

**Home Visiting Task Force's Home Visiting-Child Welfare
Sub-Committee Meeting**

April 28, 2016

2:00-4:00pm

33 W. Monroe Street, Chicago, IL 60603; 24th Floor Board Rooms East and West

Conference line: 1-650-429-3300 Access Code: 630 225 865

AGENDA

- I. Welcome and Introductions 2:00**
- April 28, 2016 Meeting Agenda
 - March 22, 2016 Meeting Minutes
 - List of All Participating HFI Programs
 - HVTF's Home Visiting Pilot Program Flow Chart
 - HVTF's Home Visiting Pilot Program Logic Model
 - HVTF's Home Visiting Pilot Program Policies and Procedures
 - HVTF's Home Visiting Pilot Program Focus Area Components
 - HVTF's Home Visiting Pilot Program Focus Area Contact List
 - HVTF's Home Visiting Pilot Program Draft Memorandum of Understanding
 - HFI Program Assessment Tools Used
- II. Housekeeping 2:05**
- HVTF's Home Visiting-Child Welfare Dropbox invitation.
- III. Update on the 4/20/2016 Focus Areas Co-Chair Meeting 2:10**
- Documents to refer to: Focus Area Contact List
 - Actively recruiting interested members for each Focus Area.
 - Interested members should contact Heather Blankenship at hblankenship@childrenshomeandaid.org or 312-424-6836 to join.
 - Focus Area sign-up deadline is Thursday, May 5, 2016.
- IV. Update on the 4/25/2016 All Participating HFI Programs Meeting 2:20**
- Documents to refer to: List of All Participating HFI Programs
 - During this call, the eight participating HFI programs in the pilot program were provided with information on:
 - Pilot program design and the HFI programs' role in the pilot;
 - Three Focus Areas (Data Collection, Communications/ Community Relationships, and Cross-Training);
 - TPSN services and TPSN's role in the home visiting pilot program;
 - Relationship between TPSN and the HFI home visitors; and
 - Draft MOU.

- V. Flow Chart Revisions** **2:35**
- Documents to refer to: Flow Chart
 - HVTF’s Sub-Committee Co-Chairs will discuss the revisions that were made to the Pilot Program Flow Chart.
- VI. Memorandum of Understanding** **2:55**
- Documents to refer to: draft MOU
 - HVTF’s Sub-Committee Co-Chairs will discuss the draft MOU (Communications/ Community Relationship Focus Area).
- VII. Data Collection Focus Area Updates** **3:15**
- Co-Chairs:
 - Amy Dworsky (Chapin Hall)
 - Lesley Schwartz (Governor’s Office of Early Childhood Development)
 - Group Members:
 - Elissa Gitlow (Chapin Hall)
 - Mendy Smith (Children’s Home + Aid)
 - Eileen Reilly (TPSN)
 - HVTF’s Sub-Committee Co-Chair Lead:
 - Andrea Chua (TPSN)
 - Documents to refer to: Focus Area Components, Focus Area Contact List, and Assessment Tools Used
 - Focus Area co-chairs and members will discuss current and upcoming Data Collection Focus Area meetings/ tasks/ activities.
 - Evaluation (Amy Dworsky)
- VIII. Cross-Training Focus Area Updates** **3:30**
- Co-Chairs:
 - Kelly Woodlock (Ounce of Prevention Fund)
 - Andria Goss (DCFS)
 - HVTF’s Sub-Committee Co-Chair Lead:
 - Stephanie Franklin (TPSN)
 - Documents to refer to: Focus Area Components and Focus Area Contact List
 - Focus Area co-chairs and members will discuss current and upcoming Cross-Training Focus Area meetings/ tasks/ activities.

IX. Communications/ Community Relationships Focus Area Updates 3:45

- Chair:
 - Vikki Thompson (Children’s Home Association)
- Group Members:
 - Julia Marynus (Stephenson County Health Department)
- HVTF’s Sub-Committee Co-Chair Lead:
 - Paula Corrigan-Halpern (Children’s Home + Aid)
- Documents to refer to: Focus Area Components and Focus Area Contact List
- Focus Area chair and members will discuss current and upcoming Cross-Training Focus Area meetings/ tasks/ activities.
 - Policies and Procedures moving towards an Information Transmittal

X. Upcoming HVTF’s Home Visiting-Child Welfare Sub-Committee Meetings 4:00

- Thursday, 5/19/2016 Sub-Committee Meeting
- Thursday, 6/23/2016 Sub-Committee Meeting
- Wednesday, 7/20/2016 Sub-Committee Meeting