

DCFS Child Welfare Advisory Committee
CWAC Sub-Committee Minutes

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| Committee: CWAC High End Comprehensive Services Subcommittee Agenda | |
| Chairperson: Michael C. Jones and Ann Pearcy | Meeting date/ location: April 23, 2015 100 N. Western, Ste. 200, Chicago, IL |
| DCFS Co-Chair: Ann Pearcy | Start Time: 12:30pm |
| Members Present: Michael C. Jones, Ann Pearcy, Cindy Hoffman, Keith Polan, Kate Buchanan, Beth Horwitz, Becky Newcomer, Judy Griffeth, Chuck Redeker, Dora E. Maya, Heather Baranoski, Maggie Gould, Lauren M. Williams, Bruce Thomas, Theresa Matthews and Denise Briglio. | |
| Members Absent: On the Telephone: Marge Bergbind, Mitchell Sandy, Pat Ege, Monte Mister, Cindy Baumen, Vicky Tello, Kristine Herman and Pat Biggs. | |
| Summary of Discussion Items: | |
| <p>I. <u>Outcome revealed: Review of the minutes and the agenda; approved.</u></p> <p>II. <u>The Homeless Youth Prevention Planning Model</u> Beth H. from ICOY Illinois Collaboration on Youth/The Homeless Youth Prevention Planning Model passed out her powerpoint. It is a grant which is a new design model for teenagers in services---evidenced based. They are working with Chapin Hall to do the data collection and implementation process and gather back feedback. There are 3 phases: Phase 1 is the planning process. Phase 2 is the pilot model and testing fidelity. Phase 3 is the randomized control trial. A total of 90 people helped developed this model and in the pool were 12 children in care, DCFS, DHS, Homeless Coalition and Private sector. The goal of this grant is to test this model to see what works and what doesn't work and to help young people have permanency and reduce placement disruptions. The focus is about thinking of relationships and connections and trying to balance the skills and knowledge for younger youths to maintain permanency. At this time, there are no identified pilots for the randomized control site and Beth asked for volunteers and to see her afterwards.</p> <ul style="list-style-type: none">• Marge raised the issue that the purpose of this model is to find out if there are any barriers on how to facilitate it, not what Beth thinks of it or how it works. The grant is due in 1 month and looking at using 5 to 6 pilot agencies for the sample size with approximately 600-650 youths. One issue that was raised asked how realistic would it be that we have the Child and Family Team meetings once a month and meetings for the pilot model. Beth provided her contact information as: Cell phone 312/507-1795 and her email address: Bhorwitz@icoyouth.org <p>III. <u>Residential Program Plan</u></p> <ul style="list-style-type: none">• Reviewing the Residential Program Plan, Dora asked a question pertaining to section 4.3 (Minimum Staffing Expectations) and section 6.3 (Culturally Responsive Services) In essence, it was her understanding that in section 4.3 it says it "will strive" vs in section 6.3 "will match" | |

and she felt that this was contradiction. Is this an option? Or is it mandated?

- Review of section five: Question: Once wards turn 21 years old, it is not automatic when applying for Medicaid and Judy wanted to know if we could provide something in writing to give to the wards. They have to reapply. MCJ will check with Kristi.
- Question: FOID reporting was brought up and at this time, there has been no discussion. MCJ will follow up and check with Michelle on this issue.
- Staffing ratios: Went over the staffing ratios for severe and it is 1:3 and for moderate it is 1:4. Maggie said that she would have to hire 8 staff and wanted to know how the Department is going to pay for it. MCJ shared that there was not a change in this requirement and that this is not a change from last year's program plan. The reason why it was in red was to highlight and to be clear for people to understand the ratio for severe and moderate. If agencies are not doing this as a practice, this should go thru CWAC finance and Budget and Financing for rate developments on staffing ratios. The issue came up with regard to using floaters at night time ratios and the financial impact, in that if using floaters then there is flexibility versus being mandated to having 2 staff ratio. Theresa shared that each provider is paid a certain rate and that is what they're being paid for according to the contract. Again, it was asked to have the Budget people to take a look at it. Marge said that the next FAS meeting is on May 12th.
- Residential providers said that they don't have access to SACWIS and can't do Parallel assignments. Only the legal worker, who also has to have a Child Welfare License, can have access to SACWIS.
- Runaway: Judy said there is no form to fill out; just insert it in the matching checklist. The matching checklist will be a little different; MCJ will send it out. (Theresa and Lauren would like a copy of it).
- Allowances and Personal clothing: No objections to keeping it in the contract. When staff doesn't know what to do, refer then back to the residential provider.
- CILA/Emancipation: Section 9.21 neutral discharge. It always has been "neutral."
- Section 9.24 and 9.25; Absence of maltreatment and School Attendance; no objections to keeping it in.

IV. ILO/TLP and Older Adolescent Population

- MCJ asked how we can address the issue of adequate representation. We need to have a balance; integrate. MCJ shared that Bruce is over the ILO/TLP. The next meeting for ILO/TLP is next Thursday at Onarga. MCJ asked the group to think about having the ILO/TLP being invited to the next CWAC meeting in June and there was an agreement. We would need for the meetings to be structured and allow ILO/TLP to have a stronger voice. If they joined, there would need to be quarterly meetings and to be mindful and focused on ILO/TLP with Residential.

V. Child Protection Investigations and Licensing Issues

- Investigations can take a full 60-90 days and outcome revealed: DCP and Licensing both investigate at the facility and their action is dependent on each other. It is concurrent

investigating, outlining the Protective Plan. This is in procedures 300 for Investigations and Procedures 383 for Licensing. There also needs to be special treatment across the region, as well as, a need to be more consistent. Investigations need to prioritize these reports. Investigations can take longer than 14 days because it has to be conducted in a thorough review, mandated review, GAL review of unfounded reports and DuPuy Administrative Teleconference which lengthens it or can have an investigation extended. Administration recognizes it and field staff needs to recognize too.

- **Judy asked what about the Pilot Project that Cathy Smith was talking about with DCP and licensing; whereby dedicated staff would investigate for all residential hotline reports. It was shared that all GAL reviews are conducted by Roi Montalvo who is able to conduct such reviews in a timely manner and is able to move the review faster if the GAL has a waiver. Lastly, there is no direction to indicate a higher amount of findings against Residential agencies. Somehow there was a rumor that DCFS wanted to indicate more so against Residentials and that is simply not the case. Judy asked what is the timeline between opening and closing an investigation and what is the impact of the milieu? Is the report regarding a behavior management intervention versus maltreatment? MCJ shared that Dan Finney could review the Protective Plan and modify it.**

VI. Medicaid Update---Kristy

- **Giving a heads up that she will be sending an email today with link to HFS Medicaid system being updated. It's a joint effort with Illinois and Michigan. No changes in billing. After July 1st, providers will need to log in and verify that all information in the system is correct on the provider. In the middle of June, she will have a reminder sent out that providers will need to log in. Kristy will schedule monthly conference calls. HFS will host provider webinars. Again, this won't impact billing/payment, but just wants to make sure that the information on provider is correct.**
- **MRC contract carve out; no questions and no concerns. Fee for service billed to Medicaid. Kristy asked if we should take the RSA's out of the bucket and put it out there. Shared that she would like to have conversation about it and re-visit the RSA and with the FAS committee. There was consensus to wanting to have the RSA to be able to bill.**

VII. Meeting Schedule for the year---Second Thursday of even month

- **June 11, 2015**
- **August 13, 2015**
- **October 8, 2015**
- **December 10, 2015**

***Due to lengthy discussion on the Residential Program Plan, some agenda issues were not able to be discussed. These items will be tabled for next meeting.**

Meeting adjourned at 3:45pm.

| Required Action | Person Responsible | Due Date |
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| Can we give something in writing to wards after emancipation that they would have to reapply for Medicaid and that it's not automatic. (Judy's question) | MCJ will check with Kristi. | |
| FOID reporting. Medicaid Log in after July 1 st ; schedule monthly conference calls. | MCJ will follow-up with Michelle. Kristi/Medicaid. | |
| Night time shift ratios has a financial impact and if agencies not doing this as a practice; this should go thru CWAC finance. | MCJ/Ann check with CWAC finance. | |
| The Dept. rounds up on a fraction and what should be the rate? | MCJ will go back to the Finance Group | |
| Matching checklist revised. MCJ to talk to ILP/TLP meeting in Onarga about integrating with CWAC meetings. | MCJ to send providers/Theresa and Lauren a copy of it. MCJ will invite ILO/TLP to the next meeting in June. | |
| Adjourn Time: 3:45pm | | |
| Next Meeting Date/location: June 11, 2015 | | |
| 100 N. Western, Ste. 200, Chicago, IL | | |
| Date Minutes Submitted: April 27, 2015 | | |