

**Child Welfare Employee Licensure Board
Meeting Minutes
September 14, 2015
The Baby Fold, Normal, Illinois**

Board Members Present

Karen Major
Hope Carbonaro
Jeanne Flynn
Mary Ochman-Ahmed
Debra Dyer-Webster
Tiffany Jones
Judi Bradley

Members Absent:

Mikal Rasheed

Others Present

Janet Ahern, DCFS Legal
Christi Sullivan, CWEL Office

Meeting was called to order by Karen Major at 10:20 a.m.

Welcome/Introduction:

Karen welcomed members to the meeting. Christi announced that there were two individuals interested in the seeking the board position to replace Mikal. Both were invited to the meeting, but were unable to attend. They were invited to the December meeting.

Approval of Minutes:

Minutes from the April 1, 2015 teleconference were introduced. Hope Carbonaro moved to accept the minutes from the April 1, 2015 teleconference as presented. Debra Dyer-Webster seconded the motion. Vote: Yes (6) Mary Ochman-Ahmed abstained because she did not participate in the teleconference. Motion carries. Minutes from the April 1, 2015 teleconference approved as presented.

Minutes from the June 8, 2015 meeting were introduced. Jeanne Flynn moved to accept the minutes from the June 8, 2015 meeting as presented. Mary Ochman-Ahmed seconded the motion. Vote: Yes (6) Debra Dyer-Webster abstained because she was not present at the meeting. Motion carries. Minutes from the June 8, 2015 meeting approved as presented.

Board Openings:

Christi Sullivan reminded members of the vacant POS position and one university faculty position. Karen Major's term will end this summer and the board will need an additional POS candidate. There are two university candidates that have expressed interest in filling Mikal's position on the board. Jade Stanley and Craig Perri have been sent the application documents and were invited to the meeting. Karen Blum has been recommended by Karen Major. Christi has contacted Karen and will invite her to the next meeting. Additional for potential candidates should be sent to Christi for follow up.

Board Chair position will be open when Karen's term ends. Tiffany Jones expressed an interest in the Chair position and Debra Dyer-Webster agreed to continue in the Vice Chair position.

Motion: Jeanne Flynn moved to make the recommendation for Debra Dyer-Webster to be re-appointed as the Vice Chair. Judi Bradley seconded the motion. No further discussion.

Vote: Unanimous. Motion carries. Christi Sullivan will prepare the recommendation and send to the Directors Office.

Motion: Debra Dyer-Webster moved to make the recommendation for Tiffany Jones to be appointed as the Chair. Mary Ochman-Ahmed seconded the motion. No further discussion.

Vote: Unanimous. Motion carries. Christi Sullivan will prepare the recommendation and send to the Directors Office.

Rule 412 Update:

Christi Sullivan and Joyce Bryan are working on drafting procedures for Rule 412. Procedures for SCR staff need to be added.

New Business:

No new business.

Karen Major called for a motion to close the meeting to discuss cases. Tiffany Jones moved to close the meeting to discuss cases. Judi Bradley seconded the motion. Vote: unanimous. Motion carries. Meeting is closed to review cases at 10:55 a.m.

Closed Session:

ELRT Report: No ELRT report.

Case Review:

Three (3) cases were brought to the CWEL Board. Two (2) cases were brought to the board for consideration of suspension. One (1) license was suspended pending the OIG investigation and AHU process. One (1) case had no action taken. One (1) case was brought to the board for consideration of revocation based on AHU recommendation and finding of abandonment. The license was revoked.

Debra Dyer-Webster moved to end the closed session and open the meeting. Judi Bradley seconded the motion. No further discussion. Motion carries.

Closed session adjourned at 11:19 a.m.

Open Session:

Next Meeting:

A teleconference to hear revocation cases is scheduled for October 7, 2015 at 11:30 a.m.

The next in-person meeting is scheduled for Thursday, December 10, 2015 in Joliet. Christi Sullivan will reserve the room and invite any board member candidates to the meeting.

The 2016 meeting schedule is as follows:

March 14, 2016 in Bloomington

June 13, 2016 in Joliet

September 12, 2016 in Bloomington

December 12, 2016 in Joliet

Adjournment:

Debra Dyer-Webster moved to adjourn the meeting. Judi Bradley seconded the motion. Vote: Unanimous.

The meeting adjourned at 12:40 p.m.