



Chairman: Jay Stewart

Members: Ed Bedore, Ricardo Morales, Larry Ivory, Bill Black

March 10, 2015

Fred Hahn  
Chief Procurement Officer  
Capital Development Board  
377C Stratton Office Building  
Springfield, IL 62706

Re: 50-35 Potential Conflict of Interest, 102-550-049

Dear Mr. Hahn,

In accordance with the requirements of Section 50-35 of the Illinois Procurement Code, I have reviewed your request received March 9, 2015 and understand the facts to be as follows:

- 1) The Capital Development Board has issued a request for a review and comment on potential conflicts of interest disclosed by prime vendor Willett, Hofmann & Associates, Inc.
- 2) The contract pertains to construction related services.
- 3) Willett, Hofmann & Associates, Inc. was selected via A/E Best Interest of the State Selection in accordance with Section 50 of the QBS Act (30 ILCS 535).
- 4) The disclosure form submitted on behalf of Willett, Hofmann & Associates, Inc. indicates the following:
  - a. Ron Steenken, 25.92% owner, was elected as a CUSD 223 School Board Member, which was an unpaid position that ended in 2013.
  - b. Corey Buck, 5.75 % owner, is currently a CUSD 223 School Board Member, which is an unpaid position.
- 5) The Capital Development Board confirmed that none of the disclosed individuals were in a position to influence the award of this contract. The Capital Development Board and CPO Hahn indicate that it would be in the best interest of the State to approve this conflict of interest due to the using agency's needs and the value of the contract.

Based on the foregoing, you are requesting my review and comment pursuant to the Illinois Procurement Code.

Review and Comment

After careful review of the documentation provided, I do not view the relationships disclosed above as creating a conflict of interest sufficient to preclude the Capital Development Board from entering into a contract with Willett, Hofmann & Associates, Inc. for the services outlined in your letter received March 9, 2015.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron Carter", is written over a circular stamp or seal. The signature is written in a cursive style.

Aaron Carter  
Executive Director

Cc: EEC General Counsel