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Chairman: Jay Stewart
Members: Ed Bedore, Ricardo Morales, Larry Ivory, Bill Black

December 9, 2014

Fred Hahn
Chief Procurement Officer
Capital Development Board
377C Stratton Office Building
Springfield, IL 62706

Re: 50-35 Potential Conflict of Interest, 250-197-015

Dear Mr. Hahn,

In accordance with the requirements of Section 50-35 of the Illinois Procurement Code, I have reviewed your request received December 8, 2014 and understand the facts to be as follows:

- 1) The Capital Development Board has issued a request for a review and comment on potential conflicts of interest disclosed by subcontractor Midwest Skylite Systems.
- 2) The contract pertains to replacing the ballasted EPDM roof, including all necessary accessories and exterior repairs as needed to keep the building weather tight.
- 3) Midwest Skylite Systems was selected via contractor-subcontractor agreement.
- 4) The disclosure form submitted on behalf of Midwest Skylite Systems indicates the following:
 - a. Chris Harris, son to John Harris, 100% owner, is the elected Commissioner of Public Property in the Village of Forest Park, IL. Mr. Harris' annual salary is \$10,000 and he has been serving in this capacity since April 5, 2011.
- 5) The Capital Development Board confirmed that none of the disclosed individuals were in a position to influence the award of this contract. The Capital Development Board and CPO Hahn indicate that it would be in the best interest of the State to approve this conflict of interest due to the using agency's needs and the value of the contract.

Based on the foregoing, you are requesting my review and comment pursuant to the Illinois Procurement Code.

Review and Comment

After careful review of the documentation provided, I do not view the relationships disclosed above as creating a conflict of interest sufficient to preclude the Capital Development Board from entering into a contract with Midwest Skylite Systems for the services outlined in your letter received December 8, 2014.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron Carter", is written over a circular stamp or seal.

Aaron Carter
Executive Director

Cc: EEC General Counsel