

**Sole Source Justification Form  
Part I**

Requesting Agency/University: Capital Development Board  
 Name of Requestor: James Cockrell  
 Project Title: 630-006-004 Connection to City Water/Sewer  
 Vendor: PirTano Construction Company #11040581  
 Value of Initial Term, or if a Renewal, Value of this Renewal: \$ 24511

Date: 6/14/2012 Bulletin or Reference Number:  
 Department/Bureau/Section: Capital Planning,

Value is:  Actual  Estimated

**Term**

One-Time Purchase  
 Term Contract  
 Proposed Sole Source Contract Begin Date: 7/1/2012 Proposed Sole Source Contract End Date: 12/31/2012

**Renewals**

# of Potential/Remaining Renewals: N/A Length of Each Renewal in Months: Total Value of All/Remaining Renewals: \$

This is a:  New Sole Source  Change Order or Amendment to an Existing Sole Source  
 New Sole Economically Feasible Source  Extension or Continuation of Vendor Responsibilities to an Existing Contract  
 Pre-Negotiated Sole Source Renewal

Professional and Artistic?  Yes  No Sole Source may not be used for amendments for Professional or Artistic Services if the amendment would increase the value by more than 5% of the initial award or extend the term by more than 60 days.

Provide a description of the supplies or services required: Provide construction services and to continue warranty, insurance, and other liability requirements or considerations established in the prior contract.

**Funding**

Select the type of funding to be used:  
 Federal Funds  State Appropriated Funds  State Grant Funds  Other (Explain):

This purchase is economically only available from a single source because it is:

- Art or Entertainment Services or Athletic Events
- Compatibility of Equipment, Accessories, Replacement Parts or Service
- Critical Changes to the Existing Contract Are Necessary and Best Accomplished by the Contract Holder
- Federal/State Grant Requires Contract with Vendor
- Item is Copyrighted or Patented and the Item is Only Available From the Holder – Copyright or Patent Number(s):
- Item is to be Procured for Commercial Resale
- Items Are Needed for Trial Use or Testing
- Media for Advertising
- Necessary Adjustment of Utility Facilities in Conjunction with Highway Construction
- Organization Memberships (Dues, Fees, Conference Charges Including Mandated Travel and Related Expenses)
- Public Utility Regulated Services
- Radio and Television Broadcast Rights
- Railroad Crossings/Facilities Alterations – Proprietary
- Software License/Upgrade/Maintenance
- Other (Explain): Vendor will complete remaining work from an expired contract and retain warranty, insurance and liability considerations from the previous contract.

Has the Agency or University purchased these supplies/services in the past?  Yes  No

If yes, STARTING WITH THE MOST RECENT CONTRACT AND WORKING BACKWARD, for the entire relationship with this vendor for this supply or service, list each term, value, short description and type of procurement of each:

Term:	Term From:	Term To:	Value	Description:	Type:
One	8/16/2010	2/1/2011	\$ 256101	Construction Services (General)	Competitively Bid
Two			\$		Select One
Three			\$		Select One
Four			\$		Select One
Five			\$		Select One
Six			\$		Select One
Seven			\$		Select One
Eight			\$		Select One
Nine			\$		Select One
Ten			\$		Select One

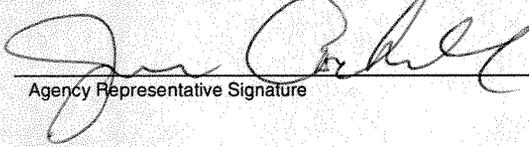
If more than 10 years, explain:

**Business Rationale**

1. Provide a detailed explanation of the need for the supplies or services: Construction services. Connect to City Water/Sewer. Firm had completed 91% of work required prior to lapse of contract through inadvertence. Final Change orders, punch list items and close out paperwork require an active contract in place.
2. Why are the requested supplies or services the only one that can satisfy your requirements? The requirements are set forth in the design and contract documents prepared by the Architect/Engineer (A/E) of record for this project. This design and specifications were competitively bid with this contractor being the lowest bidder. The work must follow what was designed and approved by CDB.
3. What are the unique features of the supplies or services that are not available in any other product or by any other vendor? Provide specific, quantifiable factors/qualifications: The Contractor has completed 91% of the construction work for this project. Therefore they have a knowledge of the work that is not available from another contractor. There are also issues with warranties, certifications, and punch list items. A different contractor would not be responsible for work or materials that said contractor did not install or do.
4. If services, what are the unique qualifications this vendor possesses? Provide specific, measurable factors/qualifications: The Contractor has completed 91% of the construction work for this project. Therefore they have a knowledge of the work that is not available from another contractor. There are also issues with warranties, certifications, and punch list items. A different contractor would not be responsible for work or materials that said contractor did not install or do.
5. Were alternative supplies or services evaluated?  Yes  No
  - 5a. If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.
  - 5b. If no, why were alternatives not evaluated? The State would incur additional costs to rebid the work. It would also create issues with the warranties, certifications, and punch list items for work that has been performed and materials that have been installed.
6. What efforts were made to get the best possible price? The work was competitively bid and vendor was the low bidder.
7. Will this purchase obligate the State to this vendor for future purchases such as maintenance, licensing or continuing need?  Yes  No
  - 7a. If yes, please provide details regarding future obligations and/or needs:
8. Why is the price for this purchase considered to be fair and reasonable? Work was bid according to CDB's low bid process and this vendor was low bidder.
9. If this is a renewal, describe why circumstances are such that competitive selection is still not an alternative since awarding the original contract: NO
10. What will be the financial or other impact to the State if this sole source is not approved and a competitive bid is required? The State of Illinois will incur the additional cost of creating a solicitation and rebidding the remaining work. The State will need to determine exactly what needs to be done and create new bidding documents for the solicitation. This creation of these documents, to some extent, work that has already been paid for and completed. There is also the very good chance that the prices received in any rebid will be higher than the cost that is under the original contract as the original contract was awarded to the lowest bidder.

**Agency Representative Signature Required**

I know and understand the contents of this Sole Source Justification and attest that all statements are true and correct.

  
Agency Representative Signature

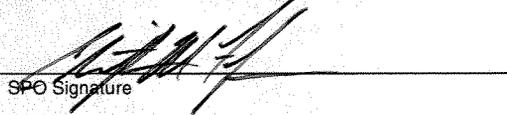
James Cockrell  
Printed Name

6/14/12  
Date

(217) 558-4263  
Agency Representative Telephone Number

James.Cockrell@illinois.gov  
Agency Representative Email Address

**SPO Approval and Signature Required**

  
SPO Signature

Christopher Flynn  
Printed Name

6/14/2012  
Date

(217) 558-2185  
SPO Telephone Number

Christopher.Flynn@illinois.gov  
SPO Email Address