

Systems Integration and Alignment Committee (SIAC) meeting
Monday, September 23, 2013
10:00am-12:00pm
33 W Monroe, Chicago IL – 24th floor, Board Room East/West
Conference call in #: 888-494-4032
Pass code: 719 851 8485#

Meeting Minutes

I. Welcome and Introductions – 10 minutes

Vanessa R.

Meeting participants include:

- Jean Mendoza
- Susan Fowler
- Amy Tarr
- Cerathel Burnett
- Gina Ruther
- Donna Emmons
- Christine Robinson
- Kate Ritter
- Lynette Chandler
- Michelle Carmichael
- Cindy Zumwalt
- Angelica Flores
- Dan Harris
- Vanessa Rich
- Karen Berman
- Samantha Aigner-Treworgy
- Janelle Weldin-Frisch
- Joanna Su
- Gail Nelson
- Theresa Hawley
- Kathy Vilano
- Judith walker Kendrick
- Pam Borchardt
- Janine Lewis
- Lilliana Velzaquez
- Reyna Hernandez
- Amy Zimmerman
- Christy Serrano
- Brian Michalski
- Donna Nylander

II. Review SIAC meeting minutes from 5.30.13 – 5 minutes

Vanessa R.

The meeting minutes from 5.30.13 were approved by SIAC.

The co-chairs announce that the group will have a longer discussion about defining membership at the next SIAC meeting. We will likely send out a survey to ask participants whether they want to participate on SIAC as a member or want to just “follow” the work of the Committee as a non-member. This action is driven by the need to establish quorum for SIAC actions.

III. Early Learning and Development Standards and Guidelines – 20 minutes

Karen B.

Janelle Weldin-Frisch is overseeing the rollout and training of IL Early Learning Guidelines and Brian Michalski is overseeing the rollout of the new IL Early Learning and Development Standards. Janelle and Brian speak to the work they have been doing and ask for input from the group.

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Janelle shares excerpts of the orientation for train the trainer on the Early Learning Guidelines. She asks the group for feedback on what stakeholders and groups also need training on the Early Learning Guidelines. She asks the group for help in identifying who needs to come to the training of trainers and who else would benefit from seeing the orientation. She collects this information from the group and asks for participants to email the information to her or Christy if they are not able to at the meeting.

The orientation goes into depth on the various standards for the purpose of showing trainers what has gone before and what will follow between the Guidelines and Standards. The orientation is presented in 3 minute webinar and will also be presented in a workshop format that can be given to groups. The training of trainers will consist of 9, 2 day trainings for administrators and supervisors for center based providers and for home based providers. The work will start in December and the aim is to train 150 trainers by the end of June 2014. Trainings will include the orientation and information on how to work with providers to ensure that guidelines are embedded in their practice. The Guidelines have been translated into Spanish and are available by hard copy and online.

Brian shares that the IL Early Learning and Development Standards are not entirely new and have just been revised. In the summer of 2012 ISBE contacted content experts in IL and in other states to develop standards (the lead and secondary content experts listed in the acknowledgements section of the Standards). There was an initial review by Erikson in late 2011, followed by field testing between Jan-April 2013 (concurrently a survey was sent out to field testing programs) and the final review by content experts happened between April-May 2013. 300 programs that participated in field testing (programs are also listed in the Standards document). The Standards were finalized in September 2013 and are available to be used by all early childhood practitioners (special education, Montessori, etc.)

There were four significant revisions to the Standards:

- 1. The example performance descriptors used similar language as the developing KIDS assessment.*
- 2. There is a glossary section*
- 3. There are introductory stories for each domain*
- 4. There are expanded benchmarks*

Brian reports that feedback on the revised Standards has been overwhelmingly positive. An additional thing to keep in mind is as the common core standards get developed and implemented then the ELDS may need to change.

In August 2013 a 2 day train the trainer was held and they will be piloting the training on a webinar as well. INCRRAA is developing the self-directed online modules for the Standards and trainings will begin in 2014. There is a 6 hour training for programs which they will need to take if they enter the new QRIS at the bronze level.

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The SIAC participants next have a discussion on what agencies and organizations will be affected by the Guidelines and Standards. Theresa Hawley shares that trainings on the Head Start Development Framework should cover the Guidelines and Standards so program staff shouldn't need to attend a separate training on the Guidelines and Standards if they are in a Head Start program.

The group asks to get a 6 month update from Brian and Janelle in order to provide more input and feedback on the implementation process.

IV. Early Learning Council and RTTT Update – 10 minutes Karen B.

The Office of Early Childhood Development (OECD) at the Governor's office has recently hired 3 additional staff to help with the RTTT work. OECD staff report that the RTT work is mostly on track and will soon be on track now that they are able to fully staff the OECD initiatives. The RTTT work plan is available for viewing online. The IL Early Childhood Dashboard is also being developed and will be available online as well in the near future.

V. Community Systems Development Subcommittee Recommendations – 15 minutes Joanna Su

The Subcommittee developed recommendations on what is a high functioning community system and what a community collaboration should consist of. This document can serve as a guide or tool to help people use common language when referring to the work of a community collaboration. This could be helpful to the state in terms of keeping terms consistent across grantees and other programs working in collaborations.

The group discusses the guidelines and provides input to the Subcommittee co-chair. The recommendation will be shared with the Consortium of Community Systems Development and will help frame the strategic planning work ahead of this group. There is not vote for approval on this document.

VI. Subcommittee Updates (see Subcommittee reports) – 30 minutes Vanessa R.

- a. Health Subcommittee
- b. Braiding, Blending & Sustainable Funding Subcommittee
The BBSF Subcommittee is seeking feedback by this week on the structure and the questions that will be used for the round tables.
- c. Community Systems Development (CSD) Subcommittee
- d. Special Education Subcommittee
Janet McCullom has been hired as consultant to develop the Award of Excellence for Inclusion of Children with Special Needs and any accompanying trainings. The deliverables is due to OECD by the end of 2013.

VII. Standing agenda item for discussion of systems issues – 25 minutes Karen B.

The group was not able to discuss this agenda item and agreed to prioritize this item for a future meeting. The co-chairs would like to get a sense of the group's thinking about the type of work we should be moving forward at the Committee level and to establish a process for deciding

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what work it should take on. Subcommittee co-chairs are reminded to bring systems issues that are being raised at the Subcommittee level to SIAC meetings for further discussion.

VIII. Next Steps – 5 minutes

Vanessa R.

- a. Next SIAC meeting: January 2014 (date TBD)
Meeting dates will be scheduled for 2014.
- b. Sharing of Special Education Subcommittee recommendations
Christy will distribute the Special Ed Subcommittee recommendations for the Award of Excellence to SIAC.
- c. Work to be completed and Who is responsible

Handouts: Meeting Agenda; DRAFT meeting minutes from 5.30.13; Subcommittee reports; Sample comments for Rule 407 amendments; “Guiding Principles, Goals and Core Functions of Community Systems;” Proposed criteria for elevating systems issues within SIAC

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