



Chairman: Frank J. Vala  
Members: Ed Bedore, Bill Black, Larry Ivory, Ricardo Morales

November 10, 2015

Ms. Lorri Lawton  
Chief Procurement Officer  
Capital Development Board  
377C Stratton Office Building  
Springfield, IL 62706

Re: 50-35 Potential Conflict of Interest, 120-175-134

Dear Ms. Lawton,

In accordance with the requirements of Section 50-35 of the Illinois Procurement Code, I have reviewed your request received November 10, 2015 and understand the facts to be as follows:

- 1) The Capital Development Board has issued a request for a review and comment on potential conflicts of interest disclosed by prime vendor Baysinger Design Group, Inc.
- 2) The contract pertains to construction related services.
- 3) The vendor was selected via qualifications based selection.
- 4) The disclosure form submitted on behalf of the vendor indicates the following:
  - a. Sheila Baysinger, 100% owner of Baysinger, is a part time professor at Southern Illinois University at Carbondale, teaching four, three-hour courses for the School of Architecture each year for annual compensation of approximately \$24,000.
- 5) The Capital Development Board confirmed that none of the disclosed individuals were in a position to influence the award of this contract. The Capital Development Board and CPO Lawton indicate that it would be in the best interest of the State to approve this conflict of interest due to the using agency's needs and the value of the contract.

Based on the foregoing, you are requesting my review and comment pursuant to the Illinois Procurement Code.

Review and Comment

After careful review of the documentation provided, I do not view the relationships disclosed above as creating a conflict of interest sufficient to preclude the Capital Development Board from entering into a contract with the above-named vendor.

Sincerely,

Will Blount  
Executive Director

Cc: EEC General Counsel