

# GOVERNOR'S TRAVEL CONTROL BOARD

## Meeting of the Board

June 26, 2013

10:00 am

James R. Thompson Center  
Room 4-404

100 West Randolph Street  
Chicago, Illinois 60601

And

William G. Stratton Building  
Room 715

401 Spring Street  
Springfield, Illinois 62706

## MINUTES

### PRESENT:

#### Members

*In Chicago* Chairman Malcolm Weems  
Simone McNeil  
John D'Alessandro

#### Staff

*In Chicago* Benno Weisberg, Deputy General Counsel

*In Springfield* Kelley Wells, State Travel Coordinator

### I. Call to Order

On June 26, 2013 at approximately 10:00am, Chairman Malcolm Weems called to order a meeting of the Governor's Travel Control Board.

### II. Consideration of Minutes

April 12, 2013

The minutes of the meeting of April 12, 2013 were approved. Motion made by Simone McNeil with a second by John D'Alessandro to approve the minutes as presented. Motion carried 3-0.

### III. New Business

#### Approved Travel Exceptions

- 1) CMS – Early Departure Fee
- 2) Revenue – Hotel Cancellation Fee
- 3) DCEO – Excess Baggage Fees
- 4) DCEO – Excess Baggage Fees
- 5) DHS – Amtrak Fare over State Rate
- 6) Veterans' Affairs – Hotel Cancellation Fee

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7) Insurance – Unused Airline Fare

Travel Exceptions - Denied

1) Insurance – Excess Rental Car Fare

2) Insurance – Amtrak Fare over the State Rate

V. Miscellaneous

A. Discussion regarding lodging rates and commuting miles.

VI. Adjournment

The meeting was adjourned at approximately 11:00 am. Chairman Weems made the motion and Simone McNeil seconded the motion.