

To: Lorri Rosenfeldt – Deputy Chief Procurement Officer, Capital Development Board
From: Chris Flynn, Hearing Officer
Date: March 14, 2013
Subject: Sole Source Hearing Recommendation

Overview:

A Sole Source Hearing was conducted on March 14, 2013 for the purpose taking public testimony concerning the following potential sole source contracts for construction projects with the Capital Development Board (CDB):

Contractor or Architect/Engineering (A/E) Firm	Project Number	Solicitation Reference Number	Work Needing to be Completed
Clark Dietz Inc.	(830-010-334)	22030204	Update of prior design; bidding and construction observation.

To complete the project, Clark Dietz Inc. will need to do the following:

- Update project design,
- Assist with the public bid of construction work, and
- Observe all construction work.

The CDB Project Manager for this project did not extend the contract prior to the contract's expiration. Therefore, a new contract is required to ensure completion of this project.

A list of attendees is attached. Will Blount from the Procurement Policy Board asked whether the three-year term of the proposed contract will be sufficient to complete this project, and CDB Project Manager Kirk Fernandes expected that it would. Mr. Fernandes also explained that this project would be ready to go forward upon completion of this sole source contract. No other questions or testimony was offered.

Recommendation:

It is the recommendation of the Hearing Officer to contract with Clark Dietz Inc. to complete the work that it started on CDB project 830-010-334.