

**Home Visiting Task Force  
Executive Committee Meeting  
September 30<sup>th</sup>, 2013**

**Meeting Minutes**

**Attendees:** Deborah Daro, Claire Dunham, Donna Emmons, Gaylord Gieseke (co-chair), Theresa Hawley, Teresa Kelly, Beth Masciti-Miller, Anna Potere, Nancy Radner, Diana Rauner (co-chair), Penny Smith, Lesley Schwartz, Joanna Su, Janelle Weldin-Frisch, Cindy Zumwalt

**Welcome and Introductions**

- The July 9<sup>th</sup>, 2013 meeting minutes were approved with one change regarding the ISBE monitoring RFSP, which was made before the minutes were posted.

**MIECHV Updates**

- Data:
  - The transition to VisitTracker is going very well and is well-received so far. Form 1 and Form 2 will both be submitted to HRSA on October 31<sup>st</sup> and can then be shared.
  - The major state funders for home visiting (CPS, DHS, ISBE, MIECHV) met to discuss common data elements and definitions to ensure that all home visiting funders are aligned and can draw data from the MIECHV data system. Major funders will continue to meet together on a quarterly basis and will also make sure that the Ounce is involved.
  - MIECHV is encouraging all programs that get some MIECHV funding to have their entire programs use VisitTracker and the MIECHV data system and are also providing it to Oak Park. For each family they indicate who the funder is.
  - The objective is to get uniform reporting across agencies and funding streams but some programs use more than one, e.g. Cornerstone and VisitTracker.
- Matt Poes from CPRD is moving to James Bell Associates, which gives technical assistance to MIECHV, as of October 4<sup>th</sup>. Peter Mulhall is working on hiring a replacement.
- MIHOPE has announced that it will not collect saliva from study participants.
- HRSA has issued a notification that MIECHV will continue in the event of a government shutdown.
- MIECHV received a little more than \$3.8M for FY14, which reflects the 5.1% cut due to sequestration.

**Home Visiting Research Panel Recommendations**

- At the request of the Task Force, a panel was convened of 4 expert researchers to review research proposals submitted in response to the RFP the Task Force issued in August. The panel reviewed all 4 proposals that were submitted and had a discussion around each proposal focusing on 3 categories: feasibility of the proposal, how the findings will be used, and the quality of the research design. The panel recommended that three of the proposals—from Jon Korfmacher, Neil Guterman, and Sydney Hans - be included in the request to HRSA for additional funds and that the fourth proposal, submitted by Baby TALK, receive technical assistance to further develop their proposal's research design.
- The Executive Committee voted unanimously to accept the panel's recommendation. For the fourth proposal from BabyTALK, the Executive Committee voted to request that the Inter-Agency Team of the Early Learning Council work to find funds, if possible, to provide research design assistance to Baby TALK.

- The Executive Committee also agreed that BabyTALK should be invited to speak at an upcoming Task Force meeting to increase members' familiarity with the model.

#### **Home Visiting White Paper**

- The White Paper and its recommendations were developed out of information collected from the home visiting field via two summits held in April 2013.
- In the interest of time, it was agreed that the dialogue on the white paper would continue outside of the meeting.

#### **Wrap Up and Next Steps**

- GOECD is funding the Family Specialist Credential to be developed without targeting home visitors as an audience for the credential.
- The infant mental health endorsement process should be a shared process involving the early childhood committee of the Children's Mental Health Partnership and the Illinois Association of Infant Mental Health as well as the Home Visiting Task Force. We should also consider the consultation model developed by the Partnership for home visitors.
- The next full meeting of the Task Force is November 5<sup>th</sup>, and the next meeting of this Executive Committee is January 14<sup>th</sup>. The 2014 meeting schedule for both the full Task Force and the Executive Committee was disseminated in August.