FISCAL YEAR 2016
SMALL BUSINESS CONTRACTS ACT (30 ILCS 503)
ANNUAL REPORT

Print Form

Agency Name

1. Agency Utilization of Small Businesses

Total Agency Spend = $

Agency Spend with Small Businesses Pursued as a Set-Aside = $

Agency Spend with Small Businesses NOT pursued as a Set-Aside = $

Agency Spend with Small Businesses as a Percent of Total Agency Spend = %

2. Self-Evaluation of Agency Effort and Accomplishments in Contracting with Illinois Small Business

2.1 If the agency's total spend with small businesses as a percent of total agency spend is **not** 10% or greater, then check any of the situations that apply.

- ☐ The products or services we purchased were mostly provided by large business sole source vendors.
- ☐ The products we purchased were brand name and there were no small businesses that provided the products.
- ☐ The products or services we would have purchased from small businesses were instead purchased from State Use vendors.
- ☐ The supply base for the products or services we purchased included larger diversified vendors that counted towards the Business Enterprise for Minorities, Females, and Persons with Disabilities Act.
- ☐ The products or services we purchased were required to be purchased from Illinois Correctional Industries.
- ☐ Small business vendors were solicited and no offers were received.
- ☐ The prices offered by qualified small businesses were substantially greater than the prices offered by large businesses.
- ☐ The small business supply base did not meet the regional or geographic requirements for the products and services we purchased.
- ☐ Other. Please attach an additional sheet(s) with explanation.

2.2 Please provide additional information regarding the agency's efforts to meet the 10% goal under the Act. You may want to comment on the strategy and time lines expressed in the Compliance Plan. Attach additional pages as needed.

Signature of Report Submitter

Date

Title of Signatory