

In accordance with Illinois School Code Article 19b, Hinckley-Big Rock CUSD 429 will be engaging the services of a registered architect or professional engineer to assist in the evaluation of RFP responses.

The following information shall be included in responses to the RFP.

C.1. Company Qualifications: Respondent shall state if they are currently a member in good standing with NAESCO.

C.4. References: Respondent shall provide a minimum of 6 separate references. Three (3) references shall be for projects no more than 5 years only. Three (3) references shall be for projects at least 40% through a performance measurement and verification period equal to or greater than the duration of the proposed contract.

D.4. Engineering Approach:

1. Respondent shall state if savings calculations are based on an energy model and if so, which modeling software was used.
2. Respondent shall state the impact on the learning environment for each energy conservation measure proposed.

D.5. Energy Engineering:

1. For each building, Respondent shall provide their Utility Data Analysis or Benchmarking of no less than two years of utility bills (3 years preferred) showing monthly data tables and annual summaries. Annual summary shall show calculated cost and energy (kBtu) per building square foot by utility and the total site Energy Utilization Index (EUI).
2. To validate Respondent energy consumption assumptions accurately reflect current conditions, Respondent shall demonstrate baseline assumptions are within 10% of facility historic averages for both monthly and annual consumption or shall provide explanations for values greater than 10%.
3. State if analysis follows the International Performance Measurement and Verification Protocol (IPMVP) and if so which option is being used.
4. The following information shall be provided to assist in comparing respondent's proposals. Information shall be provided for both baseline assumptions and each energy conservation measure.
 - a. Operating schedules.
 - b. Space temperature setpoints.
 - c. Setback values for building control based ECMs such as boiler reset, unoccupied setback, etc.
 - d. Any use of adjusted baselines.

D.9. Commissioning: An independent Commissioning Agent shall be contracted through the performance contract but Commissioning Agent shall report all information directly to the owner and shall confirm satisfactory resolution of all discrepancies directly to the owner.

D.10 Performance Assurance: Respondent will be required to guarantee energy consumption savings for the duration of the contract in addition to dollar savings.

E.2. Cash Flow Analysis: Respondent shall clearly state all utility rates, interest rates and inflation factors used and clearly identify all values considered "avoided costs". Respondent shall clearly state which, if any, ECMs will be stipulated savings. Analysis must include future equipment replacement costs if anticipated equipment life is less than the duration of the contract.