CFS 596-Q
Rev 2/2012

State of Illinois
Department of Children and Family Services

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SOUTHERN REGION

Annual Report for Illinois Licensed Adoption Agencies

Date: 01/02/2013

Name of Agency: BETHANY CHRISTIAN SERVICES OF MISSOURI

Corporate Address*: 2060 TIMBERBROOK STE. 2

SPRINGFIELD, IL 62702

Illinois DCFS
License/Provider ID number: 465817 Telephone: 217-361-4670

License Effective date: JULY 11,2009 to JULY 11,2013

The reporting period and answers to all questions for this report relate to the agency's most recent fiscal year. Specify the dates of your agency's fiscal year and reporting period for this report: JUL 11-JUN 12

***If the agency operates satellite or branch offices, please attach a separate sheet listing complete addresses of all other offices.**

This report is to be completed by agencies providing adoption services and shall be filed with the Department of Children and Family Services and with the Illinois Attorney General's Office. In addition, each licensed agency that maintains a website shall provide this report on its website. The report shall be filed annually, no later than the 45th day following an adoption agency's license anniversary date. Failure to provide the annual report or disclose certain information required in the report may result in the suspension of an agency's license for a period of 90 days. Subsequent violations may result in a revocation of the license. [Rule 401.530]

This report applies only to the provision of adoption services and includes agencies providing foster care conversion services.

Question number 1 (A – M) pertains only to domestic and international agency-assisted adoption services, and home study services-only programs. Question number 1 (A-M) does not pertain to foster care conversion adoptions. Agencies that provide adoption services only through foster care conversions must answer questions 2 – 12, but need not answer question number 1.

Please respond to the following questions with a yes or no answer on the left and provide additional detail as requested:

X 1. **Non-identifying** information for the past year concerning adoption is attached:

Domestic Agency-Assisted Adoptions

A. The number of adoptive families who have submitted an agency application but who are not yet licensed: 10

B. The number of adoptive families who are licensed and awaiting domestic placement as of the agency's fiscal year end: 4

C. The number of biological parents who the agency provided services to during the reporting period for domestic adoption: 13

D. The number of children placed in adoptive homes during the year:
Adoptive parents/families who are Illinois Residents: 4
Adoptive parents/families who are non-Illinois Residents: 1

E. The number of adoptions initiated during the year:
Adoptive parents/families who are Illinois Residents: 4
Adoptive parents/families who are non-Illinois Residents: 1

F. The number of adoptions finalized during the year:
Adoptive parents/families who are Illinois Residents: 3
Adoptive parents/families who are non-Illinois Residents: 4

G. The number of adoptive placement disruptions: 0

H. The number of domestic adoption dissolutions this year: 0

International Adoptions (either by direct placements/referrals, or through home-study-services-only)

Check the boxes that apply to the intercountry adoption services the agency provides:

☒ Child referral/matching placement services;

☒ Adoption home study/post placement services (utilized by families who are working with another agency for their referral/match);

☐ None.

The number of adoptive families who have submitted an agency application but who are not yet approved or licensed: 7

The number of adoptive families who are licensed or approved and awaiting international placement: 1

The number of international adoptive placements made during the year: _____

List the countries with which you have accredited international adoption programs:
ALBANIA, BULGARIA, CHINA, COLOMBIA, ETHIOPIA, GHANA, HAITI, HONG KONG, LITHUANIA, PHILIPPINES, RUSSIA, SOUTH KOREA, UGANDA

The number of international adoptions finalized this year in the U.S., specifying the countries of origin: 0

The number of finalizations in other countries, specifying the countries of origin:
1-ETHIOPIA

The number of international adoptive placement disruptions: 0

NO 2. Has the agency:

- lost the right to provide adoption services in any state or country,
- had it's license suspended for cause, or
- was the agency the subject of other sanctions by any court, governmental agency, or governmental regulatory body relating to the provision of adoption services?

If the answer to any portion of this question is yes, attach a full and complete statement of explanation.

NO 3. During the past year, were any actions related to licensure initiated against the agency by a licensing or accrediting body?
If the answer is yes, attach a complete statement of explanation.

NO 4. During the past year, has the agency been a named party in any civil court actions in relation to the provision of foster care or adoption services?
If the answer is yes, attach a complete statement of explanation.

NO 5. Is the agency currently the subject of a pending investigation by federal or state authorities?
If the answer is yes, attach a complete statement of explanation.

NO 6. Were there any criminal charges, child abuse charges, malpractice complaints, or lawsuits related to the provision of adoption services against the agency or any of it's employees, officers, or directors during the past year?
If the answer is yes, attach a complete statement of explanation and the basis or disposition of the actions.

NO 7. Was the agency found liable for any civil or administrative violation or found guilty of or pled guilty to any criminal or administrative violation that relates to the provision of adoption services under federal, state or foreign law?
If the answer is yes, attach a complete statement of explanation.

NO 8. Was any employee, officer or director of the agency found guilty of any crime or determined to have violated a civil law or administrative rule relating to the provision of adoption services under federal, state or foreign law?
If the answer is yes, attach a complete statement of explanation.

NO 9. Was any civil or administrative proceeding relating to adoption services instituted by the agency during the year (excluding uncontested adoption proceedings and proceedings filed pursuant to Section 12a of the Adoption Act)?
If the answer is yes, attach a complete statement of explanation.

____ 10. The agency's website address is: www.bethany.org/southillinois

YES 11. An audited financial statement for the prior fiscal year, including a general description of fees, wages, salaries and other compensation described in Rule 401.565(a), certified by an independent public accountant, is attached.

YES 12. This Annual Report with attachments and audited financial statement, certified by an independent public accountant, has been posted on the website listed in item 9.

X 13. Effective August 15, 2005, Annual Reports are available upon request.

Information contained in this report is subject to the applicable confidentiality requirements of the Child Care Act and the Adoption Act.

I certify that the above statements are true and accurate, based on information available to me at this time.

DONNA NICHOLSON
Printed or typed name of Executive Director

Donna Nicholson
Signature of Executive Director

1/2/13
Date

Mailing Instructions on the back

Bethany Christian Services
Emergency, Safety, and Security
2012 Annual Checklist for Branch Directors

Checklist to be completed annually for all branches and submitted to the Director of Quality Services by January 31, 2013.

Requirement	Month Due	Assigned to:	Completion Date	Rationale
Update branch call tree *send copy to National	January	DONNA NICHOLSON	1/19/2012	Annual – BCS policy; COA
Complete branch Board of Directors Conflict of Interest forms.	January	DONNA NICHOLSON	1/19/12	Annual – BCS policy; COA
Review Active Shooter Procedure with staff	February	—	—	
Review Flooding Procedure with staff	February *if applicable	DONNA NICHOLSON	2/20/12	BCS - COA
Review Tornado Procedure with staff	March *if applicable	DONNA NICHOLSON	3/19/12	BCS - COA
Review Hurricane Procedure with staff	April *if applicable	DONNA NICHOLSON	4/16/12	BCS - COA
Review Wildfire Procedure with staff	May *if applicable	DONNA NICHOLSON	5/21/12	BCS - COA
Train First Responders	June *if applicable	DONNA NICHOLSON	6/18/2012	Annual
Review Earthquake Procedure with staff	June *if applicable	DONNA NICHOLSON	6/18/2012	BCS - COA
Review Volcano/Landslide, Heat, Nuclear Power Procedure with staff	July *if applicable	DONNA NICHOLSON	7/16/12	BCS - COA
Complete fire drill and review fire procedure	August	DONNA NICHOLSON	8/20/12	Annual – COA
Update OSHA Exposure Control Plan	September	DONNA NICHOLSON	9/17/12	Annual – OSHA; COA
Review Terrorism/Bomb Threat Procedure with staff	September *if applicable	DONNA NICHOLSON	9/17/12	BCS - COA
Review Hazardous Materials procedure with staff	October	DONNA NICHOLSON	10/15/12	BCS - COA
Review Winter/ Severe Weather procedure with staff	November	DONNA NICHOLSON	11/19/12	BCS - COA
Update emergency preparedness contacts/ continuity plan	November	DONNA NICHOLSON	11/19/12	Annual – COA
Competency Fair training for all staff	December	DONNA NICHOLSON	12/17/12	Annual – COA, BCS
Tasks Requiring Regular Monitoring				
Facility maintenance inspection	30th of each month			Monthly – BCS – COA
Routine security checks (doors, file cabinets, computers, documents)	Every week			Weekly – BCS – COA

This report is to be mailed to the child welfare agency's A&I licensing Unit and the Illinois Attorney General's Office:

Office of the Attorney General
State of Illinois
Charitable Trust Division
100 W. Randolph Street, 11th Floor
Chicago, IL 60601
312-814-3000

DCFS Agency and Intuitional Licensing Units:

Cook County	Northern Region	Central Region	Southern Region
A&I Licensing Unit A&I Licensing Supervisor 1911 S. Indiana Ave. – 9th Fl. Chicago, IL 60616	A&I Licensing Unit A&I Licensing Supervisor 200 South Wyman St. Rockford, IL 61101	A&I Licensing Unit A&I Licensing Supervisor 500 42nd St., Suite #5 Rock Island, Il. 61201	A&I Licensing Unit A&I Licensing Supervisor 2309 West Main St. Marion, Il. 62959
Cook Co. Region 1921 S. Indiana Ave. – 9th Fl. Chicago, IL 60616	Northern Region 107 N. 3rd Street Rockford, IL 61107	Central Region 4500 S. Sixth St. Road Springfield, IL 62703	Southern Region 401 W. Industrial Dr – Ste B Effingham, IL 62401