

IL PROCUREMENT GATEWAY TRAINING SCHEDULE FOR STATE USERS

The Chief Procurement Office remains strongly committed to making state procurement easier for vendors. Launching the Illinois Procurement Gateway (IPG) vendor portal is substantial effort at remaking how vendors bid on state contracts. The IPG minimizes the amount of paperwork that vendors must provide with each bid, standardizes the State's review of vendor disclosures, and provides the public with greater transparency into companies interested in obtaining state contracts.

The following webinars have been created for State Users. Material covered in each session is the same. You may participate in as many sessions as you like, although one or two with some hands-on practice and asking of questions is likely to be sufficient.

"Navigating the IL Procurement Gateway for State Users" – This session is intended for end-users, APOs, and Purchasing Directors. Topics cover basic navigation and content of the IPG, searching for vendors, and conducting a responsiveness and responsibility review. The last 15 minutes of each session is intended for agencies and will cover best practices in selecting appropriate NIGP Codes for solicitations.

To register, click on the link. Questions? Email joe.kim@illinois.gov.

Navigating the IL Procurement Gateway for State Users occurs several times. Please register for the date and time that works best for you by clicking on this link and selecting the date from the drop-down menu.

<https://attendee.gotowebinar.com/rt/7749055946399473153>

Topics include: moving around the website, conducting a responsiveness review, searching for SBSP vendors, printing and emailing certs and disclosures, sorting vendors by application status.

After registering, you will receive a confirmation email containing information about joining the webinar.

SESSION #1	July 9, 2014	1:30 PM
SESSION #2	July 16, 2014	3:00 PM
SESSION #3	July 23, 2014	1:30 PM
SESSION #4	July 30, 2014	1:30 PM

Additional training sessions: (dates and times are tentative until confirmed)

For the Department of Corrections
Webinar format; registration information will follow
July 15 - 1:00 PM

For State Agencies
Onsite at JRTC Chicago, IL
July 17 – 1:00PM