

State Of Illinois
State Use Committee Meeting
Minutes
June 19, 2013

Video Conferencing sites:

SIU-C	CMS	CMS	IDOT
Morris Library 184-A Carbondale, IL	Room 500 1/2 Springfield, IL	JRTC, Room 3-105 Chicago	Room 120 Springfield

I. Call to Order

Chairman Sharla Roberts welcomed everyone and called the meeting to order at 1:30 P.M.

II. Roll Call

Present at the meeting were the following members: (**see attached**)

Sharla Roberts, Chairman
Seymour Bryson in Carbondale
Christine M. Dickey
Richard W. Gloede
David Dailey
Curt Massie

Chairman Roberts stated there was a quorum present.

III. Approval of the Minutes of the May 23, 2013 Meeting

Chairman Roberts called for a motion to approve the Minutes from the May 23, 2013 meeting.

Motion to approve: Member Gloede

To second: Member Dickey

Chairman Roberts announced that the minutes from the May 23, 2013 were approved

IV. Review of and Vote on Proposed Contracts

All contracts for vote were read aloud by Brynn Henderson (**see attached vote sheet**)

Member Gloede asked if they already voted on the Chicago Lighthouse call center.

Chairman Roberts stated that this is a brand new contract for the Chicago Lighthouse and asked Corrie Smith to explain.

Corrie Smith State Use Regional Coordinator stated that this is a brand new contract that she and Mr. Tom Simonds from the Governor's Office have worked on for the last month. The call center is the Governor's initiative for the "Affordable Healthcare Act." Corrie Smith asked if Tom Simonds would like to add a few words about the contract.

Tom Simonds from the Governor's Office stated that the call center will answer calls from citizens in Illinois about the health insurance market place; the calls from the citizens will start coming in about October.

Member Dailey asked if we had already voted on the Bridgeway contracts.

Chairman Roberts stated that Bridgeway is on the Agenda.

V. New Business:

Chairman Roberts stated that since Bridgeway changed their structure and had a name change we want to reaffirm the contracts for Bridgeway that were on the April 19th and May 23rd vote sheet

Chairman Roberts asked Corrie Smith to read the contracts aloud for Bridgeway and Illinois Growth from the April 19th and May 23rd meeting.

All Bridgeway contract were read aloud by Corrie Smith (**see attached**)

Chairman Roberts called for a motion to approve the list of contracts read by Corrie Smith.

Motion to approve: Member Gloede

To second: Member Dailey

Chairman Roberts stated that the next item on the Agenda was the new **State Use Application Form** that is in Draft status. Chairman Roberts stated that we could make changes or discuss the form at this time or if the members had no questions we could vote on the form to be approved.

Member Dickey asked if the new application form will be used for everyone that is currently enrolled.

Chairman Roberts stated yes. Chairman Roberts stated that unless there are any further questions or members need more time to review we can have a motion to approve.

Motion to approve: Member Dailey

To second: Member Bryson

Chairman Roberts announced that the draft form of the new State Use application has been approved and can be used immediately.

Chairman Roberts asked if there are any Public Members that would like to speak.

Jim Starnes President of Bridgeway Inc wanted to thank the Committee and CMS staff and also his own staff for working with them through all the corporate changes, he stated that at the end we saved a lot of jobs for people with disabilities.

Melanie Hennessey Senior Vice President of the Chicago Lighthouse thanked the Committee for having confidence and faith in them, the call center provides employment opportunities for people with disabilities who are blind or visually impaired.

VI. Future Meeting Dates:

Chairman Roberts stated that the next item on the Agenda is a future meeting date.

Corrie Smith stated that she has three more contracts that need to be approved before the end of the fiscal year.

Chairman Roberts announced that at this time we have a proposed meeting date of June 26th at 1:30.

Motion to approve: Member Gloede

To second: Member Dickey

Chairman Roberts announced that the motion passed, the next meeting will be on Wednesday, June 26th at 1:30 P.M.

Member Bryson asked if it would be possible to have a spreadsheet with expiring contracts so that it would be easier to set the meeting schedules in order not to approve just two or three contract.

Chairman Roberts explained that we normally schedule meetings with as many contracts as possible, sometimes it is out of our control such as the contract with the Chicago Lighthouse that was voted on today, this was a brand new contract. It also depends when a contract might expire, it might be a one year contract while others could be a 2 year contract.

Member Bryson suggested doing an analysis of how many contracts would expire at a certain time and make groups of contract, such as Group A and Group B, etc.

Chairman Roberts stated that we will take that into consideration. Chairman Roberts asked if Corrie Smith and Brynn Henderson could prepare a spreadsheet with the contract on it.

Deputy Director Mitzi Loftus stated that she will work with staff internally on a data base.

Member Dailey commented that he hopes that everyone remembers the primary function of this committee is to assist people with disabilities. He is concerned that recently a lot of time has been spent on making sure that the i's are dotted and the t's are crossed and everything is legal. The committee voted to execute the Bridgeway contracts at the last meeting, and he understands the name change, he feels that

the contracts could probably have been executed and issued an amendment; he stated that he didn't think it was necessary to hold up all the contracts. He also stated that he is concerned that we are losing perspective on the fact that what we do effects the lives of people with disabilities and he hopes that we are mindful of that.

Chief Procurement Officer Matt Brown stated that he shares that same sentiment and explained that there was not an easier option available. If the CPO's office executed the contract originally, the pursuit of changing the contracts after the fact would have made everyone's efforts from vendor's efforts to the Committee efforts much lengthier than what was necessary to get them corrected.

Chairman Roberts thanked CPO Brown.

Member Gloede asked if anyone investigated more information about the process of the Illinois Department of Labor.

Chairman Roberts announced that she would like to refer that question to legal.

Member Gloede stated he had two question; Process of Illinois Department of Labor and will the vendor be reimbursed for services they provided.

Chief Procurement Officer Matt Brown stated that from the contract perspective he will participate to look into how the law will allow him to do that.

Deputy General Counsel Ellen Daley stated that she has reached out to Illinois Department of Labor and also Federal Department of Labor to investigate the changes that are being made she also stated that she will work with the CPO's office regarding payment.

Member Dickey stated that she has been involved with the IDOL's office and they told her that whatever you provided to the FDOL should also work for IDOL.

Member Massie asked what is IDOL trying to do; is it fair wages, safe working environment, what authority does IDOL have over State Use?

Member Dickey answered it was for our annual renewal for the sub minimum wage certificate; all the workshops have to do it. Member Dickey also wanted to know why we do not need both IDOL and FDOL for State Use.

Chairman Roberts announced that she will investigate the matter and refer that question to legal.

VII. Adjournment

Chairman Roberts called for motion to adjourn

Motion: To adjourn was made by Member Dailey

Motion: To Second by Member Gloede

Chairman Roberts announced the motion to adjourn was unanimously approved and adjourned the Meeting at: 2:15

Respectfully submitted,

Corrie Smith
State Use Coordinator