STATE OF ILLINOIS
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March 4, 2014

Fred Hahn
Chief Procurement Officer
Capital Development Board
377C Stratton Office Building
Springfield, IL 62706

Re: 50-35 Potential Conflict of Interest, 630-548-004, PSB #193

Dear Mr. Hahn,

In accordance with the requirements of Section 50-35 of the Illinois Procurement Code, I have reviewed your request received March 4, 2014 and understand the facts to be as follows:

1) The Illinois Capital Development Board has issued a request for a review and comment on potential conflicts of interest disclosed by Quadrant Design, Inc.

2) The contract pertains to the design of a new IDOT Weigh Station.

3) Quadrant Design, Inc. was selected via qualifications based selection.

4) The disclosure form submitted on behalf of Quadrant Design, Inc. indicates the following:

   a. Michael Schneider, President and 100% owner of Quadrant Design Inc., is a member of the Waterloo Planning Commission, receiving $60 per monthly meeting.
   b. Michael Schneider's wife, Susan Rosse, holds an uncompensated position on the Waterloo Library Board.

5) The Illinois Capital Development Board confirmed that none of the disclosed individuals were in a position to influence the award of this contract. The Illinois Capital Development Board and CPO Hahn indicate that it would be in the best interest of the State to approve this conflict of interest due to the using agency's needs and the value of the contract.

Based on the foregoing, you are requesting my review and comment pursuant to the Illinois Procurement Code.

Review and Comment

After careful review of the documentation provided, I do not view the relationships disclosed above as creating a conflict of interest sufficient to preclude the Illinois Capital Development Board from entering into a contract with Quadrant Design, Inc. for the services outlined in your letter received March 4, 2014.

Sincerely,

Aaron Carter
Executive Director

Cc: EEC General Counsel

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