

Illinois Department of Children and Family Services  
**Institutional Review Board Meeting**  
**Minutes**  
**February 24, 2015**

**Chicago**

Debra Dyer  
Janet Ahern  
Kay Clark  
Mark Holzberg  
Paula Jaudes  
Brooke Taylor

**EXCUSED**

Kamaria Gammon

**CALL TO ORDER**

Debra Dyer called the meeting to order at 2:04 p.m. A quorum was present.

**APPROVAL OF MINUTES**

**MOTION:** Mark Holzberg made a motion to approve the minutes.

Janet Ahern seconded the motion and a unanimous vote from the remaining board members carried the motion.

**FOLLOW UP**

**Judith Regina Havilcek.** *Sexual Trafficking of Children in Illinois: Prevalence and Characteristics of Children who come to the Attention of Child Protective Services.*

Researcher sent information that was requested by the board. Researcher needs to submit IRB Approval from UI-UC.

**MOTION:** Mark Holzberg motioned to approve the proposal.

Janet Ahern seconded the proposed motion and a unanimous vote from the remaining board members carried the motion.

**Colleen Murray.** *Burnout and Caseload Volume among CPS Investigations.*

Mark Holzberg followed up with the researcher and her advisor around new concepts of her research. Nothings else has been received from the researcher at this time.

**MOTION:** Tabled.

**John Constantino.** *Early Head Start University Partnership Grants: Buffering Children from Toxic Stress Randomized Controlled Trial.*

Dr. Jaudes has reviewed this research proposal. Hair will show a longer level over time – see how it fluctuates. Calm periods – periods of heightened stress.

Clip/cut – not a pull, but will leave a bald spot.

**MOTION:** Research proposal will be sent for a re-vote. Brooke will re-send the research proposal to all board members and a vote should be received by each board member by Friday, February 27, 2015.

## **NEW PROPOSALS**

**James Gleeson.** *Family Options IV Project Evaluation.*

Need a consent for younger kids and assent for the older kids. Survey s going to adults.

They think that the number will be low – that’s just the number that they deal with. Just evaluating their stuff.

With all of the questionnaires and focus groups – nowhere is there a statement telling the subjects that they can refuse to participate/answer questions – should be an opt out for any question.

IRB approval from the University needed. Need assent form and an opt out on questions.

**MOTION:** Mark Holzberg motioned to approve the proposal, pending receipt of the IRB from the University, an assent form and an opt out on questions.

Janet Ahern seconded the proposed motion and a unanimous vote from the remaining board members carried the motion.

**John Curtis McMillen.** *Feasibility PILOT of Handling Intense Emotions in a Residential Facility for Youth.*

This is their curriculum.

Typo in the teen assessment – says \$210, not \$20.

No mention of trauma being the underlying factor – doesn’t provide context.

Can we see one of the scenarios or videos before it’s approved?

Some risk involved (considered Level II).

**MOTION:** Tabled. Mark will follow up with the researcher about the trauma component.

**Roopa Sesahdri.** *Department of Family and Support Services Head Start Community Assessment.*

Local Head Start Program (Chicago)

Fairly straightforward.

What are the indices that they are going to be looking at? What are their outcomes?

IRB approval from the University needed.

More specifics on well-being and health outcomes – measurements, data points that they are collecting. As much meaningful detail as we need to feel comfortable with this research proposal.

More specific to the domains – what data are they actually collecting?

**MOTION:** Tabled. Brooke will follow up with the researchers regarding the above raised issues.

**Ram Yogev.** *P1110 A Phase I Trial to Evaluate the Safety and Pharmacokinetics of Raltegravir in HIV-1 Exposed Neonates at High Risk of Acquiring HIV-1 Infection, Version 1.*

Risk Level II – always a risk with these medications.

No other drug comparing it to.

Concerned also not getting standard preventative care – no....they will all get standard care and this will be an added one.

Initial consent given by parent. Timeframes are pretty tight. Indeterminate time of when DCFS gets custody.

DCFS may not be in the place to consent – have to have parent consent or DCFS can consent after DCFS takes custody.

To protect from HIV virus infecting DNA. Used in adults and children over age 2. No deaths. Little side effects.

Dr. Jaudes will set up a meeting with Debra and Janet with Ram Yogev and Ellen Chadwick about the IMPAACT Study.

**MOTION:** Paula Jaudes motioned to approve the proposal.

Mark Holzberg seconded the proposed motion and a unanimous vote from the remaining board members carried the motion.

## **OTHER**

**Dr. Paula Jaudes.** The paper that was sent out for review had some revisions requested. Revisions were made and the paper has now been accepted. Will be sending out the paper (with the revisions) for another review. A paragraph on race was added. Dr. Jaudes is asking for feedback on her paper.

Next meeting scheduled for March 24, 2015.

The meeting adjourned at 3:05 PM.