



FOCUS ON SBSP

Chief Procurement Office Small Business Team

David Littrell

Small Business Specialist
E David.Littrell@illinois.gov
T 217.622.1550

Diana Boshell

Central Office - CPO-GS
E Diana.Boshell@illinois.gov
T 217.558.2231

Joe Kim

Joe.Kim@illinois.gov

Six New Set-Aside Codes

On August 30, 2017, CPO Ellen Daley declared 6 additional commodity codes as set-aside (see below). When a code is set-aside, the State's buyers must solicit from vendors in the Small Business Set-Aside Program (SBSP). This means you don't compete against large, out-of-state vendors for these contracts. There are more than 600 set-aside commodity codes. To see the full list, visit this web page and open the file called "SBSP Set-Aside Commodity Codes V.18.1".

<https://www.illinois.gov/cpo/general/Pages/Sell2Illinois.aspx>



Outreach



ATTENTION! SBSP VENDORS

- Start-ups are reminded that if they used a notarized statement in lieu of tax returns when entering SBSP, they must provide tax documents when requalifying for the next year
- Re-qualification for the program is required every year through the IL Procurement Gateway
Assistance is available by contacting the IPG Help Desk at 217.782.1270

6 new Set-Aside Codes

- 913-45: Construction, Sewer and Storm Drain
- 913-81: Maintenance and Repair, Sewer and Storm Drain, Including Removal
- 961-02: Administrative Services, All Kinds
- 961-30: Employment Agency and Search Firm Service, Including Background Investigations and Drug Testing for Employment
- 968-88: Tree and Shrub Removal Services
- 988-14: Erosion Control Services

NEW LAW AFFECTING SBSP SUBCONTRACTORS

Public Act 100-43 was enacted on August 9, 2017. This new law contains a number of changes to the Procurement Code. Two of these changes directly impact SBSP and require your immediate attention.

First, the law now permits the State to count your qualifying subcontracts towards the 10% small business contracting goal. Your subcontracts qualify if they are made to help fulfill the prime contractor's obligations to the State. Effective immediately, all SBSP vendors that have subcontracts resulting from a state contract SHALL provide the following information to the Chief Procurement Office:

- Name of the Prime Contractor
- Estimated or Actual Value of the Subcontract
- Start and End Date for the Subcontract
- Brief Description of Work Under the Subcontract
- State Agency

Please email the subcontract information as you know it to eec.smallbusiness@illinois.gov.

Second, the new law increased the small purchase maximum to \$100,000; this is a 25% increase! Since all small purchases under the jurisdiction of the CPO for General Services are set-aside for SBSP vendors, the opportunities for small business contracting are greater than ever. In 2011, the small purchase maximum was \$50,000.

For more information about these changes or other amendments to the Procurement Code, feel free to email Dave Littrell at David.Littrell@illinois.gov or Joe Kim at joe.kim@illinois.gov.

Find SBSP Resources and Updates at:

<https://www.illinois.gov/cpo/general/Pages/Sell2Illinois.aspx>



In conjunction with CMS's Business Enterprise Program (BEP) and other state agencies, the Chief Procurement Office's Dave Littrell and Vicky Santiago answered questions about state procurement and small business contracting at "Equipping Illinois." This monthly outreach event was held August 31 and is coordinated by the BEP program. For information about upcoming events, please contact Irma Lopez with CMS BEP at Irma.Lopez@illinois.gov.

IL Assoc. of Medicaid Health Plans 2017 Business Enterprise Program Fair

September 20, 2017
9AM—2PM
Kroc Center Chicago
1250 West 119th Street

This non-government event is looking for minority business providers in a variety of health-related service areas. To register or learn more, visit the IAMHP website at <http://iamhp.net/>



Find **SBSP** on
Facebook!

Learn more about State Procurement by visiting
the CPOs' Pathway to Procurement

<https://www.illinois.gov/cpo/PathwayToProcurement/Pages/default.aspx>