

**Notice to Public
Request for Proposals for
TEC Energy Conservation and Guaranteed Energy Cost Savings Program**

Notice is hereby given The College of DuPage (the College) will accept sealed "Requests for Proposals (RFP) for TEC Energy Conservation and Guaranteed Energy Cost Savings Program" (the Program) from Qualified Providers. A request for a package containing specifications, inquiries or additional information can be made by email to:

Ms. Janet Fix, Purchasing Dept.
Email: fixjan@cod.edu

RFP responses will be in accordance with the process set forth in the Illinois article 110 ILCS 805/5A Statutes. The Qualified Provider to whom the work is awarded will be required to provide a Performance Bond in the amount of 100 percent (100%) of the contract amount as a guarantee that all provisions of the specifications shall be met.

Qualification of all business entities that respond to this solicitation, including any subcontractors to be used, will be evaluated using the following selection criteria.

- A. Business and Financial Qualifications
- B. Personnel Qualifications
- C. Overall Value and Project Management Plan
- D. Prior Project Performance

A mandatory Pre-Proposal meeting and walk through of the building will be held on Thursday, March 1, 2012 at **1:00 pm**. *(One master tour to all potential respondents will be given on this day – no additional site-visits will be granted prior to RFP due date.)* **The meeting will be held in the Technology Education Center Room 1038B.**

Responses are to be mailed or delivered in sealed envelopes clearly marked to:

College of DuPage
Purchasing Dept.
Berg Instructional Center (Room 1540)
425 Fawell Blvd.
Glen Ellyn, IL 60137

Please clearly Indicate the following information on the outside of the response envelope:

**Proposal for TEC Energy Conservation and
Guaranteed Energy Cost Savings Program
ATTN: Ms. Janet Fix, Purchasing Manager**

RFP responses are to be received not later than **2:00 PM, Tuesday, March 13, 2012**. Responses received after this time will not be considered for award. The College will hold a public meeting in the Berg Instructional Center (BIC) Room 1540 and open the RFP responses at 2:00PM on March 13, 2012. The contents of the proposals will be announced. The College reserves the right to reject any and all RFP responses and to be the sole judge of the value and merit of the RFP responses offered. This invitation is issued in the name of the Board of Trustees of College of DuPage, Community College District 502, Glen Ellyn, Illinois.