

**Home Visiting Task Force's Home Visiting-Child Welfare
Sub-Committee Meeting
December 9, 2015**

MINUTES

Participants: Jan Stepto-Millett, Cynthia Tate, Anna Potere, Vicky Thompson, Gaylord Gieseke, Eileen Reilly, Stephanie Franklin, Mary-Beth Corrigan, Carrie Bires, Mark Valentine, Amy Dworsky, Paula Corrigan-Halpern, Heather Blankenship, Penny Smith, Linda Delimata, Debbie Bridges, Colleen Sutkus, Carol Muhammad

Welcome and Introductions

- Provided handouts to all committee members:
 - November 17, 2015 Meeting Minutes
 - December 9, 2015 Meeting Agenda
 - HVTF's Workgroup Charge
 - HVTF's Home Visiting-Child Welfare Logic Model
 - HVTF's Home Visiting-Child Welfare Flow Chart
 - HVTF's Home Visiting-Child Welfare Components Diagram
 - HFI Program List
 - REDCap Index
- Introductions from all attending committee members.
- November 17, 2015 Meeting Minutes were approved with no changes.

HFA Accreditation Guidelines Call

- HFA Accreditation Guidelines call occurred on 12/4/2015 with representatives from the Governor's Office and HFA.
- HFA will allow for a larger enrollment window for the Home Visiting Pilot Program (prenatal – 1 year of age).
- The larger enrollment window will impact HFA critical standards 1,2, and 3.
- During HFA accreditation, the Home Visiting Pilot Program will likely be rated out of compliance; however, the Home Visiting Pilot Program is still able to be accredited.

Data Collection

- Various home visiting measurement tools addressing child development and parenting were discussed.
- Information regarding the intervals and measurement tools used will be discussed during the Direct Service conference call on 12/15/2015.

Home Visiting Pilot Program Concept Paper

- The Concept Paper was reviewed by the HVTF's Home Visiting-Child Welfare Sub-Committee and suggested feedback and revisions were provided.

Direct Service Provider Call

- On 12/15/2015 several direct service providers from various child welfare and early childhood agencies in Illinois will participate in the conference call to discuss assessments tools and their intervals.
- Information from this meeting will be shared at the next HVTF's Home Visiting-Child Welfare Sub-Committee.

Future HVTF's Home Visiting-Child Welfare Meetings for Phase I

- The initial Phase I of the development of the HVTF's Home Visiting-Child Welfare Pilot Program is nearing completion.
- During Phase II of the Home Visiting Pilot Program, the committee will discuss the parking lot items and further implementation of the Home Visiting Pilot Program.

Parking Lot Items

- Develop a further understanding of the administrative case review process.
- Inform DCFS Judges on the voluntary Home Visiting Pilot Program services offered.
- Discuss with DCFS Judges the importance of ensuring the home visiting services offered continue to be voluntary services and do not negatively impact the return home goal for children in DCFS.
- Develop effective marketing strategies to attract TPSN youth in home visiting services.
- Develop effective ways to engage parents in home visiting services.
- Determine the specifics of the home visitor's caseload.
- Determine the most effective process in matching a youth to a home visiting program.
- Determine the various HFI programs that will participate in the Home Visiting Pilot Program.
- Develop effective ways to promote co-parent involvement.

Wrap Up and Next Steps

- The HVTF's Home Visiting-Child Welfare staffer will make the final revisions to the Concept Paper and provide the sub-committee with copies for further feedback.
- The Direct Service Provider call will take place on 12/15/2015.
- Representatives from Chapin Hall will modify HVTF's Home Visiting-Child Welfare Logic Model.
- Representatives from the Governor's Office, and the HVFT Executive Committee Staffer will draft a policy statement regarding the Home Visiting Pilot Program design.

Next Meetings

- No future meetings have been scheduled at this time.
- The HVTF's Home Visiting-Child Welfare staffer will schedule a final Phase I meeting for January 2016.