

**DCFS Child Welfare Advisory Committee  
CWAC Sub-Committee Minutes**

**Committee: CWAC Sub-Committee**

**Chairperson: Hope Carbonaro**

**Meeting date/ location: June 17, 2016 / DCFS  
Joliet Office**

**DCFS Co-Chair: Deb Kennedy**

**Start Time: 10:00am**

**Attendance List**

<b>Name</b>	<b>Agency</b>	<b>E-Mail</b>
Anderson, Shana	DCFS	Shana.anderson@illinois.gov
Arnett, Malia	Childlink	Malia.arnett@childlnk.org
Berglind, Marge	CCA	llccamb@aol.com
Carbonaro, Hope	Caritas – Co-Chair	Hope.carbonaro@illinois.gov
DelGiudice, Olivia	Kaleidoscope	Olivia.delgiudice@illinois.gov
Dorfman-Schwartz, Nancy	JCFCS	Nancy.dorfman-schwartz@illiois.gov
Franklin, Bill	LSSI	Bill.franklin@illinois.gov
Jones, Carly	Lawrence Hall	Carly.jones@illinois.gov
Keeler, Jason	Camelot	Jason.keeler@illinois.gov
Kennedy, Deborah	DCFS – Co-Chair	Deb.kennedy2@illinois.gov
Levine, Tracy	SOS	Tracy.levine@illinois.gov
Major, Karen	The Baby Fold	Karen.major@illinois.gov
Monzon, Francisco	UCAN	Francisco.monzon@illinois.gov
Smith, Marc D.	Aunt Martha's	MDSmith@auntmarthas.org
Wiseman, Scott	DCFS	Scott.wiseman@illinois.gov

**Guests**

Bobby, Rich	Little City	rbobby@littlecity.org
Cosey, Twana	DCFS	Twana.cosey@illinois.gov
Digre, Pete	DCFS	Pete.digre@illinois.gov
Dixon, Harold	DCFS	Harold.dixon@illinois.gov
Grutza, Jody	DCFS	Jody.grutza@illinois.gov
Mills, Pamela	DCFS	Pamela.mills@illinois.gov

**Summary of Discussion Items:**

- Note who presented:** Jason Keeler
- Reference any written documents distributed (Title & date):** Medicaid Pilot
- Note any recommendations made by Committee:** Informational call just occurred and limited detail at this point. Need to assure all areas of state covered in pilot due to differences in travel, etc. in rural vs. urban areas.
- Note agreed upon Next Steps and person responsible:** Kristine Herman to attend and provide further detail at next meeting
  
- Note who presented:** Jody Grutza
- Reference any written documents distributed (Title & date):** Strategic Plan Document – June 17, 2016 - (DCFS Town Hall June 28<sup>th</sup> through July in each region)  
[dcfs.strategicplan@illinois.gov](mailto:dcfs.strategicplan@illinois.gov) - for tracking purposes, working on adding link on Dnet that will transition you to updates regarding the site's strategic plan. Suggestions open – email subscriptions, hyperlink, etc. Someone from the group to be a part of CWAC while working together for further development. Statewide Summit Oct. 18<sup>th</sup> & 19<sup>th</sup> DCFS transformation and Immersion Sites.
- Note any recommendations made by Committee:** Jody recorded information relation to feedback on

strategic plan, including need for more family engagement, workforce issues, and funding. Permanency also an important area to cover more specifically in plan.

**-Note agreed upon Next Steps and person responsible:** CWAC FC members were encouraged to go to website to make additional suggestions related to strategic plan.

**-Note who presented:** Pete Digre & Twana Cosey

**-Reference any written documents distributed (Title & date):** Draft Model EFCPP – June 17, 2016. Emergency Foster Care Plan and additional handouts (Jataun will email handouts upon request)

**-Note any recommendations made by Committee:** *43 kids in shelter system*. 200 department staff participants on webinar June 16<sup>th</sup>. Requested training curriculum. In need of specialized foster care homes that will take care of teenagers (particularly African-American). Request role and job descriptions of the case managers, resources specialist, and foster parent.

**Recruitment** – training on how to recruit foster parents. Next meeting in July. Separated into sub groups. Trainings on presentation and public speaking; marketing; strategic planning and analysis; etc. Clarification of reimbursement to foster parents in recruitment.

**-Note agreed upon Next Steps and person responsible:** Workgroup is complete and input is included in draft of program plan provided. Pete Digre and team will complete meeting with Agencies truly interested in EFC Contract to negotiate rate and initiate programs asap. Please contact Pete Digre if your Agency is interested. DCFS will continue to send out notice related to foster parent training dates.

**-Note who presented:** Marge

**-Reference any written documents distributed (Title & date):** Marge discussed possible impact of new Federal Funding Guidelines. Handout was sent to group with Agenda. She assured group was aware of this information.

**-Note agreed upon Next Steps and person responsible:** Continued updates by Marge

**-Note who presented:** Group Discussion

**-Reference any written documents distributed (Title & date):** Allegation 86 Neglect by agencies. In effect June 6<sup>th</sup>, Posted on Dnet.

**-Note any recommendations made by Committee:** Investigation done by DCP.

**-Note agreed upon Next Steps and person responsible:** Informational discussion. However, group concerned about delays this may create in staff and Agency continuing services during period of investigation. Nora Harms will be invited to provide updates re: investigation unit.

**-Note who presented:** Pam Mills

**-Reference any written documents distributed (Title & date):**

**-Note any recommendations made by Committee:** Difficulties of staffing in adoption unit. New adoption database starting in September – will not have to have APT reach out, the system will have the attorney's name to contact. Anybody that has a 504 Plan or IEP is eligible for therapeutic daycare (will go through steps to be qualified). This will change but at this point our language qualifies. Must find own provider (this too can possibly change). Group expressed concerns related to delays in permanency.

**-Note agreed upon Next Steps and person responsible:** Adoption workgroup will discuss and monitor progress/address barriers.

**-Note who presented:** Group

**-Reference any written documents distributed (Title & date):**

**-Note any recommendations made by Committee:** Dept. of Labor on overtime beginning on December 1. Impact on Foster Care discussed and some discussion of forming group to formalize recommendations. Discussed management of staff and estimation of overtime to be expected. Current caseloads present a concern, with workload expectations.

**-Note agreed upon Next Steps and person responsible:** Some Agencies are working on time studies to

gain information on impact. CWAC Finance is also formulating recommendations and Hope will communicate with them to see if more needed from CWAC FC group.

**Adjourn Time: 2:00pm**

**Next Meeting Date/location: August 19, 2016 / DCFS Joliet Office**

**Date Minutes Submitted: July 14, 2016**