

Kaskaskia College
Health and Professional Careers Center
Centralia, Illinois
CDB Project Number 810-052-011
Friday, April 4, 2014
10:00 a.m.
Fine Art Review Committee Meeting Minutes

Attendees

Deanna Stevenson, appointee of the Mayor, Salem, Illinois
Lyle Michael, Clinton County Board
Debra Tayes, Illinois State Museum
Jim Underwood, Kaskaskia College
Dee Boswell, Kaskaskia College
Diana Hansen, Kaskaskia College
Kellie Henegar, Kaskaskia College
Greg Labyak, Kaskaskia College
Donna Matanane, Kaskaskia College
Linda Norbut Suits, Capital Development Board

- Introductions were made.
- Ms. Suits distributed a committee list, which shows voting and non-voting members. She explained how the voting works.
- Ms. Suits then handed out the agenda for the day.
- Ms. Suits also handed out score sheets which show all of the artists that the group is going to be talking about.
- Ms. Suits went over how the presentations will proceed. She also encouraged everyone to ask questions of the artist if they have any.
- Ms. Suits explained how after the artist is selected they will be put under contract.
- Ms. Suits went on to explain how the copyright, the warranty, etc., which are all included in the close out package, work.
- She continued to clarify for the FARC that the design proposals will be part of the artist's contract to ensure that what is presented is what they were proposing.

- The first presenter was James K. (Jim) Johnson.
- The second presenter was Indira Johnson.
- The third presenter was Nicole Beck.
- The fourth and last presenter was Ed McCullough.
- There was a question on how the artist is paid. Ms. Suits explained that the artist is paid 2% when the contract is signed, then they will be paid at set benchmarks throughout the project, 20% is saved for the end of the project and is split to 10% when the manual is received and the last 10% when the project is signed off on by the user and CDB.
- The committee went outside to view the site before making their artist selection.
- There was much discussion of all the artists' pieces which were presented.
- The FARC selected Ed McCullough.
- The artists were listed in ranking order by the committee:
 1. Ed McCullough
 2. Indira Johnson
 3. Nicole Beck
 4. James K. (Jim) Johnson
- Ms. Suits explained that it make take up to a month to officially have Mr. McCullough under contract. Once he is under contract, she will arrange for a meeting with everyone at the college to go over his piece.
- Mr. Underwood thanked everyone for their participation and Ms. Suits for her facilitating the meeting.
- The meeting adjourned at 4:30 p.m.