STATE OF ILLINOIS
PPB
PROCUREMENT POLICY BOARD

Chairman: David Vaught
Members: Ed Bedore, Ricardo Morales, Larry Ivory, Bill Black

March 20, 2013

Bill Grunloh
Chief Procurement Officer
Illinois Department of Transportation
Executive Ethics Commission
2300 S. Dirksen Pkwy
Room 200
Springfield, Illinois 62764

Re: 50-35 Potential Conflict of Interest, Contract 76A89

Dear Mr. Bill Grunloh,

In accordance with the requirements of Section 50-35 of the Illinois Procurement Code, I have reviewed your request received March 20, 2013 and understand the facts to be as follows:

1) The Illinois Department of Transportation has issued a request for a review and comment on potential conflicts of interest disclosed by Kaskaskia Engineering Group, LLC.

2) The contract pertains to construction related services in Madison County.

3) Kaskaskia Engineering Group, LLC was selected using the Contractor-Subcontractor agreement.

4) The disclosure form submitted on behalf of Kaskaskia Engineering Group, LLC Inc indicates the following:

   a. Geri E. Boyer, a holder of distributive income or an ownership interest in the firm of more than 5%, indicates that her daughter, Rebecca Boyer, is currently appointed to the position of Member of the Zoning Board of Appeals, City of Belleville. No compensation is received for this appointment.

5) The Illinois Department of Transportation confirmed that none of the disclosed individuals were in a position to influence the award of this contract. The Illinois Department of Transportation and CPO Bill Grunloh indicate that it would be in the best interest of the State to approve this conflict of interest due to the using agency's needs and the value of the contract.

Based on the foregoing, you are requesting my review and comment pursuant to the Illinois Procurement Code.

Review and Comment

After careful review of the documentation provided, I do not view the relationships disclosed above as creating a conflict of interest sufficient to preclude the Illinois Department of Transportation from entering into a contract with Kaskaskia Engineering Group, LLC for the services outlined in your letter received March 20, 2013.

Sincerely,

Aaron Carter
Executive Director

Cc: EEC General Counsel

222 SOUTH COLLEGE STREET, SUITE 231, SPRINGFIELD, IL 62704
Telephone: (217) 785-3988 Fax: (217) 557-9927 TTY: (888) 642-3450

CHIEF PROCUREMENT OFFICE
Bill Grunloh, Department of Transportation - Highway Construction

March 19, 2013

Procurement Policy Board
222 South College Street, Suite 231
Springfield, IL 62704

RE: Potential conflict of interest disclosure, Kaskaskia Engineering Group, LLC, sub-contractor for the joint venture of the Kilian Corporation and Keeley & Sons, Inc., with Kilian taking the lead, for Prime Contract 76A89

Dear Mr. Carter,

Included herewith is the potential conflict of interest form for the above mentioned subcontractor, selected by the Joint Venture of Kilian and Keeley.

Prime Contract 76A89 consists of construction related services in Madison County, and includes: resurfacing, ramp repairs, and minor bridge repairs on Interstate 255 from Collinsville Road to 0.6 mile north of Horseshoe Lake Road for a project length of 2.7 miles.

The joint venture was selected via competitive sealed bidding.

Geri Boyer, President of Kaskaskia, has disclosed her daughter, Rebecca, holds an appointive position on the City of Belleville Board of Appeals as a Member of Zoning. She receives no compensation for this appointive post.

These potential conflicts have been reviewed by our office, and it has been determined these are not actual conflicts and will not interfere in the execution of this project.

If you have any questions concerning this procurement, please contact Michael Copp, Prequalification Engineer, IDOT Bureau of Construction, at 217-782-3413.

Sincerely,

Gretchen Tucka,
State Purchasing Officer

Enclosures

2300 South Dirksen Parkway • 200 Hanley Building • Springfield, IL 62706
P: (217) 558-5434 • F: (217) 557-5445

STATE OF ILLINOIS
PROCUREMENT POLICY BOARD
CONFLICT OF INTEREST REVIEW
CHECKLIST

Please ensure that the following documents are included with your request:

- ☒ Cover letter with overview of the potential Conflict of Interest
- ☒ Conflict of Interest Review Request Form
- ☒ Copy of Proposed Contract*
- ☒ Any Prequalification Information Submitted by the Vendor
- ☒ Prior Procurement Policy Board/Office of the Governor Conflict of Interest Review Letter for this Vendor
- ☒ Copy of the Disclosure/Certification Documents Submitted by the Vendor

*may be the proposed contract sent in with a RFP response, a copy of the solicitation response, etc.

Please scan original documents** with signatures and email to:

aaron.carter@illinois.gov
cc: deanna.rossetto@illinois.gov

If you are unable to scan and email the original signed documents, please send to:

Procurement Policy Board
222 South College Street, Suite 231
Springfield, IL 62704

**If you scan and email the original documents, please do not send the original documents to our office. Please keep the documents in your procurement file.

CONFLICT OF INTEREST REVIEW REQUEST FORM

The following information must be filled in as accurately and completely as possible. This form will be sent to the Procurement Policy Board providing essential information needed to review and determine if an actual conflict of interest exists, which is sufficient to preclude the State from entering into the attached proposed contract pursuant to section 50-35(d) of the Illinois Procurement Code.

CONTRACTING AGENCY INFORMATION

Using Agency: Department of Transportation

Address:	2300 S. Dirksen Parkway	City/State:	Springfield, IL
Contact Person:	Michael D. Copp	Title:	Prequalification Engineer
Phone:	217-782-3413	Fax	217-785-1141
Email:	Michael.Copp@illinois.gov		

VENDOR INFORMATION FOR VENDOR WITH POTENTIAL CONFLICT

This Vendor is: ☐ Prime Vendor ☒ Sub-contractor

Name of Vendor:	Kaskaskia Engineering Group, LLC		
Address:	208 East Main Street	City/State:	Belleville, IL
Contact Person:	Geri E. Boyer, P.E.	Title:	President
Phone:	618-233-5877	Fax:	618-633-5977
Email:	gboyer@kaskaskiaeng.com		

Procurement Bulletin Reference Number: Prime Contract 76A89 Date Posted to Bulletin:

CONTRACT INFORMATION

Describe the need for this procurement or proposed contract: Prime Contract 76A89 consists of construction related services in Madison County, and includes: resurfacing, ramp repairs, and minor bridge repairs on Interstate 255 from Collinsville Road to 0.6 mile north of Horseshoe Lake Road for a project length of 2.7 miles.

Total Contract Amount (Estimate if actual is unknown): $ Prime Contract Amount: 15,522,716.01

Contract Begin Date: Upon authorization to proceed is received. Contract End Date: N/A

Describe any Renewal Options (i.e. One 2-year Option): No renewal options

PROCUREMENT PROCESS

What was the method of procurement used to select this vendor? Contractor-subcontractor agremeent.

If this vendor was selected using a competitive process, how many vendors responded to the bid? N/A

Were any vendors disqualified? N/A If yes, please explain why.

If a multiple award, how many vendors were awarded a contract? Not a multiple award.

Were there any instances of low vendor rejections? N/A If yes, please explain why.

EXPLANATION OF POTENTIAL CONFLICTS OF INTEREST

For each individual identified as causing a potential conflict of interest, include the following information: name, relationship (if applicable), Agency of State employment, start date, job title and responsibilities. Indicate if any of the named individuals earn more than $106,447.20 and explain the potential conflict of interest.

Geri Boyer has disclosed her daughter, Rebecca, holds an appointive position on the City of Belleville Board of Appeals as a Member of Zoning. She receives no compensation for this appointive post.

If a prime vendor, did they disclose their use of lobbyists? ☐ Yes ☐ No
If yes, did the lobbyists lobby on behalf of the vendor to secure this contract? ☐ Yes ☐ No

PROVIDE A WRITTEN STATEMENT SIGNED BY THE AGENCY REPRESENTATIVE FOR YOUR AGENCY STATING:

1. Is the conflict an actual conflict and whether or not any of the above named individual(s) were in a position to influence the State's award of this contract.

No. This is potential and in no way influenced the procurement.

2. Why is it in the best interest of the State to proceed with this contract.

This is for State Route and structure maintenance and repair. This is essential to the Department's mission.

AGENCY/UNIVERSITY REPRESENTATIVE SIGNATURE

Michael D. Copp	Michael D. Copp	3/19/2013
Agency/University Representative Signature	Agency/University Representative Printed Name	Date
217.782.3413	michael.copp@illinois.gov	
Agency/University Representative Telephone	Agency/University Representative Email Address	

CPO SIGNATURE REQUIRED

	Bill Grunloh	3/19/2013
CPO Signature	CPO Printed Name	Date
217.558.5434	bill.grunloh@illinois.gov	
CPO Telephone Number	CPO Email Address	