

PROFESSIONAL SERVICES BULLETIN

BULLETIN SCHEDULE (except otherwise noted)

Submittals for projects
appearing in this
*Professional
Services Bulletin*
are due by
**11:30 a.m.,
August 14, 2014**

The projects from this
bulletin are scheduled to
be presented at the
**October 14, 2014
Board Meeting**

NOTICE TO RECIPIENTS:
Please read carefully and follow all
rules and instructions in this
document.

REMINDER: You are able to
access the 255 Form (Revised
June 20, 2014) in the Reference
Library Section of CDB's website.
Use only this version of the form for
submittal.

Posted to website
July 31, 2014

Board Meeting results can be found on
CDB's website
October 15, 2014

CDB's Internet Address:
www.illinois.gov/cdb

TABLE OF CONTENTS

	Page
General Information	3-10
Submittal Requirements	3-5
<i>Disclosures and Certifications</i>	3-4
Illinois Procurement Gateway Registration No.	4
<i>Joint Ventures</i>	4-5
Prequalification	5
Submittal Procedures	5-7
Rejection of Submittals	7-8
Selection Process	8-9
MBE/FBE/VBE Goals	8
Debrief Meeting Policy	9
Fee Negotiation	10
State Comptroller Act	11
Supplement to the Design and Construction Manual	12
A/E Fee Compensation Increase	13
Prevailing Wage Requirements	14
Apprenticeship and Training Requirements	15
Project No.	Project Descriptions
040-000-003	Department of Veterans' Affairs MEDICARE/MEDICAID Certification Inspection Statewide Program 16-17
102-312-051	Department of Natural Resources Improve Higbee Run Drainage Illinois-Michigan Canal State Park, Grundy County 18
125-003-004	Department of Juvenile Justice Replace Roofing Systems Illinois Youth Center, Harrisburg, Saline County 19
125-003-005	Department of Juvenile Justice Replace Chillers Illinois Youth Center, Harrisburg, Saline County 20
125-003-006	Department of Juvenile Justice Upgrade Electrical Primary and Emergency Generators Illinois Youth Center, Harrisburg, Saline County 21
125-080-002	Department of Juvenile Justice Replace Roofing Systems Illinois Youth Center, Warrenville, DuPage County 22
125-110-015	Department of Juvenile Justice Upgrade Perimeter Security Fencing & Install High Mast Lighting Illinois Youth Center, St. Charles, Kane County 23

Continued on Next Page

Project No.	Project Descriptions	Page
125-110-016	Department of Juvenile Justice Replace Roofing Systems, Siding, Windows and Other Improvements Illinois Youth Center, St. Charles, Kane County	24
125-300-005	Department of Juvenile Justice Lower Containment Barrier and No Climb Fencing – Recreation Areas Illinois Youth Center, Kewanee, Henry County	25
630-000-198	Department of Transportation Various Improvements Statewide Program – District 6 Mt. Sterling, Brown County; Rushville, Schuyler County; Riggston, Scott County; Riverton, Sangamon County; and, Springfield, Sangamon County	26
630-000-199	Department of Transportation Construct Salt Storage Buildings/Repair Metal Siding/Construct Material Storage Building Statewide Program – District 7 Olney, Richland County, Charleston Coles County; Wheeler, Jasper County; and, Vandalia, Fayette County	27
630-000-200	Department of Transportation Renovate for Office Space/Construct Pole Building Statewide Program – District 8 East St. Louis, St. Clair County; Carrollton, Greene County; and, Pocahontas, Bond County	28
630-614-005	Department of Transportation Install Solar Photovoltaic System Rend Lake Rest Area, Franklin County	29

PROFESSIONAL SERVICES BULLETIN

GENERAL INFORMATION

The procurement of design services by the Capital Development Board (CDB) is governed by the Illinois Compiled Statutes; Illinois Procurement Code, 30 ILCS 500 and Architectural, Engineering and Land Surveying Qualifications Based Selection Act, 30 ILCS 535.

This Professional Services Bulletin (PSB) is the advertisement to procure design services whose official notification is made via the CDB's website, www.illinois.gov/cdb.

The responsible State Purchasing Officers for procurements under this Bulletin are Mike Hays and Ken Morris.

Listed below are important guidelines, instructions and general information. Please read the following information carefully.

Unless otherwise specified, submittal(s) are to be sent to:

**Qualifications Based Selection (QBS) Department
Capital Development Board
3rd Floor, William G. Stratton Building
401 South Spring Street
Springfield, IL 62706**

The CDB is not responsible for submittal(s) sent to any individual within the CDB or to another office.

SUBMITTAL REQUIREMENTS:

- ***Prequalification Requirements in Accordance with 44 Illinois Administrative Code 980.130.***

- a) All Architect/Engineers (A/E's) submitting statements of qualifications for a project shall be prequalified with the CDB prior to the date and time that the submittal(s) are due. Failure to be prequalified will result in rejection of the submittal(s).
- b) Consultants that will be performing architectural, engineering or land surveying professional services for the Prime A/E submitting the 255 Form shall be prequalified with the CDB prior to the date and time that the submittal(s) are due. Failure of the professional consultants to be prequalified shall result in rejection of the Prime A/E's submittal(s).

- ***CDB Standard Business Terms and Conditions.***

Prior to entering into a contract with the CDB, all A/E's must submit a completed CDB Standard Business Terms and Conditions. This document is included with the 255 Form.

- ***Disclosures and Certifications.***

Effective July 1, 2014, all A/E's submitting statements of qualifications for a project have two options for providing the required disclosures and certifications.

Option 1: Forms A – The standard paper method of required documents and information.

Option 2: Forms B – Requires an Illinois Procurement Gateway (IPG) Registration Number. This option allows for reduced documentation when using an approved IGP registration number.

Forms A and Forms B are included with the revised 255 Form packet posted in the Reference Library section of the CDB website.

The Illinois Procurement Gateway is located at <http://ipg.vendorreg.com>. The IPG is a web-based system that serves as the primary location for entering, organizing and reviewing vendor information. The IPG allows vendors to provide disclosures, registrations and other documentation needed to do business with a State agency or university in advance of a particular procurement, thereby reducing the number of documents needed to be submitted with a bid or proposal. The State reviews information submitted through the IPG to register vendors in advance of submitting offers for contracts. Upon satisfactory registration, vendors receive a registration number that may be used when submitting the required forms. Reviews may exceed two weeks when information is incomplete or inaccurate.

The forms must be completed in their entirety and signed. **Failure to provide a completed Forms A or Forms B, whichever is applicable, along with the submittal shall be a material deficiency and will result in rejection of the submittal.**

Projects included in this Bulletin are subject to other Procurement Code requirements which will include, but not be limited to, the submittal of consultant subcontracts over \$50,000 in value, financial disclosures, conflicts of interest and certifications of all primes and those consultants over \$50,000 in contract value (renewal on an annual basis).

The subcontracts, disclosures and certifications from the consultants are not to be submitted until after the execution of the prime A/E contract. All non-prequalified consultants will need to be registered with the CDB prior to the execution of their subcontract with the prime A/E. Contact Jim Dautel at jim.dautel@illinois.gov or (217) 782-1383 regarding the registration process.

Highlights of the Procurement Code include, but are not limited to, consultant financial disclosures and subcontracts to be submitted to the CDB; annual re-certifications of all primes and consultants; contracts, subcontracts and other project documentation to be available to the Chief Procurement Officer, State Purchasing Officer and Procurement Compliance Monitors for review; and, procurement communications reporting and lobbyist communication reporting.

- ***Joint Ventures.***

Two or more prequalified A/E's may submit a 255 Form as a Joint Venture. If a Joint Venture submits a 255 Form, the CDB may require disclosure of the contractual arrangement between the members of the Joint Venture prior to selection award. At a minimum, the Joint Venture documents shall identify the consent of the insurance underwriters to insure the Joint Venture is in accordance with the CDB requirements. If awarded the project, the parties of the subsequent contract will be the CDB and the Joint Venture. For partnership arrangements between firms who do not have a contractual joint venture relationship, one firm shall submit the 255 Form as the prime A/E and the other firm(s) shall be listed as a consultant.

The following requirements apply to Joint Ventures:

- **Each member of a Joint Venture must submit a complete Forms A or Forms B, whichever is applicable.** For more information, please see the Disclosures and Certifications section of this Bulletin under the Submittal Requirements.
- **Each member of a Joint Venture shall be prequalified with the CDB as an A/E.** The Joint Venture does not need to submit a separate prequalification form; however, each member of the Joint Venture shall be prequalified separately under the CDB A/E prequalification process previously described in this Bulletin.

PREQUALIFICATION:

- Any firm providing architectural, engineering, asbestos abatement design services or land surveying must be prequalified with the CDB.
- To verify that all design firms (prime and/or consultants) are currently prequalified with the CDB, please access CDB's website, <http://www.cdb.state.il.us/forms/download/ARCH.pdf>.
- To obtain prequalification forms you may access the CDB's website, <http://www.cdb.state.il.us/forms/download/AEprequal.7.1.2013.doc> or contact Jim Dautel at (217) 782-1383.
- The CDB requires within its prequalification process that all firms obtain an Illinois Department of Human Rights eligibility number.
- Please notify Jim Dautel within ten (10) days of any significant changes in the information provided in your firm's prequalification application form.
- If selected, the CDB prequalification is required until the issuance of the contract. It is the responsibility of all firms to maintain a current CDB prequalification status.
- Corporations, LLPs and LLCs shall be in good standing with the Illinois Secretary of State, Corporation Division, to be granted prequalification and issued a contract.
- Firms must be properly licensed in the respective profession(s) with the Illinois Department of Professional Regulation and the Illinois Department of Public Health.
- **Each member of a Joint Venture shall be prequalified with the CDB as an A/E.** The Joint Venture does not need to submit a separate prequalification form; however, each member of the Joint Venture shall be prequalified separately under the CDB A/E prequalification process as described in this section.

SUBMITTAL PROCEDURES:

- **REMINDER:** The revised 255 Form is located at the CDB's website at [http://www.cdb.state.il.us/forms/download/255 FORM 6.20.14.docx](http://www.cdb.state.il.us/forms/download/255%20FORM%206.20.14.docx). A copy of this form is no longer included in this publication. Use only this version of the form for submittal. The 255 Form contains CDB Standard Business Terms and Conditions and Forms A and Forms B.

- One (1) original and three (3) copies of the 255 Form are necessary for each project submittal. The submittal must include one (1) original CDB's Standard Business Terms and Conditions and one (1) original Forms A **or** Forms B. Please do not staple the original submittal, but rather attach with a binder clip. The submittal of the three (3) copies may be stapled.
- By making a submittal, the firm attests that it has read and agrees or conforms to the CDB Standard Business Terms and Conditions and certifications subject to Forms A and Forms B.
- **Please do not include pictures or other graphics.** The submittal is not intended to be a marketing brochure. Provide only the information requested. It is not necessary to submit a copy of your CDB prequalification letter.
- Cover/transmittal letters on the 255 Form or accordion binders will not be accepted. The 255 Form is the only information accepted as the submittal.
- The name of the firm making the submittal must be the legal name associated with the taxpayer's identification number and as provided on that firm's prequalification application.
- The firm making the submittal must be the office location where the work is being performed. The office location must be prequalified either as the home office or branch office. **Branch offices not prequalified will not be accepted.**
- For Joint Venture submittals, all members of the Joint Venture must be identified on the front page of the 255 Form, the design discipline identified for each member and the anticipated percentage of services to be provided by each member. **The office location of each Joint Venture member must be prequalified with the CDB.**
- The original submittal must contain the signature of the firm's president, vice president, partner, sole owner or any other person authorized to execute business for the firm.
- Submittal(s) for more than one project may be mailed or packaged together. Separate envelopes are not required.
- The submittal shall include the names of persons who will perform the services, including their project assignment or duties, as well as a resume of their experience and expertise that qualifies them to perform the assignment. This includes the listed consultant's designated staff.
- The A/E shall clearly indicate the anticipated percentage of the services that will be performed by each listed consultant.
- The prime A/E must use the consultants and staff as submitted in their 255 Form. Consultants are considered first tier and shall hold a contract directly with the firm submitting the 255 Form.
- **Project team changes will not be allowed without prior written approval of the CDB's Executive Director.**
- Faxed submittal(s) will not be accepted.
- Submittal(s) received on the designated date at or prior to 11:30 a.m. (CST) deadline will be given consideration. If a delivery service (USPS, UPS, and FedEx) is used, the CDB strongly encourages that submittals be delivered one day before the deadline date.

- **Provide an official Board of Elections certificate of registration issued electronically by the Board of Elections for all A/E's and all members of a Joint Venture who are submitting Forms A along with their proposal.**
- **Each prime A/E or all members of a Joint Venture must submit completed Forms A or Forms B.** If a Forms A is being submitted, provide an official Board of Elections certificate of registration issued electronically by the Board of Elections. For more information, see the instructions on Forms A and Forms B.
- Do not include any additional information such as a prequalification letter, minority certification, etc.
- Do not include the name of your firm on the consultant page.
- Do not include fractions when showing the percentages of work done by any consultants.
- When showing the percentage of work performed by consultants in Item #7, the number should reflect the total of percentage as shown under the heading "Percentage" in the second column of the consultant page. For example, if you have two consultants and one is doing 10 percent MBE/FBE and another is doing 5 percent MBE/FBE, then 15 percent is what you will put in Item #7.

REJECTION OF SUBMITTALS WILL OCCUR FOR THE FOLLOWING REASONS:

- Submittals received after the designated due date and time as stated on the PSB.
- Submittals received from a branch office that is not prequalified with the CDB.
- **Failure of any of the members of the Joint Venture to be prequalified.**
- **Failure of proper identification and services to be provided by members of the Joint Venture at the time of the 255 Form submittal.**
- **Failure to submit the disclosure of the contractual arrangement between members of a Joint Venture when requested by the CDB.**
- **Determination by the CDB that the contractual arrangement between Joint Venture members is not approved.**
- Including pictures or any graphics.
- Failure of the prime A/E firm to be prequalified.
- Failure of the consultants (providing regulated design services) to be prequalified will result in rejection of the prime A/E's submittal(s).
- Any incorrect, incomplete or misleading information given on the 255 Form may result in the rejection of the submittal. Please be sure to have the information completed in its entirety.
- Failure to sign the 255 Form submittal(s).
- **Failure to comply with 30 ILCS 500/50-35 by not submitting the applicable Forms A or Forms B.**

- If a firm's or their consultant's prequalification expires during the selection, award or contract negotiation process, the CDB reserves the right to remove the submittal from consideration, recommend another firm for final selection or cease negotiations of a contract and commence negotiations with another firm.

SELECTION PROCESS:

- Selection of design firms by the CDB is not based on competitive bidding but on the firm's professional qualifications. Consideration criteria may include, but are not limited to, experience and expertise of professional personnel assigned to the project, relevant project experience, prior performance, willingness to meet time requirements, proximity to site, workload/recent selections and participation by the Department of Central Management Services (CMS) certified firms with the minority business enterprise (MBE), female business enterprise (FBE) and veterans business enterprise (VBE). VBE participation can be satisfied by either veterans' small business (VOSB) and service disabled veterans' small business (SDVOSB) programs.
- The CDB strongly encourages MBE/FBE/VBE firms to apply for selection as the prime A/E and to seek participation as a consultant with prime A/E firms.
- The CDB will only accept MBE/FBE/VBE firms certified by CMS as a MBE or FBE or VBE. The CMS certified MBE/FBE/VBE firms are listed in a database located at <https://www2.illinois.gov/cms/business/sell2/Pages/VendorSearch.aspx>. The MBE/FBE/VBE certification with CMS shall be in good standing prior to the 255 Form submittal date.
- Effective May 24, 2013, for each project with an estimated basic services fee of \$75,000 or more, MBE/FBE goals will be applicable for the A/E design team.
- VBE goals can be satisfied by an combination of VOSB and SDVOSB firms certified by CMS.
- Firms can only be used to satisfy one (1) goal, MBE, FBE or VBE, not multiple goals. Only CMS certified firms will count toward meeting the goals.
- The CDB Fair Employment Practices Department will set participation goals for minority and female-owned business enterprises and veterans-owned businesses. See individual project description notice sheet for specific goal information. **No A/E that fails to meet the goal shall be considered unless it provides sufficient evidence to the CDB within seven (7) days after submitting its proposal that, after making a good faith effort, it was unable to find sufficient minority, female or veteran owned business enterprises willing and able to perform the work.** The CDB strongly encourages the firms to submit evidence of good faith effort along with their 255 Form submittal.
- An A/E attempting to demonstrate that it made a good faith effort to meet minority, female and veteran owned business enterprise goals shall submit:
 1. All information indicating why the specified goal cannot be met;
 2. A list of all minority, female and veteran business enterprises that were contacted;
 3. Copies of all solicitation letters to minority, female and veteran business enterprises containing, at a minimum:
 - A) Project title and location;
 - B) Classification of work items for which consultants are sought;
 - C) Date, time and place responses are due;
 - D) Returnable acknowledgement of the solicitation;

4. Evidence, such as a log of telephone contact, including time and date of call, telephone number and name of person spoken to;
5. Any other evidence of good faith effort or other relevant information in support of the request.

Upon review, the CDB may reject a submittal based on insufficient evidence of a “Good Faith Effort.”

- Subsequent to the 255 Form submittal deadline, members of the A/E Selection Committee are not available to discuss project specifics. The CDB procedures ensure that all members of the committee are provided with detailed information concerning prior performance, current projects and all submittal information provided by the A/E firms.
- For interview level projects, all parties, including **ALL CONSULTANTS**, shall be available to participate in the interview process. Not all firms that submit will be interviewed. The A/E Selection Committee will select three (3) to five (5) (typically four (4)) firms to participate in the interview process.
- Results of the selection process are available on the CDB’s website (www.illinois.gov/cdb) the day after the Board Meeting as designated on the respective Bulletin cover.

DEBRIEF MEETING POLICY:

- All successful and unsuccessful offerors may request a debrief meeting within seven (7) days of an A/E selection being posted to the CDB’s website. The request may be made in writing or by telephone. To the extent practicable, the meeting will occur within thirty (30) days of receipt of a request.
- The meeting shall be conducted in person, by teleconference or by any other method deemed acceptable by the CDB. The scope of the meeting shall be limited to the offeror’s capabilities and to the submittal and/or interview being addressed. The meeting will only occur in a scheduled meeting or teleconference with the Chairman of the Selection Committee or their designee. The meeting may be limited to thirty (30) minutes. No more than three (3) persons may attend an in-person meeting on behalf of the offeror.
- No meeting will be conducted if any firm or team protests the procurement or takes legal action against CDB. In such cases, the meeting shall be delayed until any protests or legal actions have been resolved.
- Requests should be submitted to:

**Qualifications Based Selection (QBS) Department
Capital Development Board
3rd Floor, William G. Stratton Building
401 South Spring Street
Springfield, IL 62706**

or by telephone to:

(217) 558-4263

FEE NEGOTIATION:

- To ensure that the completion of the project is not delayed by extended or long negotiations before the start of the contract work, the CDB representative negotiating the contract will state the length of time the firm will be limited to in preparing its estimate of effort and cost.

Should the CDB be unable to successfully negotiate a contract with the recommended A/E, the CDB will immediately proceed to negotiate with the second ranked firm.

- The determination of compensation for the performance of basic services is through negotiation of fees and services with the CDB based on the following criteria:
 1. The project type classification.
 2. The scope of basic services required to complete the agreed upon project scope.
 3. The degree of difficulty of the scope of basic services' tasks as applied to the particular project.
 4. The proposed project construction budget. (Used primarily as a benchmark reference.)
- Projects shall be classified as either new construction (N) or remodeling (R). Each classification is broken down into three levels of complexity as described below:

Group I	Generally, the most complex projects in both design and detail and shall involve complex programs, mechanical systems, code requirements, etc.
Group II	Generally, projects with normal or average complexity may include a combination of more and less complex elements in the scope.
Group III	Generally, these projects shall be of simple or repetitive construction without any great degree of special finish or design effort. May include projects where equipment purchases comprise a large portion of the construction budget.

- The services to be provided by the firm will conform to requirements included in the latest version of the CDB Professional Services Agreement, the Design and Construction Manual, the Standard Documents for Construction and the Centralized Fee Negotiation Professional Services and Fees Handbook.

State Comptroller Act

15 ILCS 405/23.9

Minority Contractor Opportunity Initiative

The Act requires a fee of \$15 to cover expenses related to the administration of the Minority Contractor Opportunity Initiative. Any vendor awarded a contract of \$1,000 or more from this solicitation is required to pay a fee of \$15. The Comptroller shall deduct the fee from the first check issued to the vendor under the contract and deposit the fee in the Comptroller's Administrative Fund.

Supplement to the Design and Construction Manual (DCM)

Effective with the PSB 181, the new supplement to the DCM will be added to the Professional Services Agreement (contract) for all projects selected on or after October 26, 2012.

The supplement includes requirements regarding the Procurement of Domestic Products Act (Public Act 94-0540, 30 ILCS 517) and the revised Project Manual Workbook for Asbestos, Lead, UST and PCB.

The supplement to the DCM is available in the reference library located on the CDB's website, <http://www.illinois.gov/cdb/business/library/Documents/Design%20and%20Construction%20manual-2009%20supplement%20eff.%2001.30.2013.pdf>

A/E Fee Compensation Increase

At the September 11, 2012, meeting of the CDB, the Board approved an increase in compensation negotiated and paid to the A/E for basic services and additional services.

The revision in basic services compensation will be a 10 percent across-the-board increase in the fee rates negotiated by the CDB.

The revision in the additional services compensation is an allowance for meeting attendance for small projects. This compensation is structured as tier level as follows:

- \$2,000 for projects \$300,000 and under
- \$1,500 for projects \$300,001 to \$500,000
- \$1,000 for projects \$500,001 to \$900,000
- \$500 for projects \$900,001 to \$1,200,000

The increases in the basic services and additional services will become effective for those projects advertised on or after September 27, 2012. The projects listed in the PSB 182, December 11, 2012 Board Meeting, are subjected to the fee increases.

The fee rate tables will be revised and added to the Centralized Fee Negotiation Handbook as a supplement. These revised fee tables will be available prior to the selection of the PSB 182 projects.

Prevailing Wage Requirements

Pursuant to Illinois Compiled Statutes 820 ILCS 130/.01 et seq. the Illinois Department of Labor (DOL) has established a prevailing rate of wages for on-site materials testers for the following counties:

Boone	Carroll	Cook	DeKalb
DuPage	Grundy	Kane	Kankakee
Kendall	Lake	Lee	McHenry
Ogle	Will	Winnebago	

A/E's and their consultants selected for projects in these counties must comply with all applicable provisions of the Prevailing Wage Act 820 ILCS 130/.01 et seq.

Material Testers are defined by the DOL as:

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

Note: the prevailing wage has not been established for the counties not listed above.

All of the above-mentioned requirements shall be effective for all contracts entered into as a result of selections from PSB 185 and all subsequent Bulletins shall require that the A/E comply with the above requirements. These requirements shall also be applicable to contracts resulting from all other types of A/E selections on or after May 14, 2013.

Apprenticeship and Training Requirements

To ensure the highest quality and safety for on-site construction related work, all selected A/E's and/or their consultants will be required by contract to participate in applicable apprenticeship and training programs approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training for all on-site construction related activities, including but not limited to material testing and drilling.

All of the above-mentioned requirements shall be effective for all contracts entered into as a result of selections from PSB 185 and all subsequent Bulletins shall require that the A/E comply with the above requirements. These requirements shall also be applicable to contracts resulting from all other types of A/E selections on or after May 14, 2013.

CDB PROJECT NO. 040-000-003
Department of Veterans' Affairs
MEDICARE/MEDICAID Certification Inspection
Statewide Program

CDB PROJECT MANAGER: Nancy Fuchs

APPROPRIATED AMOUNT: \$350,000
ESTIMATED TOTAL PROJECT COST: To Be Determined

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$100,000 (Initial)

PROJECT FEE CLASSIFICATION: Group III R

SPECIAL SUBMITTAL CRITERIA:

Interested firms should submit five (5) copies of their Statement of Qualifications (CDB 255 Form) and one electronic copy on a CD included with the 255 Form submittal. See the General Information instructions for additional details.

PROPOSE:

The Illinois Department of Veterans' Affairs (IDVA) is in need of professional Architectural/Engineering (A/E) services for the inspection of the applicable buildings at each of the four Illinois Veterans' Homes to assess eligibility for MEDICARE/MEDICAID Certification and Center for Medicare and Medicaid Services standards, in accordance with the standards established by NFPA and Life Safety Codes, 77 Ill. Admin. Code 300, 42 Code of Federal Regulation 483 and Center for Medicare and Medicaid Services (hereinafter referred to as "the standards").

HISTORY:

The Veterans' Home at Anna (Union County) was constructed in 1991, the LaSalle Home (LaSalle County) was constructed in 1990, the Manteno Home (Kankakee County) was established on the grounds of the former Manteno Mental Health Center in 1989 after renovation of a number of buildings that were originally constructed in 1936 and the Quincy Veterans' Home (Adams County) started in 1886 as the Soldiers and Sailors Home; newer nursing units were constructed in 1964, 1973 and 2008.

The Homes were statutorily mandated to become licensed under the Illinois Nursing Home Care Act in July 1, 1998.

SCOPE OF WORK:

The scope of work provides for professional A/E services to include but not be limited to the following:

- Perform on-site visits to each campus and survey of all applicable buildings as required by the standards (residential nursing units, assembly areas, etc.).
- Prepare inspection documents for each location and include CDB building numbers.
- Identify regulatory compliance deficiencies including environmental, physical plant and life health safety.
- Prepare detailed recommendations and cost estimates for the required/corrective work.

CDB Project No. 040-003-003 continued on next page

SELECTION CRITERIA:

The final A/E selection shall be based upon the following criteria:

- Relevant experience on similar type projects (regulatory/surveyor experience) 30%
- Previous experience on CDB projects 15%
- Expertise of assigned personnel related to this project scope 20%
- Understanding of project scope and mission 15%
- Workload capacity / timeliness of past performance 10%
- MBE/FBE and VBE inclusion on the project team 10%

ADDITION INFORMATION:

The initial design consists of the programming analysis described above. Upon approval of the programming analysis, the DVA, along with the CDB, may elect upon satisfactory performance and approved deliverables, to proceed with further design development and construction documents.

These additional contracted services may include but are not be limited to:

- Design and contract document preparation of one or more of the facilities from the programming analysis.
- In collaboration with the DVA and the CDB, provide design overview services and cost optimization of other firms selected to provide design services of one or more of the facilities from the study.
- All or a portion of construction management services.

Neither the DVA, the CDB nor the firm contracted to conduct the programming analysis is obligated to enter into additional related contracts as noted above. The selected programming analysis firm may also elect to compete for additional services contracts for which they are qualified should the DVA and the CDB not request that the firm enter into additional negotiations after the programming analysis is complete.

The initial appropriation is intended for the selected A/E to perform a programming analysis. When additional funding is appropriated, upon satisfactory performance and approved deliverables, the selected A/E may be requested to provide design and construction administration services via modifications to the contract.

Interviews for this project are tentatively scheduled for September 23, 2014.

A combined MBE/FBE goal of 15 percent is applicable to the A/E team.

A VBE goal of three percent is applicable to the A/E team.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES

Prevailing wage for on-site material testers and drillers is applicable to this project: YES, Kankakee County Only

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm’s project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 102-312-051
Department of Natural Resources
Improve Higbee Run Drainage
Illinois-Michigan Canal State Park, Grundy County

CDB PROJECT MANAGER: Leonard McGee

APPROPRIATED AMOUNT: \$350,000
ESTIMATED TOTAL PROJECT COST: \$350,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$100,000

PROJECT FEE CLASSIFICATION: Group II R

The Illinois-Michigan Canal State Trail is a 61-mile trail along the Illinois-Michigan Canal Route from Lake Michigan at Chicago to the Illinois River at LaSalle/Peru. The Higbee Run section of the trail is located approximately three miles east of Utica, Illinois, near Buffalo Rock State Park in LaSalle County.

The scope of work provides for the design and construction of a drainage structure that can withstand a 100-year storm event (minimum) while protecting the trail section. The work also provides for rebuilding the towpath embankment and trail surface. The design firm selected will be required to verify and use the existing Hydrologic & Hydraulic Study prepared for the site in 2013.

There are no MBE/FBE/VBE goals applied to the A/E team but participation is encouraged.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: YES
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 125-003-004
Department of Juvenile Justice
Replace Roofing Systems
Illinois Youth Center
Harrisburg, Saline County

CDB PROJECT MANAGER: Erik Luckett

APPROPRIATED AMOUNT: \$2,500,000
ESTIMATED TOTAL PROJECT COST: \$2,500,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$500,000

PROJECT FEE CLASSIFICATION: Group III R

The Illinois Youth Center at Harrisburg is a 20-building facility established in 1965.

The scope of work provides for removing and replacing approximately 145,000 square feet of EPDM on various buildings and all attendant accessories.

A combined MBE/FBE goal of 15 percent is applicable to the A/E team.

There are no VBE goals applied to the A/E team but participation is encouraged.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: NO
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 125-003-005
Department of Juvenile Justice
Replace Chillers
Illinois Youth Center
Harrisburg, Saline County

CDB PROJECT MANAGER: Erik Luckett

APPROPRIATED AMOUNT: \$715,000
ESTIMATED TOTAL PROJECT COST: \$715,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$250,000

PROJECT FEE CLASSIFICATION: Group II R

The Illinois Youth Center at Harrisburg is a 20-building facility established in 1965.

The scope of work provides for replacing chillers that service five buildings, including any necessary accessories.

There are no MBE/FBE/VBE goals applied to the A/E team but participation is encouraged.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: NO
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 125-003-006
Department of Juvenile Justice
Upgrade Electrical Primary and Emergency Generators
Illinois Youth Center
Harrisburg, Saline County

CDB PROJECT MANAGER: Erik Luckett

APPROPRIATED AMOUNT: \$3,240,000
ESTIMATED TOTAL PROJECT COST: \$3,240,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$750,000

PROJECT FEE CLASSIFICATION: Group II R

The Illinois Youth Center at Harrisburg is a 20-building facility established in 1965.

The scope of work provides for installing new generators to back up the entire facility, all new high voltage switchgear, cabling, telecommunications conduits/cabling and related equipment at the affected buildings.

A combined MBE/FBE goal of 15 percent is applicable to the A/E team.

There are no VBE goals applied to the A/E team but participation is encouraged.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: NO
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 125-080-002
Department of Juvenile Justice
Replace Roofing Systems
Illinois Youth Center
Warrenville, DuPage County

CDB PROJECT MANAGER: Mohammed Haq

APPROPRIATED AMOUNT: \$577,000
ESTIMATED TOTAL PROJECT COST: \$577,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$250,000

PROJECT FEE CLASSIFICATION: Group III R

The Illinois Youth Center at Warrenville is a 20-building facility established in 1973.

The scope of work provides for replacing approximately 17,220 square feet of steep and flat roofing on various buildings. The work also includes all necessary accessories, flashings, wood fascia and sheet metal. Testing for asbestos-containing materials will be required on a portion of the buildings.

There are no MBE/FBE/VBE goals applied to the A/E team but participation is encouraged.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: YES
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

INTERVIEW LEVEL

CDB PROJECT NO. 125-110-015
Department of Juvenile Justice
Upgrade Perimeter Security Fencing and Install High Mast Lighting
Illinois Youth Center
St. Charles, Kane County

CDB PROJECT MANAGER: John Price

APPROPRIATED AMOUNT: \$5,200,000
ESTIMATED TOTAL PROJECT COST: \$5,200,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$1,250,000

PROJECT FEE CLASSIFICATION: Group III R

The Illinois Youth Center at St. Charles is a 74-building facility established in 1904.

The scope of work provides for adding concrete rat walls and mow strips at the perimeter security fences and also replacing the area security lighting with high mast lighting. Soil testing for contaminants will need to be performed in accordance with the Illinois Environmental Protection Agency's regulations.

The interviews for this project are tentatively scheduled for September 18, 2014.

A combined MBE/FBE goal of 20 percent is applicable to the A/E team.

A VBE goal of three percent is applicable to the A/E team.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: YES
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 125-110-016
Department of Juvenile Justice
Replace Roofing Systems, Siding, Windows and Other Improvements
Illinois Youth Center
St. Charles, Kane County

CDB PROJECT MANAGER: John Price

APPROPRIATED AMOUNT: \$3,755,000
ESTIMATED TOTAL PROJECT COST: \$3,755,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$1,000,000

PROJECT FEE CLASSIFICATION: Group III R

The Illinois Youth Center at St. Charles is a 74-building facility established in 1904.

The scope of work provides for replacing roofing systems, including insulation, flashing, trim and any necessary accessories, removing and replacing siding with insulated sandwich panels, including associated work for soffits, fascia, gutters, downspouts and electrical devices and removing and replacing security windows and doors. This project includes funding for the abatement of asbestos-containing materials.

A combined MBE/FBE goal of 15 percent is applicable to the A/E team.

There are no VBE goals applied to the A/E team but participation is encouraged.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: YES
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 125-300-005
Department of Juvenile Justice
Lower Containment Barrier and No Climb Fencing - Recreation Areas
Illinois Youth Center
Kewanee, Henry County

CDB PROJECT MANAGER: Tim Dietz

APPROPRIATED AMOUNT: \$3,000,000
ESTIMATED TOTAL PROJECT COST: \$3,000,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$750,000

PROJECT FEE CLASSIFICATION: Group III R

The Illinois Youth Center at Kewanee is a 11-building facility established in 2001.

The scope of work provides for extending the recreation yard's paving under the security fences and replacing the fence bottoms restraints. The work also provides for enhancing the existing fences so they are "No Climb." All work should be in accordance with the Illinois Department of Juvenile Justice standards. Soil testing for contaminants should be performed in accordance with the Illinois Environmental Protection Agency's rules.

A combined MBE/FBE goal of 15 percent is applicable to the A/E team.

There are no VBE goals applied to the A/E team but participation is encouraged.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: NO
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 630-000-198

Department of Transportation

Various Improvements

Statewide Program - District 6

Mt. Sterling, Brown County; Rushville, Schuyler County; Riggston, Scott County;

Riverton, Sangamon County; and, Springfield, Sangamon County

CDB PROJECT MANAGER: Matt Williams

APPROPRIATED AMOUNT: \$500,000

ESTIMATED TOTAL PROJECT COST: \$500,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$100,000

PROJECT FEE CLASSIFICATION: Group III R

The Mt. Sterling Equipment Storage Building (D0660) is a 5,760 square foot, one-story building constructed in 1973. The Rushville Equipment Storage Building (D0670) is a 2,250 square foot, one-story building constructed in 1998. The scope of work at both buildings provides for the replacement of metal door jambs and the frames for the garage and entry doors, including replacing doors.

The Riggston Material Storage Building (D6610) is a 2,250 square foot, one-story building constructed in 1998. The scope of work provides for removing the asphalt shingle roofing system and providing a new roofing system, including the replacement of gutters, downspouts, fascia, soffit and all other attendant accessories as required. The work may require selective structural repair.

The Riverton Equipment Storage Building (D0694) is a 3,040 square foot, one-story building constructed in 1981. The scope of work provides for repairing/replacing entry doors and select exterior steel wall panels.

The Riverton Maintenance Building (D0696) is a 10,800 square foot, one-story building constructed in 1981. The scope of work provides for repairing/replacing gutters, downspouts, entry doors and select exterior steel wall panels.

The Springfield Day Labor/Sign Shop is a 213,974 square foot, 31-building facility constructed in 1950. The scope of work provides for constructing an approximately 3,600 square foot building for lumber and construction materials. The work also includes installing overhead doors and electrical in the new building.

There are no MBE/FBE/VBE goals applied to the A/E team but participation is encouraged.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: NO
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 630-000-199

Department of Transportation

Construct Salt Storage Buildings/Repair Metal Siding/Construct Material Storage Building

Statewide Program - District 7

**Olney, Richland County; Charleston, Coles County; Wheeler, Jasper County; and,
Vandalia, Fayette County**

CDB PROJECT MANAGER: Bob Bauer

APPROPRIATED AMOUNT: \$1,150,000

ESTIMATED TOTAL PROJECT COST: \$1,150,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$250,000

PROJECT FEE CLASSIFICATION: Group III R

The Olney Salt Storage Building (D0763) is a 2,400 square foot, one-story building constructed in 1979. The scope of work provides for demolishing the existing salt storage facility and constructing a salt storage facility with a minimum salt storage capacity of 500 tons. Electrical and other associated components are also included in the work.

The Charleston Maintenance Yard is a 6,800 square foot, constructed in 1953. The scope of work provides for demolishing the existing salt storage facility and constructing a new salt storage facility with a minimum salt storage capacity of 500 tons. Electrical and other associated components are also included in the work.

The Wheeler Storage Building (D1032) is a 3,120 square foot, one-story building constructed in 1965. The scope of work provides for repairing/replacing the metal roof, gutters, downspouts, soffit and fascia. The work also includes power washing and painting the exterior walls. The work may require selective structural repair.

The Vandalia Maintenance Yard is a 23,964 square foot, three-building facility constructed in 1962. The scope of work provides for constructing an approximately 3,780 square foot material storage facility, including installing electrical components.

A combined MBE/FBE goal of 15 percent is applicable to the A/E team.

There are no VBE goals applied to the A/E team but participation is encouraged.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: NO
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 630-000-200
Department of Transportation
Renovate for Office Space/Construct Pole Building
Statewide Program - District 8
East St. Louis, St. Clair County; Carrollton, Greene County; and, Pocahontas, Bond County

CDB PROJECT MANAGER: Larry Pettis

APPROPRIATED AMOUNT: \$1,170,000
ESTIMATED TOTAL PROJECT COST: \$1,170,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$250,000

PROJECT FEE CLASSIFICATION: Group II R

The East St Louis Storage Building (D0824) is a 5,500 square foot, one-story building constructed in 1968. The scope of work provides for renovating, expanding and making ADA accessible the existing office space, ready room, locker room and restrooms, including modifying structural components as needed. The work may also include an addition(s) to the existing building footprint.

The Carrollton Equipment Storage Building (D0861) is a 3,780 square foot, one-story building constructed in 1997. The scope of work provides for renovating, expanding and making ADA accessible the existing office space, ready room, locker room and restrooms, including adding a female restroom and modifying structural components as needed. The work may also include an addition(s) to the existing building footprint.

The Pierron Pole Storage Building (Pocahontas) is a new construction building. The scope of work provides for construction of an approximately 4,368 square foot pole building, including installing overhead doors, electrical, plumbing and mechanical systems.

A combined MBE/FBE goal of 15 percent is applicable to the A/E team.

There are no VBE goals applied to the A/E team but participation is encouraged.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: NO
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.

CDB PROJECT NO. 630-614-005
Department of Transportation
Install Solar Photovoltaic System
Rend Lake Rest Area, Franklin County

CDB PROJECT MANAGER: Marci Boudet

APPROPRIATED AMOUNT: \$200,000
ESTIMATED TOTAL PROJECT COST: \$820,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: \$250,000

PROJECT FEE CLASSIFICATION: Group II R

The Rend Lake Rest Areas, Northbound (D0950) and Southbound (D0951), are both 2,640 square foot, one-story CMU framed buildings constructed in 1985.

The scope of work provides for a study of each site for solar photovoltaic (PV) panel generation of electricity, including geographical suitability, site electrical demand analysis and creating a profile to determine if solar PV panels are appropriate for each site. The work also includes investigating options to secure tax incentives.

The project also provides for designing and installing a grid-tied solar PV system. The work will include energy efficient upgrades to the mechanical and electrical systems, providing security measures, informational kiosk display and providing any Federal and State of Illinois permits and may include completing application for local utility company rebate program and renewable energy certificates (REC).

There are no MBE/FBE/VBE goals applied to the A/E team but participation is encouraged.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: NO
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm's project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.