



COPY

Chairman: Jay Stewart
Members: Ed Bedore, Ricardo Morales, Larry Ivory, Bill Black

March 3, 2014

Fred Hahn
Chief Procurement Officer
Capital Development Board
377C Stratton Office Building
Springfield, Illinois 62706

Re: 50-35 Potential Conflict of Interest 630-000-192

Dear Mr. Hahn,

In accordance with the requirements of Section 50-35 of the Illinois Procurement Code, I have reviewed your request received March 3, 2014 and understand the facts to be as follows:

- 1) The Capital Development Board has issued a request for a review and comment on potential conflicts of interest disclosed by Baysinger Design Group, Inc.
- 2) The contract pertains to architectural/engineering services.
- 3) Baysinger Design Group, Inc. was selected via qualifications based selection.
- 4) The disclosure form submitted on behalf of Baysinger Design Group, Inc. indicates the following:
 - a. Sheila Baysinger, 100% owner, is a part time Professor at Southern Illinois University at Carbondale teaching 4, three-hour courses for the School of Architecture each year for annual compensation of about \$24,000.
- 5) The Capital Development Board confirmed that none of the disclosed individuals were in a position to influence the award of this contract. The Capital Development Board and CPO Hahn indicate that it would be in the best interest of the State to approve this conflict of interest due to the using agency's needs and the value of the contract.

Based on the foregoing, you are requesting my review and comment pursuant to the Illinois Procurement Code.

Review and Comment

After careful review of the documentation provided, I do not view the relationships disclosed above as creating a conflict of interest sufficient to preclude the Capital Development Board from entering into a contract with Baysinger Design Group, Inc. for the services outlined in your letter received March 3, 2014.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron Carter", is written over a circular stamp or seal.

Aaron Carter
Executive Director

Cc: EEC General Counsel