

CONFLICT OF INTEREST REVIEW REQUEST FORM

The following information must be filled in as accurately and completely as possible. This form will be sent to the Procurement Policy Board providing essential information needed to review and determine if an actual conflict of interest exists, which is sufficient to preclude the State from entering into the attached proposed contract pursuant to section 50-35(d) of the Illinois Procurement Code.

SECTION I - CONTRACTING AGENCY INFORMATION

Using Agency: CDB
Address: 401 S Spring Street, 3rd Floor City/State: Springfield, IL
Contact Person: Don Broughton Title: Contracts Administrator
Phone: 217-557-3971 Email: don.broughton@illinois.gov

SECTION II - VENDOR INFORMATION FOR VENDOR WITH POTENTIAL CONFLICT OF INTEREST

This potential conflict is in reference to: Initial Contract Renewal Yearly Recertification
This Vendor is: Prime Vendor Sub-contractor Parent
Name of Vendor: Allied Design Consultants, Inc.
Address: 405 1/2 South Sixth Street City/State: Springfield, IL
Contact Person: Todd Hannah Title: Vice President
Phone: 217-522-3355 Email: thannah06@earthlink.net

SECTION III - CONTRACT INFORMATION

Contract Number: 16020710

Describe the services to be performed or commodity/equipment to be supplied for this procurement or proposed contract/renewal:
AE services for renovating the interior, including constructing 8-10 offices, renovating a restroom, upgrading plumbing, HVAC and electrical; exterior renovating the exterior, including tuck-pointing; installing a new overhead door and a new storefront entry for the office space of the building. Scope also includes providing a parking lot.

Total Contract/Renewal Amount: \$ 181,000 Value is: Actual Estimated

Is this a renewal? Yes No

Contract/Renewal Estimated Start Date: N/A Contract/Renewal Estimated End Date: N/A

Describe any available future Renewal Options (i.e. One 2-year Option): N/A

Procurement Bulletin Reference Number: 215 Date Posted to Bulletin: 1/26/2016

What was the original method of procurement used to select this vendor (RFP, IFB, Small Purchase, Sole Source, Emergency, etc)?
QBS Selection

SECTION IV - EXPLANATION OF POTENTIAL CONFLICTS OF INTEREST

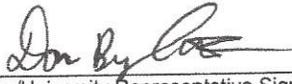
- For each individual identified as causing a potential conflict of interest, include the following information: name, relationship (if applicable), Agency of State employment, start date, job title and responsibilities. Indicate if any of the named individuals earn more than \$106,447.20 and explain the potential conflict of interest.
Mr Bruce Bollero, one of the owners of Allied Design Consultants, Inc. answered yes to Step 1 Question 12: His son Christopher M. Bollero is employed as a Tax Specialist at the Illinois Department of Revenue.
- Is the conflict an actual conflict and/or were any of the above named individual(s) in a position to influence the State's award of this contract?
This does not appear to be an actual conflict.
- Why is it in the best interest of the State to proceed with this contract?
It does not appear that Allied Design Consultants, Inc. has an actual conflict that should prevent the award of this contract.
- a. Is this contract paid in whole or in part by funds appropriated by the General Assembly?
No
b. If not, what is the source of funds?

SECTION V - LOBBYISTS

If a prime vendor, did the vendor disclose any lobbyists? Yes No
a. If yes, did the lobbyists lobby on behalf of the vendor to secure this contract? Yes No
b. If yes, describe their lobbying efforts:

SECTION VI - SIGNATURES

AGENCY/UNIVERSITY REPRESENTATIVE SIGNATURE REQUIRED

 _____ Agency/University Representative Signature	Don Broughton _____ Agency/University Representative Printed Name	<u>3/29/2016</u> _____ Date
217-557-3971 _____ Agency/University Representative Telephone	Don.Broughton@illinois.gov _____ Agency/University Representative Email Address	

CPO SIGNATURE REQUIRED

_____ CPO Signature	_____ CPO Printed Name	_____ Date
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I do not view the relationship disclosed above as creating a potential for a conflict of interest. The disclosed relationship does not preclude the Agency from entering into the proposal contract for the services outlined in this form.



Mike Hays, SPO-CD/B

3/31/16

PPB recently, 12/16/15, approved this as no COI for project 546-325-072 Attached.