

**Sole Source Justification Form
Part I**

Requesting Agency/University: Asbestos Abatement Authority
 Name of Requestor: James Cockrell
 Project Title: 910-010-147 AHERA Reinspections - Central
 Vendor: Springfield Analytical, Inc.
 Value of Initial Term, or if a Renewal, Value of this Renewal: \$ 20,000.00

Date: 6/1/2012 Bulletin or Reference Number:
 Department/Bureau/Section: Capital Planning

Value is: Actual Estimated

Term
 One-Time Purchase
 Term Contract
 Proposed Sole Source Contract Begin Date: 7/1/2012 Proposed Sole Source Contract End Date: 12/31/2012

Renewals
 # of Potential/Remaining Renewals: N/A Length of Each Renewal in Months: Total Value of All/Remaining Renewals: \$

This is a: New Sole Source Pre-Negotiated Sole Source Renewal
 New Sole Economically Feasible Source Change Order or Amendment to an Existing Sole Source

Professional and Artistic? Yes No Sole Source may not be used for amendments for Professional or Artistic Services if the amendment would increase the value by more than 5% of the initial award or extend the term by more than 60 days.

Provide a description of the supplies or services required: Surveyed/inspected buildings for condition of asbestos and reported same.

Funding
 Select the type of funding to be used (check all that apply):
 Federal Funds State Appropriated Funds State Grant Funds Other (Explain):

- This purchase is economically only available from a single source because it is:
- Art or Entertainment Services or Athletic Events
 - Compatibility of Equipment, Accessories, Replacement Parts or Service
 - Critical Changes to the Existing Contract Are Necessary and Best Accomplished by the Contract Holder
 - Federal/State Grant Requires Contract with Vendor
 - Item is Copyrighted or Patented and the Item is Only Available From the Holder – Copyright or Patent Number(s):
 - Item is to be Procured for Commercial Resale
 - Items Are Needed for Trial Use or Testing
 - Media for Advertising
 - Necessary Adjustment of Utility Facilities in Conjunction with Highway Construction
 - Organization Memberships (Dues, Fees, Conference Charges Including Mandated Travel and Related Expenses)
 - Public Utility Regulated Services
 - Radio and Television Broadcast Rights
 - Railroad Crossings/Facilities Alterations – Proprietary
 - Software License/Upgrade/Maintenance
 - Other (Explain): Vendor will complete remaining work from an expired contract and submit final report.

Has the Agency or University purchased these supplies/services in the past? Yes No

If yes, STARTING WITH THE MOST RECENT CONTRACT AND WORKING BACKWARD, for the entire relationship with this vendor for this supply or service, list each term, value, short description and type of procurement of each:

Term:	Term From:	Term To:	Value	Description:	Contract Number:	Type:
One	8/17/2009	2/28/2010	\$ 20000	AHERA Reinspections	10000410	Competitively Bid
Two			\$			Select One
Three			\$			Select One
Four			\$			Select One
Five			\$			Select One
Six			\$			Select One
Seven			\$			Select One
Eight			\$			Select One
Nine			\$			Select One
Ten			\$			Select One

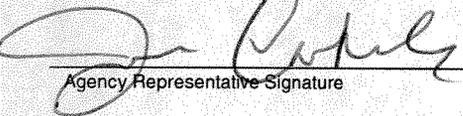
If more than 10 years, explain:

Business Rationale

1. Provide a detailed explanation of the need for the supplies or services: AHERA Asbestos reinspections were completed. Contract was allowed to expire inadvertently prior to submittal of final reports. Current project manager did not realize this occurred.
2. Why are the requested supplies or services the only one that can satisfy your requirements? Reinspection work has been completed by the consulting firm. Contract was allowed to expire prior to submittal of final reports and payment of contract.
3. What are the unique features of the supplies or services that are not available in any other product or by any other vendor? Provide specific, quantifiable factors/qualifications: Project is complete. Work cannot be completed by anyone else.
4. If services, what are the unique qualifications this vendor possesses? Provide specific, measurable factors/qualifications: Project is needs to be completed. Work cannot be completed by anyone else.
5. Were alternative supplies or services evaluated? Yes No
 - 5a. If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility:
 - 5b. If no, why were alternatives not evaluated? The original consultant has the legal obligation for the design of the project, and cannot be replaced without significant expense.
6. What efforts were made to get the best possible price? CDB has a centralized A/E fee handbook that governs contract negotiations.
7. Will this purchase obligate the State to this vendor for future purchases such as maintenance, licensing or continuing need? Yes No
 - 7a. If yes, please provide details regarding future obligations and/or needs:
8. Why is the price for this purchase considered to be fair and reasonable? CDB has an approved centralized fee negotiation process which was utilized for negotiation of the agreed upon fee.
9. If this is a renewal, describe why circumstances are such that competitive selection is still not an alternative since awarding the original contract:
No
10. What will be the financial or other impact to the State if this sole source is not approved and a competitive bid is required? The State of Illinois will incur the additional cost of new firm to re-do work already paid for, causing increased financial burden to the state.

Agency Representative Signature Required

I know and understand the contents of this Sole Source Justification and attest that all statements are true and correct.



Agency Representative Signature

James Cockrell

Printed Name

6/14/12

Date

(217) 558-4263

Agency Representative Telephone Number

James.Cockrell@illinois.gov

Agency Representative Email Address

SPO Approval and Signature Required



SPO Signature

Christopher Flynn

Printed Name

6/14/2012

Date

(217) 558-2185

SPO Telephone Number

Christopher.Flynn@illinois.gov

SPO Email Address