers, copiers, etc.
 - ✓ Laboratory equipment



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➤ Key responsibilities/mandates:

- ✓ Reutilize Surplus Personal Property
- ✓ Transfer within State government at no charge
- ✓ Transfer to local governments or not-for-profits
- ✓ Ensure compliance with governing law/rules
- ✓ Establish policies and programs to ensure compliance
 - Public Act 93-0306 (Data Security)
 - Executive Order 12-2006 (Recycling Electronics)
 - Administrative Order #3 (Surplus Sales)
 - Scrap Sales Contracts
 - Electronics Recycling Contracts

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➤ Reutilization and Recycling:

- ✓ Transfers of surplus equipment back into service:
 - Up 1000% since 2007 to date = 13,237 assets
- ✓ Number of electronics recycled since 2007
 - 91,000 assets or, nearly 950 tons
- ✓ Total Scrap Revenue (various metals, fences, poles, etc)
 - Since FY07: \$732,430

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➤ Program Updates – FY11

- ✓ Creation of new electronics recycling contracts with two (2) State Use Vendors
- ✓ Established new Statewide Scrap Metal Contracts
- ✓ Partnered with CMS Division of Vehicles to reutilize pre-owned vehicles owned by Federal government
- ✓ Implemented new inventory system to improve accountability of surplus equipment at warehouse

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Reutilizing state surplus property enables agencies to reallocate their limited equipment dollars to more important programs such as health and safety....and reduces the state's environmental footprint.



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➤ About State Surplus Property...

Surplus Property deliveries are scheduled by calling 217.782.7786

Agencies can visit State Surplus to acquire beginning December 15 up thru week prior to next auction scheduled January 26th

Central Warehouse is located at 1924 S. 10 ½ Street, Springfield. DesPlaines is primarily Federal Surplus.

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➤ About State Surplus Property...(con't)

Equipment is transferred back to state agencies at no charge.

CMS Surplus will assist smaller agencies, boards, commissions with transportation of equipment to State Surplus warehouse in Springfield

State agencies receive priority “first come, first serve”
CMS conducts sales to police, fire, schools, libraries, homeless shelters, and other not-for-profit organizations.

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➤ State Surplus Property **NEWS**...

The recently implemented new inventory system offers benefits to state agencies including...

- Web-based barcode technology
- Automated inventory tracking/recording
- Real-time transfer reports
- Easy to use hand scanners
- Tracks item history (agency to agency transfers)
- Saves productivity, improves accountability
- Produces electronic records and reports

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➤ State Surplus Property **NEWS** (con't)...

Web-based technology includes:

- Transportation scheduling (Spring 2011)
- Property Officers will have “global view” of floor
- Electronic technology improves productivity experience so “transfer checkouts” are immediate
- Procurement Officers will be able to identify items for reuse prior to new procurement approvals.

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A word about Electronics Recycling...

Until further notice, all excess/surplus electronics will be received at only two locations:

Illinois State Armory, 111 East Monroe Street, Springfield
Main North, 9511 West Harrison St, DesPlaines,

Receiving will be by appointment only

Unscheduled will be turned away

Electronic Equipment Authorized to be sent to State Armory or DesPlaines

- LAPTOPS
- DESKTOPS
- SERVERS
- MONITORS (CRT & LCD)
- PDA'S (Palm/Blackberry)
- PRINTERS
- DIGITAL CAMERAS
- MID-RANGE/MAIN FRAMES
- TAPE DRIVES
- MEDIA
- PROJECTORS
- PHONE SYSTEMS
- PHONES INCL. CELL
- HUBS/SWITCHES/ROUTERS
- STORAGE DEVICES
- SCANNERS – Bar code

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Electronics Recycling (con't)

CMS executed contracts with two (2) State Use Vendors:

- **Clay County Rehabilitation Center, [Flora IL]**
- **Kreider Services, Inc. [Dixon IL]**

Universities are authorized by P.A. 96-0045 to set policy for datawipe and may ship direct with approval of CMS and upon filing electronic Property Delivery Forms with CMS Property Control.

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Electronics Recycling (con't)

Hard drive wipe or removal for destruction

- Older processors, copiers, external drives, etc., will also have hard drives removed and sent to recycler for destruction.
- All data collection devices will be wiped (10x) in accordance with P.A. 93-0306 using **Wipedrive PRO (Whitecanyon.com)**.
- CMS Property Control will ensure compliance with all Public Acts, Federal and State environmental disposal processes.
- Reusable items will be wiped and obsolete items will be destroyed.

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QUESTIONS?

Please call CMS State Surplus

217.782.7786 (Springfield)

847.294.4188 (Chicago)

Or email: curtis.howard@illinois.gov

