



**CHIEF PROCUREMENT OFFICE**  
Bill Grunloh, Department of Transportation - Highway Construction

November 20, 2014

Honorable John J. Cullerton  
President of the Senate  
327 Capitol Building  
Springfield, Illinois 62706

Re: Report of the Small Business Set-Aside Program FY 2014

Dear President Cullerton:

In accordance with 30 ILCS 500/45(f) of the Illinois Procurement Code, the State Purchasing Officer is required to submit a report by December 1 of each year concerning the award of contracts to small businesses made in the preceding fiscal year under the designation of small business set-aside. The Department of Transportation (IDOT) has diligently pursued contracting opportunities with small businesses during Fiscal Year 2014. The Chief Procurement Officer for the Illinois Department of Transportation, Highway Construction (CPO-IDOT) oversees the small business set-asides for road construction through the Department of Transportation's Bureau of Small Business Enterprises.

The Illinois Department of Transportation's Small Business Set-Aside Program started in 2005. The designated Small Business Set-Aside projects are identified in the Transportation Procurement Bulletin. In accordance with Section 500/45-45 of the Illinois Procurement Code and the rules of the department, only bids from qualified small businesses will be considered for award. The nature of road and bridge construction does not lend itself well to small contracts that would fit into the Small Business Set-Aside Program. Projects are unbundled to the greatest extent possible to increase available projects for these lettings. To encourage maximum competition, these Small Business Set-Asides are open bidding items and prequalification is waived on these items. All bidders, including those correctly prequalified by the department, are required to submit with the bids a Qualification and Equipment Inventory Certification form which is included with the proposal and bidding documents.

Typically, the department administers an average of seven (7) scheduled lettings per year with approximately seven (7) Small Business Set-Aside projects per each letting.

The total amount spent by IDOT in FY14 with Illinois businesses registered with the Small Business Set-Aside program was \$7,567,856.02.

Per the Business Enterprise Program Act (BEP), 30 ILSC 575/6(d) Notwithstanding any provisions to the contrary in this Act, any State agency or State university which administers a construction program, for which federal law or regulations establish standards and procedures for the utilization of minority, disadvantaged, and female-owned business, shall implement a disadvantaged business enterprise program to include minority, disadvantaged and female-owned businesses, using the federal standards and procedures for the establishment of goals and utilization procedures for the State-funded, as well as the federally assisted, portions of the program. As a recipient of federal-aid and pursuant to the requirements of the federal regulations, 49 CFR Part 26, IDOT (Construction) implemented a Disadvantaged Business Enterprises (DBE) program. In FY14, IDOT awarded \$212,002,421.00 to DBE firms for a total of 2,212 contracts.

The Chief Procurement Office for IDOT Construction will continue to work with the department to expand competition and State contracting opportunities to assist small businesses, enhance their credentials and grow their revenue, which in turn, spurs economic growth and job creation throughout Illinois.

Sincerely,

A handwritten signature in cursive script that reads "Colleen Caton".

Colleen Caton  
Deputy Chief Procurement Officer/SPO



**CHIEF PROCUREMENT OFFICE**  
Bill Grunloh, Department of Transportation - Highway Construction

November 20, 2014

Honorable Christine Radogno  
Senate Minority Leader  
309A Capitol Building  
Springfield, Illinois 62706

Re: Report of the Small Business Set-Aside Program FY 2014

Dear Senator Radogno:

In accordance with 30 ILCS 500/45(f) of the Illinois Procurement Code, the State Purchasing Officer is required to submit a report by December 1 of each year concerning the award of contracts to small businesses made in the preceding fiscal year under the designation of small business set-aside. The Department of Transportation (IDOT) has diligently pursued contracting opportunities with small businesses during Fiscal Year 2014. The Chief Procurement Officer for the Illinois Department of Transportation, Highway Construction (CPO-IDOT) oversees the small business set-asides for road construction through the Department of Transportation's Bureau of Small Business Enterprises.

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Colleen Caton  
Deputy Chief Procurement Officer/SPO



**CHIEF PROCUREMENT OFFICE**  
Bill Grunloh, Department of Transportation - Highway Construction

November 20, 2014

Mr. Tim Anderson  
Secretary of the Senate  
401 Capitol Building  
Springfield, Illinois 62706

Re: Report of the Small Business Set-Aside Program FY 2014

Dear Mr. Anderson:

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Colleen Caton  
Deputy Chief Procurement Officer/SPO



# CHIEF PROCUREMENT OFFICE

Bill Grunloh, Department of Transportation - Highway Construction

November 20, 2014

Honorable Michael J. Madigan  
Speaker of the House  
Illinois House of Representatives  
300 Capitol Building  
Springfield, Illinois 62706

Re: Report of the Small Business Set-Aside Program FY 2014

Dear Speaker Madigan:

In accordance with 30 ILCS 500/45(f) of the Illinois Procurement Code, the State Purchasing Officer is required to submit a report by December 1 of each year concerning the award of contracts to small businesses made in the preceding fiscal year under the designation of small business set-aside. The Department of Transportation (IDOT) has diligently pursued contracting opportunities with small businesses during Fiscal Year 2014. The Chief Procurement Officer for the Illinois Department of Transportation, Highway Construction (CPO-IDOT) oversees the small business set-asides for road construction through the Department of Transportation's Bureau of Small Business Enterprises.

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Colleen Caton  
Deputy Chief Procurement Officer/SPO



**CHIEF PROCUREMENT OFFICE**  
Bill Grunloh, Department of Transportation - Highway Construction

November 20, 2014

Honorable Jim Durkin  
Minority Leader  
Illinois House of Representatives  
316 Capitol Building  
Springfield, Illinois 62706

Re: Report of the Small Business Set-Aside Program FY 2014

Dear Representative Durkin:

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Colleen Caton

Deputy Chief Procurement Officer/SPO



# CHIEF PROCUREMENT OFFICE

Bill Grunloh, Department of Transportation - Highway Construction

November 20, 2014

Mr. Timothy D. Mapes  
Clerk of the House  
Illinois House of Representatives  
300 Capitol Building  
Springfield, Illinois 62706

Re: Report of the Small Business Set-Aside Program FY 2014

Dear Mr. Mapes:

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**CHIEF PROCUREMENT OFFICE**  
Bill Grunloh, Department of Transportation - Highway Construction

November 20, 2014

Mr. Alan R. Kroner  
Executive Director  
Legislative Research Unit  
222 s. College St., Suite 301  
Springfield, Illinois 62704-1958

Re: Report of the Small Business Set-Aside Program FY 2014

Dear Mr. Kroner:

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