STATE OF ILLINOIS
PPB
PROCUREMENT POLICY BOARD

COPY

Chairman: Jay Stewart
Members: Ed Bedore, Ricardo Morales, Larry Ivory, Bill Black

December 27, 2013

Fred Hahn
Chief Procurement Officer
Capital Development Board
377C Stratton Office Building
Springfield, Illinois 62706

Re: 50-35 Potential Conflict of Interest, Reference, 546-318-012CDB Bulletin 189

Dear Mr. Fred Hahn,

In accordance with the requirements of Section 50-35 of the Illinois Procurement Code, I have reviewed your request received December 9, 2013 and understand the facts to be as follows:

1) The Illinois Capital Development Board has issued a request for a review and comment on potential conflicts of interest disclosed by Quadrant Design, Inc.

2) The contract pertains to the fire station at Sparta Armory is a 9,500 square foot one-story building constructed in 2007. The scope of work provides for repairing the exterior windows, including replacing the sills and flashing.

3) Quadrant Design, Inc. was selected using competitive qualifications based selection.

4) The disclosure form submitted on behalf of Quadrant Design, Inc. indicates the following:

   a. Michael Schneider, President and 100% owner is a member of the Waterloo Planning Commission, receiving $60 per monthly meeting.
   b. Michael Schneider's wife, Susan Rosse, holds an uncompensated position on waterloo library board.

5) The Illinois Capital Development Board confirmed that none of the disclosed individuals were in a position to influence the award of this contract. The Illinois Capital Development Board and CPO Fred Hahn indicate that it would be in the best interest of the State to approve this conflict of interest due to the using agency's needs and the value of the contract.

Based on the foregoing, you are requesting my review and comment pursuant to the Illinois Procurement Code.

Review and Comment

After careful review of the documentation provided, I do not view the relationships disclosed above as creating a conflict of interest sufficient to preclude the Illinois Capital Development Board from entering into a contract with Quadrant Design, Inc. for the services outlined in your letter received December 9, 2013.

Sincerely,

Aaron Carter
Executive Director

Cc: EEC General Counsel

222 SOUTH COLLEGE STREET, SUITE 231, SPRINGFIELD, IL 62704
Telephone: (217) 785-3988 Fax: (217) 557-9927 TTY: (888) 642-3450