



*Asian American  
Advisory Council*

*Illinois Department of Children and Family Services*

Bruce Rauner  
Governor

George H. Sheldon  
Director

**January 20, 2016 COUNCIL MEETING MINUTES**

Attended in Person at 160 N. LaSalle Conference Room: Benny Kuriakose, Marjorie Moore,  
Stany D'Souza, Theresa Hughes

Called in: Barbara Hiram, Vivian Robinson, Lily Ruan, Nancy Rodriguez, Siby Jacob, Santosh Kurian, Sebastian Emmanuel

- I. Called to order by Marjorie Moore at 2:05PM.
- II.
  - A. Members reviewed June 5, 2015 meeting minutes. No corrections needed to be made. Vivian made the motion to approve the minutes, Santosh seconded it. All in favor; none opposed. Minutes was adopted by the Council as official minutes.
  - B. Members reviewed minutes of July 17, 2015 meeting with Director Sheldon. No corrections needed to be made. Vivian made the motion to approve the minutes, Barbara seconded it. All in favor; none opposed. Minutes was adopted by the Council as official minutes.
- III. Old Business
  - A. Asian American Advisory Council's officers terms have expired. Marjorie nominated three people and asked other members to nominate. Nobody made any new nomination. Marjorie talked to the three people prior to the meeting and they agreed to be the nominees. A discussion followed on whether to have a vote at this meeting. Council members agreed to have a vote. Marjorie made a motion to vote at the meeting, Nancy seconded. All favored; none opposed. The motion carried.
  - B. The three nominees for the office are:  
Stany D'Souza for Chair  
Santhosh Kurian for Vice Chair  
Lily Ruan for Secretary.  
The three people had the council members' unanimous votes to be elected to each post. Stany thanked council members for their confidence in him.
  - C. Benny, Barb, Nancy, and Stany are planning to attend a joint meeting to be held by African American Advisory Council, Latino Advisory Council, and Native American Indian Council on January 21<sup>st</sup> at 1911 S Indiana.



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IV. New Business

- A. It was announced that Marjorie will be the new Chief of Asian Affairs, effective 2/16/2016. Marjorie's work location will be at 1911 S Indiana. She will be reaching out to Asian communities. Benny Kuriakose became an Area Administrator, covering both Deerfield and 1911 S Indiana offices.
- B. Theresa Hughes was introduced to the council members. Theresa serves as Advisory Board Coordinator and liaison to the Director. She will make sure that all councils' meetings are compliant with Open Meeting Act. Council meetings are conducted timely and meeting minutes are recorded and posted for public review. She will also make sure councils' membership lists are current and up to date. Theresa will send an Ethics packet to the new Chairperson – Stany and Stany will disseminate the packet to everyone. Council members are required to read, understand, and acknowledge it and send back to Theresa who will forward to Inspector General's office. Every new council member within 30 days after becoming a member will need to take an online training for Open Meeting Act. Every board will have a designee in the following year to take Open Meeting Act training. This training is required by Illinois Attorney General's office.
- C. Nancy completed a nomination form for future nomination and distributed to council members via email.
- D. The council will nominate a designee for Open Meeting Act during next meeting.
- E. Next meeting is scheduled at 2:00 pm on March 31, 2016. The council will review the by-law, and amend it if necessary for possible changes of meeting schedules from currently every other month to quarterly.
- F. Stany will send AAAC's mission statement to Theresa.

V. Meeting adjourned at 2:58 PM.