



Chairman: David Vaught
Members: Ed Bedore, Ricardo Morales, Larry Ivory, Bill Black

May 14, 2013

Bill Grunloh
Chief Procurement Officer
Illinois Department of Transportation
Executive Ethics Commission
2300 S. Dirksen Pkwy
Room 200
Springfield, Illinois 62764

Re: 50-35 Potential Conflict of Interest, April 26, 2013 Letting, Item 149

Dear Mr. Bill Grunloh,

In accordance with the requirements of Section 50-35 of the Illinois Procurement Code, I have reviewed your request received May 13, 2013 and understand the facts to be as follows:

- 1) The Illinois Department of Transportation has issued a request for a review and comment on potential conflicts of interest disclosed by PH Broughton & Sons, Inc.
- 2) The contract pertains to construction and related services in Sangamon County.
- 3) PH Broughton & Sons, Inc. was selected using Competitive Sealed Bidding.
- 4) The disclosure form submitted on behalf of PH Broughton & Sons, Inc. indicates the following:
 - a. Jennifer Broughton is daughter of John R. Broughton. She is employed by the Illinois Department of Transportation, Office of Labor Relations. She serves as a Labor Relations Analyst.
 - b. Sarah E. Shike is daughter of Wm. Perry Broughton. She is employed by the Illinois Institute of Rural Affairs and Management Department, Western Illinois University. She serves as a Faculty Assistant.
- 5) The Illinois Department of Transportation confirmed that none of the disclosed individuals were in a position to influence the award of this contract. The Illinois Department of Transportation and CPO Bill Grunloh indicate that it would be in the best interest of the State to approve this conflict of interest due to the using agency's needs and the value of the contract.

Based on the foregoing, you are requesting my review and comment pursuant to the Illinois Procurement Code.

Review and Comment

After careful review of the documentation provided, I do not view the relationships disclosed above as creating a conflict of interest sufficient to preclude The Illinois Department of Transportation from entering into a contract with PH Broughton & Sons, Inc, for the services outlined in your letter received May 13, 2013.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron Carter", is written over a circular stamp. The signature is fluid and somewhat abstract.

Aaron Carter
Executive Director

Cc: EEC General Counsel



CHIEF PROCUREMENT OFFICE

Bill Grunloh, Department of Transportation - Highway Construction

May 9, 2013

Procurement Policy Board
222 South College Street, Suite 231
Springfield, IL 62704

RE: Conflict of Interest Disclosure – P.H. Broughton & Sons, Inc., Contractor for Item 149 from the April 26, 2013 letting

Dear Mr. Carter:

Attached is the potential conflict of interest form for P.H. Broughton & Sons, Inc. (Broughton), a Contractor who was lowest responsible bidder that was also responsive for a construction contract advertised on the April 26, 2013 letting by the Department of Transportation. Letting Item 149 consists of construction related services in Sangamon County, and includes: 5.31 miles of resurfacing on Illinois Route 4 from the southern limits of Chatham to the northern limits of Auburn.

Broughton was selected via competitively sealed bidding process. A description of the contract and low bid amounts are enclosed with this letter and conflict of interest checklist. This contract is in the Department's interests of maintaining safe roadways and bridges to ensure the safety of the motoring public.

John R. Broughton has disclosed his daughter, Jennifer Broughton, works at the Illinois Department of Transportation, Bureau of Labor Relations. Her job title is Labor Relations Analyst, job classification Technical Manager III. Her income is not in excess of 60% of the Governor's salary. Ms. Broughton deals exclusively with labor issues and does not get involved in bidding issues. Also, William Perry Broughton has disclosed his daughter, Sarah Shike, is employed by the Illinois Institute of Rural Affairs & Management Department, Western Illinois University at Macomb. Her job title is Faculty Assistant. This is being disclosed in response to Item 2(b) of the Form A Financial Interest Disclosure.

This conflict has been reviewed by our office, and it has been determined that this is not an actual conflict and will not interfere in the execution of this contract.

If you have any questions concerning this request, please contact Jim Layden of the Bureau of Design and Environment, Plans and Contracts Unit, at 217-782-7806

Sincerely,

Gretchen Tucka,
State Purchasing Officer

Enclosures

STATE OF ILLINOIS
PROCUREMENT POLICY BOARD
CONFLICT OF INTEREST REVIEW
CHECKLIST

Please ensure that the following documents are included with your request:

- Cover letter with overview of the potential Conflict of Interest
- Conflict of Interest Review Request Form
- Copy of Proposed Contract*
- Any Prequalification Information Submitted by the Vendor
- Prior Procurement Policy Board/Office of the Governor Conflict of Interest Review Letter for this Vendor
- Copy of the Disclosure/Certification Documents Submitted by the Vendor

*may be the proposed contract sent in with a RFP response, a copy of the solicitation response, etc.

Please scan original documents** with signatures and email to:

aaron.carter@illinois.gov
cc: deanna.rossetto@illinois.gov

If you are unable to scan and email the original signed documents, please send to:

Procurement Policy Board
222 South College Street, Suite 231
Springfield, IL 62704

**If you scan and email the original documents, please do not send the original documents to our office. Please keep the documents in your procurement file.

CONFLICT OF INTEREST REVIEW REQUEST FORM

The following information must be filled in as accurately and completely as possible. This form will be sent to the Procurement Policy Board providing essential information needed to review and determine if an actual conflict of interest exists, which is sufficient to preclude the State from entering into the attached proposed contract pursuant to section 50-35(d) of the Illinois Procurement Code.

CONTRACTING AGENCY INFORMATION

Using Agency: Department of Transportation
Address: 2300 South Dirksen Parkway City/State: Springfield, IL
Contact Person: Jim Layden Title: Chief Contracts Official
Phone: 217-782-7806 Fax: 217-785-1141
Email: jim.layden@illinois.gov

VENDOR INFORMATION FOR VENDOR WITH POTENTIAL CONFLICT

This Vendor is: Prime Vendor Sub-contractor
Name of Vendor: P.H. Broughton & Sons, Inc.
Address: 905 North Lincoln Avenue City/State: Springfield, IL
Contact Person: John R. Broughton Title: President
Phone: 217-787-2393 Fax: 217-787-2397
Email: phbroughton@sbcglobal.net
Procurement Bulletin Reference Number: Letting Item 149 Date Posted to Bulletin: 3/27/2013

CONTRACT INFORMATION

Describe the need for this procurement or proposed contract: Letting Item 149 consists of construction related services in Sangamon County, and includes: 5.31 miles of resurfacing on Illinois Route 4 from the southern limits of Chatham to the northern limits of Auburn.

Total Contract Amount (Estimate if actual is unknown): \$ 1,598,942.87
Contract Begin Date: Upon authorization to proceed is received. Department has 45 Days to Award from the date of the Letting. Contract End Date: 30 working days.
Describe any Renewal Options (i.e. One 2-year Option): None

PROCUREMENT PROCESS

What was the method of procurement used to select this vendor? Competitive Sealed Bidding
If this vendor was selected using a competitive process, how many vendors responded to the bid? 3 total
Were any vendors disqualified? NO If yes, please explain why.
If a multiple award, how many vendors were awarded a contract? NO
Were there any instances of low vendor rejections? NO If yes, please explain why.

EXPLANATION OF POTENTIAL CONFLICTS OF INTEREST

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For each individual identified as causing a potential conflict of interest, include the following information: name, relationship (if applicable), Agency of State employment, start date, job title and responsibilities. Indicate if any of the named individuals earn more than \$106,447.20 and explain the potential conflict of interest.

John R. Broughton has disclosed his daughter, Jennifer Broughton, works at the Illinois Department of Transportation , Bureau of Labor Relations. Her job title is Labor Relations Analyst, job classification Technical Manager III. Her income is not in excess of 60% of the Governor's salary. Ms. Broughton deals exclusively with labor issues and does not get involved in bidding issues. Also, William Perry Broughton has disclosed his daughter, Sarah Shike, is employed by the Illinois Institute of Rural Affairs & Management Department, Western Illinois University at Macomb. Her job title is Faculty Assistant. This is being disclosed in response to Item 2(b) of the Form A Financial Interest Disclosure.

If a prime vendor, did they disclose their use of lobbyists? Yes No
If yes, did the lobbyists lobby on behalf of the vendor to secure this contract? Yes No

PROVIDE A WRITTEN STATEMENT SIGNED BY THE AGENCY REPRESENTATIVE FOR YOUR AGENCY STATING:

1. Is the conflict an actual conflict and whether or not any of the above named individual(s) were in a position to influence the State's award of this contract.

No this is not an actual conflict. Neither daughter of either individual is in a position to influence IDOT Construction Procurement. Jennifer Broughton works specifically with labor issues and does not get involved with the competitively sealed bidding process.

2. Why is it in the best interest of the State to proceed with this contract.

This is for State Route maintenance and repair, central to the Department's mission.

AGENCY/UNIVERSITY REPRESENTATIVE SIGNATURE



Agency/University Representative Signature

Michael Layden

Agency/University Representative Printed Name

5/9/2013

Date

217.782.7806

Agency/University Representative Telephone

jim.layden@illinois.gov

Agency/University Representative Email Address

CPO SIGNATURE REQUIRED



CPO Signature

Bill Grunloh

CPO Printed Name

5/9/2013

Date

217.558.5434

CPO Telephone Number

bill.grunloh@illinois.gov

CPO Email Address