



CPO Notice 2015-02

To: University Purchasing Directors

From: Ben Bagby, Chief Procurement Officer 

Date: March 16, 2015

Subject: Small Purchase Thresholds – FY2016 CPI Adjustments

This notice is issued pursuant to Section 20-20(b) of the Illinois Procurement Code to show the Consumer Price Index (CPI) adjustment to certain small purchase thresholds. These thresholds show the dollar value of contracts that need not utilize one of the competitive methods of source selection otherwise required by the Illinois Procurement Code. These small purchases may be procured by a source selection determined to be most appropriate to circumstances.

The CPI percentage being used to make the adjustments is 0.8%. The percentage change was determined by utilizing statistics published by the United States Department of Labor Consumer Price Index for all Urban Consumers.

Effective July 1, 2015, the small purchase thresholds for procurements under the authority of the CPO for Higher Education will be as follows:

- **Supplies & Services:** not exceeding \$55,800 (This is an increase from the FY15 amount calculated as \$55,400 + .8% rounded to the nearest \$100.00)
- **Construction:** not exceeding \$78,300 (This is an increase from the FY15 amount calculated as \$77,700 + .8% rounded to the nearest \$100.00)
- **Professional and Artistic Services:** less than \$20,000 (This amount is not subject to change. See 30 ILCS 500/35-35.)
- **Architect / Engineering / Land Surveying:** less than \$25,000 (This amount is not subject to change. See 30 ILCS 535/45.)
- **Real Property and Capital Improvement Leases:** less than \$100,000 (Must also be less than 10,000 sq. ft.)