

**Community Systems Development Subcommittee (CSDS) Minutes**  
**Systems Alignment and Integration Committee, ELC**

Tuesday, May 20, 2014 from 1:00 – 3:00 p.m.

**Children's Home + Aid**

125 S. Wacker Drive, 14th Floor, Main Conference Room, Chicago, IL

**Conference call #:** 888-494-4032 **Pass code:** 719 851 8485 #

Host code: 585 572 #

**I. Welcome and Introductions**

Present: Ana Maria Accove, Casey Amayun, Carie Bires, Jeanna Capito, Shannan Chehade, Felicia Fair-Thompson, Belinda Farr, Viola Gray, Edna Navarro-Vidaurre, Kathy Stohr, Joanna Su, Julia Wesley, Jay Young.

By Phone: April Berthiaume, Nancie Brown, George Davis, Rebecca Deang, Elise Groenewegen, Julie Hertzog, Marianne Pokorny, Leah Pouw, Amy Schroeder, Courtney Simek, Penny Smith, Amy Tarr.

**II. Review and Approval of Minutes (March 4, 2014) ([attachment 1](#))**

There was a motion by Jay Young, seconded by Kathy Stohr, to approve the minutes of the March 4, 2014 CSD Subcommittee meeting; the motion was unanimously carried.

**III. Early Learning Council/ Home Visiting Task Force**

**A. ELC Ad Hoc Benchmarks work group ([attachment 2](#)) - discussion**

Jeanna explained that the ELC had developed a draft dashboard some time ago in order to measure and monitor its results. CSD was one of six categories on this draft dashboard. Child Trends was then engaged by the ELC to take the draft dashboard and recommend specific measures and tools for all of the dashboard items. This draft was reviewed by a smaller workgroup of the CSDS on April 15; the workgroup recommended against using the Child Trends measures, and the ELC Dashboard Ad Hoc Workgroup agreed not to use them. Now we are coming back to the full CSDS to identify what key CSD indicators we would like to measure as part of the dashboard. Then, based on those indicators, we would select or adapt a measurement tool (survey, assessment, etc.). If appropriate, we would like to use an instrument that agencies are already familiar with.

Following discussion, these were the key indicators that CSDS members recommended:

- Shared vision and mission for the collaboration
- Logic model, workplan, and goals that are responsive to local needs and consistent with the mission/ vision
- Desired impacts and outcomes
- Implementation of activities
- Continuous learning / improvement; using data to reflect on what's working and what changes may be needed
- Multi-sector engagement / level of engagement of partners
- Use of system-building strategies

There was agreement that we could promote the collective impact framework as a way of organizing the above indicators. Most collaborations are probably working along these lines, and may need a crosswalk to the collective impact framework to fully understand the context. There was agreement that there are stages/phases of community collaboration and a measurement tool could help identify which phase a collaboration is in and where they may need some technical

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assistance. This information could help focus the State's technical assistance plan. Jeanna thanked the Subcommittee for their thoughtful feedback and distribute one or more draft tools for the July CSDS meeting.

**IV. Workplan Items (as revised to coordinate with Consortium for CSD - RTTT)** (The order of the follow agenda items was changed during the meeting to accommodate various scheduling issues.)

**A. Goal A (serve as an advisory body to State Initiatives)**

1. AOK Networks (attachment 2a): Ana Maria Accove gave an overview of the AOK Networks; there are 14 sites and the Networks have been in place for 12- 14 years. They focus on network capacity-building and system-building strategies that are designed for collective impact on child outcomes.
2. Race To The Top/ Innovation Zones (attachment 4a): Leah Pouw reviewed the progress of the Innovation Zones, which are working on pilot initiatives intended to increase enrollment of vulnerable children in high quality early childhood programs. The Zones are developing logic models and workplans for the coming year.
3. MIECHV: Joanna reported that the State MIECHV Team has been working on the federal reapplication for MIECHV, which is due this week. A fuller MIECHV update will be shared at the next CSD Subcommittee meeting.
4. Early Childhood Community Systems/PROTECT: Elise Groenewegen from ICAAP reported that the initiative conducted a survey of home visiting programs regarding interest and past experience with trainings related to toxic stress and trauma-informed practice. Web trainings are being developed this summer on related topics. In addition, the group will be convening forums in various communities throughout the state, to collect more feedback on how to best integrate trauma-informed practice throughout early childhood community systems. For more information, please contact Elise at [EGroenewegen@illinoisAAP.com](mailto:EGroenewegen@illinoisAAP.com).
5. Illinois Project Launch (attachment 5-5a): Felicia Fair-Thompson, Viola Gray, Shannan Chehade, and Julia Wesley presented findings from the project, which will end on September 30, 2014. The project focused on ages 0-8 in the North and South Lawndale areas, and took a public health approach. Activities included:
  - a. Trainings and train-the-trainer trainings for 21 clinics on developmental screenings, the Edinburgh, and trauma/violence; the training is expanding to other sites statewide and the training module is available upon request.
  - b. Parent cafes and the trauma recovery empowerment model (a promising practice with 24-33 week sessions for women) in Roseland and South Chicago; for more information about the upcoming August train-the-trainer session, please contact Felicia Fair-Thompson.
  - c. Mental health consultation was successfully embedded in three schools
  - d. Publicizing and supporting home visiting services, including participation in the Mothers and Babies maternal depression training
  - e. GP3S online information and referral system for providers; this data system is being piloted in the Rock Island AOK, and may be able to be sustained through the AOK Networks.
  - f. Community participation take place through local council meetings
  - g. Through EDOPC, over 735 providers have been trained
6. Race To The Top/ Consortium for CSD (attachments 3-4): Kathy Stohr reported that the statewide CSD Strategic Planning process is about halfway through. Three workgroups (Functions, Resources, and Data) have been working to flesh out specific sections. Common themes are emerging and there seems to be a lot of agreement on the need for shared high-level outcomes, a more coherent technical assistance/support system at the State level, and bringing together all of

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the local-level collaborations. The State EC program administrators will have a facilitated conversation next week to continue this dialogue. At the July CSDS meeting, recommendations will be shared to collect additional feedback. The preliminary strategic plan recommendations will be sent to the IAT (Inter-Agency Team) in July so that they can go to the HVTF and Early Learning Council over the summer. The final Strategic Plan is expected by September 2014.

**B. Goal B (advance access to resources to guide CSD work)**

1. (Definition of high quality EC system, CSD core functions, guiding principles)
2. (Revised CSD Resource Toolkit is online)
3. (Updated Community Partnership Profiles are online)
4. Clearinghouse for CSD professional development: the following upcoming training was mentioned:
  1. November 6 CSD Professional Development Day in Bloomington (all CSD staff and leaders are welcome to attend; details tbd)

**C. Goal C (create, recommend, and support state to local funding mechanisms)**

1. Update on survey re how governmental agencies approach EC CSD:  
(see incomplete DRAFT attachment 6): Joanna explained that the incomplete draft is based on surveys that were conducted with the listed programs to identify the current contract language pertaining to community systems and/or collaborations. The information in this draft has not yet been vetted with the programs for accuracy, but we wanted to circulate this to share what has been collected to date. The Consortium generously offered their staff time to complete and check this information.

**V. Proposed Meeting Schedule**

Tuesday, July 1 from 11:00 am to 1:00 pm

Tuesday, September 9 from 1:00 to 3:00 pm

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