

**Business Enterprise Program Council for Minorities,
Females, and Persons with Disabilities Meeting**

MEETING MINUTES

**Monthly Council Meeting
Location: Video Conference Room 2-025
James R. Thompson Center
100 W. Randolph Street, Chicago, Illinois**

Monday, August 22, 2011 1:30 p.m.

COUNCIL MEMBERS IN ATTENDANCE

Alesia Hawkins
Beth Doria
Hedy Ratner
Phillip Barreda
Florence Cox
Larry D. Ivory
Lynne M. Turner
Jesse Martinez, via video conference

COUNCIL MEMBERS NOT IN ATTENDANCE

Nelida Smyser-De Leon
Michael Gonzalez
Lawrence Parrish

COUNCIL CHAIRMAN

Malcolm Weems, CMS/ Director

COUNCIL SECRETARY

Ruddy Ortiz

CMS STAFF IN ATTENDANCE

Nadine Lacombe, CMS/General Counsel
Philina King, CMS/Deputy General Counsel - BEP
Harry Reinhard, CMS/BEP
Ashley Hooks, CMS/Legal Services
Agueda Corona, CMS/Disparity Study Manager
Matthew Runyen, CMS, Bureau of Strategic Sourcing
Jacob Johnson, CMS, Bureau of Strategic Sourcing
Norma Sutton, CMS, Bureau of Strategic Sourcing
Ellen Daley, CMS/Deputy General Counsel - Procurement
Daymon Rутtenberg, CMS/Deputy General Counsel – Bureau of Communications and Computer Services
Susan Hartman, CMS, Bureau of Strategic Sourcing
Carlos Gutierrez, CMS/BEP
David Eldridge, CMS, Bureau of Strategic Sourcing via video conference
Jan Morrow, CMS, via video conference
Jeff Power, CMS, via video conference
Dante Watson, CMS, via video conference
Jeremy Bliss, CMS, video conference

OTHERS IN ATTENDANCE

Jim Reinhart, Illinois Department of Transportation, Agency Purchasing Officer
Kevin Krass, Illinois Racing Board, Agency Purchasing Officer
Amanda Carone, Illinois Housing Development Authority
Omar Brown, University of Illinois at Chicago
Saiydah Coleman, University of Illinois at Chicago
Carlos Charneco, Illinois Department of Employment Security
Leonard McGee, Illinois Capital Development Board
Dr. Ewa Ewa, Human Rights Commission
Gloria Lasley, Guardianship and Advocacy Commission
Stephanie Stephens, Diversity Manager, Illinois State Toll Highway Authority
Cristal Thomas, Governors Office
Sharisse Kimbro Jones, Illinois Department of Financial and Professional Regulations
Dan Johnson Weinberger, Federation Women Contractors
Debra Matlock, Department of Children and Family Services, Agency Purchasing Officer
David Eldridge, CMS Deputy Director of Bureau of Strategic Sourcing and Procurement, via video conference
Don Stephens, Illinois Department of Revenue, via video conference
Art Moore, Illinois Executive Ethics Commission, via video conference
Joe Kim, Illinois Executive Ethics Commission, via video conference
Timothy Fishburn, Illinois Policy Procurement Board, via video conference
Sherri Sullivan, Illinois State Board of Elections, via video conference
Matt Brown, Chief Procurement Officer for CMS, via video conference
Ben Bagby, Chief Procurement Officer for Higher Education, via video conference
Connie Dewney, Eastern Illinois University, via video conference
Sue Sallie, Purchasing Officer III, Eastern Illinois University, via video conference
Jane Fields, Illinois Commerce Commission, via video conference

AGENDA

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL
- 3.0 APPROVAL OF THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON July 25, 2011
- 4.0 CHAIR'S REPORT
- 5.0 POSTED BUSINESS
 - 5.1 Submitted Waiver Requests
 - 5.1.1 PBC# 11-60101 IDJJ Residential Drug Treatment Program
 - 5.1.2 PBC# 11-60920 IDJJ Residential Drug Treatment Program
 - 5.1.3 PBC# 11-63501 IDOT Traffic Safety Media Buyer
 - 5.1.4 PBC# 11-63558 ICC CY12-CY13 Procurement Monitor
- 6.0 UNFINISHED BUSINESS
 - 6.1 M/WBE Data Collection Report
 - 6.2 Committee Updates
 - A. Exemption/Compliance Committee
 - B. Bonding Committee

- C. Professional Services
- D. Policy/Enforcement Committee

7.0 NEW BUSINESS

8.0 ADJOURNMENT

CALLED TO ORDER

Malcolm Weems, Director for Illinois Department of Central Management Services, called the Business Enterprise Program Council meeting to order at 1:30 PM.

Ruddy Ortiz, Business Enterprise Council Secretary, took roll call.

MINUTES OF COUNCIL MEETING OF July 25, 2011

The minutes of the Council meeting held July 25th were approved with no opposition or abstentions.

POSTED BUSINESS

Agenda Item 5.1 – Submitted Waiver Requests

1. PBC# 11-60101 IDJJ Residential Drug Treatment Program – presented by Council Secretary Ruddy Ortiz.
2. PBC# 11-60920 IDJJ Residential Drug Treatment Program – presented by Council Secretary Ruddy Ortiz.
3. PBC# 11-63501 IDOT Traffic Safety Media Buyer – presented by Jim Reinhart, APO.
4. PBC# 11-63558 IDOC CY12-CY13 Procurement Monitor – presented by Jan Fields, APO.

Chair Malcolm Weems and Council members discussed each waiver in general and the council voted to table waivers for more information.

UNFINISHED BUSINESS

Agenda Item 6.1 – M/WBE Data Collection Report

Council Secretary Ruddy Ortiz and Susan Hartman presented July 2011 contract award report to the Council. Ms. Hartman noted that there were some errors in the report that were corrected. She noted that there will be added fields for BEP percentages and DBE percentage in upcoming reports for notices for contract awards.

Agenda Item 6.2 – Committee Updates

A. Exemption/Compliance Committee – Jesse Martinez, Chair

Member Jesse Martinez reported on waivers and how his agency is implementing (SB3249) Public Act 096-1064. Any waivers from CDB for construction grants will be brought before the full Council for review. In addition, he noted that his committee would like to receive waivers brought before the Council prior to the meeting so that they may review and make some suggestions.

B. Bonding Committee – Larry Ivory, Chair

No Report

C. Professional Services Committee – Hedy Ratner, Chair

No Report

D. Policy/Enforcement Committee – Beth Doria, Chair

Member Beth Doria informed the Council that her committee met on July 25, 2011 and discussed the following items:

- Policy/Enforcement Committee will provide orientation session for new Council members.
- Concerns involving Illinois Department of Commerce and Economic Opportunity (DCEO) implementation of Public Act 096-1064.

Member Larry Ivory made the motion, seconded by Member Phillip Barreda asking DCEO Director Warren Ribley to comply with Public Act 096-1064 requiring grantee's to submit a written business enterprise program plan /utilization plan outlining how the grantee plans to include women owned, minority owned, and disabled owned businesses in their capital construction work.

The motion carried.

- Member Beth Doria recapped BEP Council's position on M/WBE monthly data collection format from all state agencies in accordance with Public Act 096-1064 and as required by 30 ILCS 575/75. The council voted and approved the recommendation.

Philina King informed the council that the requested information can be found on CMS Illinois Procurement Bulletin (IPB) website.

Next Steps:

- Next meeting is scheduled for Monday, September 26, 2011, 2011, Room 2-025, James R Thompson Center, 100 W Randolph Street, 1:30 PM to 3:30 PM.
- CMS will continue to develop a permanent process for waiver requests, including emergency waivers.

Meeting Adjourned at 2:09 PM