STATE OF ILLINOIS
PPB
PROCUREMENT POLICY BOARD

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September 19, 2013

Fred Hahn
Chief Procurement Officer
Capital Development Board
377C Stratton Office Building
Springfield, IL 62706

Re: 50-35 Potential Conflict of Interest, Reference #546-185-012 Ph1

Dear Mr. Fred Hahn,

In accordance with the requirements of Section 50-35 of the Illinois Procurement Code, I have reviewed your request received September 19, 2013 and understand the facts to be as follows:

1) The Illinois Capitol Development Board (CDB) has issued a request for a review and comment on potential conflicts of interest disclosed by Heartland Mechanical Contractors.

2) The contract pertains to the renovation of the mechanical systems at the Lawrenceville Armory.

3) Heartland Mechanical Contractors were selected using small competitive low bid.

4) The disclosure form submitted on behalf of Heartland Mechanical Contractors indicates the following:

   a. Mrs. Williams, spouse of Ted Williams, President of Heartland Mechanical Contractors, is employed by the Department of Human Services, Randolph County, Illinois. Her title is Local Office Administrator and her salary is approximately $46,000 per year. She does not have procurement responsibilities.

5) CDB confirmed that none of the disclosed individuals were in a position to influence the award of this contract. CDB and CPO Fred Hahn indicate that it would be in the best interest of the State to approve this conflict of interest due to the using agency's needs and the value of the contract.

Based on the foregoing, you are requesting my review and comment pursuant to the Illinois Procurement Code.

Review and Comment

After careful review of the documentation provided, I do not view the relationships disclosed above as creating a conflict of interest sufficient to preclude CDB from entering into a contract with Heartland Mechanical Contractors for the services outlined in your letter received September 19, 2013.

Sincerely,

Aaron Carter
Executive Director

Cc: EEC General Counsel

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