



Recording & Reporting Work Related Injury and Illness Webinar

October 7, 14 & 21, 2009

10:00 am PT	11:00am MT	12:00 pm CT	1:00 pm ET
-------------	------------	-------------	------------

What is a Webinar?

A Webinar is a seminar which is conducted over the World Wide Web. It is designed to be interactive between the presenter and audience. A webinar is 'live' in the sense that information is conveyed according to an agenda, with a starting and ending time.

With this Webinar, one person (a site) registers for the conference. After registration, you will be sent a confirmation code and instructions. At the specified time, a person uses their computer to access the site via the internet.

Employers and recordkeepers are responsible for recording, maintaining and retaining records of work-related illnesses and injuries, posting certain records and reporting specific cases to OSHA under 1903 & 1904.

This three-part series will identify the requirements for recording and reporting as mandated by OSHA. You are encouraged to attend all three sessions to gain a thorough understanding of the law. Our aim is ensure that you are able to find answers to tough recording questions, and have confidence that the data you collect is correct. These interactive sessions give you plenty of opportunity to check your understanding of the requirements. Some of it you already know and some of it may surprise you. We'll have some fun figuring it all out! Here's the Plan:

Wednesday, October 7: The Basics

Coverage & Scope; Posters & Forms; FAT-CAT; State Plans; Road-map to Success

Wednesday, October 14: The Specifics

Road-map details for first aid and medical; noise, TB; blood-borne pathogens; privacy log; counting the days, completing the 300 Log.

Wednesday, October 21: The Wrap-Up

Completing the 301 Log, posting requirements; calculating the DART and other incidence rates and how you can use these calculations.

Please join us in the Webinar.

When: October 7, 14 and 21, 2009

Time: 12:00 P.M. to 2:00 P.M. CST (Chicago-time)

Cost: \$30.00 each session or \$75.00 for all three sessions

Facilitators: Paul Seidlitz, R.N., Seidlitz & Associates and Rita Mosley, Manager of Training & Promotions for the Illinois On-site Safety and Health Consultation Program.

Location: At your computer for the webinar or join us at the training site in Rockford, Illinois at the EIGERLab, 605 Fulton Avenue.

Registration Deadline: Thursday, October 1, 2009

Refunds on or before 9/25/09 will be charged a \$5 processing fee; no refunds allowed after 9/25/09.

Name: _____

Company: _____

Address: _____

City/State/Zip: _____

How many will be attending at this site: _____
(no extra charge for additional people at the internet site)

Telephone: _____ Fax: _____

E-mail: _____

METHOD OF PAYMENT:

My Check for \$ _____ Payable to Rockford Area Ventures is enclosed

Charge \$ _____ to my Visa MasterCard

Card Number: _____

Expiration Date: ________

Signature: _____

Registration Information:

Mail or fax this form to Kelli Elliott, Rockford Area Ventures, 605 Fulton Avenue, Rockford, Illinois 61103
Fax: 815-316-6345 Phone: 815-965-3522 Email: kelliott@eigerlab.org

Content Information:

Rita Mosley at rita.mosley@illinois.gov or call (815)967-3881



Onsite Safety and Health Consultation Program, Ill DCEO