



Chairman: Jay Stewart  
Members: Ed Bedore, Ricardo Morales, Larry Ivory, Bill Black

December 31, 2013

Fred Hahn  
Chief Procurement Officer  
Capital Development Board  
377C Stratton Office Building  
Springfield, Illinois 62706

**Re: 50-35 Potential Conflict of Interest, 810-074-017**

Dear Mr. Fred Hahn,

In accordance with the requirements of Section 50-35 of the Illinois Procurement Code, I have reviewed your request received December 31, 2013 and understand the facts to be as follows:

1. The Capital Development Board has issued a request for a review and comment on potential conflicts of interest disclosed by subcontractor Champaign A&K Insulation Co., Inc.
2. The contract pertains to a construction project at the Parkland College Student Services Building.
3. Champaign A&K Insulation Co., Inc was selected via contractor-subcontractor agreement.
4. The disclosure form submitted on behalf of the Champaign A&K Insulation Co., Inc indicates the following:
  - a. Mr. Dale T. Christian (owner), spouse Joan Ella Christian, is employed by the University of Illinois at Urbana-Champaign as a Graduate Program Coordinator with the Civil & Environment Engineering Department. Mrs. Christian has been employed in this capacity since July 2012. Her annual salary is \$44,601.65 and she does not have any procurement authority.
5. The Capital Development Board confirmed that none of the disclosed individuals were in a position to influence the award of this contract. The Capital Development Board and CPO Fred Hahn indicate that it would be in the best interest of the State to approve this conflict of interest due to the using agency's needs and the value of the contract.

Based on the foregoing, you are requesting my review and comment pursuant to the Illinois Procurement Code.

#### Review and Comment

After careful review of the documentation provided, I do not view the relationships disclosed above as creating a conflict of interest sufficient to preclude the Capital Development Board from entering into a contract with Champaign A&K Insulation Co., Inc for the services outlined in your letter received December 31, 2013.

Sincerely,

Aaron Carter  
Executive Director

Cc: EEC General Counsel